

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMMITTEE OF THE WHOLE MEETING**

Manasquan Borough  
Manasquan High School Auditorium  
July 11, 2017  
6:00 P.M.

**AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Roll Call**

Donna Bossone

Eugene Cattani

Linda DiPalma

Mark Furey (Belmar)

Heather Garrett-Muly

Terence Hoverter

Joseph Loffredo

Anne McGarry (SLH)

Thomas Pellegrino

Alfred Sorino

Tedd Vitale (Brielle)

Colin Warren

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**Acceptance of Minutes**

**6. Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of June 13, 2017. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.**

**7. Student Board Representative Report**

**8. Presentations**

- **Energy Savings Program – Richard Read, Energy Specialist**

## 9. Committee of the Whole

### Discussion Items for the Agenda

- **Education, Curriculum & Technology**
  - Advanced Placement Courses 2017-2018 SY
  
- **Personnel– To be Discussed in Executive Session- Agenda Items\***
  
- **Policy– Agenda Items \***  
**Policies for 2nd Reading**
  - P7424 – Bed Bugs
  - P7461 – District Sustainability Policy
  
- **Legal**
  
- **Finance**
  - Annual audit commences on August 14<sup>th</sup>
  
- **Buildings & Grounds/Facilities**
  - Junior Varsity softball backstop installation
  - High School renovation/addition bid opening July 13<sup>th</sup>

## 10. Superintendent’s Report & Information Items

- Enrollment– **Document**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document**
- HIB Monthly Report - **Document**
  
- **Report of the Director of Curriculum and Instruction**
  
- **Report of the Director of Technology and Human Resources**

**Recommend** approval and acceptance of the Superintendent’s Report.

## 11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

## **MANASQUAN**

### **General Items**

## 12. Secretary’s Report

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **June 30, 2017** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,449,782.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **January 31, 2017** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **June 30, 2017** per **Document**. (The Treasurer of School Moneys Report for the month of **June 2017** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **June 30, 2017** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2016-2017 budgets for June and 2017-2018 budgets for July** as recommended by the Superintendent of Schools, as per **Document** .

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **June 30, 2017** as per **Document** .

**Purchase Orders** for the month of **July 2017** be approved, as per **Document** .

Recommend **acceptance** of the **Cafeteria Report** – **Document** .

**Be it Resolved:** that the **Bills (Current Expense)** in the amount of \$ for the month of **July, 2017** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **July, 2017** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **June, 2017** at \$ and checks (# through #) and **(Capital Expense)** for **June, 2017** at \$ and checks (# through #).

**13. Recommend** approval of the second reading and adoption of the following policies, as per **Document** :

- P7424 – Bed Bugs
- P7461 – District Sustainability Policy

**14. Recommend** authorization for the School Business Administrator to execute contracts for the 2017-2018 school year with Bob McCloskey Insurance for Mandatory Student Accident Insurance, in the amount of \$55,000 and Catastrophic Student Accident Insurance, in the amount of \$7,417, as per Document \_\_\_\_\_. Contracts will be reviewed and approved by the board solicitor prior to execution by the School Business Administrator.

**15. Recommend** approval that the following prices be charged to students and adults for lunches and milk for the 2017-2018 SY:

- Paid Type A Lunch (Students):
- Paid Lunch (Adults):
- Reduced Type A Lunch (Students)
- A la cart milk per half-pint (Students):
- A la cart milk per half-pint (Adults)

**16. Recommend** approval of the following 2017-2018 Vocational School District placements:

<u># of Students</u>	<u>Tuition/Student</u>	<u>Placement</u>	<u>Total Cost</u>
2	\$6,360.00	Academy of Allied Health & Science	\$12,720
4	\$6,360.00	Biotechnology High School	\$25,440
11	\$6,360.00	Communications High School	\$69,960
3	\$6,360.00	High Technology High School	\$19,080
3	\$6,360.00	Marine Academy of Science & Technology	\$19,080
4	\$5,500.00	Shared-Time Special Ed – Career Center	\$22,000
4	\$ 860.00	Shared-Time Regular Programs	\$ 3,440

**17. Recommend** approval of the 2017-2018 Extended School Year Transportation Contracts and Agreements for the period July 1, 2017 to August 30, 2017, as provided by MOESC. Priced are estimated costs which are subject to change as students are added and/or deleted from routes):

