

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Media Center  
March 24, 2015  
6:00 P.M.

**AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Roll Call**

Martin Burns

Eugene Cattani

Kenneth Clayton

Linda DiPalma

Mark Furey (Belmar)

Erik Gardner (SLH)

Heather Garrett-Muly

Thomas Pellegrino

Colleen Smith

Alfred Sorino

Tedd Vitale (Brielle)

James Walsh

**4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Regular Public Meeting and Closed Executive Session of February 17, 2015 and the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of February 24, 2015. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

**7. Student Board Representative Report**

**8. Presentations**

- **High School Students of the Month for February** – Quinn Saito, Senior – Ella Luzzi, Junior Kelli Finn , Sophomore – Peter Pastelak, Freshman
- **High School Teacher of the Month for February** – Joanne Lobosco
- **Elementary Student of the Month for February** – Mary Mills
- **Boys’ and Girls’ Varsity Swim Teams**
- **New Jersey Youth Art Month**
  - **State Winners** – Emma Brown, Tristin Condon, Amelia Johnson
  - **County Winners** – Ella Jackwicz, Kettler Robinson, Colin Hoverter, Tristin Condon, Christopher Runge, Emma Brown, Cassandra Wooley, Amelia Johnson
- **James Fagen – 2015 NJDAR Outstanding Teacher of American History for New Jersey**
- **Discussion of Proposed Referendum**
  - **Robert Garrison Jr. – Garrison Architects**
  - **Bill Edwards – Edwards Engineering Group, Inc.**

**9. Superintendent’s Report & Information Items**

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**
- HIB Report – **Document C**

**Recommend** approval and acceptance of the Superintendent’s Reports.

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**MANASQUAN**

**General Items**

- 11. Recommend** approval of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for high school student #171899 as part of a Child Study Team Evaluation.
- 12. Recommend** approval of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for elementary school student #21126 as part of a Child Study Team Evaluation.

13. **Recommend** approval to rescind (motion of 1/20/15 minutes) David G. Katz, an Orthon-Gillingham Specialist, to complete a Program Assessment of the Special Education Reading Program in the elementary school at a rate of \$800.00 for student #2285.
14. **Recommend** approval of the Settlement Agreement (File #78967 ELH) which involved no payment by the District (IEP adjustments have been made) and a payment of \$20,000 by New Jersey School Insurance Group (NJSIG) on account of attorney fees.
15. **Recommend** approval and acceptance of Manasquan Resolution 70-2015 regarding the Manasquan Board of Education Shared Services Agreement with the Borough of Manasquan for provision of de-icing the designated school parking lots, approved at the March 2, 2015 meeting of the Manasquan Borough Governing Body, as per attached **Document D.**
16. **Recommend** approval of the following transportation contract and agreement beginning February 19, 2015 and ending June 30, 2015:
- | <u>Route No.</u> | <u>Contractor</u>  | <u>School</u> | <u>Hours</u> | <u>Student(s)</u> | <u>Cost</u>                               |
|------------------|--------------------|---------------|--------------|-------------------|---|
| 4757<br>(MOESC)  | Coast<br>Answering | Rugby         | 8:45 – 2:15  | 1                 | \$12,836.25 (pro-rated)<br>Incl. 1:1 aide |
- Beginning March 25, 2015 and ending June 30, 2015:
- | <u>Route No.</u> | <u>Contractor</u> | <u>School</u>        | <u>Hours</u> | <u>Student(s)</u> | <u>Cost</u>             |
|------------------|-------------------|----------------------|--------------|-------------------|-------------------------|
| 4767<br>(MOESC)  | Briggs            | Collier<br>Wickatunk | 8:30-2:35    | 1                 | \$12,058.00 (pro-rated) |
17. **Recommend** approval of the Superintendent’s Qualitative Merit Goal focused on organizing and executing the development of the strategic planning process.
18. **Recommend** approval of the resolution authorizing a special election of the board of education of the Borough of Manasquan in the County of Monmouth and other matters related thereto as per **Document E.**
19. **Recommend** approval of the placement of Amanda Cleary, Bay Path University, as an Occupational Therapy student for level II field work beginning March 30 through June 23, 2015.

**Personnel**

20. **Recommend** approval of the Elementary School personnel as per **Document F.**

**Professional Days**

21. **Recommend** approval of the attendance of staff members at conferences/workshops indicated below:
- 22.

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Subs</u>	<u>Cost</u>
April 14, 2015	Marc Reid, Mark Levy, Laura Wahl	FEA Conference Center, Monroe	STEM Academy	Yes 3	\$75 each registration \$19.84 each mileage
April 21, 22, 23, 2015	Stacy Ramirez	Englishtown	Level II certification in Wilson Training	Yes	\$250 registration paid for with IDEA funds \$45.14 mileage

