

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
February 4, 2025
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, February 4, 2024, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Oath of Office

- Donna Bossone
- David D'Ambrosio (Brielle)

5. Roll Call

Bruce Bolderman

Donna Bossone

Anthony Carnahan (SLH)

Eugene Cattani

Paraskevi Cavanagh (Lake Como)

David D'Ambrosio (Brielle)

William Dibble

Joseph Loffredo

Jaime Malone

Thomas Pellegrino

Alexis Pollock

Alfred Sorino

6. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

7. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

8. Student Board Representative Report

9. Presentations

- High School Students of the Month
 - Freshman – William Walsh
 - Sophomore – Casey Faulhaber
 - Junior – Madelyn Schlatter
 - Senior – Joanna McDonald

- High School Teacher of the Month – Eric Wasnesky

- Elementary School Student of the Month (January) – Brad Bateman

- Elementary School Teacher of the Month (January) – Andrew Manser

- Elementary School Student of the Month (February) – Jamie Jackwicz

- Elementary School Teacher of the Month (February) – Carrie Eastmond

- Teacher of the Year
 - Geniene Podos – High School
 - Meghan Dullea – Elementary School

- Educational Services Professional of the Year
 - Jeanne Walsh – High School
 - Roberta Morton – Elementary School

- MHS Unified Soccer Team

➤ Five Minute Break

10. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Reorganization Meeting and Regular Public Meeting of January 7, 2025. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

11. Public Forum on Agenda Items

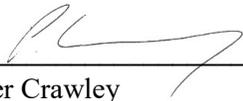
Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items February 4, 2025 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
 - Curriculum Committee Report – Alexis Pollock
 - Strategic Planning Report – William Dibble
- **Personnel– To be Discussed in Executive Session***
- **Policy**
- **Finance**
 - PaySchools Online Payment Fee Changes
 - 2025-2026 Budget Update

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Peter Crawley
School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**
 - Construction Update

14. Superintendent’s Report & Information Items

- **Enrollment – Document A**
 - **Total Enrollment – 1,394**
 - High School: 918
 - Elementary School: 476
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - December 5th - Test of Emergency System
 - December 12th – Fire Drill
 - **Elementary School:**
 - December 10th – Fire Evacuation
 - December 18th – Evacuation Drill
- **HIB Monthly Report – Document C-1**
 - **High School: No Report for the Month**
 - **Elementary School: Two Incidents, One Confirmed HIB, One Not HIB**

- **Report of Acts of Violence, Vandalism, and Harassment, Intimidation, or Bullying; Reporting Period September 1, 2024 – December 31, 2024, pursuant to N.J.S.A. 18A:17-46, as per Document C-2.**
- **2024-2025 District BOE and Superintendent Goals Mid-Year Update**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

15. **Recommend** approval of the 60-month, \$1 buyout lease purchase agreement with Ricoh, USA, pursuant to the terms and conditions of NJ State Contract M2075-25-COMG-99562, for one color multi-function copier for Manasquan Elementary School at the price of \$375.00 per month beginning on or about March 1, 2025. Monthly payment includes 2,084 black & white pages per month and 4,168 color pages per month with overages reconciled annually at \$0.006 per black & white page and \$0.045 per color page, toner and staples included.
16. **Recommend** approval to accept a donation of \$2,400 from the MES PTO to the Grade 8 Class of 2025 Central Funds Account #22-401-100-600-02-184.
17. **Recommend** approval of the 2025-2026 pre-kindergarten tuition at the rate of \$5,000. This rate has been approved by the Executive County Superintendent in accordance with N.J.S.A. 18A:38-3.
18. **Recommend** approval of the contract between Manasquan Elementary School and Jostens Yearbook for 2026, as per Document 1.
19. **Recommend** approval of MOESC to conduct a Bilingual Psychological Evaluation and a Bilingual Educational Evaluation of Elementary School special education student #7744778751 at a rate of \$695.00 per evaluation.
20. **Recommend** approval of Dr. Richard Worth to conduct psychiatric assessment of Elementary School special education student # 1632673329 at a rate of \$700.00 per evaluation.

