

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Media Center  
February 28, 2017  
6:00 P.M.

**AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Roll Call**

Donna Bossone

Eugene Cattani

Linda DiPalma

Mark Furey (Belmar)

Heather Garrett-Muly

Terence Hoverter

Joseph Loffredo

Anne McGarry (SLH)

Thomas Pellegrino

Alfred Sorino

Tedd Vitale (Brielle)

Colin Warren

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 31, 2017. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**7. Student Board Representative Report**

**8. Presentations**

- **High School Students of the Month for January– Jack Miles, Senior – Olivia Werther, Junior – Alexa Minton, Sophomore – Charles Sawitsky, Freshman**

- **High School Teacher of the Month for January** – Thomas Glenn
- **Elementary School Student of the Month for January**– Luke McHugh
- **Elks Elementary School Student of the Month for January**– Nicolas Peebles
- **Elks Teenager of the Month for January** – Danielle Lyons
- **Elementary School Teacher of the Month for January**– Marc Reid
- **Instructional Council** – Presented by Claire Kozić and Allyson Griffith
- **High School Football Team**
- **New Road Construction Management Presentation**  
Charles Romanoli, CCM, Principal  
Rob Notley, LEED, AP  
Joseph McDermott, LEED, CCM

**9. Superintendent’s Report & Information Items**

- **Enrollment– Document A**
  - **Total Enrollment – 1,582**
    - High School – 950
    - Elementary School – 632
- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**  
**Fire Drill Reports**
  - **High School:**
    - January 5<sup>th</sup> (Fire Drill/System Malfunction)
    - January 30<sup>th</sup> (Round Table Discussion)
  - **Elementary School:**
    - January 6<sup>th</sup> (Lockdown Drill)
    - January 30<sup>th</sup> (Table Top Security Meeting)
- **HIB Monthly Report – Document C**
  - **High School:**
    - One Incident – Not HIB
  - **Elementary School:**
    - No HIB Reports
- **RDT Letters**

**Recommend** approval and acceptance of the Superintendent’s Report.

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board

will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**MANASQUAN**  
**General Items**

**11. Secretary's Report**

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **January 31, 2017** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **January 31, 2017** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **January 31, 2017** per **Document D**. (The Treasurer of School Moneys Report for the month of **January 2017** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **January 31, 2016** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2016-2017 budgets** for **January and February** as recommended by the Superintendent of Schools, as per **Document D**.

**Recommend acceptance** of the **Elementary School Central Funds Report** for the month ending **January 31, 2017** as per **Document E**.

**Purchase Orders** for the month of **February 2017** be approved, as per **Document F**.

**Recommend acceptance** of the **Cafeteria Report** – **Document G**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,092,057.83** for the month of **February 2017** be approved. Records of checks (**#39741** through **#39748**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **January 2017** at **\$2,897,438.53** and checks (**#39533** through **#39740**).

**12. Recommend approval** of the second reading and adoption of the following policies, as per **Document H:**

- P 2415.30 – Title I – Educational Stability for Children in Foster Care
- P&R 2418 – Section 504 of the Rehabilitation Act of 1973 – Students
- P 5330.04 – Administering an Opioid Antidote

- 13. Recommend** approval of Monica Peters, Bilingual Evaluations Services, to conduct a Bilingual Psychological Evaluation at a rate of \$495.00, Nilda Collazo, Bilingual Speech, to conduct a Bilingual Speech/Language Evaluation at a rate of \$575.00, Vivette Peacock (Peacock Consulting), to complete an Educational Evaluation at a rate of \$450.00, and Dr. Richard Worth, to conduct a Psychiatric Evaluation at a rate of \$550.00 for student #223273, as part of a Child Study Team Evaluation.
- 14. Recommend** approval of Monica Peters, Bilingual Evaluations Services, to conduct a Bilingual Psychological Evaluation at a rate of \$495.00, and Nilda Collazo, Bilingual Speech, to conduct a Bilingual Speech/Language Evaluation at a rate of \$575.00 for pre-school student #273507, as part of a Child Study Team Evaluation.
- 15. Recommend** approval of the acceptance of the following students at the Manasquan Elementary School, as a “Tuition Free: Child of a Staff Member” for the 2017-2018 school year, in accordance with the MEA Negotiated Agreement:
- Kindergarten – Student ID# 302910
  - Kindergarten – Student ID# 293519
- 16. Recommend** approval of the 2016-2017 Joint Transportation Agreement with the Point Pleasant Beach Board of Education for transportation of Student ID# 223512 to Harbor School, at the per diem cost of \$128 that includes the route cost and 1:1 aide, effective February 13, 2017.
- 17. Recommend** approval of the Addendum to Appointment of Phoenix Advisors, LLC, as Independent Registered Municipal Advisor to perform specific Municipal Advisor services relating to the issuance of the \$5,000,000 2017 Temporary Notes, in the flat Fee amount of \$2,500, as per **Document I**. (Pending attorney review)
- 18. Recommend** approval of the following Proposals for Professional Services from Edwards Engineering Group, Inc., relating to the referendum building program at the Manasquan Elementary School/Middle School and Manasquan High School Campus, as per **Documents J (1) (2) (3)**. (Pending attorney review)
- Manasquan Elementary/Middle School Post Referendum Land Surveying & Testing Services, in the amount of \$10,180.
  - Manasquan Elementary School Post Referendum Civil/Site Engineering Services, in the amount of \$59,020.
  - Manasquan High School – Science Lab Addition, Proposed Building Addition and Site Improvements, in the base fee proposal amount of \$26,160.

