

District Enrollment: 06/20/2019

DISTRICT	Full Time Students	Shared Time Students	Full Time Students PTC 20 LLD	Shared Time Students PTC 20 LLD	Total Student Count
Avon	38	1	0		39
Belmar	105	11	6	1	123
Brielle	220	7	3	2	232
Lake Como	53	6	0	1	60
Manasquan	283	8	8		299
Sea Girt	24	1	1		26
Spring Lake	40	1	0		41
Spr Lk Hts	124	2	2	1	129
Parent Paid	12	1			13
Employee Child	2				2
Paid By Another Agency	1				1
Tuition Free	2				2
Totals	904	38	20	5	967
				TOTAL MHS	967
				TOTAL MES	548
				TOTAL ENROLLMENT	1,515

**MANASQUAN SCHOOL DISTRICT ATTENDANCE COMPARISON REPORT
2018-2019 school year**

HIGH SCHOOL		<u>ATTENDANCE PERCENTAGE</u>	<u>AVERAGE DAILY ENROLLMENT</u>	<u>AVERAGE DAILY ATTENDANCE</u>	
June-18		95.11	916.50	871.40	
June-19		94.60	945.64	894.54	
ELEMENTARY SCHOOL					
June-18		94.437	583.13	557.25	
June-19		95.651	548.57	231.286	

**MANASQUAN SCHOOL DISTRICT FIRE DRILL REPORT
2018-2019 School Year**

HIGH SCHOOL

<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILLS</u>
June 4th	12:20 p.m.	3 minutes		Evacuation Drill-Alt. School
June 4th	12:00 p.m.	19 minutes		Evacuation Drill
June 7th	9:00 a.m.	3 minutes		Fire Drill-Alt. School
June 7th	8:45 a.m.	6 minutes		Fire Drill
ELEMENTARY SCHOOL				
<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILL</u>
June 6th	8:05 a.m.	15 minutes		Security Meeting
June 10th	10:15 a.m.	10 minutes		Shelter in Place Drill

SUP

	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	March	MARCH	April	MAY	JUNE
Profanity											1
Cut											
Detention/Cut Class											
Leaving School Grounds											
Smoking											
Willful Disobedience											
Truant											
Forged Note											
Fighting							1				
Conduct of Such Character											
Destruction of School and Personal Property											
Threatening Staff Member											
Threatening Student		1	1				2				
Disturbance in Class											
Harrassment of Student											
Possession of Drug/Alcohol											
Insubordination											
Possession of Stolen Property		1									
Possession of a Weapon											
Simple Assault		1									
TOTAL	0	3	1	0	0	0	3	0	0	0	0

ELEMENTARY SCHOOL SUSPENSIONS BY GRADE

GRADE	1	2	3	4	5	6	7	8
Tardy								
Profanity						1		
Detention/Cut Class								
Leaving School Grounds								
Smoking								
Willful Disobedience								
Truant								
Forged Note								
Fighting								
Conduct of Such Character								
Destruction of School and Personal Property								
Threatening Staff Member								
Threatening Student								
Disturbance in Class								
Harrassment of Student								
Possession of Drug/Alcohol								
Insubordination								
Possession of Stolen Property								
Possession of a Weapon								
Simple Assault								
TOTAL	0	0	0	0	0	1	0	0

