

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
July 15, 2025
5:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, July 15, 2025, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman

Anthony Carnahan (SLH)

Eugene Cattani

Paraskevi Cavanagh (Lake Como)

David D'Ambrosio (Brielle)

William Dibble

Joseph Loffredo

Jaime Malone

Thomas Pellegrino

Alexis Pollock

Alfred Sorino

5. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the "Act") provides that the Manasquan Board of Education hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute or Court Order (BOE Vacancy)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy

- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- ___ 8. Personnel Matters
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

6. Roll Call

7. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

8. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

9. Student Board Representative Report - None

10. Presentations

- **MHS Boys Lacrosse**
NJSIAA Group 2 State Champions
- **Five Minute Break**
- **Spring 2025 New Jersey Graduation Proficiency Assessment (NJGPA) Results** –
Presented by Lesley Kenney and Matthew Kukoda
- **Spring 2025 ACCESS Testing Results** – Presented by Megan Manetta

11. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of June 10, 2025. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

12. Public Forum on Agenda Items


Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

13. Public Forum

14. Discussion Items July 15, 2025, Agenda (*Denotes Action Item on This Agenda)

- Education, Curriculum & Technology
 - Strategic Planning Report – William Dibble
- Personnel– To be Discussed in Executive Session*
- Policy*
 - Policy for Amendment – First Reading
P 5701 – Academic Integrity (*Revised by Replacement*)
 - Policy for Adoption – First Reading
P 2365 – Acceptable Use of Generative Artificial Intelligence (AI)
- Finance*

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



Peter Crawley
School Business Administrator/Board Secretary
- Buildings & Grounds/Facilities
 - Construction Update

15. Superintendent's Report & Information Items

- Enrollment – Document A
 - Total Enrollment – 1,392
 - High School: 917
 - Elementary School: 475

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - **June 2nd – Fire Drill**
 - **June 10th – Shelter in Place Drill**
 - **Elementary School:**
 - **June 2nd – Fire Evacuation**
 - **June 10th – Shelter in Place Drill**
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

16. **Recommend** approval of the placement of Brielle resident SID# TBD in the Manasquan Elementary School 10-month MD program, from September 1, 2025, to June 30, 2026, at the 2025-2026 MD tuition rate of \$53,163.00 plus any applicable related services (Speech \$64.00/hour; OT \$68.00/hour; PT \$100/hour). 1:1 Paraprofessional billed separately.
17. **Recommend** approval of the acceptance of the following Parent Paid Tuition students in the 2025-2026 Manasquan Elementary School Integrated Pre-K 3 Program at the yearly tuition rate of \$5,000.00. Families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students.
- | | |
|--------------------------|--------------------------|
| Student ID# TBD (T.A.G.) | Student ID# TBD (E.C.M.) |
| Student ID# TBD (C.H.) | Student ID# TBD (L.L.) |
| Student ID# TBD (M.P.) | Student ID# TBD (L.Q.M.) |
| Student ID# TBD (A.S.) | Student ID# TBD (E.Z.) |
| Student ID# TBD (A.Z.) | Student ID# TBD (C.C.) |
18. **Recommend** approval of the acceptance of the following Parent Paid Tuition students in the 2025-2026 Manasquan Elementary School Integrated Pre-K 4 Program at the yearly tuition rate of \$5,000.00. Families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students.

Student ID# 3938688203 (T.B.)	Student ID# TBD (L.B.)
Student ID# 2245389344 (E.B.)	Student ID# TBD (M.C.)
Student ID# TBD (A.C.)	Student ID# TBD (Q.C.)
Student ID# 1768569553 (C.C.)	Student ID# 9522879865 (A.F.)
Student ID# TBD (M.F.)	Student ID# 7343049745 (E.G.J.)
Student ID# 2881594299 (H.G.)	Student ID# 6913549595 (S.G.)
Student ID# 5866291712 (L.H.)	Student ID# TBD (L.H.)
Student ID# 6545184428 (H.H.)	Student ID# 9431221355 (R.H.)
Student ID# TBD (L.H.)	Student ID# TBD (E.H.)

Student ID# 2183625116 (S.L.)
Student ID# 1349961057 (C.M.)
Student ID# 7976654307 (A.O.)
Student ID# TBD (L.R.)
Student ID# TBD (C.S.)
Student ID# 9947653495 (A.W.)

Student ID# TBD (L.M.)
Student ID# 8659102150 (F.M.)
Student ID# TBD (F.R.)
Student ID# TBD (R.R.)
Student ID# TBD (N.S.P.)
Student ID# TBD (I.R.)

19. **Recommend** approval of the placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2025-2026 school year:

Student ID# TBD (K.D.) – Grade K

Professional Days

20. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 1**.

Student Action

Field Trips

21. **Recommend** approval of the field trips. None for the Month

Placement of Students on Home Instruction

22. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

Placement of Students Out of District

23. **Recommend** approval of the revised 2025-2026 External Placement list that reflects tuition and transportation costs, as per **Document 2**.

