

**MANASQUAN PUBLIC SCHOOLS
ENROLLMENT REPORT
2014 - 2015 School Year**

DOCUMENT A

ELEMENTARY SCHOOL

Grade		Comparative Figures - ES			
Kdg	52 (4 sections)	September	2000	695	
1st	73 (4 sections)	September	2001	695	
2nd	59 (3 sections)	September	2002	691	
3rd	73 (4 sections)	September	2003	691	
4th	61 (3 sections)	September	2004	681	
5th	80 (4 sections)	September	2005	703	
6th	83 (4 sections)	September	2006	688	
7th	69 (4 sections)	September	2007	684	
8th	66 (4 sections)	September	2008	696	
Pre-Sch1	10 (1 section)	September	2009	709	
LLD	0	September	2010	684	
MD	3	September	2011	677	
PPD	2	September	2012	663	
School PD	1	September	2013	649	
Total	632	September	2014	619	

	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	5	9	7	4	25
Belmar	26	29	25	22	102
Brielle	57	67	46	69	239
Lake Como	7	12	6	10	35
Manasquan	86	72	79	61	298
Sea Girt	11	12	12	9	44
Spring Lake	17	16	13	12	58
Spring Lake Heights	28	34	28	39	129
Employee Child	0	0	1	0	1
Parent Paid	0	0	0	1	1
PTC 20 (LLD)	4	5	5	1	15
PTC 22 (ED)	0	0	0	0	0
PTC 23 (MD)	0	0	0	0	0
Sub-totals	241	256	222	228	947

Shared-time:

Avon	0	0	0	0	0
Belmar	3	1	5	4	13
Brielle	2	1	2	3	8
Lake Como	0	2	0	4	6
Manasquan	1	3	3	0	7
Sea Girt	0	0	0	0	0
Spring Lake	0	0	1	0	1
Spring Lake Heights	0	2	3	0	5
LLD/Voc shared time	3	2	0	2	7
Sub-totals	9	11	14	13	47
High School Totals	250	267	236	241	994

Comparative Figures - HS

September	2000	913
September	2001	971
September	2002	1059
September	2003	1078
September	2004	1063
September	2005	1047
September	2006	1052
September	2006	1052
September	2007	1025
September	2008	1028
September	2009	1016
September	2010	1028
September	2011	1021
September	2012	963
September	2013	1003
September	2014	1007

**MANASQUAN SCHOOL DISTRICT ATTENDANCE COMPARISON REPORT
2014 - 2015 School Year**

<u>HIGH SCHOOL</u>	<u>ATTENDANCE PERCENTAGE</u>	<u>AVERAGE DAILY ENROLLMENT</u>	<u>AVERAGE DAILY ATTENDANCE</u>
May-14	94.45	977.5	934.41
May-15	96.03	981.93	942.94
ELEMENTARY SCHOOL			
May-14	96.445	659	637.048
May-15	96.364	625.65	603.7

**MANASQUAN SCHOOL DISTRICT FIRE DRILL REPORT
2014 - 2015 School Year**

HIGH SCHOOL

<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILLS</u>
May 14	8:00 a.m.	6 minutes		Fire Drill
May 20	1:20 p.m.	15 minutes		Evacuation Drill
ELEMENTARY SCHOOL				
<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILL</u>
May 20	1:45 p.m.	15 minutes		Emergency Lockdown
May 28	8:45 a.m.	5 minutes		Fire Drill

