

DOCUMENT A

Form M-1

Annual Maintenance Budget Amount Worksheet Per N.J.A.C. 6A:26A

	mouth asquan 293(Current Area (District contact District contact		7 Lynn Coates (732) 528-880	\$ 143 3 x1906
Filing Date	11/4/2014		District contact	-	lcoates@mana	
A School Facility Name	B School Number	C Gross Building Area (GSF)	D Building Replacement Value	E Prior Years Actual & Current Year Budgeted expenditure (See	F Min. Annual Target Expenditure for FA	Anticipate Budger for
Manasquan High School	050	117,156	\$ 16,753,308	Detailed Sheet) \$ 2,588,923	15-16 \$ 33,507	<u>15-16</u> \$ 33,5
Manasquan Elementary School	060	111,800	\$ 15,987,400	\$ 482,871	\$ 31,975	
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Min. Required amount for FY 15-16	successive destablished and the branches of an about			5	65,481	
Anticipated Budget amount for FY 15-16	N			10unt (4% of column I	» [\$ 65,48 \$ 1,309,62
epared by:	C	Current Distric	et Maintenance F	Reserve Amount	Ľ	\$ 481,08
strict School Business Administrator	Print Sign	1000 000000000000000000000000000000000	Lynn Coates	1000	Date	11/4/2014
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11/4/20141:57 PM

	District Name	Manasquan				Detailed Actual	l Expenditures b	Actual Expenditures by Year by Building Worksheet		District					
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			Grate	Expenditures	Expenditures						Expenditures	Expenditures	Exnenditures	Budgeted Amount	
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MANASQUAN SCHOOL DISTRICT County 2930, State 25 Comprehensive Maintenance Plan Report Actual FY 14 – Budgeted Current FY 15 – Planned FY 16

<u>MANASQUAN H.S. - 050</u>

13-14 ACTUAL \$56,356

and thermostats, piping, etc. Repair, replace frames, sash, caulk, hardware etc. on doors replacement of parts and equipment as and all HVAC equipment. Repair and Inspection of fire suppression system in building and cafeteria. Replacement of tile, required. Replacement and repair of any boilers and elevator. stair treads, carpet, and refinishing of gym floor. Replacement of valves, hardware, and windows. Inspection and repair or replacement of roofs and flashings. Repair and replacement of fencing. Repair of gym partitions. Painting, patching, ceiling repair and tile replacement. Electrical interior and exterior including emergency lighting and Repair or replacement of all building signs and all other electrical equipment. materials/equipment and systems refinishing repairs, inspection of Localized required.

Annual service and inspection of all systems and all required facilities testing. Annual evaluation and upgrading of all fields and property. Seeding, fertilizing, pest control, field layouts, evaluation of sprinklers and wells and other outside conditions. Repair of bleachers, scoreboards, public address system, other outside structures and equipment.

14-15 BUDGETED \$47,988

and replacement of parts and equipment as required. Replacement and repair of any and all HVAC equipment. Repair and Inspection of fire suppression system in stair treads, carpet, and refinishing of gym thermostats, piping, etc. Repair or replace inspection of boilers and elevator. building and cafeteria. Replacement of tile, frames, sashes, caulk, hardware etc. on doors and windows. Inspection and repair Repair and replacement of fencing. Repair Electrical interior and exterior including emergency lighting and signs and all other electrical equipment. Repair or replacement floor. Replacement of valves, hardware, or replacement of roofs and flashings. tile replacement. of all building materials/equipment and of gym partitions. Painting, patching, refinishing repair and repairs, systems as required. Localized ceiling

Annual service and inspection of all systems and all required facilities testing. Annual evaluation and upgrading of all fields and property. Seeding, fertilizing, pest control, field layouts, evaluation of sprinklers and wells and other outside conditions. Repair of bleachers, scoreboards, public address system, other outside structures and equipment.