Professional Days

21. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per Document 2.

Student Action

Field Trips

22. **Recommend** approval of the field trips, as per Document 3.

Placement of Students on Home Instruction

23. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

Placement of Students Out of District

24. **Recommend** approval of the revised 2024-2025 External Placement list that reflects tuition costs and transportation costs. **No Report for the Month**

Financials

25. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **DECEMBER 2024** as per Document 4.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

26. **Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **DECEMBER 2024** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,933,526.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **DECEMBER 31, 2024** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending **DECEMBER 31, 2024**, as per **Document D**. (The Treasurer of School Moneys Report for the month of **DECEMBER 2024** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **DECEMBER 31, 2024**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for DECEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **JANUARY 2025** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Reports - Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$2,280,016.52** for the month of **FEBRUARY, 2024** be approved. Record of checks (**#56675** through **#56684**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JANUARY, 2025** at **\$3,515,466.83** and checks (**#55795** through **#56674**).

27. **Recommend acceptance of the following High School Central Funds Report for the month ending DECEMBER 2024 as per Document G.**
28. **Recommend approval of the Memorandum of Agreement with Law Enforcement Officials and the Manasquan School District for the 2024-2025 School Year (on file at the Board of Education office).**

29. **Recommend** approval of the following donations to the Manasquan Schools Development Fund, account #61-1750-000-06.

Brown & Brown	\$1,000
Capstone Insurance	\$5,000
New Road Construction	\$1,000
Health Village Imaging	\$2,000
Ortho NJ	\$1,000
John C. Tassini	\$200
Scoles Systems	\$200
CM3	\$200
D'Arcy's Football Club	\$200
Suburban Consulting Engineers	\$200
Barlow's	\$200
Leggett's	\$200
BRM Professional Group LLC	\$200
Tokarski Millemann Architects	\$200

30. **Recommend** approval of Pay Application #6 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$371,273.00 as per **Document H**.
31. **Recommend** approval of Pay Application #7 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$546,905.59 as per **Document I**.
32. **Recommend** approval of the purchase of a SendPro MailCenter 2000 in the amount of \$8,800.89 with a monthly meter rental cost of \$60.24 per month and an annual maintenance fee of \$1,015.20 after the first year of ownership from Pitney Bowes as per NJ State Contract #T0200, as per **Document J**.
33. **Recommend** approval of the Disposal of Obsolete Technology Equipment, as per **Document K**.

Professional Days

34. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document L**.

Student Action

Field Trips

35. **Recommend** approval of the field trips, as per **Document M**.

Placement of Students on Home Instruction

36. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
- | | | |
|-------------|----------|--|
| #9556891897 | Grade 11 | March 1, 2025 – April 1, 2025 (Medical) |
| #2944567268 | Grade 9 | February 14, 2025 – March 14, 2025 (Medical) |
| #4124804659 | Grade 9 | February 3, 2025 – March 3, 2025 (Medical) |
| #3389516081 | Grade 10 | February 4, 2025 – March 4, 2025 (Medical) |
| #7625201955 | Grade 12 | February 16, 2025 – March 16, 2025 (Medical) |
| #5006731490 | Grade 12 | January 12, 2025 – March 12, 2025 (Medical) |
| #5261941848 | Grade 10 | January 17, 2025 – March 17, 2025 (Medical) |
| #1080215396 | Grade 12 | December 20, 2024 – March 19, 2025 (Medical) |
| #2037378553 | Grade 12 | January 15, 2025 – March 19, 2025 (Medical) |

#6209331129
#3831335864

Grade 11
Grade 11

January 21, 2025 – March 22, 2025 (Medical)
January 29, 2025 – February 28, 2025 (Medical)

37. Old Business/New Business

38. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Student Matter – HIB Report)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

39. Roll Call

MANASQUAN

Personnel

- 40. Recommend** approval of the Elementary School personnel as per **Document 5.**

MANASQUAN/SENDING DISTRICTS

Personnel

- 41. Recommend** approval of the High School personnel as per **Document N.**

42. Adjournment

Motion to Adjourn.