

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
September 17, 2024  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, September 17, 2024, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Roll Call**

Bruce Bolderman  
Donna Bossone  
Martin Burns  
Eugene Cattani

Kimberly Chek (Belmar)  
William Dibble  
Joseph Loffredo  
Joseph Milancewich (Brielle)

Brendan O'Reilly (Sea Girt)  
Thomas Pellegrino  
Alexis Pollock  
Alfred Sorino

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**7. Student Board Representative Report**

**Oath of Office**

- **Megan Liggett – Key Club**
- **Donovan Brown – Key Club**
- **Josephina Presbrey – Student Council**
- **Cassidy Murray – Student Council**

**8. Presentations**

- **Principals' Reports**
  - Lower Elementary School (PK-4) – Jaelyn Puleio
  - Upper Elementary School (5-8) – Megan Manetta
  - High School – Matthew Kukoda
- **Construction Update** - Presented by Robert Notley, New Road Construction Management

**9. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 20, 2024. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**11. Public Forum**

**12. Discussion Items September 17, 2024 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**
  - **Curriculum Committee Report – Alexis Pollock**
- **Personnel– To be Discussed in Executive Session\***
- **Policy**
- **2<sup>nd</sup> Reading\***

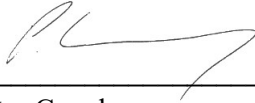
**Policies for Revision**

***Students***

- R 5200 – Attendance (M)
- P 5240 – Tardiness
- P 5514 – Pupil Use of Vehicles
- R 5330 – Substance Abuse (M)
- R 5600 – Pupil Discipline/Code of Conduct (M)

- **Finance**

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
Peter Crawley  
School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**

- Track and Field Event Relocation

**13. Superintendent’s Report & Information Items**

**Recommend approval of the following resolution to designate October 23<sup>rd</sup> through October 31<sup>st</sup> as “School Violence Awareness Week/Red Ribbon Weeks”**

**WHEREAS**, the Manasquan Board of Education values the health and safety of all of our students, and;

**WHEREAS**, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

**WHEREAS**, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

**WHEREAS**, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

**WHEREAS**, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

**NOW, THEREFORE, BE IT RESOLVED**, that Manasquan Board of Education does hereby proclaim October 23<sup>rd</sup> to 31<sup>st</sup> 2024 as “Red Ribbon Week.”

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 21-25, 2024, as required by N.J.S.A. 18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School

Violence Awareness Week, the New Jersey Department of Education (NJDOE) has provided guidance that is available online at: <http://www.nj.gov/education/students/safety/sandp/climate>

- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act (P.L.2010, c122)* requires that the week beginning with the first Monday in October (October 7-11 in 2024) of each year be designated as a “Week of Respect” in New Jersey. School districts and charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).
  
- **Enrollment – Document A**
  - **Total Enrollment as of September 13<sup>th</sup> – 1,393**
    - High School: 919
    - Elementary School: 474
  
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School/CLI:**
    - **August 1<sup>st</sup> – Fire Drill**
    - **August 6<sup>th</sup> – Tabletop Security Meeting**
  
  - **Elementary School: (N/A)**
  
- **HIB Monthly Report – Document C (N/A)**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**
  
- **Student Safety Data System Report: 2023-2024 School Year – Document C-2**
  
- **Board of Education Goals 2024-2025**
  
- **Manasquan School District Goals 2024-2025**
  
- **Strategic Planning**

**Recommend** approval and acceptance of the Superintendent’s Report.

## **MANASQUAN**

### **General Items**

14. **Recommend** approval of the Shared Services Agreement between the Wall Township of Education and the Manasquan Board of Education for a Teacher of the Visually Impaired, from September 1, 2024, to June 30, 2025, as per attached **Document 1**.
  
15. **Recommend** approval of the 2024-2025 Warrior Clubhouse Handbook and Tuition rates, as per **Document 2**.
  
16. **Recommend** approval of the 2024-2025 Manasquan Elementary School Code of Conduct, as per **Document 3**.

17. **Recommend** approval of the Master Collaborative Service Agreement with the ESCNJ from July 1, 2025, through June 30, 2030, as per **Document 4**.
18. **Recommend** approval of the Parent Transportation Contract for the 2024-2025 school year for SID# 3246165165 in the amount of \$20,200, on file in the Board Office.
19. **Recommend** approval of the appointment of the following persons to positions effective September 1, 2024, and ending at the next organization meeting of the Manasquan Board of Education:
  - Anti-Bullying Specialist (Manasquan Elementary School) – Leigh Busco
20. **Recommend** approval of the Manasquan Elementary School ScIP Committee members for the 2024-2025 school year:
  - Jaclyn Puleio
  - Megan Manetta
  - Christin Walsh
  - Catherine Taft
  - Andrew Manser
  - Sarah Gordon

### **Professional Days**

21. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 5**.

### **Student Action**

#### **Field Trips**

22. **Recommend** approval of the field trips, as per **Document 6**.

### **Placement of Students on Home Instruction**

23. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

### **Placement of Students Out of District**

24. **Recommend** approval of the revised 2024-2025 External Placement list that reflects tuition costs and transportation costs, as per **Document 7**.

