

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMMITTEE OF THE WHOLE MEETING**

Manasquan Borough  
Manasquan High School Media Center  
February 21, 2017  
6:00 P.M.

**AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Oath of Office**

- Terence Hoverter

**4. Roll Call**

|                     |                      |                       |
|---------------------|----------------------|-----------------------|
| Donna Bossone       | Heather Garrett-Muly | Thomas Pellegrino     |
| Eugene Cattani      | Terence Hoverter     | Alfred Sorino         |
| Linda DiPalma       | Joseph Loffredo      | Tedd Vitale (Brielle) |
| Mark Furey (Belmar) | Anne McGarry (SLH)   | Colin Warren          |

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 31, 2017. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**8. Student Board Representative Report**

**9. Presentations**

- **High School Surf Team**

- **Presentation of New Security Procedures** – Presented by Timothy Clayton, School Safety Coordinator

## 10. **Committee of the Whole**

### **Discussion Items for the Agenda**

- **Education, Curriculum & Technology**
- **Personnel– To be Discussed in Executive Session- Agenda Items\***
- **Policy– Agenda Items \***
  - **Polices for second reading and adoption\*:**
    - P 2415.30 – Title I – Educational Stability for Children in Foster Care
    - P&R 2418 – Section 504 of the Rehabilitation Act of 1973 – Students
    - P 5330.04 – Administering an Opioid Antidote
- **Legal**
  - Appellate Division Ruling – “Kean I” and “Kean II”
- **Finance – Agenda Items\***
  - 16-17 Budget Update
  - Referendum Finances\*
- **Buildings & Grounds/Facilities**
  - RFP for Construction Management Services

## 11. **Superintendent’s Report & Information Items**

- Enrollment– **Document**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document**
- HIB Monthly Report - **Document**

**Recommend** approval and acceptance of the Superintendent’s Report.

## 12. **Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

## **MANASQUAN**

### **General Items**

13. ***Recommend approval of the resolution authorizing the issuance of \$5,000,000 temporary notes of the Board of Education of the Borough of Manasquan, as per Document A-1 and the resolution making application to the Local Finance Board for review and approval of a non-complying maturity schedule, as per Document A-2.***

**14. Secretary's Report**

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **January 31, 2017** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **January 31, 2017** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **January 31, 2017** per Document. (The Treasurer of School Moneys Report for the month of **January 2017** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **January 31, 2016** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2016-2017 budgets** for **January and February** as recommended by the Superintendent of Schools, as per Document.

**Recommend acceptance** of the **Elementary School Central Funds Report** for the month ending **January 31, 2017** as per Document.

**Purchase Orders** for the month of **February 2017** be approved, as per Document.

**Recommend acceptance** of the **Cafeteria Report** – Document.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,092,057.83** for the month of **February 2017** be approved. Records of checks (**#39741** through **#39748**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **January 2017** at **\$2,897,438.53** and checks (**#39533** through **#39740**).

**15. Recommend approval** of the second reading and adoption of the following policies, as per Document :

- P 2415.30 – Title I – Educational Stability for Children in Foster Care
- P&R 2418 – Section 504 of the Rehabilitation Act of 1973 – Students
- P 5330.04 – Administering an Opioid Antidote

**16. Recommend approval** of Monica Peters, Bilingual Evaluations Services, to conduct a Bilingual Psychological Evaluation at a rate of \$495.00, Nilda Collazo, Bilingual Speech, to conduct a

Bilingual Speech/Language Evaluation at a rate of \$575.00, Vivette Peacock (Peacock Consulting), to complete an Educational Evaluation at a rate of \$450.00, and Dr. Richard Worth, to conduct a Psychiatric Evaluation at a rate of \$550.00 for student #223273, as part of a Child Study Team Evaluation.

17. **Recommend** approval of Monica Peters, Bilingual Evaluations Services, to conduct a Bilingual Psychological Evaluation at a rate of \$495.00, and Nilda Collazo, Bilingual Speech, to conduct a Bilingual Speech/Language Evaluation at a rate of \$575.00 for pre-school student #273507, as part of a Child Study Team Evaluation.

**Personnel**

18. **Recommend** approval of the Elementary School personnel as per **Document**.

**Professional Days**

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

| <u>Date</u>    | <u>Name</u>                   | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Cost</u>                                 |
|----------------|-------------------------------|--------------------|----------------|------------|---|
| March 29, 2017 | Teresa Savage                 | Spring Lake        | ADHD Workshop  | No         | Mileage - \$1.92<br>Registration-\$149.97   |
| March 13, 2017 | Oriana Kopec<br>Heather Saake | Ewing              | NJASC Training | Yes-2      | Mileage - \$30.00<br>Registration - \$60.00 |
| March 29, 2017 | Alissa Boyne                  | Spring Lake        | ADHD Workshop  | No         | None  |