15-16 PROJECTED \$47,988

and replacement of parts and equipment as required. Replacement and repair of any and all HVAC equipment. Repair and inspection of boilers and elevator. Inspection of fire suppression system in building and cafeteria. Replacement of tile, stair treads, carpet, and refinishing of gym floor. Replacement of valves, hardware, hermostats, piping, etc. Repair or replace frames, sashes, caulk, hardware etc. on doors and windows. Inspection and repair Repair and replacement of fencing. Repair emergency lighting and signs and all other or replacement of roof and flashings. of gym partitions. Painting, patching, ceiling repair and tile replacement. Electrical interior and exterior including electrical equipment. Repair or replacement of all building materials/equipment and refinishing repairs, systems as required. Localized

Annual service and inspection of all systems and all required facilities testing. Annual evaluation of all fields and property. Seeding, fertilizing, pest control, field layouts, evaluation of sprinklers and wells and other outside conditions. Repair of bleachers, scoreboards, public address system, other outside structures and equipment.

Actual FY 14 - Budgeted Current FY 15 - Planned FY 16 **Comprehensive Maintenance Plan Report** MANASQUAN SCHOOL DISTRICT County 2930, State 25

MANASUOUAN E.S. - 060

\$ 15,571 13-14 ACTUAL

and replacement of parts and equipment as required. Replacement and repair of HVAC equipment. Repair and inspection of boilers. Inspection of fire suppression system in building and cafeteria. Replacement of tile, stair treads, carpet, and refinishing of gym floor. Replacement of valves, hardware, thermostats, piping, etc. Repair or replace frames, sashes, caulk, hardware etc. on doors and windows. Inspection and repair Repair and replacement of fencing. Repair Painting, patching, Electrical interior and exterior including emergency lighting and signs and all other electrical equipment. Repair or replacement Annual service and inspection of all systems or replacement of roofs and flashings. celling repair and tile replacement. of all building materials/equipment and refinishing repairs, of gym partitions. systems as required. Localized

and evaluation and upgrading of all fields and of bleachers, scoreboards, public address field layouts, evaluation of sprinklers and wells and other outside conditions. Repair property. Seeding, fertilizing, pest control, and all required facilities testing. Annual structures outside system, other equipment.

14-15 BUDGETED

S 89,892

Localized

and replacement of parts and equipment as required. Replacement and repair of HVAC Inspection of fire suppression system in building and cafeteria. Replacement of tile, stair treads, carpet, and refinishing of gym Repair and replacement of fencing. Repair Annual service and inspection of all systems floor. Replacement of valves, hardware, thermostats, piping, etc. Repair or replace frames, sashes, caulk, hardware etc. on doors and windows. Inspection and repair Electrical interior and exterior including emergency lighting and signs and all other electrical equipment. Repair or replacement equipment. Repair and inspection of boilers. or replacement of roofs and flashings. of gym partitions. Painting, patching, ceiling repair and tile replacement. of all building materials/equipment and refinishing repairs, systems as required.

and all required facilities testing. Annual

field layouts, evaluation of sprinklers and wells and other outside conditions. Repair of bleachers, scoreboards, public address system, other outside structures and evaluation and upgrading of all fields and property. Seeding, fertilizing, pest control, equipment.

\$89.892 **15-16 PROJECTED**

and stair treads, carpet, and refinishing of gym hermostats, piping, etc. Repair or replace replacement of parts and equipment as required. Replacement and repair of HVAC nspection of fire suppression system in floor. Replacement of valves, hardware, doors and windows. Inspection and repair Repair and replacement of fencing. Repair Electrical interior and exterior including electrical equipment. Repair or replacement of all building materials/equipment and Annual service and inspection of all systems equipment. Repair and inspection of boilers. puilding and cafeteria. Replacement of tile, frames, sashes, caulk, hardware etc. on of gym partitions. Painting, patching, tile replacement. emergency lighting and signs and all other or replacement of roofs and flashings. refinishing ceiling repair and repairs, systems as required. **.**ocalized

and all required facilities testing. Annual

of bleachers, scoreboards, public address Evaluation and upgrading of all fields and field layouts, evaluation of sprinklers and wells and other outside conditions. Repair system, other outside structures and property. Seeding, fertilizing, pest control. squipment.

