

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
June 10, 2025
6:00 P.M.

DRAFT AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, June 10, 2025, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Paraskevi Cavanagh (Lake Como)	Jaime Malone
Donna Bossone	David D'Ambrosio (Brielle)	Thomas Pellegrino
Anthony Carnahan (SLH)	William Dibble	Alexis Pollock
Eugene Cattani	Joseph Loffredo	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Student Board Representative Report

- **Student Board Representative Recognition**

8. Presentations

- **High School Students of the Month**
 - **Freshman – Charlotte Quinn**
 - **Sophomore – Findleigh Tuite**

- Junior – John Lake
- Senior – Megan Liggett
- **High School Teacher of the Month** – Heidi Hodnett
- **Elementary School Student of the Month** – Yahir Caballero Cortes
- **Elementary School Teacher of the Month** – Deborah Kehoe
- **MHS Track and Field Group 2 State Shot Put Champion** – Henry Terlizzi
- **MHS Project Lead the Way 2024-2025 Distinguished School**
 - Scholars with Distinction – Biomedical Science
 - Scholars with Distinction - Engineering
- **Board of Education Member Recognition**
- **Retirees**
 - James Freda
 - Dorothy Gerlach
 - Eric Mason
 - Margaret Polak

➤ **Five Minute Break**

9. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of May 6, 2025. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

10. Public Forum on Agenda Items

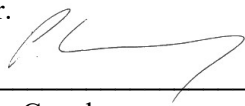
Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

11. Public Forum

12. Discussion Items June 10, 2025 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
 - Curriculum Committee Report – Alexis Pollock
- **Personnel– To be Discussed in Executive Session***
- **Policy***
- **Finance***

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Peter Crawley
School Business Administrator/Board Secretary
- **Buildings & Grounds/Facilities**

13. Superintendent’s Report & Information Items

- **Enrollment – Document A**
 - **Total Enrollment – 1,392**
 - High School: 917
 - Elementary School: 475
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - May 15th – Lockdown Drill
 - May 27th – Fire Drill
 - **Elementary School:**
 - May 13th – Fire Drill
 - May 28th – Round Table Meeting
- **HIB Monthly Report – Document C**
 - **High School: One Incident, One Not HIB**
 - **Elementary School: No Report for the Month**
- **New Jersey Department of Education 2023-2024 School Self-Assessment Report for Determining Grades under the Anti-Bullying Bill of Rights Act - Document C-2**
- **2024-2025 District BOE and Superintendent Goals Final Report**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN
General Items

14. **Recommend** approval of the contract with MTI, Inc., as per **Document** _____.
15. **Recommend** approval of the continuation of placement of Spring Lake Heights resident SID# 6283631013 in the Manasquan Elementary School 12-month MD program, from July 1, 2025, to June 30, 2026, at the 2025-2026 MD tuition rate of \$53,163.00 plus any applicable related services (Speech \$64.00/hour; OT \$68.00/hour; PT \$100/hour). 1:1 Paraprofessional billed separately.
16. **Recommend** approval of the placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2025-2026 school year:
- Student ID# TBD (K.D.) – Grade 2
17. **Recommend** approval of the Parent Transportation Contract for the 2025-2026 school year for the SID# 3246165165 in the amount of \$20,200.00, on file in the Board Office.
18. **Recommend** approval of the Parent Transportation Contract for the 2025-2026 school year for the SID# 1675443924 in the amount of \$20,200.00, on file in the Board Office.
19. **Recommend** approval of the Parent Transportation Contract for the 2025-2026 school year for the SID# 9256433899 in the amount of \$20,200, on file in the Board Office.
20. **Recommend** approval of the Parent Transportation Contract for the 2025-2026 school year for the SID# 8479235878 in the amount of \$20,200, on file in the Board Office.
21. **Recommend** approval of the placement of Spring Lake resident SID# TBD (A.S.) in the Manasquan Elementary School Extended School Year Integrated Pre-School Program, 2025-2026 tuition rate of \$1,376.00 (20 days) plus any applicable related services (Speech \$64.00/hour; OT \$68.00/hour; PT \$100/hour). 1:1 Paraprofessional provided by Sending District.
22. **Recommend** approval of the acceptance of the following students during the 2025-2026 school year, in Manasquan Elementary School Integrated Pre-School Program. Yearly tuition rate of \$5,000. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students. Tuition contracts are on file in the business office.