Manasquan High School
2018 - 2019 Suspensions by Month

2018-2019 Suspensions by Month											
OUT OF SCHOOL SUSPENSIONS:	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	TOTAL
DISREPECTFUL TO STUDENT	2				1						3
DISREPECTFUL TO STAFF	1	1	1		1						4
DEFIANCE	1										1
FIGHTING	2		1								3
PUSHING / SHOIVING	1						1				2
THROWING OF OBJECTS	1										1
UNDER THE INFLUENCE	0										0
UNLISTED OFFENSE	1							1		1	3
VERBAL ABUSE / PROFANITY		2			1						3
MARIJUANA		1		1		1		1		1	5
POSSESION DRUG PARAPHERNALIA									1		1
WEAPON			1			1					2
Assault							1				1
Totals	9	4	3	1	3	2	2	2	1	2	29
IN SCHOOL SUSPENSIONS:											
VERBAL ABUSE / PROFANITY		2					1				3
SATURDAY DETENTION NO SHOW		1		3							4
SMOKING / POSSESSION		1		1						1	3
ACC. OF DEMERITS			1				1				2
LATE TO SCHOOL, EXCESSIVE				1							1
CUT CLASS						1	2				3
HIB CONFIRMED					1						1
DEFIANCE										1	1
DISREPECTFUL TO STUDENT									1	1	2
DISREPECTFUL TO STAFF									1		1
Violation fo Tech Policy							1			1	2
Totals	0	4	1	5	1	1	5	0	2	4	23
TOTAL STUDENTS SUSPENDED	9	8	4	6	4	3	7	2	3	6	52
TOTAL SATURDAY DETENTIONS	3	4	2	2	10	3	13	9		19	65
STUDENTS SUSPENDED 1 TIME	27										
STUDENTS SUSPENDED 2 TIMES	5										
STUDENTS SUSPENDED 3 TIMES	5										
STUDENTS SUSPENDED 4 TIMES											
STUDENTS SUSPENDED 5 TIMES											
STUDENTS SUSPENDED 6 TIMES											
STUDENTS SUSPENDED 7 TIMES											
STUDENTS SUSPENDED 8 TIMES											
STUDENTS SUSPENDED 9 TIMES											
TOTAL NUMBER OF SUSPENSIONS TO DATE										52	
TOTAL NUMBER OF INDIVIDUAL STUDENTS SUSPENDED TO DATE										36	

Manasquan High School

2018 - 2019 Suspensions by Grade

OUT OF SCHOOL SUSPENSIONS:	9	10	11	12	TOTALS
DISREPECTFUL TO STUDENT	3				3
DISREPECTFUL TO STAFF	2	2			4
DEFIANCE				1	1
FIGHTING	2	1			3
PUSHING / SHOVING	1	1			2
THROWING OF OBJECTS		1			1
UNDER THE INFLUENCE					0
UNLISTED OFFENSE	1	2			3
VERBAL ABUSE / PROFANITY	3				3
MARIJUANA	1	1	1	2	5
POSSESSION DRUG PARAPHERNALIA	1				1
WEAPON				2	2
ASSAULT		1			1
Totals	14	9	1	5	29
IN SCHOOL SUSPENSIONS:					
VERBAL ABUSE / PROFANITY	1	1		1	3
SATURDAY DETENTION NO SHOW		2		1	3
SMOKING / POSSESSION	1	1	2		4
ACC. OF DEMERITS		1		1	2
LATE TO SCHOOL, EXCESSIVE				1	1
CUT CLASS				3	3
HIB CONFIRMED			1		1
DEFIANCE		1			1
DISREPECTFUL TO STUDENT		2			2
DISREPECTFUL TO STAFF		1			1
VIOLOATION OF TECH POLICY	1	1			2
Totals	3	10	3	7	23
TOTAL STUDENTS SUSPENDED	17	19	4	12	52
TOTAL SATURDAY DETENTIONS	16	21	8	20	65