ANNUAL FACILITIES CHECKLIST HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS

COUNTY: ___Monmouth _____ DISTRICT: _____Manasquan _____ SCHOOL BUILDING: Manasquan Elementary School _ SCHOOL YEAR: 2014-2015 _ COMPLETED BY : ____Bernie Bigley _____ DATE : _____10/13/14_____

This checklist covers regulations issued by NJDOE, NJDCA, NJUCC, OSHA. Emphasis is on the health and safety of your students and your staff even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may site. (This checklist must be completed annually and available for review). See "Facility Guidance and Instructions" for additional information.

CURRENT LICENSES AND CERTIFICATES	YES	NO	N/A	VIOLATION LOCATION
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	x			
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	X			
3. A 3 year asbestos management plan, as required by A.H.E.R.A., is available including current 6 month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	x			
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.			x	
5. Current boiler inspection certificate(s) posted at site of boiler	X			
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	X			
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act.	X			
8. <u>One</u> fire drill and <u>one</u> school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance]	X			
9. Right To Know requirements are properly posted and MSDS reporting materials on file for review.	X			
EXITS/EXTERIOR				
10. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	x			
 11. All exterior exits are in good condition; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50. 	x			
INTERIOR				
12. All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	x		**************************************	
13. Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	x			

	CA COMPLEXANCE				
		YES	NO	N/A	VIOLATION LOCATION
Į	<i>Instructional</i> areas are free of all unapproved construction; e.g.: walls; partitions; doors and stairs; etc.	X			
	1% COMPLIANCE			949 (S) M	
	FERIOR (Continued)		ļ		
15.	Doors on any occupied space are free of dead bolts or slide				
	bolts and permit exiting without need of a key or special	X			
10	knowledge (i.e.: password or combination code).				
10.	Unobstructed vision panels with code approved glass are		-		
	installed in doors opening into corridors. Interior glazing shall be safety glazing.	X			
17		NZ			
	Kindergarten and Pre-K toilet requirements are met.	X			
18.	Temporary (leased buildings or TCUs - 6A:26-3.13), Dual Use			X	:
10	and Change of Use spaces have required approvals in place.				
19.	Dangerous chemicals (i.e.: liquefied petroleum gas/propane) and/or explosive materials (i.e.: gunpowder; picric acid) are				
	NOT stored/present in the building. If needed, flammable and	X			
	combustible materials are properly stored/maintained (i.e.: in				
	properly rated cabinets; NOT in boiler room/hazardous areas).	-			
vo	CATIONAL/LABORATORIES				
	Power machinery and equipment, as well as science labs, have				
	appropriate safety features in place, including as applicable:		1		
	a. Appropriate placement on the floor and required point of				
	operation guards to protect users from injury due to moving				
	parts.				
	b. Clearly visible and accessible push-type emergency cut-out				
	switches at appropriate locations within shops to de-				
	energize electrical supply to nonportable machinery.				
	c. Non-portable machinery provided with magnetic type				
	switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the				
	emergency cut-off switch.				
	d. Key-operated electric solenoid shut-off valves on natural				
	gas lines in science laboratories and shops constructed after	X			
	1979. On all other gas lines there is an emergency shut off				
	valve which is clearly marked and accessible.				
21.	At a minimum, one # 20 BC rated fire extinguisher is provided	X			· · · · · · · · · · · · · · · · · · ·
	n each laboratory and vocational area.				
1	Adequate eye and body protection is provided, including:		-		
:	a. Eye protection devices (glasses, goggles) for students	X			
	and faculty in each laboratory and shop area, including				
	appropriate provision for their sanitation.				
	b. Emergency eyewash device(s), with 15 minutes				
	continuous flow, where caustic or corrosive materials are used.				
	are used.				
	laboratory if constructed after October 1985.				E
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THE COMPLIANCE				
VOCATIONAL/LABORATORIES continued	YES	NO	N/A	VIOLATION LOCATION
23. Room provides for proper local or general ventilation				
and/or exhaustion of toxic and/or dangerous fumes and/or				
odors, including for the following activities, as applicable:				
a. For science activities (i.e.: via fume hoods)				
b. For welding operations.				
c. For paint spraying operations:				
1 Auto: should have separate exhaust system.				
2 Art: proper ventilation for spray/ paint with fumes				
d. Art: Safe designated space/room for kilns with proper ventilation	X			
e. For dust generating operations, such as wood working, (i.e.: a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system				
100% FTEMS TOTAL	21		2	