Student ID# TBD (T.A.G.) – Pre-K 3
Student ID# TBD (E.C.M.) – Pre-K 3
Student ID# TBD (C.H.) – Pre-K 3
Student ID# TBD (L.L.) – Pre-K 3
Student ID# TBD (M.P.) – Pre-K 3
Student ID# TBD (L.Q.M.) – Pre-K 3
Student ID# TBD (A.S.) – Pre-K 3
Student ID# TBD (N.S.P.) – Pre-K 3
Student ID# TBD (E.Z.) – Pre-K 3

Student ID# TBD (L.B.) – Pre-K 4
Student ID# TBD (M.C.) – Pre-K 4
Student ID# TBD (A.C.) – Pre-K 4
Student ID# TBD (M.F.) – Pre-K 4
Student ID# TBD (L.H.) – Pre-K 4
Student ID# TBD (L.H.) – Pre-K 4
Student ID# TBD (E.H.) – Pre-K 4
Student ID# TBD (L.M.) – Pre-K 4
Student ID# TBD (F.R.) – Pre-K 4
Student ID# TBD (L.R.) – Pre-K 4
Student ID# TBD (R.R.) – Pre-K 4
Student ID# TBD (C.S.) – Pre-K 4

23. **Recommend** approval of the 2025-2026 mileage reimbursement according to the New Jersey OMB rate at time of travel, not to exceed \$500 each, for the following:

- **Megan Manetta**
- **Jaclyn Puleio**
- **Christin Walsh**
- **Alissa Boyne**
- **Nicole DeStefano**
- **Kindle Kuriscak**
- **Teresa Savage**
- **Jill Wells**

24. **Recommend** approval of the withdrawal of \$50,000 from the capital reserve account in order to fund construction and design costs related to boiler replacements at the Manasquan Elementary School.

25. WHEREAS, In accordance with Public Schools Contract Law, N.J.S.A. 18A:18A-1, et seq., the Manasquan Board of Education (hereinafter referred to as the “Board”) advertised for bids for Boiler Replacements at Manasquan ES -Bid 25- 02, TM project No. 2523, (hereinafter “the Project”), and;

WHEREAS, on June 6, 2025 the Board received four (4) bids for the above Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, such bids were reviewed by the Board’s attorney, the architectural firm of Tokarski & Millemann LLC; and Business Administrator; and

WHEREAS, there are sufficient funds for the award of contract for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education deems the following contractor: Performance Mechanical Corp., the lowest responsible and responsive bidder in all material respects, and hereby awards the contract for the work of the Project in the base bid amount of Four Hundred Sixty-Eight Thousand Dollars (\$468,000) and

BE IT FURTHER RESOLVED that no award shall be made for and Alternate work; and

BE IT FURTHER RESOLVED that the Manasquan Board of Education’s Administrative staff and Professionals take any and all action necessary to effectuate the purposes of the Board’s resolution, as per **Document**.

Professional Days

26. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document**.

Student Action

Field Trips

27. **Recommend** approval of the field trips, as per **Document**.

Placement of Students on Home Instruction

28. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

Placement of Students Out of District

29. **Recommend** approval of the revised 2025-2026 External Placement list that reflects both transportation and tuition costs, as per **Document**.

Financials

30. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **MAY 2025** as per **Document**.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

31. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **MAY 2025** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **MAY 31, 2025** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MAY 31, 2025**, as per **Document D**. (The Treasurer of School Moneys Report for the month of **MAY 2025** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MAY 31, 2025**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for MAY** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **MAY 2025** be approved, as per **Document E**.

Recommend acceptance of the **Cafeteria Reports** - **Document F**

(C) Be it Resolved: that the Bills (Current Expense) in the amount of **\$2,559,716.87** for the month of **JUNE, 2025** be approved. Record of checks (**#57278 through #57335**), and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **MAY, 2025** at **\$3,113,816.33** and checks (**#57167 through #57277**).

