

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
May 6, 2025
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, May 6, 2025, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Paraskevi Cavanagh (Lake Como)	Jaime Malone
Donna Bossone	David D'Ambrosio (Brielle)	Thomas Pellegrino
Anthony Carnahan (SLH)	William Dibble	Alexis Pollock
Eugene Cattani	Joseph Loffredo	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Student Board Representative Report

8. Presentations

- **High School Students of the Month**
 - **Freshman – Abigail Shaw**
 - **Sophomore – Aiden Gebhardt**
 - **Junior – Madison Carlile**
 - **Senior – Griffin Linstra**

- **High School Teacher of the Month** – Heidi Hodnett
- **Elementary School Student of the Month** – James Murphy
- **Elementary School Teacher of the Month** – Laura Jensen
- **Manasquan Elementary School Geography Bee Winner**
 - Ryan Malech
- **2025 Statewide Drug-Free Bookmark Contest Finalists**
 - Bridget Lohnes
 - Sharon Chen
- **Manasquan High School 2026 National Merit Scholarship Program Recipients**
 - Owen Murphy
 - Nathan McNamara
 - Jake McDaid
 - Jackson Bramley
 - Ciara Dunne

➤ **Five Minute Break**

- **Public Hearing on the 2025-2026 School District Budget** – Presented by Robert Goodall, Superintendent of Schools, Pete Crawley, School Business Administrator; Matthew Kukoda, Manasquan High School Principal; Megan Manetta, Manasquan Upper Elementary School Principal; Jaclyn Puleio, Manasquan Lower Elementary School Principal

9. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole, Regular Public Meeting and Public Hearing on the 2025-2026 School District Budget and the Closed Executive Session of April 15, 2025. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

10. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

11. Public Forum

12. Discussion Items May 6, 2025 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
 - **Curriculum Committee Report – Alexis Pollock**
- **Personnel– To be Discussed in Executive Session***
- **Policy***

Policies & Regulations for *Amendment* – Second Reading

Students

- P & R 5111 – Students Eligibility of Resident/Nonresident Students (M)
- P 5460 – High School Graduation (M)
- P 5512 – Harassment, Intimidation, or Bullying (M)
- P 5516 – Use of Electronic Communication Devices
- P & R 5533 – Student Smoking (M)
- P 5710 – Student Grievance

Property

- P & R 7441 – Electronic Surveillance in School Buildings and on School Grounds (M)

Operations

- P 8500 – Food Services (M)

Community

- P & R 9320 – Cooperation with Law Enforcement Agencies (M)

Policies & Regulations for *Adoption* - Second Reading

Students

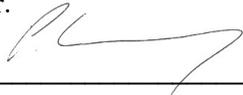
- R 5516 – Use of Electronic Communication Devices

Community

- P 9163 – Spectator Code of Conduct for Interscholastic Events (M)

- **Finance**

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Peter Crawley
School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**
 - **Construction Update**

13. Superintendent's Report & Information Items

- **Enrollment – Document A**
- **Total Enrollment – 1,393**
 - High School: 917
 - Elementary School: 476
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - April 14th – Fire Drill
 - April 29th – Shelter in Place Drill
 - **Elementary School:**
 - April 14th – Fire Drill
 - April 28th – Shelter in Place Drill
 - **Elementary School Bus Evacuation Drill – April 15, 2025**
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
- **Update on Strategic Planning**
- **Update on Professional Development 2025-2026 School Year**
- **Manasquan High School Project Lead the Way Distinguished School 2024-2025**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN

General Items

14. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2025-2026 school year:

Student ID# TBD – Grade K
Student ID# TBD – Grade K
Student ID# 4735357623 – Grade 1
Student ID# 1530819036 – Grade 2
Student ID# 8602497437 – Grade 2
Student ID# 8792281513 – Grade 2
Student ID# 7758937094 – Grade 3
Student ID# 5755273220 – Grade 3
Student ID# 9836500836 – Grade 3
Student ID# 5545240548 – Grade 4
Student ID# 3652284170 – Grade 4
Student ID# 1810137644 – Grade 5
Student ID# 1462755743 – Grade 5