### **Financials**

25. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the months ending **JULY and AUGUST 2024** as per **Document 8**.

## **MANASQUAN/SENDING DISTRICTS**

### **General Items**

26. **Recommend** approval of the acceptance of 2023-2024 Student Safety Data System Report, as per **Document C-2**.

### **Secretary's Report/Financials**

27. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **AUGUST 2024** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,933,526.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **AUGUST 30, 2024** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **JULY 31, 2024**, as per **Document D**. (The Treasurer of School Moneys Report for the months of **JULY 2024** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JULY 31, 2024**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2024-2025 budget for JULY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the month of **AUGUST 2024** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Reports - Document F (N/A) – No Report for the Month**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$2,726,790.13** for the month of **SEPTEMBER, 2024** be approved. Record of checks (**#55786** through **#55847**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **AUGUST, 2024** at **\$2,534,574.70** and checks (**#55673** through **#55785**).

**28. Recommend acceptance** of the following **High School Central Funds Report** for the months ending **AUGUST 2024** as per **Document G**.

**29. Recommend approval** of the **amendment** of the following policies and regulations (second reading), as per **Document H**:

- R 5200 – Attendance (M)
- P 5240 – Tardiness
- P 5514 – Pupil Use of Vehicles
- R 5330 – Substance Abuse (M)
- R 5600 – Pupil Discipline/Code of Conduct (M)

30. **Recommend** approval of the following mileage reimbursement for the 2024-2025 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Margaret Polak	2024-2025	.47 cents/mile	\$400.00
Richard Coppola	2024-2025	.47 cents/mile	\$400.00
Christin Walsh	2024-2025	.47 cents/mile	\$400.00

31. **Recommend** approval of Go Teach Consultants, LLC to provide differentiated professional development & supervision calibration in an amount not to exceed \$33,600.
32. **Recommend** approval of revisions to the following job description, as per **Document I:**
- Supervisor of Athletics
33. **Recommend** approval of the creation of a central fund account for the Class of 2028.
34. **Recommend** approval of the contract between the Manasquan Board of Education and the Harlem Wizards, as per **Document J.**
35. **Recommend** approval of the contract between the Manasquan Board of Education and SchoolCraft Studios for the 2024-2025 school year, as per **Document K.**
36. **Recommend** approval of the Agreement between The Manasquan Public School District and The Borough of Manasquan 2024-2025, as per **Document L.**
37. **Recommend** approval of participating in the Omnia Partners National Purchasing Cooperative.
38. **Recommend** approval of a contract with Amazon Services, LLC to provide for an online marketplace for the purchase of products and services in an amount not to exceed \$200,000 under the terms offered through the Omnia Partners National Purchasing Cooperative Contract #R-TC-17006 as permitted by N.J.S.A. 52:34-6.2(b)(3).
39. **Recommend** approval that the following \*revised prices be charged to students and adults for lunches and milk for the 2024-2025 SY (previously approved on July 25, 2024):
- |   |                                    |
|---|------------------------------------|
| Paid Type A Lunch (Students)            | \$3.75 (Gr. K-8) \$4.00 (Gr. 9-12) |
| Paid Lunch (Adults)                     | \$4.50                             |
| *Paid Lunch (Adults – Wednesday Only)   | \$2.00                             |
| Reduced Type A Lunch (Students)         | \$0.40                             |
| A la cart milk per half-pint (Students) | \$0.75                             |
| A la cart milk per half-pint (Adults)   | \$0.75                             |
40. **Recommend** approval of student #2532493416 to virtually attend Sicilia Italian Language School in Palermo, Italy for the purpose of fulfilling subject area course sequence for SY 2024-2025.

41. **Recommend** approval of Dr. Shebrow, clinical psychiatrist, to perform fit-to-return assessments for students at a cost of \$700.00 per assessment, not to exceed \$15,000.

42. **Recommend** approval of the acceptance of the following Parent Paid Tuition Student during the 2024-2025 school year, in the Manasquan High School, at the annual tuition rate of \$10,000.00.

G.B. (Student ID# 9424384393) – Grade 11

43. **Recommend** approval of the following 2024-2025 Manasquan Board of Education Goals:

**Board Goal #1: Instruction**

The Manasquan Board of Education will support the implementation of a professional development system for all pre K -12 teachers and staff. Professional development will be differentiated to each staff member’s skill level and personal professional goals.

**Board Goal #2: Strategic Planning**

The Manasquan Board of Education will participate in the development of a five-year district wide strategic plan, inclusive of all community stakeholders, to evolve the Manasquan School District with a roadmap for continuing success for all children.

**Board Goal #3: MES Curriculum & Instruction**

The Manasquan Board of Education will support the administration and teaching staff of the Manasquan Elementary School, aiming to clearly understand the Blue Ribbon criteria and develop a plan to achieve this recognition.