Financials

24. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **JUNE 2025** as per **Document 3**.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

25. **Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **JUNE 2025** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,832,534.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **JUNE 30, 2025** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **JUNE 30, 2025**, as per **Document D**. (The Treasurer of School Moneys Report for the month of **JUNE 2025** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JUNE 30, 2025**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for JUNE** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **JUNE 2025** be approved, as per **Document E**.

Recommend acceptance of the **Cafeteria Reports** - **Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$3,643,371.40** for the month of **JULY, 2025** be approved. Record of checks (**#57500** through **#57573**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JUNE, 2025** at **\$3,586,150.84** and checks (**#57278** through **#57500**).

26. **Recommend** acceptance of the following High School Central Funds Report for the month ending **JUNE 2025** as per **Document G**.
27. **Recommend** approval of the **amendment** of the following policy (first reading), per **Document H**:
 - P 5701 – Academic Integrity (*Revised by Replacement*)
28. **Recommend** approval of the **adoption** of the following policy (first reading), per **Document I**:
 - P 2365 – Acceptable Use of Generative Artificial Intelligence (AI)
29. **Recommend** approval of the Emergency Virtual or Remote Instruction Plan for the 2025-2026 school year, as per **Document J**.
30. **Recommend** approval of the acceptance of a donation in the amount of \$2,000.00 to the Manasquan High School Cross Country Teams (\$1,000.00 for the girls cross country and \$1,000.00 for the boys cross country) from the Manasquan Turkey Run, Inc.
31. **Recommend** approval of the deposit of 2024-2025 interest earnings generated in the capital projects fund (fund 30) in the amount of \$230,354.48 into the capital reserve account.

32. **WHEREAS**, Dr. Peter Crawley, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Manasquan Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

33. **Recommend** approval of Pay Application #10 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$89,121.20 as per **Document K**.
34. **Recommend** approval of Pay Application #001 from Performance Mechanical Corp, for the Manasquan Elementary School boiler replacement, in the amount of \$22,135.00 as per **Document L**.
35. **Recommend** approval of the acceptance of the following Parent Paid Tuition Student during the 2025-2026 school year, in the Manasquan High School as a shared-time student, at the annual tuition rate of \$5,250.00.

Student ID# 6505708526 (A.K.) – Grade 11

36. **Recommend** approval of the acceptance of the following Parent Paid Tuition Students during the 2025-2026 school year, in the Manasquan High School, at the annual tuition rate of \$10,500.00.

Student ID# TBD (H.B.) – Grade 11

Student ID# TBD (K.D.) – Grade 11

37. **Recommend** approval of the 2025-2026 Provider Agreement with Loving Care Agency, Inc., d/b/a/ AVEANNA Healthcare, to provide nursing services to and from school and during the school day for Student ID# 3246165165, attending Schroth School, in the estimated amount of \$100,000.00, as per **Document M**.
38. **Recommend** approval of the agreement between Manasquan School District and E-Rate Partners, LLC for E-Rate Services Funding Year 2026, as per **Document N**.
39. **Recommend** approval of a contract with Amazon Services, LLC to provide for an online marketplace for the purchase of products and services in an amount not to exceed \$250,000 under the terms offered through the Omnia Partners National Purchasing Cooperative Contract #R-TC-17006 as permitted by N.J.S.A. 52:34-6.2(b)(3).

40. Recommend approval of the following 2025-2026 Monmouth Vocational School District placements:

<u>Students</u>	<u>Tuition/ Student</u>	<u>Placement</u>	<u>Total Cost</u>
Student ID# 4524697425 Student ID# 8605442837 Student ID# 5639834160 Student ID# 5107087436 Student ID# TBD	\$7,100	Communications High School	\$35,500
Student ID# 3553283367	\$7,100	Marine Academy of Science & Technology	\$7,100
Student ID# 8667378140	\$7,100	High Technology High School	\$7,100
Student ID# 4037413794 Student ID# 7575522971 Student ID# 9752939728 Student ID# 6782061748 Student ID# 7448103647	\$3,568	Shared-Time Regular Programs	\$17,840

41. Recommend approval of the 2025-2026 School Contracts with the State of New Jersey Commission for the Blind and Visually Impaired from 9/1/2025 to 6/30/26 for the following students:

<u>Student</u>	<u>Annual Cost</u>
SID# 3246165165	\$2,541
SID# 8301703925	\$2,541
SID# 8479235878	\$2,541

42. Recommend approval of the 2025-2026 Facility Rental Agreement (Aquatics) with The Atlantic Club in the amount of \$19,300, as per **Document O**.