Student ID# 1462843571 – Grade 6
Student ID# 6567379652 – Grade 6
Student ID# 3391949004 – Grade 6
Student ID# 9928026984 – Grade 6
Student ID# 4141729557 – Grade 7
Student ID# 7216590335 – Grade 7
Student ID# 1872839224 – Grade 7
Student ID# 6246305095 – Grade 7
Student ID# 7199899419 – Grade 8
Student ID# 7851307892 – Grade 8
Student ID# 1977268868 – Grade 8

15. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2025-2026 school year, in the Manasquan Elementary School, at the annual tuition rate of \$10,500.00. In accordance with Board of Education Policy 5111 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

Student ID# 7310766589 – Grade 1
Student ID# 8878957877 – Grade 1
Student ID# 9170203664 – Grade 7
Student ID# 3031374206 – Grade 8

16. **Recommend** approval of nursing services from Care Options for Kids for the 2025-2026 school year for Student ID# 1667616081 in the estimated amount of \$60,000 as per **Document 1**.

Professional Days

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops. **No Report for the Month**

Student Action

Field Trips

18. **Recommend** approval of the field trips, as per **Document 2**.

Placement of Students on Home Instruction

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

Placement of Students Out of District

20. **Recommend** approval of the 2025-2026 External Placement list that reflects both transportation and tuition costs, as per **Document 3**.

Financials

21. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **APRIL 2025** as per **Document 4**.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

22. **Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **APRIL 2025** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **APRIL 30, 2025** that no budgetary

appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **APRIL 30, 2025**, as per **Document D**. (The Treasurer of School Moneys Report for the month of **APRIL 2025** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2025**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for APRIL** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **APRIL 2025** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Reports** - **Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$2,436,727.45** for the month of **MAY, 2025** be approved. Record of checks (**#57166** through **#57231**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **APRIL, 2025** at **\$2,847,295.74** and checks (**#57060** through **#57165**).

23. Recommend acceptance of the following High School Central Funds Report for the month ending **APRIL 2025** as per **Document G**.

24. Recommend approval of the **amendment** of the following policies and regulations (second reading), as per **Document H**:

- P & R 5111 –Eligibility of Resident/Nonresident Students (M)
- P 5460 – High School Graduation (M)
- P 5512 – Harassment, Intimidation, or Bullying (M)
- P 5516 – Use of Electronic Communication Devices
- P & R 5533 – Student Smoking (M)
- P 5710 – Student Grievance
- P & R 7441 – Electronic Surveillance in School Buildings and on School Grounds (M)
- P 8500 – Food Services (M)
- P & R 9320 – Cooperation with Law Enforcement Agencies (M)

25. Recommend approval of the **adoption** of the following policies and regulations (second reading), as per **Document I**:

- R 5516 – Use of Electronic Communication Devices
- P 9163 – Spectator Code of Conduct for Interscholastic Events (M)

26. Recommend approval of the acceptance of a donation of thirty-seven new boys Cascade lacrosse helmets to the Manasquan High School Athletic Department with an estimated value of \$12,000.00 from an anonymous donor.