**Board Goal #3: MHS Curriculum & Instruction**

The Manasquan Board of Education will support the evolving development of the IB program by focusing on engaging the community, developing student awareness and interest in the IB program and highlighting the program's benefits and how it aligns with their future goals, including college admissions, global opportunities, and specialized fields. Students will seek opportunities for the approach to teaching and learning in electives or full participation of students in the Diploma Programme.

**Board Goal #4: Finance and Facilities**

As a result of the successful \$13,770,000 bond referendum passed in January 2023, the District is entering year 2 of renovations and upgrades at Manasquan High School and Manasquan Elementary School. The Manasquan Board of Education and administration will facilitate construction including the management and oversight of the main project being currently underway, as well as the preparation of specifications, procurement and management of additional upgrades not included in the main project scope. Projects related to the referendum are anticipated to continue through the 2025-2026 school year.

**Board Goal #5: Technology**

The Manasquan Board of Education has a long-standing commitment to providing students with the technological tools that will enhance their learning in school and prepare them for life and careers in the 21st century. The rapid evolution of these tools, including artificial intelligence (AI) platforms, presents both learning opportunities and challenges. In particular, the Board is committed to maintaining the highest standards of academic integrity. To support this commitment, Board will review recommendations from the Superintendent of Schools on any changes related to curriculum, policy, or programs that are the result of findings of administrator and faculty focus groups on technology, AI, and academic integrity facilitated by the Superintendent and Assistant Superintendent.



**44. Recommend** approval of the following 2024-2025 Manasquan School District Goals:

**Superintendent's Goal #1: Instruction**

The Superintendent will identify, train and mentor a cadre of teachers and staff to develop internal professional development providers. Master instructors will turnkey training of skills, strategies and expertise to our instructional and support staff.

**Superintendent's Goal #2: Strategic Planning**

The Superintendent will participate in all aspects of strategic planning, including identifying the process with NJ School Boards, conducting a needs assessment by gathering feedback and data from the school community, and facilitate stakeholder meetings to develop the strategic plan.

**Superintendent's Goal #3: MES Curriculum & Instruction**

The Superintendent, with the school leadership of Manasquan Elementary School, thoroughly examine the criteria and process for Blue Ribbon School recognition, identifying key performance metrics and areas for improvement. This will involve establishing actionable steps, such as enhancing the curriculum, using data-driven instruction, and promoting a culture of academic excellence.

**Superintendent's Goal #3: MHS Curriculum & Instruction**

The Superintendent of Schools, with the Director of Curriculum & Instruction and High School Principal, will build on their launch of the IB program by focusing on engaging the community and parents by hosting informational meetings to explain the benefits and structure of the IB program, updating the school's website with detailed information, FAQs, and student pathways, and regularly using social media and newsletters to highlight the program's advantages. Furthermore, student awareness and interest in the IB program will be emphasized by organizing presentations for 9th and 10th grade students, highlighting the program's benefits and how it aligns with their future goals, including college admissions, global opportunities, and specialized fields. Finally, partnerships with colleges and universities will be established, informing students and parents about how IB courses can translate into college credits and the advantages of an IB diploma for college admissions. Invitations will be sent to college admissions representatives to discuss the value of the IB diploma with the community.

**Superintendent's Goal #4: Finance and Facilities**

The Superintendent will participate in all aspects of construction management including attendance at periodic construction meetings and site visits relating to the ongoing project awarded to H & S Mechanical in the amount of \$8,000,000. The superintendent, with the Business administrator and other pertinent design professionals, will develop specifications and procure construction contracts for all outstanding projects related to the referendum.

**Superintendent's Goal #5: Technology**

The Superintendent of Schools and Assistant Superintendent will facilitate meetings of appropriate administrators and selected representative faculty members to identify current challenges posed by evolving technological and AI tools as they relate to academic integrity. These groups will also discuss and review possible solutions which may include, but are not limited to, revisions to curriculum, revisions to policy, or the adoption of new tools or programs (such as plagiarism or AI detection software). The Superintendent will furnish the Board of Education with summaries of these meetings and any identified recommendations requiring Board decision or action.

**45.** Whereas, the Board of Education wishes to improve the climate and culture of district schools;

**Recommend** approval of Popi Goodall (handled by Robert Goodall) for use as a comfort dog in district schools and at district events.

**Professional Days**

46. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document M.**

**Student Action**

**Field Trips**

47. **Recommend** approval of the field trips, as per **Document N.**

**Placement of Students on Home Instruction**

48. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

**#8116798042                      Grade 10                      September 5, 2024 – October 15, 2024 (Medical)**

49. **Old Business/New Business**

50. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client (Special Education, Litigation and Contracts)
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

51. **Roll Call**

**MANASQUAN**

**Personnel**

52. **Recommend** approval of the Elementary School personnel as per **Document 9.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

53. **Recommend** approval of the High School personnel as per **Document O.**
54. **BE IT RESOLVED** that the Manasquan Board of Education hereby approves the terms and conditions of the Settlement Agreement between Petitioners and the Manasquan Board of Education for Student ID Number 8546811317 dated September 17, 2024.
55. **Recommend** approval of Pay Application #4 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$4,224,182.20.
56. **Adjournment**  
Motion to Adjourn.