Manasquan High School

2018 - 2019 Suspensions by District

OUT OF SCHOOL SUSPENSIONS:	SQUAN	AVON	BELMAR	L. COMO	SLH	SL	SEA GIRT	BRIELLE	TOTALS
DISREPECTFUL TO STUDENT						2		1	3
DISREPECTFUL TO STAFF				2	2				4
DEFIANCE				1					1
FIGHTING				2	1				3
PUSHING / SHOVING	1				1				2
THROWING OF OBJECTS	1								1
UNDER THE INFLUENCE									0
UNLISTED OFFENSE	2				1				3
VERBAL ABUSE / PROFANITY				1	1	1			3
POSSESSION DRUG PARAPHERNALIA			1						1
MARIJUANA	2			1				2	5
WEAPON			1					1	2
ASSAULT	1								1
Totals	7	0	2	7	6	3	0	4	29
IN SCHOOL SUSPENSIONS:									0
VERBAL ABUSE / PROFANITY			1	2					3
SATURDAY DETENTION NO SHOW	2		1					1	4
SMOKING / POSSESSION	2				1				3
ACC. OF DEMERITS	2								2
LATE TO SCHOOL, EXCESSIVE								1	1
CUT CLASS	1							2	3
HIB CONFIRMED			1						1
DEFIANCE								1	1
DISREPECTFUL TO STUDENT		1			1				2
DISREPECTFUL TO STAFF	1								1
VIOLATION OF TECH POLICY		1						1	2
Totals	8	2	3	2	2	0	0	6	23
TOTAL STUDENTS SUSPENDED	15	2	5	9	8	3	0	10	52
TOTAL SATURDAY DETENTIONS	29	4	7	5	1	3	1	15	65

Manasquan High School

2018 - 2019 Tardy Report

	Sept.	Oct.	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Number of Students Tardy 1 time	157	223	185	206	201	187	208	209	218	201
Number of Students Tardy 2 times	55	84	88	83	95	84	108	101	129	87
Number of Students Tardy 3 times	19	44	32	44	55	41	62	72	76	33
Number of Students Tardy 4 times	5	24	27	18	40	24	37	40	36	28
Number of Students Tardy 5 times	3	23	17	11	19	12	23	21	22	13
Number of Students Tardy 6 times	2	14	8	9	16	11	15	14	20	4
Number of Students Tardy 7 times	4	10	6	3	8	6	6	7	6	2
Number of Students Tardy 8 times	0	5	3	6	3	1	4	5	10	2
Number of Students Tardy 9 times	0	3	2	0	4	4	2	5	4	
Number of Students Tardy 10 times	0	3	1	2	3	1	4	2	5	
Number of Students Tardy 11 times	0	1	0	1	0	1	1	3	3	
Number of Students Tardy 12 times	0	0	0	0	1	1	2	1	1	
Number of Students Tardy 13 times	0	0	0	1	0	0	1	0	1	
Number of Students Tardy 14 times	0	0	0	0	0	0	1	0	0	
Number of Students Tardy 15 times	0	1	0	0	2	0	0	2	1	
Number of Students Tardy 16 times					1	0	1	0	2	
Number of Students Tardy 17 times					0	0	1	0	1	
Number of Students Tardy 18 times					1	0	0	0	0	
Number of Students Tardy 19 times							0	0	1	
Number of Students Tardy 20 times							1	1		
Totals	245	435	369	384	449	373	477	483	536	370

RPT NO. ABRITP-252930

New Jersey Department of Education
 School Self-Assessment for Determining Grades
 under the Anti-Bullying Bill of Rights
 District and School Grade Report
 2017-2018

June 19, 2019

*** OFFICIAL RELEASE ***

*** OFFICIAL RELEASE ***

DISTRICT-25-2930-MANASQUAN BORO

SCHOOL	HIB Programs, Approaches or Other Initiatives (MAX=15)	Training on the BOE-Approved HIB Policy (MAX=9)	Other Staff Instruction and Training Programs (MAX=15)	Curriculum and Instruction on HIB and Related Information and Skills (MAX=6)	HIB Personnel (MAX=9)	School-Level HIB Incident Reporting Procedure (MAX=6)	HIB Investigative Procedure (MAX=12)	HIB Reporting (MAX=6)	School Grade (MAX=78)
050-MANASQUAN HIGH SCHOOL	14	9	14	6	8	5	12	6	74
060-MANASQUAN ELEMENTARY SCHOOL	12	8	14	6	9	6	12	6	73