EXTENDED SCHOOL YEAR 2015			
Preschool Disabilities - one teacher and one paraprofessional			
Student ID Number	Services		
282567	Speech 1 x 20 individually - 1 group x 20		
272533		O.T. only 1 x 30 individual	
282460	Speech 2 x 20 individually - 1 group x 20	O.T. 1 x 30 individual	P.T. 1 x 30 individual
292579		O.T. 1 x 30 individually	PT 1 x 30 individually
262071	Speech only 1 x 20 min ind, 1 group x 20		
282396	Speech 1 x 20 individually - 1 group x 30		
282568	Speech 1 group x 20		
Kindergarten to Grade 2 - one teacher and one paraprofessional			
272505	Speech 1 group 30 min	O.T. 1 x 30 individual	P.T. 1 x 30 individual
272538	Speech 1 x 30 individual	O.T. 1 x 30 individual	
262197	Speech 1 group x 30	O.T. 1 group x 30	
251758	Speech 1 x 30 group		
251715	Speech 1 x 30 group		
211625	Speech 1 x 30 group		
262083	Speech 1 x 30 group	O.T. 1 x 30 group	P.T. 1 x 30 individual
251739	Speech 1 x 30 group		
24937	Speech 1 x 30 ind. & 1 x 30 group (personal paraprofessional)	O.T. 1 x 30 G & 1 x 30 I	P.T. 1 x 30 individual
Grade 3 to Grade 5- one teacher and one paraprofessional			
241298	Speech 1 x 30 group		
241306	Speech 1 x 30 group		
252386	Speech 1 x 30 group	O.T. 1 x 30 individual	
251725	Speech 1 x 30 group		
241353	Speech 1 x 30 group		
251749			
251755		O.T. ONLY 1 x 30 ind.	
22249	Speech 1 x 30 group		
23959	Speech 1 x 30 group	O.T. 1 x 30 individual	
241435			
241396			
23299	Speech ONLY 1 x 30 group		
23950	Speech 1 x 30 group		
21111	Speech 1 x 30 group		
232154			
Grade 6 to Grade 8- one teacher and one paraprofessional			
211410			
21089	Speech 1 x 30 group		
21090			
21208	Speech 1 x 30 group		
21240			P.T. 1 x 30 group
2408	Speech 1 x 30 group		
212390	Speech 1 x 30 group		
21129	Speech 1 x 30 group		
212537			
212543			
2395	Speech 1 x 30 group		
20011	Speech 1 x 30 group		
19917	Speech 1 x 30 individual		
2333			
2334			
2442	Speech 1 x 30 group		
MULTIPLE DISABILITIES			
242541	Speech 1 x 30 group	O.T. 1 x 30 group	
252109	Speech 1 x 30 ind. Autism (T. Inarella)	O.T. 2 x 30 individual	
23270	Speech 1 x 30 group	O.T. 2 x 30 individual	P. T. 1 x 30 individual
REVISED:	6/1/2015 14:21		

<u>Town</u>	<u>Student No.</u>	<u>Student Name</u>	<u>Placement</u>
<u>Belmar</u>	82694		Hawkswood
	171334		Harbor School
	171336		Eden Institute
	53196		Wall High School
	30498		Collier
	102898		Lehmann
	132074		Collier High School
<u>Lake Como</u>	101996		Wall High School
	182525		Collier
	182561		Woodcliff Academy
<u>Brielle</u>	111194		Lehmann
	52695		Southern Regional High School
	121494		Hawkswood
	51396		Point Pleasant Boro
	92797		Douglass Developmental Center
	52097		Jackson Memorial H.S.
	182556		Red Bank Regional
<u>Sea Girt</u>	50498		Bridge Academy
	182296		Wall H.S.
	13198		Woodcliff Academy
<u>Avon</u>	92797		Wall Life Skills
	82697		Children's Center
	182560		Adol. Therapeutic Day School/Rutgers

JUNE 16, 2015

ELEMENTARY SCHOOL PERSONNEL

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING ELEMENTARY SCHOOL PERSONNEL TO THE BOARD OF EDUCATION:

Recommend approval of the following paraprofessional staff for the 2015-2016 SY: *(Final salaries to be determined when contract negotiations are finalized)*

			Hours	Assignment
<u>ELEMENTARY SCHOOL - OFFICE/PLAYGROUND</u>				
KURANI	DANIELLE	PARA.ES.AIDE.NA.10	4.00	Playground Aide
MELILLO	GINA	PARA.ES.AIDE.NA.18	4.00	Playground Aide
WHITE	MADONNA	PARA.ES.AIDE.NA.14	6.50	Office/Playground Aide
<u>ELEMENTARY SCHOOL - SPECIAL ED</u>				
COLLINS	SANDRA	PARA.ES.AIDE.NA.08	7.00	Resource Room Aide
GORDON	KATHLEEN	PARA.ES.AIDE.NA.06	7.00	Resource Room Aide
LE BLANC	NANCY	PARA.ES.AIDE.NA.13	7.00	Resource Room Aide
CRAIG	PAMELA	PARA.ES.AIDE.NA.05	7.00	PSH Aide
MCLAUGHLIN	ELIZABETH	PARA.ES.AIDE.NA.12	7.00	MD Aide
TRIGGIANO	PATRICIA	PARA.ES.AIDE.NA.15	7.00	In Class Aide
WOYTOWICZ	JESSICA	PLR.HS.LTRP.01.01	7.00	In Class Aide

Recommend approval of **Carol Kooklin** as the ESL After School Homework Club Advisor at a stipend of \$2,000 paid out of NCLB Title III funds.

