

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMMITTEE OF THE WHOLE MEETING**

Manasquan Borough  
Manasquan High School Media Center  
September 15, 2015  
6:00 P.M.

**DRAFT AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Roll Call**

Martin Burns

Mark Furey (Belmar)

Colleen Smith

Eugene Cattani

Erik Gardner (SLH)

Alfred Sorino

Kenneth Clayton

Heather Garrett-Muly

Tedd Vitale (Brielle)

Linda DiPalma

Thomas Pellegrino

James Walsh

**4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 25, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**7. Student Board Representative Report**

**8. *Recommend approval of the resolution, as follows, in recognition of the completion of the Eagle Scout Project at the Manasquan Elementary School:***

*WHEREAS: The Board of Education of the Manasquan School District has adopted a mission which emphasizes that “students play an active role in their education, are guided by rigorous academic standards aligned to the Common Core State Standards and the New Jersey Core Curriculum Content Standards, and function within a community that regards students, educators, and parents as full participants in the educational process.” And furthermore recognizes the importance of strengthening the connection between the classroom and the community; as evidenced by the Eagle Scout Project at the Manasquan Elementary School organized by Matthew Ertle, and*

*WHEREAS: The Board of Education of the Manasquan School District has made a commitment to building student leadership and increasing opportunities for young people to lead and serve; and*

*WHEREAS: Life skills, not just academic skills, are necessary for becoming a successful individual and a contributing member to our community; and*

*WHEREAS: The Board of Education of the Manasquan School District is committed to developing citizens of today and tomorrow; and*

*WHEREAS: The Board of Education of the Manasquan School District is committed to fostering self-empowerment, promoting community service and civic participation, and equipping our students with the knowledge and confidence to serve and safeguard their communities; and*

*WHEREAS: Training our students to act as leaders for their families and communities benefits the Manasquan Community. The Board of Education recognizes the efforts of Matthew Ertle and his leadership in spearheading the Eagle Scout Project at the Manasquan Elementary School.*

*THEREFORE BE IT RESOLVED: That the Board of Education of the Manasquan School District acknowledges on the fifteenth of September 2015 the completion of the Eagle Scout Project and compliments the stewardship, selflessness, commitment and volunteerism demonstrated by Matthew Ertle.*

## **9. Presentations**

- **Presentation to Matthew Ertle, Eagle Scout** – presented by Dr. Frank Kasyan, Superintendent of Schools
- **Teenager of the Month for September** – Matthew Ertle
- **Student Transition/Student Orientation** - presented by Mr. Paul Battaglia and AP Calculus students

## **10. Committee of the Whole**

### **Reports/Discussion Items**

- **Education, Curriculum & Technology**
  - **Referendum Update**
    - **Community Outreach**
      - **Fast Facts and Plain Facts**
      - **Community Walkthrough – September 26<sup>th</sup> (Raindate-September 27<sup>th</sup>)**
      - **Important Dates**
        - **Deadline for Challengers – September 15th**
- **Athletics/Community**

- **Personnel – To be discussed in Executive Session**
- **Legal – To be discussed in Executive Session**
  - **Litigation**
- **Policy/Negotiations - To be discussed in Executive Session**
  - **MEA Negotiations Update**
- **Finance**
  - **Two Grant applications for the Elementary School and High School were submitted, each for \$1, 000 for STEM initiatives and STEM professional development for staff.**
- **Buildings & Grounds**
  - **Eagle Scout Update**

#### **11. Superintendent’s Report & Information Items**

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**  
**No report for the month**
- HIB Report, September -- **No report at this time**
- New Jersey Department of Education School Self-Assessment Report – **Document C**

**Recommend approval and acceptance of the Superintendent’s Report.**

#### **12. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

#### **13. MANASQUAN**

##### **Secretary’s Report**

- A) **Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **August 31, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,158,714.00** and that Manasquan

Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **August 31, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **August 31, 2015** per **Document D**. (The Treasurer of School Moneys Report for the month of **August 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **August 31, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **July** and **August** as recommended by the Superintendent of Schools, as per **Document D**.

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **August 31, 2015** as per **Document E**.

**Purchase Orders** for the month of **September 2015** be approved, as per **Document F**.

Recommend **acceptance** of the **Cafeteria Report** – **Document G -No report for the month**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,050,190.19** for the month of **September 2015** be approved. Records of, checks (**#36908** through **#36914**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **September 2015** at **\$1,290,010.09** and checks (**#36752** through **#36907**).

### **General Items**

**B) Recommend** approval of the acceptance of the following parent-paid tuition students for the 2015-2016 school year:

Two (3) students in the Integrated Preschool Program, 11:15 a.m. to 2:50 p.m. session, at the yearly tuition rate of \$3,630.00 per student.

**C) Recommend** acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan Elementary School STEM Initiatives and STEM PD.

**D) Recommend** approval of the following 2015-2016 Manasquan Resident Student

Vocational Full-time and Shared-time placements:

5 students	Academy of Allied Health & Science	\$ 30,600
1 student	Academy of Law & Public Safety	6,120
5 students	Biotechnology High School	30,600
7 students	Communications High School	42,840
5 students	High Technology High School	30,600

6 students	Marine Academy of Science and Tech.	36,720
4 students	Career Center (Shared-Time)	21,200
5 students	Shared Time Regular Education	<u>4,125</u>

Total 2015-16 Vocational:     **\$ 202,805**

E) **Recommend** approval of the 2015-2016 transportation contracts and agreements for Manasquan Resident Students, as per **Document** \_\_\_\_\_. (Contract amounts will be available after final coordinated routes are established by M-OESC).