DISTRICT GRADE

74

MANASQUAN SCHOOL DISTRICT HARRASSMENT, INTIMIDATION & BULLYING REPORT

July 15, 2019

Case #	Date of Report	ID Victim	ID Accused	Determination	Discipline/remediation
MES					
#9	06/17/2019	8383862197	6195300235	Confirmed HIB	Suspension
#10	06/12/2019	7791988249	1076018774	Not HIB	Counseling with School Counselor
#11	06/11/2019	4488143081	28271500	Not HIB	Counseling with School Counselor
#12	06/06/2019	4568705462	7377095824	Not HIB	Counseling with School Counselor
#13	06/04/2019	7377095824	4568705462	Confirmed HIB	Counseling with School Counselor
MHS					
	NO REPORTS FOR THE MONTH				

All victims received counseling.

POLICY

MANASQUAN BOARD OF EDUCATION

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USE OF ELECTRONIC COMMUNICATIONS AND RECORDING DEVICES (ECRD) (M)

M

5516 USE OF ELECTRONIC COMMUNICATION AND RECORDING DEVICES (ECRD)

The Board of Education believes students and/or school staff members should not be subject to having a video or audio recording taken of any student(s) or school staff member(s) for any purpose without the consent of the student, the student's parent, and/or the school staff member. In addition to protecting the privacy rights of students and school staff members, the Board recognizes such recordings can be disruptive to the educational program. In addition, inappropriate recordings of educational material, student assessment instruments, and/or student assessment reviews can be used to compromise the integrity of the district's educational program or lead to academic dishonesty in the event such recordings are stored and/or transmitted to other students. Therefore, the Board of Education adopts this Policy regarding student use of electronic communication and recording devices.

"Electronic communication and recording device (ECRD)" includes any device with the capability to audio or video record or is capable of receiving or transmitting any type of communication between persons. An ECRD includes, but is not limited to, cameras, cellular and wireless telephones, pagers/beepers, laptop computers, electronic readers, personal digital assistants (PDAs), two-way radios, portable fax machines, video broadcasting devices, and any other device that allows a person to record and/or transmit, on either a real time or delayed basis, sound, video, or still images, text, or other information.

A student is not permitted to have turned on or use an ECRD on school grounds during the school day or when the student is participating in a curricular or school-sponsored co-curricular activity. A student's personal ECRD may only be used on school grounds in an emergency situation or before and after the school day or with the permission of a school staff member supervising the student in a curricular or school-sponsored co-curricular activity. **Students are not permitted to use cell phones in class. They are required to leave their cell phones in their lockers or place it in the required location in the classroom as directed by the classroom teacher.** Any audio and/or video recording by a student using their personal ECRD with permission of a school staff member while participating in a curricular or school-sponsored activity where other students or staff members are present shall require the permission for such recording from any other student and their parents and/or staff members whose



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USE OF ELECTRONIC COMMUNICATIONS AND RECORDING DEVICES (ECRD) (M)

voice or image is to be recorded. This Policy is not intended to prohibit appropriate use of electronic devices for authorized or approved official curricular or school-sponsored co-curricular activities such as yearbook photographs, staff member/teacher-directed and approved activities, classroom presentations, athletic events, and drama production filming. A student authorized or approved to use an ECRD may not use an ECRD to access internet sites of view information or internet-based material that is inappropriate or would be blocked from student access by the school district's acceptable use of computers and networks policy. Nothing in this Policy is intended to prevent a student from using their personal ECRD and recording school-sponsored co-curricular activities as a non-participant when the activity is open to the general public.

For the purposes of this policy, "school grounds" means and includes land, portions of land, structures, buildings, and structures that support these buildings, including, but not limited to, administrative buildings, kitchens, maintenance shops, and garages. "School grounds" also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and other recreational places owned by the local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.

An ECRD used in violation of this Policy will be confiscated by a school staff member or Principal or designee and the student will be subject to appropriate disciplinary action.