Recommend approval of the resignation of **Deborah Bottone**, TCH.ES.SPED.RR.03, Special Education Teacher, for the purpose of retirement, effective November 1, 2015.

Recommend approval of the extension of **Elizabeth Walling**, TLR.ES.LTRT.FL.02, Elementary School Special Education Teacher, *(long term replacement-4326)*, through on or about December 15, 2015 at Step 1B \$47,610.00 *(pending negotiations)*, pro-rated. *(Previously approved on May 26, 2015)*

Recommend approval of the extension of **Justine Rotante**, TLR.ES.LTRT.FL.01, Elementary School Special Education Teacher, *(long term replacement-4440)*, through on or about December 31, 2015 at Step 1B \$47,610.00 *(pending negotiations)*, pro-rated. *(Previously approved on May 26, 2015)*

May 26, 2015

DOCUMENT N

Recommend approval of the Addendum "C" coaching staff as listed on **Document N-1**. *(final salary to be determined when contract negotiations are finalized)*

Recommend approval for **TCH.MS.ENGL.07.01** (4394) to take a paid medical leave of absence beginning on or about September 14, 2015 through on or about November 11, 2015 and an unpaid Family Medical Leave of Absence beginning on or about November 12, 2015 through on or about January 31, 2016, with an expected return on February 1, 2016.

Recommend approval for **TCH.ES.SPED.RR.16** (4215) to take a paid medical leave of absence beginning on or about October 5, 2015 through on or about November 4, 2015 and an unpaid Family Medical Leave of Absence beginning on or about November 9, 2015 through on or about December 23, 2015, with an expected return on January 4, 2016.

Recommend the approval of the appointment of Jessica Woytowicz, **TCH.ES.ELEM.03.05**, as an **Elementary School Teacher** for the **2015-2016 SY** at **Step 1B**, replacement— *final salary to be determined when contract negotiations are finalized.*

Recommend the approval of the appointment of Kathryn Collins, **TCH.ES.ELEM.03.23**, as an **Elementary School Teacher** for the **2015-2016 SY** at **Step 1B**, replacement— *final salary to be determined when contract negotiations are finalized.*

Recommend the approval of Kate Marvel, **TCH.ES.SPED.RR.29**, for extra duty coverage 3 periods a day for 10 days, total not to exceed \$342.00.

MANASQUAN PUBLIC SCHOOLS

TITLE: **TECHNOLOGY INTEGRATION COACH**

QUALIFICATIONS:

1. Valid New Jersey Teaching Certificate
2. Strong knowledge of mobile technology, instructional applications and teaching practices related of technology integration
3. A strong knowledge of 21st century skills
4. Interpersonal, problem-solving and organizational skills required to effectively facilitate coaching and staff development
5. Ability to design high quality professional development

REPORTS TO: **Director of Technology**

JOB GOAL: To work directly with teachers to incorporate instructional technology into the classroom. The Technology Integration Coach plays an essential role in establishing a digitally rich school culture that fosters the district's 21st century learning outcomes and is an integral part of the district's professional development program; conducting research, recommending innovative technology applications, establishing a collaborative global network for professional development, and training, coaching, modeling, and mentoring staff.

PERFORMANCE RESPONSIBILITIES:

1. Works directly with classroom teachers to develop lesson plans that encompass the use of technology applications to enhance learning
2. Provides direct support to teachers on implementing technology applications and teaching strategies through modeling, coaching, and co-teaching
3. Supports teachers who request assistance in implementing specific technology infused activities
4. Works with supervisors and teachers to assist in the design of curriculum units that integrate technology applications and foster the district's 21st century learning outcomes
5. Assists in training teachers, supervisors, and administrators on the use of mobile technology and related instructional applications
6. Works collaboratively with the tech staff and turnkey teacher trainers to support and promote technology integration
7. Assists in providing workshops and training for students to support technology integration and educational applications

8. Introduces and supports new and emerging technology applications and instructional practices
9. Demonstrates and provides assistance and support in curating digital instructional resources
10. Facilitates the use and creation of technologies to replace and enhance traditional textbooks and other print content
11. Provides assistance in developing a digital citizenship curriculum; models, coaches, and facilitates safe, healthy, legal, and ethical uses of digital information and technologies
12. Identifies instructional technology needs and facilitates quality professional development
13. Assists in establishing professional networks, both local and global, to support the development of a digitally-rich school culture and effective professional development
14. Assists in evaluating the effectiveness of technology integration through a variety of formative and summative assessments, analysis of student data, needs assessments, and other feedback
15. Engages in ongoing acquisition of knowledge and skills related to technology, technology applications, instructional practices, and coaching
16. Works collaboratively and communicates effectively with building and district level directors, administrators, and supervisors to ensure rigorous, relevant curricula and instructional practices that promote the district's 21st century learning outcomes and a high level of student achievement
17. Performs other duties as assigned by the superintendent

TERMS OF EMPLOYMENT: Salary and work year to be determined by the Board of Education

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the Board's policy on evaluation of certified staff.