32. **Recommend** acceptance of the following High School Central Funds Report for the month ending **MAY 2025** as per **Document G**.
33. **Recommend** approval of the acceptance of a donation of a portable white board with an estimated value of \$425.00 from the Manasquan Gridiron Club.
34. **Recommend** approval of the acceptance of a donation in the amount of \$3,300.00 for the Class of 2027 Central Fund account from the Class of 2027 parents.
35. **Recommend** approval of nursing services from Bayada Home Health Care, Inc. for the 2025-2026 school year for Student ID# 1667616081 in the estimated amount of \$60,000.00 as per **Document**_____.
36. **Recommend** approval of the renewal of the School Bus B.O.E. Lease Agreement with Direct Bus Rental and Leasing, LLC, for the rental of one (1) 54-passenger school bus for the 2025-2026 school year, in the monthly lease rate of \$2,500.00, as per **Document**_____.
37. **Recommend** approval and acceptance of a \$500 donation from the Woman's Club of Brielle to the CLI/Academy program to purchase a tricycle for adults with special needs.
38. **Recommend** approval of the Parent Transportation Contract for the 2025-2026 school year for the SID# 4893883869 in the amount of \$20,200.00, on file in the Board Office.
39. **Recommend** approval of the Parent Transportation Contract for the 2025-2026 school year for the SID# 1667616081 in the amount of \$20,200.00, on file in the Board Office.
40. **Recommend** approval of the contract with Critical Response Group for the 2025-2026 school year, in the amount of \$1,070.
41. **Recommend** approval of the acceptance of the following Parent Paid Tuition Student during the 2025-2026 school year, in the Manasquan High School, at the annual tuition rate of \$10,500.00.

Student ID# TBD (D.M.) – Grade 9
Student ID# TBD (L.M.) – Grade 9

42. **Recommend** approval of the acceptance of the following sending district students, in the High School Center for Learning and Independence – MD program, for the July 2025 to June 2026 extended and regular school year programs, at the per diem rate of \$497.00 for 200 days for a total of \$99,400.00 plus any applicable related services: (BCBA \$73.00/hour; Speech \$64.00/hour; OT \$68.00/hour; PT \$100/hour)

Avon BOE: SID# 5364853592 (Academy)
Brielle BOE: SID# 5361983973 (CLI)
Belmar BOE: SID# 4331244884 (Academy)
Belmar BOE: SID# 4401496624 (Academy)
Belmar BOE: SID# 2378070896 (CLI)
Belmar BOE: SID# 4964056771 (Academy)
Sea Girt BOE: SID# 6503723299 (Academy)

43. **Recommend** approval of the 2025-2026 mileage reimbursement according to the New Jersey OMB rate at time of travel, not to exceed \$500 each, for the following:

- **Robert Goodall**
- **Jesse Place**
- **Peter Crawley**
- **Tara Tholen-Lobel**
- **Lesley Kenney**
- **Cindy Cimino**
- **Richard Coppola**
- **Donald Bramley**
- **Maria Eldridge**
- **Matthew Kukoda**
- **Craig Murin**
- **Margaret Polak**
- **Kevin Hyland**
- **Matthew Hudson**
- **Marc Rodger**
- **Allison Buleza**
- **Kelly Balon**
- **Pamela Cosse**
- **Susan Lord**
- **Susan Steinberg**
- **Kimberly Murin**

44. **Recommend** approval of Orthopaedic Institute - Brielle Orthopaedics, a division of ORTHO NJ, with primary physician Dr. G. Gonzalez and alternate physician Dr. T. Sargent, as District/Sports Medical Physicians. Contract Pending.

45. **Recommend** approval of the Physical Therapy Agreement with Danielle Goodrich, PT and the Manasquan Board of Education from July 1, 2025 through June 30, 2026, as per **Document** _____

46. **Recommend** approval of the 2025-2026 Shared Service Agreement between the Avon Board of Education and the Manasquan Board of Education for special education clerical services, as per **Document** _____.

47. **Recommend** approval of the following donations to the Manasquan Schools Development Fund for the yearly banner fundraiser:

Active Release and Chiropractic	\$1,000
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48. **Recommend** approval of the submission of the district's Comprehensive Equity Plan for School Years 2025-2026 through 2027-2028 as per **Document** _____. The Board resolves to fully implement the plan within 60 days of certification of completion by the Executive County Superintendent and will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not

limited to, N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

49. **Recommend** approval to acquire and to finance by means of a 3-year lease purchase (\$1.00 end of term purchase option) 190 Dell Latitude 5450 laptops in an amount not to exceed \$57,755.30 per year (\$173,265.90 total) through Dell Financial Services, pending attorney review of contract. Device pricing per NJ State Contract # M0483.
50. **Recommend** approval of the purchase of instructional and administrative software titles, subscriptions, and renewals as listed below for the 2025-2026 school year. These purchases do not have an applicable state contract and the purchases qualify as exempt as per N.J.S.A. 18A:18A-5(19):

