

**MANASQUAN PUBLIC SCHOOLS
ENROLLMENT REPORT
2014 - 2015 School Year**

DOCUMENT A

ELEMENTARY SCHOOL

Grade	Comparative Figures - ES				
Kdg	52	(4 sections)	September	2000	695
1st	72	(4 sections)	September	2001	695
2nd	59	(3 sections)	September	2002	691
3rd	71	(4 sections)	September	2003	691
4th	61	(3 sections)	September	2004	681
5th	79	(4 sections)	September	2005	703
6th	81	(4 sections)	September	2006	688
7th	69	(4 sections)	September	2007	684
8th	66	(4 sections)	September	2008	696
Pre-Schl.	7	(1 section)	September	2009	709
LLD	0		September	2010	684
MD	3		September	2011	677
PPD	2		September	2012	663
School PD	1		September	2013	649
Total	623		September	2014	619

	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	5	9	7	4	25
Belmar	27	29	25	22	103
Brielle	55	67	46	70	238
Lake Como	6	12	6	10	34
Manasquan	86	72	80	61	299
Sea Girt	10	12	11	9	42
Spring Lake	17	16	13	12	58
Spring Lake Heights	31	35	28	40	134
Employee Child	0	0	1	0	1
Parent Paid	0	0	0	1	1
PTC 20 (LLD)	5	5	5	1	16
PTC 22 (ED)	0	0	0	0	0
PTC 23 (MD)	0	0	0	0	0
Sub-totals	242	257	222	230	951

Shared-time:

Avon	0	0	0	0	0
Belmar	3	2	5	4	14
Brielle	2	1	2	3	8
Lake Como	0	1	0	4	5
Manasquan	1	3	3	0	7
Sea Girt	0	0	0	0	0
Spring Lake	0	0	1	0	1
Spring Lake Heights	0	2	3	0	5
LLD/Voc shared time	3	2	0	2	7
Sub-totals	9	11	14	13	47
High School Totals	251	268	236	243	998

Comparative Figures - HS

September	2000	913
September	2001	971
September	2002	1059
September	2003	1078
September	2004	1063
September	2005	1047
September	2006	1052
September	2006	1052
September	2007	1025
September	2008	1028
September	2009	1016
September	2010	1028
September	2011	1021
September	2012	963
September	2013	1003
September	2014	1007

**MANASQUAN SCHOOL DISTRICT ATTENDANCE COMPARISON REPORT
2014 - 2015 School Year**

HIGH SCHOOL	<u>ATTENDANCE PERCENTAGE</u>	<u>AVERAGE DAILY ENROLLMENT</u>	<u>AVERAGE DAILY ATTENDANCE</u>
Feb-14	92.87	978.25	917.89
Feb-15	93.74	976.36	915.21
ELEMENTARY SCHOOL			
Feb-14	95.352	660.857	632.214
Feb-15	93.85	623.714	586.571

**MANASQUAN SCHOOL DISTRICT FIRE DRILL REPORT
2014 - 2015 School Year**

HIGH SCHOOL

<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILLS</u>
FEBRUARY 25	8:40 A.M.	6 minutes	Fire Drill	
ELEMENTARY SCHOOL				
<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILL</u>
FEBRUARY 5	8:05 A.M.	20 minutes		Table Top Security Meeting
FEBRUARY 19	9:20 A.M.	30 minutes		Emergency Lockdown (interior)

RESOLUTION AUTHORIZING A SPECIAL ELECTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH AND OTHER MATTERS RELATED THERETO

Whereas, the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake renovations, improvements, and construction of new facilities as well as purchase the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

Whereas, the Board has conducted a thorough study of its facilities and equipment and has compared this information with student enrollment projections and other demographic information as it relates to the School District; and

Whereas, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance various improvements; and

Whereas, as a result of such study, the Board wants to authorize or ratify the preparation and submission of a school facilities project to the New Jersey Department of Education (the "Department of Education"), for the various improvements;

Now Therefore Be It Resolved by the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey as follows:

Section 1. That a special election be conducted on September 29, 2015 for the purpose of authorizing the issuance of school bonds to finance various improvements throughout the School District.

Section 2. That the School Business Administrator/Board Secretary is authorized to notify the Monmouth County Clerk, the Monmouth County Board of Elections, and the Clerk of the Borough of Manasquan about such special election so that the following publications can be made:

(i) That the Clerk of the Borough of Manasquan is required to advertise a civilian and military absentee notice in a newspaper that circulates in the County of Monmouth at least 55 days in advance of the special election, and that the publication of such advertisement in such newspaper will conform with the requirements of *N.J.S.A.* 19:57-7; and

(ii) That the Monmouth County Board of Elections is required to publish the required election notices in accordance with the requirements of *N.J.S.A.* 19:12-7(a) and (b).

Section 3. That the Board hereby authorizes, or hereby ratifies, the Superintendent of Schools, School Business Administrator/Board Secretary, architect, and bond counsel to submit a school facilities project application to the Department, pursuant to the requirements of *N.J.A.C.* 6A:26-3.1 *et seq.*, in order to determine the preliminary and final eligible costs under the *Educational Facilities Construction and Financing Act* so that the Board can conduct a bond referendum on September 29, 2015 to finance various capital improvements.