**School Business Days**

20. **Recommend** approval of substitute coverage (1/2 day each attendee) for the following to attend an in district articulation meeting on March 7, 2017:

|                    |                       |                    |
|--------------------|-----------------------|--------------------|
| Gina DeMattia      | Jestine Jones         | Kimberly Ward      |
| Matthew Schaad     | Kirt Wahl             | Andrea Trischitta  |
| Luke Akins         | AnnMarie LaMorticella | Timothy Roselle    |
| Marc Reid          | Michelle McNelis      | Robert Markovitch  |
| Laura Wahl         | Eric Clark            | Kristine Yellovich |
| Thomas Russoniello |                       |                    |

**Student Action**

**Field Trips**

21. **Recommend** approval of the field trips listed below:

| <u>Date</u>    | <u>Name</u>   | <u>Subject</u> | <u>Destination</u> | <u>Purpose</u>            | <u>Sub</u> | <u>Other Board Costs</u> | <u>Other Fund</u> |
|----------------|---|----------------|--------------------|---------------------------|------------|--------------------------|-------------------|
| March 10, 2017 | Laura Wahl<br>Tom Russoniello<br>Carrie Eastmond<br>Christine Melfi   | Grade 6        | Algonquin Theatre  | View a Performance        | Yes-2      | None                     | Student Funds     |
| June 7, 2017   | Laura Wahl<br>Tom Russoniello<br>Carrie Eastmond<br>Christine Melfi<br>Andrew Manser<br>Brenan Gordon<br>Kim Ward | Grade 6        | Sandy Hook         | Explore a Tidal Ecosystem | Yes-2      | None                     | Student Funds     |

**Placement of Students on Home Instruction**

22. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

**Placement of Students Out of District**

23. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2016-2017 school year, as per **Document**.

**MANASQUAN/SENDING DISTRICTS**

**General Items**

24. **Recommend** approval of the following student clinical observation placement for ten days beginning the week of February 20, 2017:
- *Cassandra Hoover*                      *Georgian Court University*                      *Math (Manser and Battaglia)*
25. **Recommend** approval of The Canine Coach, Lisa Christman, to provide dog training services for the district therapy dog during an anticipated boarding and training period of March 4-18, 2017, at a cost of \$1,000.00.
26. **Recommend** approval of the Payment Application #002 from SLS Construction LLC, in the amount of \$109,510.30, for the 2016 Exterior Window Replacement at Manasquan Elementary School and New Security Vestibule at Manasquan Elementary School and Manasquan High School.
27. **Recommend** approval of the Agreement for Use of Neptune Aquatic Center Indoor Swimming Pool for February 10, 2017 and February 13, 2017 in the amount of \$400.00.

**Personnel**

28. **Recommend** approval of the High School personnel as per **Document**.

**Professional Days**

29. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

| <u>Date</u>       | <u>Name</u>                                  | <u>Destination</u> | <u>Purpose</u>                      | <u>Sub</u> | <u>Cost</u>          |
|-------------------|--|--------------------|-------------------------------------|------------|----------------------|
| March 17, 2017    | Lynn Coates                                  | Sicklerville       | Air Quality Training                | No         | None                 |
| February 22, 2017 | Kyle Froehlich<br>Jesse Place<br>Frank Scott | Piscataway, NJ     | ESCNJ K-12 Roundtable               | No         | \$27.22 mileage each |
| February 23, 2017 | James Egan<br>Jesse Place<br>Frank Scott     | Edison, NJ         | NJ Technology Study Council Meeting | No         | \$24.18 mileage each |
| February 27, 2017 | Jesse Place                                  | Newark, NJ         | NJ Future Ready Task Force Meeting  | No         | \$34.66 mileage each |

**Student Action**

**Field Trips**

30. **Recommend** approval of the field trips listed below:

| <u>Date</u>    | <u>Name</u>                                    | <u>Subject</u> | <u>Destination</u>          | <u>Purpose</u>        | <u>Sub</u> | <u>Other Board Costs</u> | <u>Other Fund</u> |
|----------------|--|----------------|-----------------------------|-----------------------|------------|--------------------------|-------------------|
| March 14, 2017 | Leigh Busco<br>Elizabeth Rudder<br>Nurse (TBD) | Grades 9/10    | Brookdale Community College | Youth Wellness Summit | Yes-1      | Bus-\$275.00             | None              |

|               |   |                                 |                  |            |       |              |                  |
|---------------|---|---------------------------------|------------------|------------|-------|--------------|------------------|
| April 4, 2017 | Claire Kozić<br>Kevin Hyland<br>Eric Wasnesky<br>Lauren Duggan<br>Nurse (TBD) | Academy of<br>Health<br>Careers | New York<br>City | Ahoy Tours | Yes-4 | Bus-\$400.00 | Student<br>Funds |
|---------------|---|---------------------------------|------------------|------------|-------|--------------|------------------|

**Placement of Students on Home Instruction**

31. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#192796      **Grade 10**      **January 31, 2017 - June 20, 2017 Extended (Medical)**  
#2111        **Grade 12**      **January 24, 2017 - June 20, 2017 Extended (Medical)**

**Financials**

32. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **January 31, 2017 as per Document** .

33. **Old Business/New Business**

34. **Public Forum**

35. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Student Matter)**
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client (Contract Matter – Construction Management Service)**
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

36. **Adjournment**

Motion to Adjourn