

BOARD OF EDUCATION

Borough of Manasquan

The Combined Committee of the Whole and Regular Board of Education meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, November 19, 2024.

Ms. Pollock called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, November 19, 2024, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

Ms. Pollock asked that everyone stand for the Pledge of Allegiance.

Roll Call

4. Roll Call

<i>Bruce Bolderman</i>	<i>Kimberly Chek (Belmar) - absent</i>	<i>Brendan O'Reilly (Sea Girt) - absent</i>
<i>Donna Bossone</i>	<i>William Dibble</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns - absent</i>	<i>Joseph Loffredo</i>	<i>Alexis Pollock</i>
<i>Eugene Cattani</i>	<i>Joseph Milancewich (Brielle) - absent</i>	<i>Alfred Sorino – absent</i>

QUORUM REACHED

Mr. Milancewich arrived at 6:05 p.m.

Ms. Pollock read the Mission Statement and the Statement to the Public.

Mission Statement

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

Ms. Pollock turned the floor over to the Student Board Representatives.

Student Board Rep. Reports

7. Student Board Representative Report

MINUTES – NOVEMBER 19, 2024

Josephina Presbrey provided an update on Student Council events that were held over the past month and upcoming events.

Cassidy Murray provided a sport and academic update.

Megan Liggett provided an update on the arts and Key Club events.

Presentations

8. Presentations

- **High School Students of the Month**
 - **Freshman – Cooper Bodnar**
 - **Sophomore – Carina Martell**
 - **Junior – Sofia Arbeit**
 - **Senior – Jack Mura**

Mr. Goodall introduced and congratulated the Manasquan High School Students of the Month. He read a short synopsis of their accomplishments and presented them with Certificates of Commendation, personalized medals, and Wally Bucks.

- **High School Teacher of the Month – Kristin Radzinsky**

Mr. Goodall congratulated Mrs. Radzinsky, the Manasquan High School Teacher of the Month, selected by Jack Mura. Mrs. Radzinsky was presented with a Certificate of Commendation, a personalized medal, and Wally Bucks.

- **Elementary School Student of the Month – Marisa Martell**

Mr. Goodall congratulated Marisa Martell, the Manasquan Elementary School Student of the Month. He read a short synopsis of her accomplishments and presented her with a Certificate of Commendation, a personalized medal and Wally Bucks.

- **Elementary School Teacher of the Month – Lauren Brown**

Mr. Goodall congratulated Mrs. Brown, the Manasquan Elementary School Teacher of the Month, selected by Marisa Martell. Mrs. Brown was presented with a Certificate of Commendation, a personalized medal, and Wally Bucks.

- **2024 MHS AP Teachers School Honor Roll Gold Distinction**

Mr. Goodall congratulated the teachers on the 2024 MHS AP Teachers School Honor Roll Gold Distinction. Each teacher was presented with an engraved tumbler, Certificate of Commendation, and Wally Bucks.

- **Academic Hall of Fame Inductee**
 - **Clement Bramley**

Mr. Goodall invited the Bramley family to the floor. Mr. Goodall announced the induction of Mr. Clement Bramley into the Manasquan High School Academic Hall of Fame. Mr. Goodall read a synopsis on Mr. Bramley accomplishments as an educator.

Mr. Sorino joined the meeting by phone at 6:40 p.m.

- **Ten Minute Break**

• **Principals' Reports**

- Lower Elementary School (PK-4) – Jaclyn Puleio

*Principals'
Reports*

Mrs. Puleio provided an update on the September and October events that took place in the lower elementary. Presentation is on file in the board office.

- Upper Elementary School (5-8) – Megan Manetta

Mrs. Manetta provided an update on the Professional Learning Communities (PLC's), Community Warriors, iReady, and other events that took place in the upper elementary. Presentation is on file on the board office.

- High School – Matthew Kukoda

Dr. Kukoda provided an update on prospective programs for 2025-2026, student life, National Signing Day and upcoming events. Presentation is on file in the board office.

9. Acceptance of Minutes

*Acceptance
of Minutes*

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of October 15, 2024. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock asked for a motion to accept and approve the minutes.

A motion was made by Mr. Loffredo, seconded by Mr. Pellegrino, to accept and approve the minutes as specified in Item #9.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mrs. Chek, Mr. O'Reilly

MOTION CARRIED

10. Public Forum on Agenda Items

*Public
Forum on
Agenda Items*

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the public forum on Agenda Items. Ms. Pollock opened the second public forum on any topic agenda and otherwise.

11. Public Forum

*Public
Forum*

Ms. Pollock closed the second public forum seeing no comment from the public.

12. Discussion Items November 19, 2024 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
 - **Curriculum Committee Report – Alexis Pollock**

Ms. Pollock provided an update on the most recent Curriculum Committee meeting.

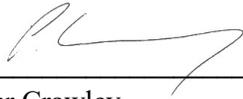
- **Personnel– To be Discussed in Executive Session***

Mr. Goodall stated that personnel will be discussed in executive session.