Section 4. That the Board hereby approves, if necessary, amendments to its long range facilities plan in order to include the capital improvements being contemplated in the referendum.

Section 5. That the Board hereby approves or ratifies the conceptual schematic drawings of the various capital improvements to the School District's facilities and hereby authorizes the submission of such schematic drawings to the planning board for its review and comment, pursuant to *N.J.S.A.* 40:55D.

Section 6. That the School Business Administrator/Board Secretary provide a certified copy of this resolution to the Monmouth County Clerk, the Monmouth County Board of Elections, the Manasquan Borough Clerk, and the Department of Education as soon as practical after the adoption of this resolution.

This resolution shall take effect immediately.

CERTIFICATE

I, Lynn Coates, Board Secretary of the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey, hereby certify that the foregoing annexed extract from minutes of a meeting of the Board of Education duly called and held on March 24, 2015 has been compared by me with the original minutes as officially recorded in my office in the minute book of the Board of Education and is a true, complete and correct copy thereof, and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Board of Education on this ___ day of _____, 2015.

Lynn Coates, Secretary

**THE BOARD OF EDUCATION OF THE
BOROUGH OF MANASQUAN IN THE
COUNTY OF MONMOUTH, NEW JERSEY**

TENTATIVE TIMETABLE FOR REFERENDUM FOR SEPT. 29, 2015

March 24, 2015	Board of Education and public determine scope of proposed project and estimated cost and authorizes the architect to submit school facilities project applications to the Dept. of Education
March 24, 2015	Board of Education adopts resolution establishing date of special election.
On or about March 25, 2015 [Letter must be received at least 60 days prior to special election]	Business Administrator/Board Secretary sends for of letter prepared by bond counsel to County Clerk, County Board of Elections and Superintendent of Elections, if applicable, and to Municipal Clerk requesting them to conduct the special election.
Tbd	If necessary, architect sends written letter to local planning board to obtain recommendations pursuant to N.J.S.A. 40:55D-31, N.J.S.A. 18A:18A-49 and N.J.S.A. 18A:18A-16, if applicable.
No later than August 4, 2015 [at least 55 days prior to election]	County clerk in the case of a regional school district publishes Notice of Persons Wanting Mail-in Ballots notices by County Clerk for Special Election.
July 28, 2015	Chief financial officers for the Borough of Manasquan prepares supplemental debt statement as of this date and files on this date in the office of the municipal clerk for the Borough and in the office of the School Board Secretary prior to the adoption of the resolution.
July 28, 2015	Adopt resolution authorizing form of bond proposal.
On or about July 29, 2015 [Statute requires that this must be done by 10:00 am of the 18 th day prior to a special election and 60 days prior to November annual election. Counties may request more time]	Business Administrator/Board Secretary sends certified copy of proposal to County Clerk, County Board of Elections and Superintendent of Elections, if applicable, requesting them to submit proposal at special election scheduled for September 29, 2015.
[29 to 59 days prior to election]	County Board of Elections should publish notice as may be required by N.J.S.A. 19:12-7(b)(3).

[In the calendar week next preceding special/annual election date]	County Board of Elections should again publish notice as may be required by N.J.S.A. 19:12-7(b)(3).
No later than September 29, 2015	File supplemental debt statement in the office of the Director of the Division of Local Government Services in Trenton.
On seventh day and again on day preceding election	County Board of Elections publishes notice to registered voters required in N.J.S.A. 19:12-9
September 29, 2015	Special election.
Following successful referendum	File certified copy of proposal with Commissioner of Education and prepare certified record of proceedings for McManimon, Scotland & Baumann, LLC, bond counsel.
Other Important Dates	
On or before date that educational and schematic plans are submitted to the State for approval	Submit application for approval of site if land acquisition is involved in financing
29 days prior to election	Voter registration deadline
Postmarked 7 days prior to election date	Mail In Ballot application deadline for written applications
Day prior to election at 3:00 p.m.	Mail In Ballot deadline for in-person applications
No later than 2 nd Tuesday preceding election	The appointment of or application for challengers shall be filed with the County Board by the proponents or opponents of a public question seeking to appoint challengers (County Board may appoint two in its discretion) N.J.S.A. 19:7-1 <u>et seq.</u>

The Board Secretary must give notice of a special meeting in writing to each Board member at least 1 day before the meeting, setting forth the time, the place and the purpose or purposes of the special meeting, and notice must be given to the appropriate newspapers with sufficient time to permit publication at least 48 hours in advance and otherwise in accordance with the Open Public Meetings Act.

MARCH 24, 2015

ELEMENTARY SCHOOL PERSONNEL

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING ELEMENTARY SCHOOL PERSONNEL TO THE BOARD OF EDUCATION:

Recommend approval of the resignation of **Lynn Walsh**, TCH.ES.SPED.PS.15, Special Education Teacher, for the purpose of retirement, effective July 1, 2015.