A student shall not knowingly bring or possess any remotely activated paging device on any school grounds, including on a school bus or at a school-sponsored function, at any time and regardless of whether school is in session or other persons are present without the express written permission of the Principal. The student must submit a written request and establish to the satisfaction of the Principal a reasonable basis for the possession of the device. The written request must include the purpose for the student possessing and/or bringing the device on school property and the date or dates in which the student requests to possess and/or bring the device on school property. The written request must also include the date in which the student will no longer need to bring and/or possess the device on school property.

The Principal, upon reviewing the request from the student, will make a determination. The determination will be in writing and if approved, written permission for the student to bring and/or possess a remotely activating paging device will be provided to the student. Permission will only be provided for 8 week(s).



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MANASQUAN BOARD OF EDUCATION

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USE OF ELECTRONIC COMMUNICATIONS AND RECORDING DEVICES (ECRD) (M)

The student must submit a new request if the time in which permission is given to bring and/or possess a device expires. The student that is granted permission to possess and/or bring the device must be in the possession of the device at all times. The Principal or designee shall immediately notify the Superintendent of Schools and the appropriate criminal justice or juvenile justice agency if a student brings or possesses a remotely activated paging device in violation of N.J.S.A. 2C:33-and this Policy.

A student who is an active member in good standing of a volunteer fire company, first aid, ambulance or rescue squad may bring or possess a remotely activated paging device on school property only if the student is required to respond to an emergency and the student provides a statement to the Principal from the chief executive officer of the volunteer fire company, first aid, ambulance or rescue squad authorizing the possession of the device by the student at all times and that the student is required to respond to an emergency.

The Principal or designee will confiscate the remotely activated paging device, take appropriate disciplinary action and shall immediately notify the Superintendent of Schools and the appropriate criminal justice or juvenile justice agency if a student brings or possesses a remotely activated paging device in violation of N.J.S.A. 2C:33-19 and this Policy.

N.J.S.A. 2C:33-19

Approved: January 19, 2016



POLICY

MANASQUAN BOARD OF EDUCATION

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PUPIL RIGHT OF PRIVACY

5770 PUPIL RIGHT OF PRIVACY

The Board of Education recognizes that a pupil's right of privacy may not be violated by unreasonable search and seizure and directs that no pupil be searched without reason or in an unreasonable manner.

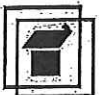
Teaching staff members are charged with the responsibility of maintaining order and discipline in the schools and of safeguarding the safety and well-being of the pupils in their care. In the discharge of that responsibility, a teaching staff member may search or request the search of the person or property of a pupil as authorized by this policy, with or without the pupil's consent, whenever he/she has reasonable grounds to suspect that the search is required to discover evidence of a violation of law or of school rules. The extent of the search will be governed by the seriousness of the alleged infraction, the pupil's age, and the pupil's disciplinary history. Except in exigent circumstances, an intrusive search of a pupil's person or intimate personal belongings shall be conducted by a person of the pupil's gender.

The Board acknowledges the need for the in-school storage of pupils' possessions and shall provide storage places, including desks and lockers, for that purpose. Where locks are provided for such storage places, pupils shall lock them against incursion by other pupils. In no storage place provided by the Board shall pupils have such an expectation of privacy as to prevent examination by a school official. Pupils shall be notified in writing at the beginning of each school year that inspections of their lockers, desks, and other storage facilities on school district property may be conducted. The school Principal or designee is directed to conduct, without further notice, the regular inspection of such facilities provided to pupils for the storage of property.

Except as required by exigent circumstances, a request for the search of a pupil or a pupil's private possessions will be directed to the Building Principal or designee who shall, whenever feasible, first request the freely offered consent of the pupil to the inspection.

The Superintendent shall be notified of the proposed search of a pupil's person or intimate personal belongings.

Whenever possible, a search will be conducted by the Principal in the presence of the pupil, the pupil's parent(s) or legal guardian(s) or a representative of the parent(s) or legal guardian(s), and a teaching staff member other than the Principal. Under no circumstances shall any pupil be subjected to a strip search or a body cavity search.



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PUPIL RIGHT OF PRIVACY

A search prompted by the reasonable belief that the circumstances are exigent and pose an immediate threat, will be conducted by any teaching staff member with as much speed and dispatch as may be required to protect persons and property.