80% COMPLIANCE				
EXITS/EXTERIOR	YES	NO	N/A	VIOLATION LOCATION
24. No evidence of major exterior building structural damage. Example(s) would include:				
 a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and 	x			
are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.				
25. All exterior receptacles are GFI protected in accordance with code.	X			
26. All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes.	x			
27. Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular inspections.	X			
INTERIOR	1	Í	1	
28. All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.	x			
29. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas.	X			
30. Doors leading to interior courtyards are clearly marked: "Not an Exit"	X			
31. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not				
show evidence of extensive wear and are generally in good repair	X			
32. Stage curtains are flame proof or flame retardant and certificates are on file.	X			

80%-COMPLIANCE				
	YES	NO	N/A	VIOLATION LOCATION
33. A communication system is installed in each classroom to				-
allow for communication to the main office and/or local	X			
authorities.				
34. Electric outlets and/or wiring appear appropriate, including:		<u> </u>		
a. GFI protection for receptacle(s) within 6 ft of water in		ļ		
accordance with code.			ŧ	
b. Electrical extension cords and surge protectors used appropriately, with extension cords <u>only used</u> for				
temporary need(s).				
35. A health unit (nurse's area) is provided according to code;				· · · · · · · · · · · · · · · · · · ·
secure storage is provided for medical records and medications,				
including refrigerated medications.	X			
36. Individual or central mechanical ventilation unit(s) are				
operating in all student and staff occupied rooms/areas and	X	3		
toilet facilities; air conditioners are operational in windowless	Λ			
interior areas.				
37. Lighting levels in all areas, as measured with a light meter,				
comply with code and lamps/bulbs are covered with a lens		1		
cover or equivalent protection.				
38. Instructional areas have no unauthorized and/or potentially	X	1		
hazardous materials/equipment in rooms.				
39. A chalkboard or whiteboard, and/or display board is provided				
in each instructional space and is free of cracks and jagged	X			
edges.				
40. Ceilings, walls and floors are free of holes, sags, and evidence	X			
of water damage.				
41. Area and floor drains, where provided, appear to be in working				
order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	X			
42. Floors throughout the school are clean and free of trash, as well	v			
as appear free of slipping, tripping; and/or other hazards.	X			
43. Supplies and materials are neatly and appropriately stored:				
a. Storage racks/shelving over 6 feet in height are properly	}			
secured from tipping.]	ĺ		
b. In general, there is no storage within 24 inches of a ceiling.	X			
In buildings with sprinkler systems, storage is at least a				
minimum of 18 inches below sprinkler head deflectors.				
c. Storage is organized to allow safe access through space.				
44. Student lockers are usable; i.e.: doors, handles and locks are	X			
operable.				
45. Drinking fountains are provided with sufficient water pressure	X		Ì	
or access to water coolers is readily available.				
46. Student toilet facilities are accessible at all times during				
occupancy of the building and bathroom fixtures are all	X			
operational; stall partitions are secured and doors are provided.				
47. Food and nonfood items (i.e.: cleaning products, etc.) in home	X			
economics rooms & cafeteria are stored separately				
48. Non-instructional areas are free of all unapproved construction: a g : walls partitions doors and stoirs				
construction; e.g.: walls, partitions, doors and stairs.	X			
Continued next page				

80% COMPLIANCE				
VOCATIONAL/LABORATORIES	YES	NO	N/A	VIOLATION LOCATION
49. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	Х			
50. Required space is available for the safe operation of machinery			X	
51. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.			X	
52. Floor(s) and aisles in all shops are free of slipping and tripping hazards.	X			
53. "Eye Hazard Area-Wear Your Eye Protection" signs are posted.	X			
 54. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided. 			x	
55. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.			X	
56. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.			x	
80% ITEMS TOTAL	28		5	