April 22, 2015	Colleen Graziano, Barbara Kerensky, Robert Markovitch	FEA Conference Center, Monroe	Science Standards	Yes 1	\$149 registration for R. Markovitch \$19.84 each mileage
April 26 & 27, 2015	Joan Akins	Jersey City	Technique to Intervention Workshop	No	None
May 1, 2015	Colleen Graziano	Monroe Township	Student and Staff Legal Issues in Mental Health	No	\$19.84 mileage \$150 registration
May 5, 6, 7, 2015	Theresa Innarella Danielle Romano	Princeton	Wilson Training	Yes 2	\$650 each registration Paid with IDEA funds
May 27, 28, 2015	Karen Crawley	New Brunswick	NJTESOL/NJBE 2015 Spring Conference	Yes	\$259 registration

### Student Action

#### Field Trips

23. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Subs</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
March 31, 2015	Andrea Trischitta	8 <sup>th</sup> Grade Gifted & Talented	McCloones	To present original poems	Yes 2	None	None
May 22, 2015	Marie Lauffer	Chorus 5 <sup>th</sup> through 8 <sup>th</sup>	Great Adventure	Choral Festival	No	None	None
May 28, 2015	Krissy Sliwoski	Science	Oceanport	Shore Consortium for the Gifted and Talented	Yes 1	None	None
June 6, 2015	Laura Wahl	6 <sup>th</sup> Grade	Sandy Hook	To enhance science curriculum	Yes 2	None	Students

#### Placement of Students on Home Instruction

24. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#2809261300 Grade 5 February 27, 2015 – March 27, 2015 (Concussion)

#### Placement of Students Out of District

25. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document G**.

#### Secretary's Report

Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **February 28, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of

**February 28, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **February 28, 2015** per **Document H**. (The Treasurer of School Moneys Report for the month of **February 2015** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **February 28, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets** for **February and March** as recommended by the Superintendent of Schools, as per **Document H**.

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **February 28, 2015** as per **Document I**.

**Purchase Orders** for the month of **March 2015** be approved, as per **Document J**.

Recommend **acceptance** of the **Cafeteria Report** as per **Document K**.

**Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,229,092.64** for the month of **March, 2015** be approved. Record of checks (**#35996** through **#36063**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **February, 2015** at **\$2,096,499.76** and checks (**#35848** through **#35995**).

## **MANASQUAN/SENDING DISTRICTS**

### **General Items**

26. **Recommend** approval of the renewal Master Collaborative Educational Services Agreement with the Middlesex Regional Educational Services Commission to provide collaborative educational services to the Manasquan Board of Education from July 1, 2015 through June 30, 2020, as per attached **Document 1**.
27. **Recommend** approval of the agreement between the Manasquan Board of Education and Bay Path University, the university will place their students in our district to complete student teacher coursework.
28. **Recommend** approval of the High School personnel as per **Document 2**.

### **Professional Days**

29. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Subs</b>	<b>Cost</b>
	Jason Bryant		James Madison Memorial	Yes	None

March 27, 2015		Washington, D.C.	Fellowship Committee		
April 1, 2015	Barbara Kerensky		Monmouth County Curriculum Consortium	No	None
May 26 – July 10, 2015	Claire Kozic Eric Wasnesky	Online workshop	Introduction to Health Care class related to the Health Careers Academy	No	\$400 each registration
June 3, 4, 5, 2015	Lynn Coates	Atlantic City	NJASBO Workshop	No	\$150 registration \$30 parking
June 6, 2015	Martin Burns	Jackson Liberty High School	Governance I: New Board Member Orientation	No	\$11.53 mileage

### Student Action

#### Field Trips

30. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Subs</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 24, 2015	John Driscoll	Academy of Finance	Six Flags	Business and Marketing Education Day	Yes 4	\$600 Transportation 2 buses	School Acct.
April 25, 2015	Martin Januario	French	The Metropolitan Museum of Art	To learn about European art	No	None	French Club
May 8, 2015	Alan Abraham	Jazz Band	Baltimore, Maryland	Inner Harbor Performance Series	Yes	\$1,100 Transportation 1 bus	None
May 14, 2015	Pam Grandinetti	History	Ellis Island & Statue of Liberty	To enhance social studies curriculum	Yes 3	\$600 transportation 1 bus	Students
May 23, 2015	Alan Abraham	Marching Band	Bradley Beach	Memorial Day Parade	No	\$550 Transportation 2 buses	None
May 25, 2015	Alan Abraham	Marching Band	Manasquan	Memorial Day Parade	No	\$250 transportation 2 buses	None
June 6, 2015	Alan Abraham	Marching Band	Wildwood	NJ State Elks Parade	No	None	None

#### Placement of Students on Home Instruction

31. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#151180	Grade 12	February 5, 2015 – June 30, 2015 (Hospitalization)
#151148	Grade 12	March 13, 2015 – May 1, 2015 (Medical)
#161616	Grade 11	March 18, 2015 – June 1, 2015 (Medical)

**32. Financials**

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **February 28, 2015** as per **Document 3**.

**33. Sustainable Jersey for Schools Resolution**

**Recommend acceptance** of the resolution per **Document 4**, stating the intention of the district to pursue Sustainable Jersey for Schools certification and designate Lynn Coates to be formal liaison to the program. This certification also offers grant opportunities which will be pursued.

**34. Old Business/New Business**

**35. Public Forum**

**36. Executive Sessions**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client Privilege (torts claim notice)
- \_\_\_ 8. Personnel Matters
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**37. Adjournment**

Motion to Adjourn