**Personnel**

Discussed in Executive Session

**Professional Days**

F) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 4-6, 2015	Teri Trumpour	Ocean Palace	AENJ Conference	Yes	None
November 2, 2015	Alissa Boyne	Long Branch, NJ	Speech Workshop	No	Registration - \$199.99 Mileage – \$8.06

**Student Action**

**Field Trips**

G) **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 15, 2015	Alyse Leybovich	Kindergarten	Wemrock Orchards	Fall Activities	No	None	Student Funds
October 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Science	Bueller Space Center	Space STEM activities	Yes - 1	6 Students at \$80 each	None
November 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Nuyorican Café, NY	Experience Poetry	Yes - 1	10 Students at \$80 each	None
March 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Lincoln Center, NY	Lincoln Center tour	Yes - 1	10 Students at \$80 each	None
March 14, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3 and 4 - Robotics	TBD	Robotics STEM Activities	Yes - 1	6 Students at \$80 each	None
January 21, 2016 January 22, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Art	Middletown	Middletown Arts Center	Yes - 1	6 Students at \$80 each	None
May 19, 2016 May 26, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3-4	TBD	TBD	Yes - 1	6 Students at \$80 each	None

**Placement of Students on Home Instruction**

H) **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.**

**Placement of Students Out of District**

I) **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document** \_\_\_\_\_.

## 14. MANASQUAN/SENDING DISTRICTS

### General Items

- I) **Recommend** approval of the acceptance of Student ID# 171861 in the 11<sup>th</sup> grade at the Manasquan High School, as a “Tuition Free: child of a staff member” for the 2015-2016 school year, in accordance with the MEA Negotiated Agreement.
- J) **Recommend** acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan High School STEM Initiatives and STEM PD.
- K) **Recommend** approval to rescind the acceptance of one (1) student in the 10<sup>th</sup> Grade at the Manasquan High School, as a parent-paid tuition student for the 2015-2016 school year.
- L) **Recommend** acceptance of the Gatorade Secondary School Athletic Trainer Award for the 2014-2015 school year awarded to Kevin Hyland by the NATA Secondary School Athletic Training Committee and The Gatorade Company, in the amount of \$1,000.
- M) **Recommend** approval of the Superintendent’s Qualitative Merit Goal focused on the implementation of the Referendum Action Plan.
- N) **Recommend** approval of the **Curriculum list** for the **2015-2016** School Year as per **Document** .
- O) **Recommend** approval of Always Available Physical Therapy Services, Barbara O’Boyle, to provide therapy services at 15 hours per week, \$80.00 per hour, not to exceed \$48,000.00 for a 40 week 15/16 SY.

### Personnel

Discussed in Executive Session

### Athletics

Discussed in Executive Session

### Professional Days

- P) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 27-29, 2015	Frank Kasyan	Atlantic City	Annual NJSBA Workshop	No	Hotel - \$ 194.00 Meals - \$165.00 Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00
October 27-29, 2015	Eugene Cattani	Atlantic City	Annual NJSBA Workshop	N/A	Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$30.00
October 27-29, 2015	Lynn Coates	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 10.00 Parking - \$75.00

October 27-29, 2015	Bernie Bigley	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00
October 6, 2015 November 16, 2015 December 14, 2015 January 14, 2016 February 9, 2016 March 17, 2016	Lynn Coates	Mount Laurel, NJ	NJSBA Workshops	No	Mileage - \$37.37 per workshop
October 8, 2015	Don Bramley Leigh Busco	Toms River	HIB Training	No	Registration -\$125.00 each
October 21, 2015	Monica Fenlon	New Brunswick	Mock Trial Workshop	Yes	None
September 26-27, 2015 September 28, 2015 October 3-4, 2015 October 10-11, 2015	Rodney Ravaioli	Tindale Park Mercer City Park	Seeding Meetings and Torunaments	No	Mileage - \$ 141.36
September 16, 2015	Margaret Polak	West Windsor, NJ	DLM/APA Training	No	Mileage - \$ 23.55

## **Student Action**

### **Field Trips**

**Q) Recommend approval of the field trips listed below:**

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Subject</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Other Board Costs</u></b>	<b><u>Other Fund</u></b>
October 22, 2015	Pam Grandinetti	Gr. 9-12 Special Ed.	Federal Reserve Bank	NYC Federal Reserve Bank History	Yes-4	2 buses @ \$550 each	Student Funds
TBD	James Fagen	Gr. 7-12	Vietnam War Memorial/Sea Girt Militia Museum	Local History	Yes-4	Bus - \$350	Student Funds
October 10, 2015	Alan Abraham	Marching Band	Seaside, NJ	Columbus Day Parade	No	2 buses @ \$275 each	None

### **Placement of Students on Home Instruction**

**R) Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.****

### **Financials**

**S) Recommend acceptance of the following High School Central Funds Report for the month ending August 31, 2015 as per Document .**

### **15. Old Business/New Business**

### **16. Public Forum**

### **17. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and  
**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and  
**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (Update - MEA Negotiations)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege (Litigation)
- 8. Personnel Matters (Hiring, Retirements)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**18. Adjournment**

Motion to Adjourn