Categories:	100%	80%	Total
Maximum # of Questions:	23	33	56

100% COMPLIANCE	SCORES	NJQSAC FISCAL DPR [All items are in compliance in building(s)]
# of NO responses	0	[X] COMPLIANT (No exceptions) [] NONCOMPLIANT (Exceptions)

80% COMPLIANCE		NJQSAC DPR [At least	t 80% of items are in compliance in building(s)]
a. # of YES responses	28		
b. # of NO responses	0	[X] COMPLIANT	Line #a is greater than Line #d
c. Subtotal [(a)+(b)]	28		
d. Multiply [(c) x 80%]	22.4	[] NONCOMPLIANT	Line #a is <u>less than</u> Line #d

LEA SIGNATURES:		
FAT	10/27/14	Facilities Manager
Completed by Bernie Bigley	Date	Title
Allent	10/27/14	
Chief School Administrator	Date	

ANNUAL FACILITIES CHECKLIST HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS

COUNTY:	Monmouth	DISTRICT:	Manasquan	
SCHOOL BUILD	ING:_Manasquan H	ligh School	SCHOOL YEAR	2014-2015_
COMPLETED BY	Y:Bernie Bigle	y DATI	E:10/13/14	ł

This checklist covers regulations issued by NJDOE, NJDCA, NJUCC, OSHA. Emphasis is on the health and safety of your students and your staff even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may site. (This checklist must be completed annually and available for review). See "Facility Guidance and Instructions" for additional information.

and available for review). See Tacinty Suidance and instruction				
CURRENT LICENSES AND CERTIFICATES	YES	NO	N/A	VIOLATION LOCATION
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	X			
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	X			
3. A 3 year asbestos management plan, as required by A.H.E.R.A., is available including current 6 month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	X			
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.			x	
5. Current boiler inspection certificate(s) posted at site of boiler	X			
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	Х			
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act.	X			
8. <u>One</u> fire drill and <u>one</u> school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance]	X			
 9. Right To Know requirements are properly posted and MSDS reporting materials on file for review. EXITS/EXTERIOR 	X			
10. Exterior switches and receptacles are covered by securely				
fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	x			
 11. All exterior exits are in good condition; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50. 	x			
INTERIOR				
12. All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	x			
13. Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	x			

ADD-20 COMPLEX.NOR	YES	NO	N/A	VIOLATION LOCATION
14. Instructional areas are free of all unapproved construction;			N/A	VIOLATION LOCATION
e.g.: walls; partitions; doors and stairs; etc.	Λ			
100% COMPLIANCE	<u> (1997)</u>			and the second
INTERIOR (Continued)		-		
15. Doors on any occupied space are free of dead bolts or slide		1		
bolts and permit exiting without need of a key or special	X			
knowledge (i.e.: password or combination code).		ļ		
16. Unobstructed vision panels with code approved glass are				
installed in doors opening into corridors. Interior glazing shall	X			
be safety glazing.	<u> </u>			
17. Kindergarten and Pre-K toilet requirements are met.	ļ		X	
18. Temporary (leased buildings or TCUs - 6A:26-3.13), Dual Use			X	
and Change of Use spaces have required approvals in place. 19. Dangerous chemicals (i.e.: liquefied petroleum gas/propane)				······
and/or explosive materials (i.e.: gunpowder; picric acid) are			ļ	
<u>NOT</u> stored/present in the building. If needed, flammable and				
combustible materials are properly stored/maintained (i.e.: in	X			
properly rated cabinets; NOT in boiler room/hazardous areas).				
VOCATIONAL/LABORATORIES				·····
20. Power machinery and equipment, as well as science labs, have				· · · · · · · · · · · · · · · · · · ·
appropriate safety features in place, including as applicable:		ĺ		
a. Appropriate placement on the floor and required point of				
operation guards to protect users from injury due to moving				
parts.				
b. Clearly visible and accessible push-type emergency cut-out				
switches at appropriate locations within shops to de-				
energize electrical supply to nonportable machinery.				
c. Non-portable machinery provided with magnetic type				
switches to prevent automatic restart upon restoration of				ĺ
power after an electrical failure or reactivation of the emergency cut-off switch.				
d. Key-operated electric solenoid shut-off valves on natural	X			
gas lines in science laboratories and shops constructed after				
1979. On all other gas lines there is an emergency shut off				
valve which is clearly marked and accessible.				
21. At a minimum, one # 20 BC rated fire extinguisher is provided	X			
in each laboratory and vocational area.	Λ			
22. Adequate eye and body protection is provided, including:				
a. Eye protection devices (glasses, goggles) for students				
and faculty in each laboratory and shop area, including		1		
appropriate provision for their sanitation.				
b. Emergency eyewash device(s), with 15 minutes	X			
continuous flow, where caustic or corrosive materials				
are used.				
c. An emergency cold-water shower for chemistry				
laboratory if constructed after October 1985.				