<u>Route</u>	<u>Destination</u>	<u># of Students</u>	<u>Contractor</u>	<u>Estimated Route Cost</u>
6523	Shore Center for Autism – Tinton Falls	1	Briggs	\$
J513	Allenwood E.S. – Wall	1	Hartnett Transit	\$
J528	Manasquan E.S. Preschool	4	Hartnett Transit	\$
J593	Alpha School – Jackson	1	Johan Transit	\$
5504	Alpha School – Jackson	1	VamVas Trans.	\$
4526	Harbor School – Eatontown	1	Seman-Tov Inc.	\$
J545	Collier High School – Wickatunk	1	Wilderness Eagle	\$

**18. Recommend** approval of the 2017-2018 Extended School Year Transportation Jointure Contract with Point Pleasant Beach Board of Education, for Student #223512, to Harbor School, in the amount of \$3,840.00.

**19. Recommend** approval of the requests to provide meals free of charge to students attending the following out of district placements, in accordance with N.J.A.C.6A:23A-18.5:

- Manasquan Board of Education does not require Green Brook Academy to charge students for reduced and/or paid meals for the 2017-2018 school year.
- Manasquan Board of Education does not require Coastal Learning Center – Monmouth, Inc., to charge the families for meals provided and does not have to apply for reimbursement from the Child Nutrition Program for the 2017-2018 school year.

**20. Recommend** approval of Pay Application #001 ES to SLS Construction, for the Manasquan Elementary School Partial Window Replacement, in the amount of \$13,205.00.

**21. Recommend** approval of the Superintendent’s 2017-2018 Quantitative Merit Goal focused on the establishment of additional Advanced Placement course offerings.

**22. Recommend** approval of Student ID# 241313 in need of Neuro-Psychological Evaluation as part of reevaluation by Dr. Grecco at the rate of \$2,100.00

23. **Recommend** approval of Student ID# 241409 in need of Neuro-Psychological Evaluation as part of reevaluation by Dr. Grecco at the rate of \$2,100.00
24. **Recommend** approval of the submission of the IDEA 2018 grant application in the amount of \$275,168 for Basic and \$7,335.00 for Preschool.
25. **Recommend** approval of the following students as “Tuition Free Students of Staff Members’ in accordance with the MEA/MBOE Negotiated Agreement for the 2017-2018 school year:
- Student ID#293165 – continuation of placement in Grade 1
  - Student ID#273204 – continuation of placement in Grade 3
26. **Recommend** approval of Lorissa Voorhees, former Manasquan Elementary School LDT-C to testify in Special Education Due Process case, in the amount of \$400.00 per day, at the Office of Administrative Law in Newark, New Jersey, for student #2467 not to exceed \$400.00

**Personnel**

27. **Recommend** approval of the Elementary School personnel as per **Document .**

**Professional Days**

28. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
2017-2018 SY	Christine Rice	Manasquan Elementary School and Online	Wilson Level I Training	No	Registration - \$610 Registration - \$1,950 Title II Funds
June 16, 2017	Heather Saake	Shrewsbury	Integrated Preschool Observation	Yes	Mileage - \$11.84
October 19, 2017	Kelly Balon	Atlantic City	ABA Presentation	No	Mileage - \$42.28 Tolls - \$6.00 Parking - \$15.00
October 18, 2017	Gina Melillo	Somerset	School Health Conference	Yes	Mileage - \$30.00 Registration - \$195.00

**Student Action**

**Field Trips**

29. **Recommend** approval of the field trips listed below: **None at this time**

**Placement of Students on Home Instruction**

30. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

**Placement of Students Out of District**

31. **Recommend** approval of the Revised 2017-2018 External Placement list and Revised 2017-2018 ESY Placement list that reflects tuition costs (Transportation costs to be determined once routes are established), as per **Document**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

32. **Recommend** approval and acceptance of the Request for Quotation from Tricomm Services Corporation, in the amount of \$24,200, for the re-routing of the Fiber Optic line serving Manasquan High School. This work is necessary prior to beginning work on the high school portion of the referendum project. (RFQ has been reviewed and approved by the board solicitor).