- **Policy**
- **Finance**
 - 2025-2026 School Year Budget

Dr. Crawley provided an update on the 2025-2026 school year budget. Meetings were held with district administrators, sending district business administrators and superintendents.

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Peter Crawley
School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**
 - Construction Update

Dr. Crawley provided an update on the current construction in district.

13. Superintendent’s Report & Information Items

- **Enrollment – Document A**
 - **Total Enrollment – 1,392**
 - High School: 918
 - Elementary School: 474

Mr. Goodall reported on the enrollment for the month, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - **October 11th – Lock Down Drill**
 - **October 15th – Fire Drill**
 - **Elementary School:**
 - **October 11th – Shelter in Place Drill**
 - **October 15th – Evacuation - Fire Alarm**

*Discussion
Items*

Personnel

Policy

Finance

*Buildings
and Grounds
/ Facilities*

*Supt.’s
Report*

Enrollment

*Attendance,
Fire Drills,
Bus Evac,
Suspensions
& Tardy
Reports*

MINUTES – NOVEMBER 19, 2024

Mr. Goodall reported that we have met all mandated state requirements for the fire and safety drills for the month, as specified in Document B.

- **HIB Monthly Report – Document C**
 - **High School: One Incident, One Confirmed HIB**
 - **Elementary School: One Incident, One Confirmed HIB**

Mr. Goodall reported that there was one confirmed HIB at the high school and one confirmed HIB at the elementary school for October, as specified in Document C.

- **HIB New Jersey Department of Education School Self-Assessment Report**
- **Steering Committee Report**

Mr. Goodall provided an update on the steering committee meeting that was held to implement the strategic plan for the district.

Recommend approval and acceptance of the Superintendent’s Report.

Ms. Pollock asked for a motion to approve the Superintendent's Report.

Motion was made by Mrs. Bossone, seconded by Mr. Cattani, to approve and accept the Superintendent’s Report.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Ms. Chek, Mr. O’Reilly

MOTION CARRIED

Ms. Pollock asked for a motion to approve Manasquan General Items #14 - #19.

Motion was made by Mr. Loffredo, seconded by Mr. Pellegrino, to approve the Manasquan General Items #14 - #19.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (0)

MOTION CARRIED

**MANASQUAN
General Items**

14. **Recommend** approval of the HIB New Jersey Department of Education School Self-Assessment Report, as per **Document 1**.

Professional Days

15. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 2**.

**Student Action
Field Trips**

16. **Recommend** approval of the field trips, as per **Document 3**.

Placement of Students on Home Instruction

17. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

Placement of Students Out of District

18. **Recommend** approval of the revised 2024-2025 External Placement list that reflects tuition costs and transportation costs. **No Report for the Month**

HIB Monthly Report

HIB NJ DOE School Self-Assessment Report

Steering Committee Report

Manasquan General Items #14 - #19

MES Professional Days

MES Field Trips

Home Instruction

Out of District Placement

Financials

- 19. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **OCTOBER 2024** as per **Document 4.**

Ms. Pollock asked for a motion to approve Manasquan/Sending District General Items #20 - #35.

Motion was made by Mr. Loffredo, seconded by Mr. Milancewich, to approve the Manasquan/Sending District Items #20 - #35.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Ms. Chek, Mr. O'Reilly
MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

- 20. **Recommend approval** of the HIB New Jersey Department of Education School Self-Assessment Report, as per **Document C-2.**

Secretary's Report/Financials

- 21. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **OCTOBER 2024** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,876,136.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **OCTOBER 31, 2024** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **OCTOBER 31, 2024**, as per **Document D.** (The Treasurer of School Moneys Report for the months of **NOVEMBER 2024** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **OCTOBER 31, 2024**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for OCTOBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **OCTOBER 2024** be approved, as per **Document E.**

Recommend acceptance of the **Cafeteria Reports - Document F**

Financials

*Manasquan /
Sending
District Items
#20 - #35*

*Secretary's
Report /
Financials*

*Purchase
Orders*

*Cafeteria
Reports*

MINUTES – NOVEMBER 19, 2024

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$2,609,711.69** for the month of **NOVEMBER, 2024** be approved. Record of checks (**#56229** through **#56285**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **OCTOBER, 2024** at **\$3,387,911.33** and checks (**#56012** through **#56228**).

22. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **OCTOBER 2024** as per **Document G.**

23. **Recommend** approval of the 2025 Manasquan Board of Education meeting schedule, as per **Document H.**

24. **Recommend** approval of the donation from LandCare to provide services to help renovate and repair the high school athletic field at a value of \$1,750.00, as per **Document I.**

25. **Recommend** approval of the acceptance of the New Jersey School Insurance Group Safety Award check, in the amount of \$3,929.00, to be used to partially fund the salaries of the district security guards.

26. **Recommend** approval of New Jersey School Boards Association to facilitate the development of the district strategic plan at a cost of \$4,500.

