

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Board of Education meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, December 17, 2024.

Ms. Pollock called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, December 17, 2024, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

Ms. Pollock asked that everyone stand for the Pledge of Allegiance.

Roll Call

4. Roll Call

<i>Bruce Bolderman - absent</i>	<i>Kimberly Chek (Belmar)- absent</i>	<i>Brendan O'Reilly (Sea Girt)</i>
<i>Donna Bossone - absent</i>	<i>William Dibble</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns - absent</i>	<i>Joseph Loffredo- absent</i>	<i>Alexis Pollock</i>
<i>Eugene Cattani</i>	<i>Joseph Milancewich (Brielle)</i>	<i>Alfred Sorino</i>

QUORUM REACHED

Ms. Pollock read the Mission Statement and the Statement to the Public.

Mission Statement

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock turned the floor over to the Student Board Representatives.

7. Student Board Representative Report

Student
Board Rep.
Report

Josephina Presbrey provided an update on student life at MHS over the past month.

Cassidy Murray provided an update on winter sports at MHS.

Megan Liggett provided an update on the arts at MHS.

Presentations

8. Presentations

- **High School Students of the Month**
 - **Freshman – Matthew Reffler**
 - **Sophomore – Curtis Porcello**
 - **Junior – Kaylee Porter**
 - **Senior – Madeline Ireland**

Mr. Goodall introduced and congratulated the Manasquan High School Students of the Month. He read a short synopsis of their accomplishments and presented them with Certificates of Commendation, personalized medals, and Wally Bucks.

- **High School Teacher of the Month – Claire Kozić**

Mr. Goodall congratulated Mrs. Kozić, the Manasquan High School Teacher of the Month, selected by Madeline Ireland. Mrs. Kozić was presented with a Certificate of Commendation, a personalized medal, and Wally Bucks.

- **Elementary School Student of the Month – Andrew Manser**

Mr. Goodall congratulated Andrew Manser, the Manasquan Elementary School Student of the Month. He read a short synopsis of his accomplishments and presented him with a Certificate of Commendation, a personalized medal and Wally Bucks.

- **Elementary School Teacher of the Month – Michael Pape**

Mr. Goodall congratulated Mr. Pape, the Manasquan Elementary School Teacher of the Month, selected by Andrew Manser. Mr. Pape was presented with a Certificate of Commendation, a personalized medal, and Wally Bucks.

➤ **Five Minute Break**

Acceptance
of Minutes

9. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 19, 2024. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock asked for a motion to accept and approve the minutes.

A motion was made by Mr. Dibble, seconded by Mr. Milancewich, to accept and approve the minutes as specified in Item #9.

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (5) Mr. Bolderman, Mrs. Bossone, Mr. Burns, Ms. Chek, Mr. Loffredo

Public
Forum on
Agenda Items

10. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the public forum on Agenda Items. Ms. Pollock opened the second public forum on any topic agenda or otherwise.

11. Public Forum

Public
Forum

Ms. Pollock closed the second public forum seeing no comment from the public.

Mrs. Bossone arrived at 6:24 p.m.

Discussion
Items

12. Discussion Items December 17, 2024 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology***
School Calendar: 2025-2026 School Year*

Mr. Place provided an update on the proposed 25/26 School Calendar.

- **Personnel– To be Discussed in Executive Session***

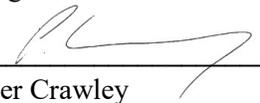
Mr. Goodall stated that personnel will be discussed in executive session.

- **Policy**
- **Finance**
 - 2025-2026 School Year Budget Development Update

Policy
Finance

Dr. Crawley provided an update on the 25/26 budget development. Dr. Crawley stated that he received the projected enrollment from our sending districts and based on reporting we are going to be receiving approximately 29 fewer students. Every town sending is down except for Brielle.

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.


Peter Crawley
School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**
 - Construction Update

*Building &
Grounds /
Facilities*

Dr. Crawley provided an update on the current construction projects. Dr. Crawley stated that Motion #30 (H&S Payment Application) is being tabled due to not receiving certification from the architect in time for approval.

13. Superintendent's Report & Information Items

Supt. Report

- **Enrollment – Document A**
 - **Total Enrollment – 1,396**
 - High School: 920
 - Elementary School: 476

*Enrollment,
Document A*

Mr. Goodall reported on the enrollment for the month, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - November 12th – Evacuation Drill
 - November 26th – Fire Drill
 - **Elementary School:**
 - November 14th – Fire Drill
 - November 18th – Lock Down Drill

*Attendance,
Fire Drills,
Bus Evac.,
Suspensions
& Tardy
Report,
Document B*

Mr. Goodall reported that we have met all mandated state requirements for the fire and safety drills for the month, as specified in Document B.

- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

*HIB Report,
Document C*

Mr. Goodall reported that there were no confirmed HIB this month.

- **Strategic Planning Update**

*Strategic
Planning*

Mr. Goodall provided an update on the Strategic Plan. A meeting schedule will be provided in the new year.

- **Differentiated Professional Development 2025-2026 Update**

*Differentiated
Professional
Development
Update*

Mr. Goodall provided an update on the plan for Differentiated Professional Development.

- **Holiday Performance Update**

*Holiday
Performance
Update*

Mr. Goodall congratulated and acknowledged Ms. Schille, Mrs. Galano and Mrs. Szakal and all the students involved in holiday performances during the holiday season.

Mr. Goodall thanked Mr. Milancewich, Mrs. Chek and Mr. O'Reilly for their support of the Manasquan Board of Education and our students. Mr. Goodall also thanked Mr. Martin Burns as his term as a Manasquan Board member is ending. Mr. Burns was not in attendance but will be presented with a plaque thanking him for his service.

Recommend approval and acceptance of the Superintendent’s Report.

*Approval of
Supt. Report*

Ms. Pollock asked for a motion to approve the Superintendent's Report.

Motion was made by Mr. Pellegrino, seconded by Mr. Milancewich, to approve and accept the Superintendent’s Report.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman, Mr. Burns, Ms. Chek, Mr. Loffredo

MOTION CARRIED

Ms. Pollock asked for a motion to approve Manasquan General Items #14-18.

Motion was made by Mr. Pellegrino, seconded by Mr. Cattani, to approve the Manasquan General Items #14-#18.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Bolderman, Mr Burns, Mr. Loffredo

MOTION CARRIED

**MANASQUAN
General Items**

*Manasquan
General
Items #14 -
#18*

Professional Days

14. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 1.**

*MES
Professional
Days*

Student Action

Field Trips

15. **Recommend** approval of the field trips, as per **Document 2.**

*MES Field
Trips*

Placement of Students on Home Instruction

16. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

*Home
Instruction*

Placement of Students Out of District

17. **Recommend** approval of the revised 2024-2025 External Placement list that reflects tuition costs and transportation costs. **No Report for the Month**

*OOD
Placement*

Financials

18. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **NOVEMBER 2024** as per **Document 3.**

*MES Central
Funds*

Ms. Pollock asked if anyone needed anything separated out on the Manasquan/Sending Districts Items #19-#29 and #31-#35.

Ms. Pollock asked for a motion to approve Manasquan/Sending Districts Items #19-#29 and #31-#35.

Motion was made by Mr. Dibble, seconded by Mr. Milancewich, to approve the Manasquan/Sending Districts Items #19-#29 and #31-#35.

*Manasquan /
Sending
District
Items #19-
#29 and #31-
#35*

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman, Mr. Burns, Ms. Chek, Mr. Loffredo

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

19. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **NOVEMBER 2024** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,933,526.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **NOVEMBER 30, 2024** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **NOVEMBER 30, 2024**, as per **Document D**. (The Treasurer of School Moneys Report for the months of **DECEMBER 2024** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 30, 2024**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for NOVEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **NOVEMBER 2024** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Reports - Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$2,531,003.85** for the month of **DECEMBER, 2024** be approved. Record of checks (**#56357** through **#56414**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2024** at **\$3,677,959.44** and checks (**#56230** through **#56356**).

20. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **NOVEMBER 2024** as per **Document G**.

21. **Recommend approval** of the District Nursing Services Plan, as per **Document H**.

22. **Recommend approval** of the 2025-2026 School Year Calendar, as per **Document I**.

