

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
November 19, 2024  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, November 19, 2024, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Roll Call**

Bruce Bolderman  
Donna Bossone  
Martin Burns  
Eugene Cattani

Kimberly Chek (Belmar)  
William Dibble  
Joseph Loffredo  
Joseph Milancewich (Brielle)

Brendan O'Reilly (Sea Girt)  
Thomas Pellegrino  
Alexis Pollock  
Alfred Sorino

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**7. Student Board Representative Report**

**8. Presentations**

- **High School Students of the Month**
  - Freshman – Cooper Bodnar
  - Sophomore – Carina Martell
  - Junior – Sofia Arbeit
  - Senior – Jack Mura
- **High School Teacher of the Month** – Kristin Radzinsky
- **Elementary School Student of the Month** – Marisa Martell
- **Elementary School Teacher of the Month** – Lauren Brown
- **2024 MHS AP Teachers School Honor Roll Gold Distinction**
- **Academic Hall of Fame Inductee**
  - Clement Bramley

➤ **Ten Minute Break**

- **Principals' Reports**
  - Lower Elementary School (PK-4) – Jaclyn Puleio
  - Upper Elementary School (5-8) – Megan Manetta
  - High School – Matthew Kukoda

9. **Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of October 15, 2024. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

10. **Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

11. **Public Forum**

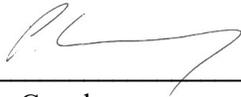
12. **Discussion Items November 19, 2024 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**

- **Curriculum Committee Report – Alexis Pollock**

- **Personnel– To be Discussed in Executive Session\***
- **Policy**
- **Finance**
  - 2025-2026 School Year Budget

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



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Peter Crawley  
School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**
  - Construction Update

### **13. Superintendent’s Report & Information Items**

- **Enrollment – Document A**
  - **Total Enrollment – 1,392**
    - High School: 918
    - Elementary School: 474
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School/CLI:**
    - **October 11<sup>th</sup> – Lock Down Drill**
    - **October 15<sup>th</sup> – Fire Drill**
  - **Elementary School:**
    - **October 11<sup>th</sup> – Shelter in Place Drill**
    - **October 15<sup>th</sup> – Evacuation - Fire Alarm**
- **HIB Monthly Report – Document C**
  - **High School: One Incident, One Confirmed HIB**
  - **Elementary School: One Incident, One Confirmed HIB**
- **HIB New Jersey Department of Education School Self-Assessment Report**
- **Steering Committee Report**

**Recommend** approval and acceptance of the Superintendent’s Report.

## MANASQUAN

### General Items

14. **Recommend** approval of the HIB New Jersey Department of Education School Self-Assessment Report, as per **Document 1.**

### Professional Days

15. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 2.**

### Student Action

#### Field Trips

16. **Recommend** approval of the field trips, as per **Document 3.**

#### Placement of Students on Home Instruction

17. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

#### Placement of Students Out of District

18. **Recommend** approval of the revised 2024-2025 External Placement list that reflects tuition costs and transportation costs. **No Report for the Month**

### Financials

19. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **OCTOBER 2024** as per **Document 4.**

## MANASQUAN/SENDING DISTRICTS

### General Items

20. **Recommend** approval of the HIB New Jersey Department of Education School Self-Assessment Report, as per **Document C-2.**

### Secretary's Report/Financials

21. **Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **OCTOBER 2024** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,876,136.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **OCTOBER 31, 2024** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report**, for the month ending **OCTOBER 31, 2024**, as per **Document D**. (The Treasurer of School Moneys Report for the months of **NOVEMBER 2024** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **OCTOBER 31, 2024**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for OCTOBER** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the month of **OCTOBER 2024** be approved, as per **Document E**.

Recommend acceptance of the **Cafeteria Reports** - **Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$2,609,711.69** for the month of **NOVEMBER, 2024** be approved. Record of checks (**#56229** through **#56285**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **OCTOBER, 2024** at **\$3,387,911.33** and checks (**#56012** through **#56228**).

22. **Recommend acceptance of the following High School Central Funds Report** for the month ending **OCTOBER 2024** as per **Document G**.
23. **Recommend approval of the 2025 Manasquan Board of Education meeting schedule**, as per **Document H**.
24. **Recommend approval of the donation from LandCare to provide services to help renovate and repair the high school athletic field at a value of \$1,750.00**, as per **Document I**.
25. **Recommend approval of the acceptance of the New Jersey School Insurance Group Safety Award check**, in the amount of **\$3,929.00**, to be used to partially fund the salaries of the district security guards.
26. **Recommend approval of New Jersey School Boards Association to facilitate the development of the district strategic plan at a cost of \$4,500**.
27. **Recommend approval of the acceptance of the following Neptune Township Board of Education resident students in the Manasquan High School for the 2024-2025 school year, at the per pupil revised tuition rate of \$10,107.50 as a shared time student, in accordance with the McKinney-Vento Homeless Assistance Act (previously approved July 25, 2024)**  
Student ID: 3150372286 – Grade 9
28. **Recommend approval of a contract for internet, voice, and hosted fax services with Xtel Communications for the period of December 1, 2024, through June 30, 2028, at a monthly cost of \$1,932.65**. This contract is based on cooperative purchasing bids with the Educational Services Commission of New Jersey under bid numbers ESCNJ 23/24-19 for internet access and ESCNJ 23/24-10 for voice services.
29. **Recommend approval of the Disposal of Obsolete Technology Equipment**, as per **Document J**.

- 30. **Recommend** approval of the purchase of two golf carts for use by the security, athletics and administrative departments, as per **Document K.**
- 31. **Recommend** approval of Pay Application #6 from Honeywell ACS Building Solutions, for the ESIP Project, in the amount of \$801,694.11, as per **Document L.** (*pending architect and attorney review*)

**MSDF**

- 32. **Recommend** approval of the donations from the following businesses to the Manasquan Schools Development Fund:

Joe Leones	\$800
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**Professional Days**

- 33. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document M.**

**Student Action**

**Field Trips**

- 34. **Recommend** approval of the field trips, as per **Document N.**

**Placement of Students on Home Instruction**

- 35. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#9556891897	Grade 11	September 26, 2024 – November 26, 2024 (Medical)
#1168344508	Grade 9	September 19, 2024 – October 19, 2024 (Medical)
#6271401498	Grade 11	October 15, 2024 – December 16, 2024 (Medical)
#7636906970	Grade 12	November 1, 2024 – December 1, 2024 (Medical)
#2944567268	Grade 9	November 11, 2024 – December 11, 2024 (Medical)
#7214625828	Grade 11	November 11, 2024 – December 10, 2024 (Administrative)
#3891642924	Grade 10	October 31, 2024 – December 20, 2024 (Medical)
#1090215396	Grade 12	November 12, 2024 – December 20, 2024 (Medical)

- 36. **Old Business/New Business**

- 37. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client (Contract Matters)
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**38. Roll Call**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**39. Recommend** approval of the High School personnel as per **Document O.**

**40. Recommend** approval of Pay Application #5 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs in the amount of \$377,668.85, as per **Document P.**

**41. Adjournment**

Motion to Adjourn.