Continued on next page		l		Denie d. 07/22/2014

THESE CONDUCTANCE			4	
VOCATIONAL/LABORATORIES continued	YES	NO	N/A	VIOLATION LOCATION
23. Room provides for proper local or general ventilation				
and/or exhaustion of toxic and/or dangerous fumes and/or				
odors, including for the following activities, as applicable:				
a. For science activities (i.e.: via fume hoods)			5	
b. For welding operations.				
c. For paint spraying operations:				
1 Auto: should have separate exhaust system.	x			
2 Art: proper ventilation for spray/ paint with fumes				
d. Art: Safe designated space/room for kilns with proper ventilation				
e. For dust generating operations, such as wood working,				
(i.e.: a dust collecting system which should be either				
single or multi-use vacuum packs or a central dust			1	
collection system				
100% ITEMS TOTAL	20		3	
		l		

80% COMPLIANCE				
EXITS/EXTERIOR	YES	NO	N/A	VIOLATION LOCATION
24. No evidence of major exterior building structural damage. Example(s) would include:				
a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking.	X		- -	
b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.				
25. All exterior receptacles are GFI protected in accordance with code.	X			
26. All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes.	x			
27. Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular inspections.			x	
INTERIOR				
28. All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.	x			
29. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas.	X			
30. Doors leading to interior courtyards are clearly marked: "Not an Exit"			X	
31. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair	x			
32. Stage curtains are flame proof or flame retardant and certificates are on file.	X			

8	1% COMPLIANCE			e againn ann an stàiteach	in and the second s
		YES	NO	N/A	VIOLATION LOCATION
3.	3. A communication system is installed in each classroom to allow for communication to the main office and/or local authorities.	x			
	 I. Electric outlets and/or wiring appear appropriate, including: a. GFI protection for receptacle(s) within 6 ft of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords <u>only used</u> for temporary need(s). 	x			
35	A health unit (nurse's area) is provided according to code; secure storage is provided for medical records and medications, including refrigerated medications.	x			
36	. Individual or central mechanical ventilation unit(s) are operating in all student and staff occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas.	x			
37	Lighting levels in all areas, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection.	x			
38	. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms.	X			,,
	A chalkboard or whiteboard, and/or display board is provided in each instructional space and is free of cracks and jagged edges.	x			
	Ceilings, walls and floors are free of holes, sags, and evidence of water damage.	X			
	Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	x			
	Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping; and/or other hazards.	X			
43.	 Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. In general, there is no storage within 24 inches of a ceiling. In buildings with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access through space. 	x			
44.	Student lockers are usable; i.e.: doors, handles and locks are operable.	X			
45.	Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available.	X			
	Student toilet facilities are accessible at all times during occupancy of the building and bathroom fixtures are all operational; stall partitions are secured and doors are provided.	x		-	
	Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately	X			
1	<i>Non-instructional</i> areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.	x			
Conti	nued next page				