*Secretary's
Report /
Financials*

*Purchase
Orders*

*Cafeteria
Report*

*Bills
(Current
Expense)*

Conf. of Bills

*MHS Central
Funds*

*Nursing
Service Plan*

*25/26 School
Calendar*

MINUTES - DECEMBER 17, 2024

23. **Recommend** approval of the acceptance of a donation in the amount of \$28,138.32 from the Liv Morro Foundation to be appropriated into fund 20-081-100-600-00-00 for the purchase of new stage and window curtains the Jack Nicholson Theater at Manasquan High School.
24. **Recommend** approval of Pay Application #1 from Lilich Corporation, for the Manasquan High School & Elementary School Asbestos Abatement, in the amount of \$126,300.00, as per **Document J.**
25. **Recommend** approval of the submission of Amendment #1 for the ESEA and IDEA grants for the 2024-2025 school year.
26. **Recommend** approval of the 2024-2025 Joint Transportation Agreement with the Spring Lake Board of Education to provide transportation for the Spring Lake Elementary School students for school field trips.
27. **Recommend** approval of The Gillespie Group to provide and install epoxy flooring in various areas of the District pursuant to the ESCNJ co-op contract #65MCESSCCPS, Bid #23/24-14 in the amount of \$287,617.76, as per **Document K.**
28. **Recommend** approval of W.J. Gross Inc. to complete upgrades to and the relocation of track and field events at Manasquan High School pursuant to the CCESC co-op contract #66CCEPS Contract #FY23-01 in the amount of \$181,645, as per **Document L.**
29. **Recommend** approval of Pay Application #7 from Honeywell International Building Solutions, for the ESIP project, in the amount of \$504,527.99 as per **Document M.**
31. **Recommend** approval of Change Order #003 for Alterations and Renovations at the Manasquan HS and ES with H&S Construction, in the amount of (-\$120,253.38) as per **Document O.**
30. **Recommend** approval of Change Order #004 for Alterations and Renovations at the Manasquan HS and ES with H&S Construction, in the amount of (-\$266,617.76) as per **Document P.**

Professional Days

31. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document Q.**

Student Action

Field Trips

32. **Recommend** approval of the field trips, as per **Document R.**

Placement of Students on Home Instruction

33. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#9556891897	Grade 11	November 27, 2024 – January 28, 2025 (Medical)
#2944567268	Grade 9	December 12, 2024 – January 12, 2025 (Medical)
#4124804659	Grade 9	December 2, 2024 – January 2, 2025 (Medical)
#4763421138	Grade 11	December 2, 2024 – January 2, 2025 (Medical)
#3389516081	Grade 10	December 2, 2024 – January 2, 2025 (Medical)
#4568705462	Grade 11	December 2, 2024 – January 2, 2025 (Medical)
#7625201955	Grade 12	November 15, 2024 – January 16, 2025 (Medical)
#2646462107	Grade 11	December 20, 2024 – January 8, 2025

(Administrative)

Donation

*Pay App #1,
Lilich*

*ESEA &
IDEA Grants*

*Joint Trans.
Agreement*

*Gillespie
Group*

W.J. Gross

*Pay App #7
– Honeywell*

*H&S Change
Order #003*

*H&S Change
Order #004*

*MHS
Professional
Days*

*MHS Field
Trips*

*Hone
Instruction*

Ms. Pollock asked if there was any Old/New Business to come before the Board.

MINUTES - DECEMBER 17, 2024

Mr. Milancewich thanked the Board members for the past 2 years as his term is ending as the Board Representative from Brielle.

Old Business
/ New
Business

34. Old Business/New Business

Ms. Pollock asked for a motion to enter Executive Session.

Motion was made by Mr. Milancewich, seconded by Mr. Dibble, and approved by voice vote for all those present in favor to enter executive session at 6:41 p.m.

MOTION CARRIED

Executive
Session

35. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation)
- 9. Imposition of Penalties Upon an Individual

Ms. Pollock asked for a motion to reconvene the meeting.

Motion was made by Mr. Cattani, seconded by Mr. Milancewich to reconvene the meeting at 6:50 p.m. and approved by voice vote by all those in favor to reconvene the meeting.

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Roll Call

36. Roll Call

Bruce Bolderman - absent
Donna Bossone
Martin Burns - absent
Eugene Cattani

Kimberly Chek (Belmar)- absent
William Dibble
Joseph Loffredo- absent
Joseph Milancewich (Brielle)

Brendan O’Reilly (Sea Girt)
Thomas Pellegrino
Alexis Pollock
Alfred Sorino

QUORUM REACHED

Ms. Pollock asked for a motion to approve Manasquan/Sending District Item # 37.

Motion was made by Mr. Milancewich, seconded by Mr. Dibble, to approve Manasquan/Sending District Item # 37.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman, Mr. Burns, Ms. Chek, Mr. Loffredo

MANASQUAN/SENDING DISTRICTS

Personnel

37. Recommend approval of the High School personnel as per **Document S.**

Ms. Pollock asked for a motion to adjourn.

Motion was made by Mr. Milancewich, seconded by Mr. Dibble, and approved by voice vote for all those present in favor to adjourn the meeting at 6:50 p.m.

MOTION CARRIED

38. Adjournment

Motion to Adjourn.

Respectfully submitted,



Pete Crawley, Ed.D.
Board Secretary

Manasquan /
Sending
District
Personnel,
Document S

Adjournment