**Professional Days**

- 19. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
March 29, 2017	Teresa Savage	Spring Lake	ADHD Workshop	No	Mileage - \$1.92 Registration-\$149.97
March 13, 2017	Oriana Kopec Heather Saake	Ewing	NJASC Training	Yes-2	Mileage - \$30.00 Registration - \$60.00
March 29, 2017	Alissa Boyne	Spring Lake	ADHD Workshop	No	None

**School Business Days**

20. **Recommend** approval of substitute coverage (1/2 day each attendee) for the following to attend an in district articulation meeting on a scheduled day during March 7-10, 2017:

Gina DeMattia	Jestine Jones	Kimberly Ward
Matthew Schaad	Kirt Wahl	Andrea Trischitta
Luke Akins	AnnMarie LaMorticella	Timothy Roselle
Marc Reid	Michelle McNelis	Robert Markovitch
Laura Wahl	Eric Clark	Kristine Yellovich
Thomas Russoniello		

**Student Action**

**Field Trips**

21. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
March 10, 2017	Laura Wahl Tom Russoniello Carrie Eastmond Christine Melfi Andrew Manser Brenan Gordon Kim Ward	Grade 6	Algonquin Theatre	View a Performance	Yes-2	None	Student Funds
June 7, 2017	Laura Wahl Tom Russoniello Carrie Eastmond Christine Melfi Andrew Manser Brenan Gordon Kim Ward	Grade 6	Sandy Hook	Explore a Tidal Ecosystem	Yes-3	None	Student Funds

**Placement of Students on Home Instruction**

22. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

**Placement of Students Out of District**

23. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2016-2017 school year, as per **Document K.**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

24. **Recommend** approval of The Canine Coach, Lisa Christman, to provide dog training services for the district therapy dog during an anticipated boarding and training period of March 4-18, 2017, at a cost of \$1,000.00.
25. **Recommend** approval of the ESEA Accountability Action Plan, as per **Document 1.**
26. **Recommend** approval of the **revised Facility Use Agreement** with the Manasquan First Aid Squad and the Manasquan School District for the **2017-2022** lease term at a monthly cost of \$500 per month (\$5,000 per school year), as per **Document 2.**
27. **Recommend** approval of the Payment Application #002 from SLS Construction LLC, in the amount of \$109,510.30, for the 2016 Exterior Window Replacement at Manasquan Elementary School and New Security Vestibule at Manasquan Elementary School and Manasquan High School.

28. **Recommend** approval of the Agreement for Use of Neptune Aquatic Center Indoor Swimming Pool for February 10, 2017 and February 13, 2017 in the amount of \$400.00.

**Professional Days**

29. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 17, 2017	Lynn Coates	Sicklerville	Air Quality Training	No	None
February 22, 2017	Kyle Froehlich Jesse Place Frank Scott	Piscataway, NJ	ESCNJ K-12 Roundtable	No	\$27.22 mileage each
February 23, 2017	James Egan Jesse Place Frank Scott	Edison, NJ	NJ Technology Study Council Meeting	No	\$24.18 mileage each
February 27, 2017	Jesse Place	Newark, NJ	NJ Future Ready Task Force Meeting	No	\$34.66 mileage each
June 7,8,9, 2017	Lynn Coates	Atlantic City	NJASBO Conference	No	Registration - \$275.00 Parking - \$90.00

**School Business Days**

30. **Recommend** approval of substitute coverage, as needed, for the following to attend an in district articulation meeting on a scheduled day during March 7-10, 2017:

Amy Certo	Jeffrey DeMuro	Gina Martucci
Brett Lomas	Jeffrey Hoffman	Allyson Griffith
Jamie Onorato	Meredith Heeter	Lorraine Koenig
Carolyn Treney	Nicole Caravella	Chryseis McHugh
Alan Abraham	Lee Weisert	Louis Certo

**Student Action**

**Field Trips**

31. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
March 14, 2017	Leigh Busco Elizabeth Rudder Nurse (TBD)	Grades 9/10	Brookdale Community College	Youth Wellness Summit	Yes-1	Bus-\$275.00	None
April 4, 2017	Claire Kozic Kevin Hyland Eric Wasnesky Lauren Duggan Nurse (TBD)	Academy of Health Careers	New York City	Ahoy Tours	Yes-4	Bus-\$400.00	Student Funds

**Placement of Students on Home Instruction**

32. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#192796	Grade 10	January 31, 2017 - June 20, 2017 Extended (Medical)
#2111	Grade 12	January 24, 2017 - June 20, 2017 Extended (Medical)
#2437	Grade 9	February 21, 2017 - June 20, 2017 (Medical)
#171857	Grade 12	February 21, 2017 - June 20, 2017 (Medical)

**Financials**

33. **Recommend** acceptance of the following **High School Central Funds Report** for the month ending **January 31, 2017** as per **Document 3**.

**34. Old Business/New Business**

**35. Public Forum**

**36. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- X 4. **Collective Bargaining (MEA sidebar agreement)**
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. **Litigation or Contract Matters or Att./Client (Contract Matter – Construction Management Service)**
- X 8. **Personnel Matters (Leave of Absence, Hiring, Resignations)**
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**MANASQUAN**

**Personnel**

**37. Recommend approval of the Elementary School personnel as per Document L.**

**38. Recommend approval of the contract between the Manasquan Board of Education and New Road Construction Management for the purpose of project management services, as per Document M. (Contract has been reviewed and approved by Board Solicitor)**

**MANASQUAN/SENDING DISTRICTS**

**39. Recommend approval of the sidebar agreement between the Manasquan Education Association and the Board of Education, as per Document 4.**

**Personnel**

**40. Recommend approval of the High School personnel as per Document 5.**

**41. Adjournment**

Motion to Adjourn