The Principal shall conduct a pupil search on the request of a law enforcement officer only on presentation of a duly authorized search warrant or on the voluntary and knowing consent of the pupil or when the Principal has independent grounds to suspect the presence of an incriminating object.

The Principal shall be responsible for the prompt recording in writing of each pupil search, including the reasons for the search; information received that established the need for the search and the name of the informant, if any; the persons present when the search was conducted; any substances or objects found; and the disposition made of them. The Principal shall be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a pupil.

N.J.S.A. 18A:36-19.2, 18A:37-6

Adopted: 14 June 2011



5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process. **Any and all students who receive an in-school or out-of-school suspension from the Manasquan School District shall be required to have a re-entry conference consisting of the parents, student and building administration.**

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's Student Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

For the purposes of this Policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days and "long term suspension" means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student's expulsion



from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Standards pursuant to N.J.A.C. 6A:8-3.1 et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student's Individualized



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SUSPENSION

Education Program, in accordance with N.J.A.C. 6A:14.

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5

N.J.S.A. 18A:54-20g [vocational districts]

N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

Adopted:	14	June	2011
Revised:	26	April	2016
Revised: 13 June 2017			



HOME OR OUT-OF-SCHOOL INSTRUCTION FOR GENERAL EDUCATION PUPILS (M)

2481 HOME OR OUT-OF-SCHOOL INSTRUCTION FOR GENERAL EDUCATION PUPILS (M)

The Board of Education shall provide instructional services to an enrolled general education student at the student's home or other suitable out-of-school setting under the following conditions:

- A. The student is mandated by State law and rule for placement in an alternative education program, but placement is not immediately available;
- B. The student is placed on short-term or long-term suspension from participation in the general education program; or
- C. A court order requires the student receive instructional services in the home or other out-of-school setting.

The parent shall submit a request to the school district that includes a physician's certificate documenting the diagnosis and projected need for confinement at the student's residence or other treatment setting for 10 consecutive school days or more during the school year.

The Homebound Request Form may be obtained in the School Counseling Office and must be returned to the Director of School Counseling Services with copies forwarded to the building principal and I & RS chairperson.

Upon receipt of the Homebound Request Form, parents will be given a letter explaining Homebound Instruction. The school district shall forward the written determination to the school physician, who shall verify the need for home instruction. The school physician may contact the student's physician to secure additional information concerning the student's diagnosis or need for treatment and shall either verify the need for home instruction or shall provide reasons for denial to the district board of education. The school physician reserves the right to request an evaluation by a specialist at the parent's expense.

The school district shall notify the parent concerning the school physician's verification or reasons for denial within five school days after receipt of the written determination by the student's physician

Students attending school part-time or full-time are ineligible for home instruction services.



HOME OR OUT-OF-SCHOOL INSTRUCTION FOR GENERAL EDUCATION PUPILS (M)

Students on homebound instruction are ineligible to participate in extra-curricular activities or a school-based work-study program.

If a chronic or temporary health condition is verified to demonstrate limited mental or physical capabilities, the student should not be allowed to work while receiving homebound instruction services

The student's Individualized Program Plan (IPP) shall be based upon consultation with the student, parent and a multidisciplinary team of professionals (Intervention and Referral Services Team) with appropriate instructional and educational services credentials to assess the educational, behavioral, emotional, social and health needs of the student and recommend a program to address both educational and behavioral goals

The school district in which a student resides shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, or through online services, including any needed equipment, or through contract with another Board of Education, Educational Services Commission, Jointure Commission, or approved clinic or agency. The district shall provide services no later than five school days after the student has left the general education program.

The services to be provided shall meet the minimum standards as required in N.J.A.C. 6A:16-10.2(d).

The teacher(s) providing instruction shall be a certified teacher. The teacher shall provide one-on-one instruction for no fewer than ten hours per week on three separate days of the week and no fewer than ten hours per week of additional guided-learning experiences that may include the use of technology to provide audio and visual connections to the student's classroom.