27. **Recommend** approval of the acceptance of the following Neptune Township Board of Education resident students in the Manasquan High School for the 2024-2025 school year, at the per pupil revised tuition rate of \$10,107.50 as a shared time student, in accordance with the McKinney-Vento Homeless Assistance Act (previously approved July 25, 2024)

Student ID: 3150372286 – Grade 9

28. **Recommend** approval of a contract for internet, voice, and hosted fax services with Xtel Communications for the period of December 1, 2024, through June 30, 2028, at a monthly cost of \$1,932.65. This contract is based on cooperative purchasing bids with the Educational Services Commission of New Jersey under bid numbers ESCNJ 23/24-19 for internet access and ESCNJ 23/24-10 for voice services.

29. **Recommend** approval of the Disposal of Obsolete Technology Equipment, as per **Document J.**

30. **Recommend** approval of the purchase of two golf carts for use by the security, athletics and administrative departments, as per **Document K.**

31. **Recommend** approval of Pay Application #6 from Honeywell ACS Building Solutions, for the ESIP Project, in the amount of \$801,694.11, as per **Document L.** (*pending architect and attorney review*)

MSDF

32. **Recommend** approval of the donations from the following businesses to the Manasquan Schools Development Fund:

Joe Leones	\$800
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Professional Days

33. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document M.**

*Bills
(Current
Expenses)*

*MHS Central
Funds*

*2025 BOE
Meeting
Schedule*

Donation

*NJSIG
Award Check*

*NJSBA
Strategic
Planning*

*Tuition
Student*

Xtel Contract

*Obsolete
Tech.
Equipment*

*District Golf
Cart
Purchase*

*Pay
Application
#6*

*MSDF
Donations*

*MHS
Professional
Days*

Student Action

Field Trips

34. **Recommend** approval of the field trips, as per **Document N.**

Placement of Students on Home Instruction

35. **Recommend** that the following student(s) be placed on home instruction, as requested by

Guidance or the Child Study Team and approved by the school physician:

#9556891897	Grade 11	September 26, 2024 – November 26, 2024 (Medical)
#1168344508	Grade 9	September 19, 2024 – October 19, 2024 (Medical)
#6271401498	Grade 11	October 15, 2024 – December 16, 2024 (Medical)
#7636906970	Grade 12	November 1, 2024 – December 1, 2024 (Medical)
#2944567268	Grade 9	November 11, 2024 – December 11, 2024 (Medical)
#7214625828	Grade 11	November 11, 2024 – December 10, 2024
(Administrative)		
#3891642924	Grade 10	October 31, 2024 – December 20, 2024 (Medical)
#1090215396	Grade 12	November 12, 2024 – December 20, 2024 (Medical)

Ms. Pollock asked if there was any Old/New Business to come before the Board.

Ms. Pollock asked Mr. Goodall to circulate to the Board a calendar of upcoming events in district.

36. Old Business/New Business

Ms. Pollock asked for a motion to enter Executive Session.

Motion was made by Mr. Loffredo, seconded by Mrs. Bossone and approved by voice vote for all those present in favor to enter Executive Session at 7:19 p.m.

MOTION CARRIED

37. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures

MHS Field Trips

Home Instruction Placement

Old / New Business

Executive Sessions

MINUTES – NOVEMBER 19, 2024

- 7. Litigation or Contract Matters or Att./Client (Contract Matters)
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Ms. Pollock asked for a motion to reconvene the meeting.

Motion was made by Mr. Bolderman, seconded by Mr. Cattani, to reconvene the meeting at 7:41 p.m. and approved by voice vote by all those in favor to reconvene the meeting.

38. Roll Call

<i>Bruce Bolderman</i>	<i>Kimberly Chek (Belmar) - absent</i>	<i>Brendan O'Reilly (Sea Girt) - absent</i>
<i>Donna Bossone</i>	<i>William Dibble</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns - absent</i>	<i>Joseph Loffredo</i>	<i>Alexis Pollock</i>
<i>Eugene Cattani</i>	<i>Joseph Milancewich (Brielle)</i>	<i>Alfred Sorino</i>

QUORUM REACHED

Ms. Pollock asked for a motion to approve Manasquan/Sending District Item #39 - #40.

Motion was made by Mr. Pellegrino, seconded by Mr. Loffredo, to approve the Manasquan/Sending District Items #39 - #40.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Ms. Chek, Mr. O'Reilly

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

Personnel

39. Recommend approval of the High School personnel as per **Document O.**

40. Recommend approval of Pay Application #5 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs in the amount of \$377,668.85, as per **Document P.**

Ms. Pollock asked for a motion to adjourn.

Motion was made by Mr. Cattani, seconded by Mr. Sorino, and approved by voice vote for all those present in favor to adjourn the meeting at 7:42 p.m.

MOTION CARRIED

41. Adjournment

Motion to Adjourn.

Roll Call

*Manasquan /
Sending
District
Personnel
Items #39 -
#40*

Adjournment

Respectfully submitted,



Pete Crawley, Ed.D.
Board Secretary