Approved by: Manasquan Board of Education **Date:** December 16, 2014

Manasquan Board of Education – June 16, 2015

2015-2016 Administrative and Instructional Software Titles and Subscriptions

Product/Title	Vendor	Amount (Not to Exceed)
Systems 3000 Accounting, Payroll, HR, & Employee Portal	Systems 3000	\$23,500.00
Genesis Student Information System and Staff Management	Genesis Educational Services	\$13,424.00
IEP Direct	Centris Group	\$10,829.29
Web-Based MAP (Measures of Academic Progress)	NWEA	\$9,747.00
SchoolWires Web Hosting/Software Subscription	Schoolwires	\$8,590.72
Naviance	Hobsons	\$8,326.90
Discovery Education Streaming	Discovery Education	\$5,750.00

JUNE 16, 2015

HIGH SCHOOL PERSONNEL

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING HIGH SCHOOL/DISTRICT PERSONNEL TO THE BOARD OF EDUCATION:

Recommend the approval of the resignation of **Lauren Pappa**, TCH.HS.WLAN.FL.08, effective July 1, 2015.

Recommend the approval of the appointment of **Jeffrey Hoffman**, TCH.HS.WLAN.FL08, as a **High School World Language Teacher - Spanish** for the **2015-2016 SY** at **Step 2B**, resignation replacement (4457) – *final salary to be determined when contract negotiations are finalized.*

Recommend the approval of the following teachers to chaperone the Senior Prom on May 29, 2015 at a stipend of \$28.50/hour for 5 hours each:

Lauren Duggan
Chris Craig

Recommend approval of the request for **TCN.BO.TECH.NA.03** (4681) to take an unpaid Family Medical Leave of Absence extension through July 14, 2015, returning on July 15, 2015. (*previously approved on January 27, 2015*)

Recommend approval of the following paraprofessional staff for the 2015-2016 SY: (*Final salaries to be determined when contract negotiations are finalized*)

HIGH SCHOOL - OFFICE				
BIGLEY	WENDY	PARA.HS.AIDE.NA.01	7.00	Office
GERLACH	DOROTHY	PARA.HS.AIDE.NA.03	7.00	Office
HIGH SCHOOL - SECURITY				
JUSKA	BAILEY	PARA.HS.CAID.NA.03	5.00	Security Aide
READ	RICHARD	PARA.HS.CAID.NA.02	7.00	Security Aide
HIGH SCHOOL - SPECIAL ED				
MANOVILL	DONYA	PARA.HS.AIDE.NA.07	7.00	In Class Aide
JANSEN	KAREN	PARA.HS.AIDE.NA.02	7.00	Belmar Aide
MATYAS	AMANDA	PARA.ES.AIDE.NA.11	2.50	Spring Lake Hts Aide

June 16, 2015

DOCUMENT 7

Recommend approval for **GUL.HS.COUN.FL.02** (4388) to take a paid medical leave of absence beginning on or about September 16, 2015 through on or about November 13, 2015 and an unpaid Family Medical Leave of Absence beginning on or about November 16, 2015 through on or about January 22, 2016, with an expected return on January 25, 2016.

Recommend an acknowledgement of the employment contract dated January 28, 2015 for **Maryanne R. Freda** for the position of Teacher for the period of January 16, 2003 to June 30, 2003 at a prorated salary of \$29,250. The board hereby amends the previous resolution which includes the title of the Replacement Teacher, with the title of Teacher.

Recommend approval for **TCH.ES.SPED.RR.23** (4549) to take a paid medical leave of absence beginning on or about November 9, 2015 through on or about December 4, 2015 and an unpaid Family Medical Leave of Absence beginning on or about December 7, 2015 through on or about March 16, 2016, with an expected return on March 17, 2016.

Recommend approval of the Addendum "C" coaching staff as listed on **Document 7-1**. (*final salary to be determined when contract negotiations are finalized*)

Recommend the approval of the appointment of **Lorraine Koenig, TCH.HS.BUSN.FL.01**, as a **High School Business Teacher** for the **2015-2016 SY** at **Step 1B**, replacement—*final salary to be determined when contract negotiations are finalized*.