- 33. Recommend** approval to authorize payment to Cenergistic Inc., for year four of a five year contract previously awarded at an annual cost of \$54,600 (\$4,550 monthly).
- 34. Recommend** approval of the Pay Application #001 HS to SLS Construction, for the Manasquan High School 2017 Stair Tower Interior Door Replacement, in the amount of \$2,660.00.
- 35. Recommend** approval of the 2017-2018 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount of \$17,000, as per **Document** \_\_\_\_.
- 36. Recommend** approval of the Requests for the following Obsolete Equipment Disposal, as per **Documents** \_\_\_\_ (1) , \_\_\_\_ (2), \_\_\_\_ (3) and \_\_\_\_ (4):
- Technology Supplies and Equipment
  - Nurse’s Office Furniture
  - 2014 and 2016 Yearbooks
  - Classroom Furniture/Equipment
- 37. Recommend** approval of the acceptance of funds for the 2017-2018 NCLB Grant Allocation as follows:
- Title I - \$
  - Title IIA - \$
- 38. Recommend** approval of the use of the following facilities for athletic use for the 2017-2018 school year, at no cost to the district:
- Good Sports
  - Rash Field
  - St. Denis Gym
  - Condon’s Baseball Academy
  - Baseball “U” Academy
  - Wall High School Track
  - Point Beach High School Track
  - Wall Municipal Complex
  - Little Dreamers Play Café and Learning Studio
- 39. Recommend** approval of the use of the following facilities for athletic use for the 2017-2018 school year, pending contract approval:
- All American Gymnastics
  - The Atlantic Club
  - Jersey Shore Arena
  - Shore Lanes
  - Sea Girt Lanes
  - Howell Park
- 40. Recommend** approval of the following out-of-district athletic event workers for the 2017-2018 school year:
- Mary Devereux – Ticket Seller/Ticket Taker
  - Vanessa Hyland - Ticket Seller/Ticket Taker
  - Thomas Mahon – Security/Score Keeper
  - Arthur Gordon – Announcer/Score Keeper
  - Jeremiah Murphy – Security

- Erik Ertle - Security

41. **Recommend** approval of the following student as “Tuition Free Students of Staff Members” in accordance with the MEA/MBOE Negotiated Agreement for the 2017-2018 school year:  
Student ID#2316 – continuation of placement in Grade 11

42. **Recommend** approval of the 2017-2020 Bilingual/ESL three-year program plan.

43. **Recommend** approval of the Pay Application #005 to SLS Construction, for the 2016 Exterior Window Replacement at the Elementary School and New Security Vestibules at the Elementary School and High School, in the amount of \$31,638.20.

**Personnel**

44. **Recommend** approval of the High School personnel as per **Document .**

45. **Recommend** approval for the following mileage:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to exceed</u>
Peter Cahill	17/18	.31 cents/mile	\$1,100.00
Kevin Hyland	17/18	.31 cents/mile	\$300.00

**Professional Days**

46. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
July 27, 2017 August 15, 2017	Justin Roach	Monroe	School Law I/II	No	None
2017-2018 SY	Leigh Busco	Monmouth County	SAC Monthly Meetings	No	None
September 20, 2017	Leigh Busco	Monmouth University	Youth Suicide Prevention	No	None
July 17, 2017	Richard Read	Monroe	School Law	No	Registration - \$150.00 Mileage - \$20.09
August 2, 2017	JoAnn Dietrick	Sewell	Certification Annual Training	No	Mileage - \$39.68 Tolls - \$10.00
August 23, 2017	Lynn Coates	Sayreville	Rutgers Conflict Management Class	No	Registration - \$230.00 Mileage - None
August 1, 2017	Lynn Coates	Robbinsville	NJASBO Constructing and Negotiating Salary Guide Program	No	Registration - \$100.00 Mileage - None
August 8, 2017	Lynn Coates	Robbinsville	NJASBO Negotiations Update Program	No	Registration - \$100.00 Mileage - None

**Student Action**

**Field Trips**

47. **Recommend** approval of the field trips listed below: **None at this time**

**Placement of Students on Home Instruction**

48. **Recommend** that the following student(s) be placed on home instruction, as recommended by the

#203131	Grade 9	Continuation – Summer 20 hours (Medical)
#192605	Grade 10	Continuation – Summer 30 hours (Medical)

**Financials**

49. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **June 30, 2017** as per **Document** .

50. **Old Business/New Business**

51. **Public Forum**

52. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignations)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**MANASQUAN**

**Personnel**

53. **Recommend approval** of the July 11, 2017 Elementary School personnel as per **Document A**.

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

54. **Recommend approval** of the July 11, 2017 High School personnel as per **Document 1**.

55. **Adjournment**

Motion to Adjourn