43. Recommend approval of the 2025-2026 Joint Transportation Agreement with the Sea Girt Board of Education.

44. Recommend approval of the 2025-2026 Joint Transportation Agreement with the Spring Lake Board of Education.

45. Recommend approval of the submission of the application for the IDEA, ESEA and Perkins grants.

46. Recommend approval of the Manasquan High School's Membership in the New Jersey State Interscholastic Athletic Associations (NJSIAA) and the payment of \$2,725 in dues for the 2025-2026 school year.

47. Recommend approval of the 2025-2026 Elevator Maintenance Agreement with Jersey Elevator and the Manasquan School District for monthly service to the high school elevator in the amount of \$2688.72.

48. Recommend approval of the 2025-2026 District Dog Handler agreement between Timothy Clayton and the Manasquan School District, as per **Document P**.

- 49. Recommend** approval that the following prices be charged to students and adults for lunches and milk for the 2025-2026 SY:

Paid Type A Lunch (Students):	\$3.75 (Gr. K – 8) \$4.00 (Gr. 9 – 12)
Paid Lunch (Adults):	\$4.50
Reduced Type A Lunch (Students)	\$0.40
A la cart milk per half-pint (Students):	\$1.00
A la cart milk per half-pint (Adults)	\$1.00

- 50. Recommend** authorization for the School Business Administrator to execute contracts for the 2025-2026 school year as follows:

School Alliance Insurance Fund (SAIF)

Commercial Package – Renewal Premium \$171,729
Errors & Omissions – Renewal Premium \$48,471
Excess making total AL GL E & O 20M \$14,633

New Jersey Schools Insurance Group (NJSIG)

Workers Compensation - Renewal Premium \$148,091
Excess Workers Compensation – Renewal Premium \$7,449

Philadelphia Insurance

Student Accident Insurance – Renewal Premium \$61,985

Selective

Bonds – Renewal Premium \$1,300

Contracts will be reviewed and approved by the board solicitor prior to execution by the School Business Administrator. Please note: Competitive quotes for property & casualty, liability, workers comp. and student accident insurance have been obtained by Alliant/Boynton Insurance Services. Proposals are on file in the office of the School Business Administrator.

- 51. Recommend** approval of the 2025-2026 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount of \$19,875.00 as per **Document Q**.

- 52. Recommend** approval of the following Facility Requests for the 2025-2026 School Year and the submission to the County Office of Education.

- Renewal for Dual Use of Educational Space – MES Media Center / ESL Room

- 53. Recommend** approval of the multi-year heating and cooling monitoring service at the high school with HCT in the amount of \$2400.00 per year for three years.

- 54. Whereas**, the Manasquan Public School District has available local funds to dedicate to the replacement of identified water fixtures should the estimated costs of the proposed work exceed the grant allowance;

Recommend approval of the submission of the grant application for the Water Infrastructure Improvement Grant through the Securing Our Children’s Future Bond Act.

55. Recommend approval of the use of the following **non-contracted outside athletic facilities** for the 2025-2026 school year:

Good Sports;
Rash Field;
St. Denis Gym;
Wall High School Track;
Wall Municipal Complex;
Point Beach High School Track;
Little Dreamer's Play Café;
Capelli's Sports Complex;
Manasquan River Golf Course;
Deal Golf Club;
Spring Lake Golf Club;
Manasquan Little League Softball Field;
Green Acres Park (Brielle);
The Atlantic Club

56. Recommend approval of the following **contracted facilities** for the 2025-2026 school year (pending contract approvals):

Jersey Shore Arena;
Shore Lanes;
Quail Ridge Golf World;
The Atlantic Club;
Epic Gymnastics
Howell Golf Course

57. Recommend approval of the contract with SD Gameday, to provide and assign certified and individually-insured sub-trainers for the 2025-2026 school year (pending contract approval).

58. Recommend approval of Practical Athletic Training Group to provide and assign certified and individually-insured sub-trainers for the 2025-2026 school year (pending contract approval).

59. Recommend approval of the Harlem Wizards Game Contract for an event at Manasquan High School on November 20, 2025, as per **Document R**.

60. Recommend approval of the following donations to the Manasquan Schools Development Fund for the yearly banner fundraiser:

Brown & Brown	\$800
O'Brien Funeral Home	\$800
Squan Tavern	\$800
Atlantic Medical Imaging	\$800
New Road Construction	\$800
Capstone Insurance	\$800

Professional Days

61. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document S.**

Student Action**Field Trips**

62. **Recommend** approval of the field trips, as per **Document T.**

Placement of Students on Home Instruction

63. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

64. **Old Business/New Business**

65. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute or Court Order (BOE Vacancy)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Reassignments, Leave of Absence, Employee Investigation)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

66. **Roll Call**

MANASQUAN

Personnel

67. **Nomination and appointment** to Manasquan Board of Education Vacancy.

68. **Recommend** approval of the Elementary School personnel as per **Document 4.**

MANASQUAN/SENDING DISTRICTS

Personnel

69. **Recommend** approval of the High School personnel as per **Document U.**

70. **Adjournment**

Motion to Adjourn.