Recommend the approval of the appointment of **Courtney Thibeault, TCH.HS.BUSN.FL.03**, as a **High School Business Teacher** for the **2015-2016 SY** at **Step 3M**, replacement—*final salary to be determined when contract negotiations are finalized*.

Recommend the approval of the transfer of **Lisa Kukoda**, , from a **Middle School English Teacher to Technology Integration Coach** for the **2015-2016 SY**—*final salary to be determined when contract negotiations are finalized*.

Recommend approval to hire the following students as additional staff members for computer maintenance beginning July 1, 2015 through September 7, 2015:

Miles Connolly – Up to 24 hours per week at \$8.38/hour
Steven Coulter – Up to 28 hours per week at \$10.00/hour
Dillon Dunwoody – Up to 24 hours per week at \$8.38/hour
Clark Ellicott - Up to 24 hours per week at \$8.38/hour
James Grieb - Up to 28 hours per week at \$10.00/hour
Emma Murphy - Up to 28 hours per week at \$10.00/hour

Recommend approval for student **Nicholas Katz** to serve as an unpaid volunteer with the Technology Department beginning July 1, 2015 through September 7, 2015 for up to 24 hours per week.

June 16, 2015

Recommend the following teachers for Curriculum Writing for 2015-2016 SY, 60 hours at \$30.00/hour
(*pending negotiations*):

Honors Word History

**Lou Certo
Rich Read**

Robotics

Amy Edwards

Films, Flicks and Movies

Harry Harvey

AP Statistics

Ryan Basaman

Addendum C Assignments 2015-2016
High School Athletic

Football	
Varsity Coach	Jay Price
Assistant #1	Brian Lee
Assistant #2	Richard Griffith
Assistant #3	Andy Manser
Assistant #4	Donny Klein
Assistant #5	Louis Certo
Assistant #6	Dave Hallion
Basketball-Boys	
Varsity	W. Andrew Bilodeau
Assistant #1	Jason Minutoli
Assistant #2	Colin Eldridge
Basketball – Girls	
Varsity	Lisa Kukoda
Assistant #1	Brenan Gordon
Assistant #2	Ryan McGrath
Baseball	
Varsity	Dennis VanPelt
Assistant #1	Brian Lee
Assistant #2	Steve Antonucci
Assistant #3	Jared Morris
Softball	
Varsity	Amy Certo
Assistant #1	Darrell Falkinburg
Track & Field - Boys	
Varsity	Justin Roach
Assistant	Tim Beaton
Track & Field - Girls	
Varsity	Kristen Zdanowicz
Winter Track – Boys	Rich Read
Winter Track – Girls	Kristen Zdanowicz

Addendum C Assignments 2015-2016
High School Athletic

Soccer – Boys	
Varsity	Tom McGill
Assistant #1	Bob Shafer
Assistant #2	Kirt Wahl
Soccer - Girls	
Varsity	Jamie Onorato
Assistant #1	Chryseis Apostolou
Assistant #2	Bailey Juska
Wrestling	
Varsity	Matt Voskian
Assistant	Sean Cunningham
Cross Country – Boys	
Steve Schwartz	
Cross Country – Girls	
Justin Roach	
Tennis – Girls	
Varsity	Rodney Ravaoli
Assistant	Dorothy Gerlach
Tennis – Boys	
Varsity	Anthony DiFeo
Assistant	Dorothy Gerlach
Bowling	
Girls	Thomas Glenn
Lacrosse – Girls	
Varsity	Maria Eldridge
Assistant #1	Bailey Juska
Assistant #2	Ryan McGrath
Lacrosse – Boys	
Varsity	Sean Cunningham
Assistant #1	Tom Russoniello
Assistant #2	
Golf	
Vince Giunco	
Field Hockey	
Varsity	Pam Cosse
Assistant #1	Antoinette Bruno

Addendum C Assignments 2015-2016
High School Athletic

Gymnastics	Megan Doherty
Swim Team	
Girls full team	Craig Murin
Assistant	Kim Craig
Boys' half team	Craig Murin
Ice Hockey	
Varsity	Jim Fagen
Assistant	Tom Matthews
Equipment Manager	Robert Waldeyer
Cheerleaders	
Varsity (Fall)	Dana Warncke
Varsity (Winter)	Dana Warrncke
Intramural Weightlifting	
Aug. Nov. Feb. May	Rich Griffith
Videotaping	Bruce Bresnahan