27. **Recommend** approval of the acceptance of a donation of a Knee Rover knee scooter with an estimated value of \$400 from Lynn Smith.
28. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2025-2026 school year:
- Student ID# TBD – Grade 9
 - Student ID# 2995511031 – Grade 9
 - Student ID# 3491077643 – Grade 9
 - Student ID# TBD – Grade 9
 - Student ID# 5336242894 – Grade 10
 - Student ID# 3770441278 – Grade 11
 - Student ID# 3943136173 – Grade 11
 - Student ID# 9497627639 – Grade 11
 - Student ID# 4148189907 – Grade 11
29. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2025-2026 school year, in the Manasquan High School, at the annual tuition rate of \$10,500.00. In accordance with Board of Education Policy 5111 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:
- | | |
|-----------------------------------|-----------------------------------|
| Student ID# 3084483684 – Grade 9 | Student ID# 6505708526 – Grade 11 |
| Student ID# 9284864124 – Grade 9 | Student ID# 9239268952 – Grade 11 |
| Student ID# 9282941243 – Grade 9 | Student ID# 9045912219 – Grade 11 |
| Student ID# 2937007935 – Grade 10 | Student ID# 5511939772 – Grade 11 |
| Student ID# 1264317656 – Grade 10 | Student ID# 8160948431 – Grade 12 |
| Student ID# 4197142461 – Grade 10 | Student ID# 9424384393 – Grade 12 |
| Student ID# 8840451808 – Grade 10 | Student ID# 2443342283 – Grade 12 |
| Student ID# 3409954076 – Grade 11 | Student ID# 7873063361 – Grade 12 |
| Student ID# 3727898971 – Grade 11 | |
30. **Recommend** approval of the Tax Levy Revenue Schedule for the period July 1, 2025, through June 30, 2026, as per **Document J**.
31. **Recommend** approval of medical descriptions and dental plans, as per **Document K**.
32. **Recommend** approval of nursing services from Bayada Home Health Care, Inc. from May 5, 2025 – June 30, 2025 and July 1, 2025 – June 30, 2026, as per **Document L**.
33. **Recommend** approval of the acceptance of the New Jersey School Insurance Group 2025 Safety Grant, in the amount of \$2,184.00. These funds will be used to partially fund the salaries of the district security guards.

Adoption of 2025-2026 Budget

34. The Superintendent recommends approval to adopt the final budget for FY 2025-2026 as listed below and as per the advertised budget **Document M:**

BE IT RESOLVED that the final budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	TOTAL
2025-2026 Total Expenditures	\$ 35,621,798	\$ 327,022	\$ 2,345,425	\$ 38,294,245
Less: Anticipated Revenues	\$ 17,492,499	\$ 327,022	\$ 723,466	\$ 18,542,987
Taxes to be Raised	\$ 18,129,299	0 -	\$ 1,621,959	\$ 19,751,258

Adjustment for HEALTH CARE COSTS

BE IT RESOLVED that the Manasquan Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$176,117. The additional funds will be used to pay for the additional increases in health benefit premiums.

Capital Reserve Deposit – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations is \$100,000 for deposit into the Board of Education’s approved Capital Reserve Account for future funding of the replacement of turf fields and represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Withdrawal – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$190,000 for other capital project costs related to the abatement and replacement of carpet flooring systems throughout the district. The total cost of this project is \$190,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Tuition Reserve Withdrawal

BE IT RESOLVED that the general fund appropriations include a \$200,000 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2023-2024 and are now required to be withdrawn to pay tuition obligations in the 2025-2026 SY.

Travel and Related Expense Reimbursement 2025-2026

WHEREAS, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Manasquan Board of Education established \$100,000 as the maximum travel amount for the current school year and has expended \$24,729.54 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$100,000 for the 2025-2026 school year.

Professional Days

- 35. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document N.**

Student Action

Field Trips

- 36. **Recommend** approval of the field trips, as per **Document O.**

Placement of Students on Home Instruction

- 37. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#9051379880	Grade 9	May 3, 2025 – June 3, 2025 (Medical)
#2944567268	Grade 9	May 17, 2025 – June 17, 2025 (Medical)
#3721352366	Grade 10	May 9, 2025 – June 9, 2025 (Medical)
#1080215396	Grade 12	May 18, 2025 – June 13, 2025 (Medical)
#3831335864	Grade 11	May 3, 2025 – June 3, 2025 (Medical)
#8116798042	Grade 10	May 20, 2025 – June 20, 2025 (Medical)

- 38. **Old Business/New Business**

- 39. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client (Settlement Agreements)
- 8. Personnel Matters (Hiring, Resignations, Leave of Absence, Rehire Lists, Superintendent Evaluation)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

40. Roll Call

MANASQUAN

Personnel

- 41. Recommend** approval of the Elementary School personnel as per **Document 5.**
- 42. Recommend** approval of the settlement between the Manasquan Board of Education and Student ID #7377095824.
- 43. Recommend** approval of the settlement between the Manasquan Board of Education and Student ID #9817152573.

MANASQUAN/SENDING DISTRICTS

Personnel

- 44. Recommend** approval of the High School personnel as per **Document P.**
- 45. Adjournment**
Motion to Adjourn.