The instruction shall meet the Core Curriculum Content Standards and the Board of Education's requirements for promotion and graduation.

If instruction is delivered in the student's home, a parent or other adult twenty-one years of age or older who has been designated by the parent shall be present during all periods of home instruction.

Home instruction guidelines prepared by the Manasquan School District are to be followed.

N.J.S.A. 18A:38-1 through 18A:38-25



POLICY

MANASQUAN BOARD OF EDUCATION

Program
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HOME OR OUT-OF-SCHOOL INSTRUCTION FOR GENERAL EDUCATION PUPILS (M)

N.J.A.C. 6A:16-10.2

Adopted: 14 June 2011

Revised: 26 April 2016



MANASQUAN PUBLIC SCHOOLS

Job Description

TITLE: **Digital Communications Coordinator**

QUALIFICATIONS:

1. Superior communication, interpersonal and organizational skills.
2. Demonstrated knowledge and use of social media to build a positive online presence.
3. Experience establishing and maintaining a positive organization brand on social media.
4. Experience planning and producing digital publications, web pages, etc.
5. Experience using digital tools to develop visually pleasing graphics, advertisements, videos, etc.
6. Experience with digital signage platforms and graphic design for digital signage.
7. Such alternatives to the above qualifications as the Superintendent or Board of Education may find appropriate and acceptable.

REPORTS TO: Assistant Superintendent

JOB GOAL: The coordinator will develop, oversee district digital communications and messaging via news delivery, website, district app, social media management, and digital signage through collaboration and work with the district's administrative team to maintain a positive brand identity for the school district, its schools, and programs.

PERFORMANCE RESPONSIBILITIES:

1. Coordinates and/or assists in creation and the distribution of all digital school district advertisements, announcements, social media posts, etc.
2. Maintains and manages the district's overall brand on social media.
3. Responsible for content development and management of district digital media.
4. Oversees all officially sanctioned district social media accounts and regularly reviews content posted by individual schools, departments, or employees.
5. Serves as a digital communications consultant for administrators as needed.
6. Recommends to the administration methods or procedures to enhance the effectiveness of district digital communications.
7. Assists administrators with the design or development of digital graphics, media, or signage for their individual schools or programs.

8. Manages the district's digital signage array and serves as a technical assistant for administrators or support staff who are responsible for their own digital signs.
9. Coordinates with district webmaster to ensure maintenance of district website.
10. Performs other related duties as may be assigned by the Superintendent.

TERMS OF EMPLOYMENT: 12-month stipend position.
Stipend to be established by the Board of Education.

ANNUAL EVALUATION: Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Teaching Staff Members.

Approved by: Manasquan Board of Education

Date: July 15, 2019

MANASQUAN PUBLIC SCHOOLS

Job Description

TITLE: School Safety Specialist

QUALIFICATIONS: 1. Valid NJ Administrative Certificate per N.J.A.C. 6A:9-2.1 or a school employee with expertise in school safety and security.
~~2. Current employment by the Manasquan Board of Education as an administrator in the district.~~

REPORTS TO: Superintendent

JOB GOAL: To serve as a central repository for best practices, training standards, and compliance oversight in all matters regarding school safety and security, including prevention efforts, intervention efforts, and emergency preparedness planning.

PERFORMANCE RESPONSIBILITIES:

- Supervising and providing oversight for all school safety and security personnel
- Ensuring safety and security policies and procedures are in compliance with state laws and regulations.
- Providing the necessary training and resources to school district staff in matters relating to school safety and security.
- Serving as the district's liaison with local law enforcement, as well as national, state and community agencies and organizations, in matters of school safety and security.

TERMS OF EMPLOYMENT: 12-month stipend position.
Stipend to be established by the Board of Education.

ANNUAL EVALUATION: Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Administrators.

Approved by: Manasquan Board of Education

Adopted: February 27, 2018

Revised: July 15, 2019