Recommend approval of the resignation of **Joseph Battista**, TCH.ES.MUSI.FL.01, Music/Band Teacher, for the purpose of retirement, effective July 1, 2015.

Recommend approval to increase the hours for **Julianne Brzycki**, PARA.ES.CAID.NA.16, from 4 hours per day to 5 hours per day effective February 25, 2015.

Recommend approval of **Mary Beth McCarthy**, PARA.ES.AIDE.NA.17, Lunchroom/Playground/Clerical Paraprofessional, to begin once approved through criminal history through June 30, 2015 for 4 hours each day at Step 1 \$18.64 per hour.

Recommend approval of **Danielle Kurani**, PARA.ES.AIDE.NA.10, Lunchroom/Playground/Clerical Paraprofessional, to begin once approved through criminal history through June 30, 2015 for 4 hours each day at Step 1 \$18.64 per hour.

Recommend approval of **Kathy Gordon**, PARA.ES.AIDE.NA.10, Special Education Paraprofessional, to begin March 30 through June 30, 2015 for 7 hours each day at Step 3 \$19.76 per hour.

Recommend approval for **TCH.ES.SPED.LR.08** (4321) to take a paid medical leave of absence beginning September 2, 2015 through October 30, 2015 and an unpaid Family Medical Leave of Absence beginning November 2, 2015 through on or about January 29, 2016 returning on February 1, 2016.

Athletics

Recommend approval of the following non-paid volunteer coach for the 2014-2015 SY:

Luke Akins - Tennis Coach

Recommend approval of the request of an unpaid Family Medical Leave of Absence extension for **NRS.ES.NURS.FL.02** (4091) to approximately May 30, 2015. *(Previously approved to return approximately April 1, 2015)*

<u>Town</u>	<u>Student No.</u>	<u>Student Name</u>	<u>Placement</u>
<u>Belmar</u>	82694		Hawkswood
	171334		Harbor School
	171336		Eden Institute
	53196		Wall High School
	30498		Collier
	102898		Lehmann
	132074		Collier High School
	182561		Woodcliff Academy
<u>Lake Como</u>	101996		Wall High School
	15262		LifeWorks
	182525		Collier
<u>Brielle</u>	111194		Lehmann
	52695		Southern Regional High School
	121494		Hawkswood
	51396		Point Pleasant Boro
	92797		Douglass Developmental Center
	52097		Jackson Memorial H.S.
	182556		Red Bank Regional
<u>Sea Girt</u>	50498		Bridge Academy
	171044		Riverview School (residential)
	182296		Wall H.S.
	13198		Woodcliff Academy
<u>Avon</u>	92797		Wall Life Skills
	82697		Children's Center
	182560		Adol. Therapeutic Day School/Rutgers

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SL 11299			a.m. Oakwood, p.m. Career Center			
21398			Deron School			
12098			a.m. Oakwood, p.m. Career Center			
182558			Search Day School			
182562			Search Day School			
10297			Rugby School	2/9/2015		
SLH 70795			Willowglen Academy (residential)			
50594			Hawkswood			
20497			Harbor School			
31194			Brick Twp. H.S.			
121498			Collier High School			
151177			Collier High School			
182555			Collier High School			
182275			Shepard Prep. High School			



Resolution to Participate in *Sustainable Jersey for Schools*

Achieving environmental, social, and economic sustainability will require a commitment from all sectors of society. New Jersey's public school districts and charter schools are in a unique position to make substantial contributions toward the goal of a sustainable world for future generations. Schools engage a community of students, families, educators and other staff. A school that embraces and promotes sustainability in its various operations, including planning, facilities, teaching, and outreach, will help to instill in the school community a shared understanding of the importance of sustainability and how each person can help achieve it.

Sustainable Jersey for Schools recognizes and promotes best practices that result in a healthier school climate, improve the educational program, and conserve our schools' limited physical and financial resources.

The Sustainable Jersey for Schools program is a **voluntary** program. Participation does not obligate the school district to any specific time commitment or budgetary obligations. Districts and schools may choose to cease program participation at any time.

Step 1: Pass a Resolution. Your school board must pass a resolution that states its intention to pursue Sustainable Jersey for Schools certification and designate a person to be the formal liaison to the Sustainable Jersey for Schools program. Use the sample resolution below.

Step 2: Register. After the resolution is adopted, complete the online registration form on the Sustainable Jersey for Schools website at www.sustainablejerseyschools.com, and upload the adopted school board resolution. Your registration will be reviewed and in a few days your liaison will receive an email message with information about accessing your account on the Sustainable Jersey for Schools website.

Sample Resolution:

Participation in the Sustainable Jersey for Schools Certification Program

Whereas—The _____ Board of Education (or Board of Trustees) seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The _____ Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The _____ Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The _____ Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the _____ Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint _____ to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize _____ Public School(s) (list schools in District) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

Signature of Board Secretary

Date

OR

Signature of President of the Board of Education

Date

Signature of District Superintendent

Date

Signature of Business Administrator

Date