80% COMPLIANCE		10 y 30 27		
VOCATIONAL/LABORATORIES	YES	NO	N/A	VIOLATION LOCATION
49. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	X			
50. Required space is available for the safe operation of machinery			X	
51. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.			X	Ju
52. Floor(s) and aisles in all shops are free of slipping and tripping hazards.	X			
53. "Eye Hazard Area-Wear Your Eye Protection" signs are posted.	X			
 54. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided. 			x	
55. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.			X	
56. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.			x	
80% ITEMS TOTAL	26		7	

Categories:	100%	80%	Total
Maximum # of Questions:	23	33	56

100% COMPLIANCE	SCORES	NJQSAC FISCAL DPR [All items are in compliance in building(s)]
# of NO responses	0	[X] COMPLIANT (No exceptions) [] NONCOMPLIANT (Exceptions)

80% COMPLIANCE		NJQSAC DPR [At leas	at 80% of items are in compliance in building(s)]
a.# of YES responses	26		
b. # of NO responses	0	[X] COMPLIANT	Line #a is greater than Line #d
c. Subtotal [(a)+(b)]	26		
d. Multiply [(c) x 80%]	20.8	[] NONCOMPLIANT	Line #a is <u>less than</u> Line #d

LEA SIGNATURES:			
() FOH	10/13/14	Facility Manager	
Completed by Bernie Bigley	Date	Title	
Min	10/13/14		
Chief School Administrator	Date		
		······································	

NJ Quality Single Accountability Continuum (QSAC) **District Information and Score Summary Page Statement of Assurance - School Year 2014-15**

District	MA	MANASQUAN
County	MC	HTUOMNOM
District Superintendent	DR. FR	DR. FRANK KASYAN
District Mailing Address	169 BROAD ST.,	169 BROAD ST., MANASQUAN, NJ 08736
Superintendent Email	fkasyan@	fkasyan@manasquanboe.org
SOA Area	Score # of Yes Responses	Score % of Yes Responses
Instruction and Program	S.	100%
Fiscal Management	6	%06
Governance	10	100%
Personnel	5	100%
Operations	20	100%

Manasquan Board of Education Goals 2014 – 2015

PLANNING - Multi Year Goal

Goal: Develop, implement and support the district strategic plan

FINANCE - Multi Year Goal

Goal: Develop a financial plan that looks at long-term and short-term needs for the Manasquan School District

COMMUNICATION

Goal: Enlist the support of parents and the community in promoting high academic standards and in providing the resources necessary to meet those standards.

CURRICULUM

Goal: Develop and implement educationally sound curricula that are aligned with and promote proficiency in the New Jersey Core Curriculum Content Standards and the Common Core Standards at all grade levels and address and promote healthy lifestyles.

Manasquan District Goals 2014 - 2015

PLANNING - Multi Year Goal

Goal: Develop, implement and support the district strategic plan

FINANCE – Multi Year Goal

Goal: Develop a financial plan that looks at long-term and short-term needs for the Manasquan School District

Manasquan Chief School Administrator Goals 2014 - 2015

PLANNING - Multi Year Goal

Goal: Develop, implement and support the district strategic plan

FINANCE – Multi Year Goal

Goal: Develop a financial plan that looks at long-term and short-term needs for the Manasquan School District

FACILITIES

Goal: To raise public awareness and ownership in the plan to improve the school buildings and athletic complex.

DOCUMENT D

Manasquan Board of Education Meetings

January 2015 – December 2015

All Meetings will be held on the 4th Tuesday of the month and start at 6:00 p.m. in the High School Media Center unless otherwise noted.

Reorganization Meeting

Monday, January 5, 2015

Combined Committee of the Whole Meetings & Regular Public Meetings

January 27, 2015 - 5:00 p.m. February 24, 2015 - 5:00 p.m. March 24, 2015 April 28, 2015 June 23, 2015 June 23, 2015 July 28, 2015 August 25, 2015 September 22, 2015 *October 20, 2015 November 24, 2015 *December 15, 2015

*Scheduled for the 3rd Tuesday to not conflict with NJSBA Workshop typically scheduled for last week in October.

**The December meeting is scheduled for the 3rd Tuesday so the meeting is not close to the Holiday recess.

Some meetings may require a change in schedule due to state timelines for budget submission.