Product/Title	Vendor	Amount
Canvas LMS	Instructure	\$13,584.00
Finalsite Web Hosting	Finalsite	\$13,538.00
Frontline IEP & RTI	Frontline	\$17,343.35
Genesis Student Information System & SchoolFi (HR, Payroll, Accounting)	Genesis Educational Services	\$34,271.00
Linewize Monitor & Classwize Classroom Manager	Howard Technology Solutions	\$10,644.00
Prey Device Tracking	Prey	\$6,604.00

51. **Recommend** approval of CM3 Building Solutions to install access controls food service areas in Manasquan High School and Manasquan Elementary School at a cost of \$129,823.50 pursuant to the scope and conditions listed in **Document** ____
52. **Recommend** approval of Robert A. Hulsart and Company as auditor pursuant to the terms and fees detailed in their proposal submitted in response to Request for Proposals (RFP) #25-01, effective July 1, 2025 through the January 2026 reorganization meeting. **Document** ____
53. **Recommend** approval of McManimon, Scotland & Baumann, LLC, as bond counsel pursuant to the terms and fees detailed in their proposal submitted in response to Request for Proposals (RFP) #25-02, effective July 1, 2025 through the January 2026 reorganization meeting. **Document** ____
54. **Recommend** approval of Alliant Insurance Services, Inc., as insurance broker pursuant to the terms and fees detailed in their proposal submitted in response to Request for Proposals (RFP) #25-03, effective July 1, 2025 through the January 2026 reorganization meeting. **Document** ____
55. **Recommend** approval of Pay Application #9 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$87,680.48 as per **Document** ____
56. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Capital Reserve, Tuition Reserve or Maintenance Reserve in a cumulative amount not to exceed \$1,000,000.

57. Recommend approval of the following contracts with the ESCNJ. Five-year renewal agreements for the period July 1, 2025 through June 30, 2030

- 1) Chapters 192/193 Agreement
- 2) IDEA-B Agreement
- 3) Nursing Services
- 4) Security Aid Program
- 5) Technology Initiative Program
- 6) Textbook Services Agreement
- 7) Title I Direct Services Agreement
- 8) Title III – Immigrant Services
- 9) Title III – LEP Services

Professional Days

58. Recommend approval of the **attendance** of staff members at conferences/workshops, as per **Document**.

Student Action

Field Trips

59. Recommend approval of the field trips, as per **Document**.

Placement of Students on Home Instruction

60. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#9051379880	Grade 9	June 3, 2025 – June 20, 2025 (Medical)
#2944567268	Grade 9	June 17, 2025 – June 20, 2025 (Medical)
#3721352366	Grade 10	June 9, 2025 – June 20, 2025 (Medical)
#3762831203	Grade 11	May 13, 2025 – June 20, 2025 (Medical)
#3831335864	Grade 11	June 3, 2025 – June 20, 2025 (Medical)
#3196185040	Grade 10	April 28, 2025 – June 20, 2025 (Medical)
#7911460132	Grade 10	April 30, 2025 – June 20, 2025 (Medical)
#1080215396	Grade 12	June 13, 2025 – June 20, 2025 (Medical)

61. Old Business/New Business

62. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ☐ 1. Confidential Matters per Statute or Court Order
- ☐ 2. Impact Rights to Receive Federal Funds
- ☐ 3. Unwarranted Invasion of Individual Privacy
- ☒ 4. Collective Bargaining (MEA Sidebar Agreement)
- ☐ 5. Acquisition of Real Property or Investment of Fund
- ☐ 6. Public Safety Procedures
- ☒ 7. Litigation or Contract Matters or Att./Client (Settlement Agreement)
- ☒ 8. Personnel Matters (Hiring, Resignations, Leave of Absence, Superintendent Evaluation)
- ☐ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

63. Roll Call

MANASQUAN

Personnel

64. Recommend approval of the Elementary School personnel as per **Document**.

65. Recommend approval of the settlement between the Manasquan Board of Education and Student ID #7377095824.

MANASQUAN/SENDING DISTRICTS

Personnel

66. Recommend approval of the High School personnel as per **Document**.

67. Recommend approval of Sidebar Agreement #05 to the Collective Negotiations Agreement between the Manasquan Board of Education and Manasquan Education Association effective July 1, 2023, through June 30, 2028, as per **Document**.

68. Adjournment

Motion to Adjourn.