

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Jack Nicholson Theater and Charles Raffetto Media Center
December 19, 2023
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, December 19, 2023, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Eugene Cattani	Michael Moran (Spring Lake)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Joseph Loffredo	Alexis Pollock
James Carey (Spring Lake Heights)	Joseph Milancewich (Brielle)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Presentations

- **Volunteer Recognition - Kerry McBride**

WHEREAS, Kerry McBride has demonstrated unwavering commitment and dedication to the Manasquan High School Drama Program;

WHEREAS, Kerry McBride has contributed significantly to the success and growth of the drama program by constructing an impressive total of 22 sets from the year 2014 to 2023;

WHEREAS, Kerry McBride's talent, creativity, and hard work have enhanced the overall quality of the productions, providing memorable and visually stunning backdrops that have greatly contributed to the success of each performance;

WHEREAS, Kerry McBride's tireless efforts have been instrumental in creating an environment that fosters artistic expression and encourages the students to excel in the dramatic arts;

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education expresses its sincere gratitude and appreciation to Kerry McBride for his exceptional service, dedication, and outstanding contributions to the drama program;

BE IT FURTHER RESOLVED that the Board of Education recognizes Kerry McBride's invaluable impact on the students, staff, and community, as his work has enriched the cultural and educational experiences of all involved in the Manasquan High School Drama Program;

BE IT FINALLY RESOLVED that this resolution be duly recorded in the official minutes of the Manasquan Board of Education, and a copy be presented to Kerry McBride as a token of our deepest appreciation for his exceptional service to the drama program.

Adopted this day 2023 December 19

Manasquan Board of Education

- **2023 Dwight D. Eisenhower Award – Hannah Snyder**
This award recognizes those high school students who have already demonstrated excellence in character by virtue of their achievements in academics, athletics, community service, citizenship, and leadership.
- **High School Students of the Month**
 - **Freshman – Matthew Kutcher**
 - **Sophomore – Finnian Callahan**
 - **Junior – Josephina Presbrey**
 - **Senior – William Minervini**
- **High School Teacher of the Month – Jason Bryant**
- **Elementary School Student of the Month – Jack Anderson**
- **Elementary School Teacher of the Month – Andrew Manser**
- **MHS Marching Band**
- **Holiday Presentation**
 - **Members of the Manasquan High School Dance**
 - **“Step Into Christmas”**
 - **“Sweater Weather”**
 - **“Santa Claus is Coming to Town”**

- **Members of the Manasquan High School Chorus**
 - “Rockin’ around the Christmas Tree”
 - “We Are Lights”
 - “Childhood Christmas Favorites”
- **Members of the Manasquan High School Band**
 - “Russian Christmas Music”
 - “Sleigh Ride”

8. Adjournment

➤ **Five Minute Break**

9. Reconvene in Charles Raffetto Media Center

10. Roll Call

11. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 21, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

12. Student Board Representative Report

13. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

14. Public Forum

15. Discussion Items December 19, 2023 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
- **Personnel– To be Discussed in Executive Session***

- **Policy***
2nd Reading*

Program

2270 P – Religion in the Schools (Revised)

Teaching Staff

3161 P – Examination for Cause (Revised by Replacement)

3212 P & R – Attendance (M) (Revised)

3324 P – Right of Privacy (Revised)

Support Staff

4161 P – Examination for Cause (Revised by Replacement)

4212 P – Attendance (M) (Revised)

4212 R – Attendance (M) (New)

4324 P – Right of Privacy (Revised)

Students

5116 P & R – Education of Homeless Children and Youths (Revised)

5240 R – Tardiness (Revised)

Operations

8500 P – Food Services (M) (Revised)

- **Finance**
- **Buildings & Grounds/Facilities**

16. Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,453**
 - **High School – 950**
 - **Elementary School – 503**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - **November 27th – Shelter in Place Drill**
 - **November 30th – Fire Drill**
 - **Elementary School:**
 - **November 15th – Fire Drill**
 - **November 29th – Shelter in Place Drill**
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN
General Items

Professional Days

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:
None for the Month

Student Action

Field Trips

18. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
March 12, 2024	Juliana Rieth	Grade 8 G&T Students	State Theater	Poetry Slam	Yes	None	Bus paid through Shore Consortium
March 15, 2024	Catherine Kappy Cynthia Kirk Carmen Rodriguez Kali Sullivan Danielle Romano Nurse - TBD	Grade - 1	Barlow's Flower Center	Life Cycle of Plants	Yes - 2	None	None
May 16, 2024	Catherine Kappy Cynthia Kirk Carmen Rodriguez Kali Sullivan Danielle Romano Nurse - TBD	Grade - 1	Algonquin Theater	Live Theater Performance	Yes - 2	None	Student Funds
January 10, 2024	Oriana Kopec Nancy Knitter	Student Council – Gr. 7/8	The College of New Jersey	Student Leader Recognition Awards	No	Bus - \$414.00	None
January 26, 2024	Oriana Kopec	Grade 8	Spring Lake – Mountz	Art Newsroom Enrichment	No	None	None

Placement of Students on Home Instruction

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

20. **Recommend** approval of the revised 2023-2024 External Placement list that reflects tuition costs and transportation cost. **No Report for the Month**

Financials

21. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **NOVEMBER 2023** as per **Document 1**.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

22. **Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **NOVEMBER 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,876,006.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **NOVEMBER 30, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **NOVEMBER 30, 2023** as per **Document D.** (The Treasurer of School Moneys Report for the months of **NOVEMBER 2023** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 30, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2023-2024 budget for NOVEMBER and DECEMBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **NOVEMBER 2023** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report - Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$179,230.20** for the month of **DECEMBER, 2023** be approved. Record of checks (**#54500** through **#54558**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2023** at **\$3,677,765.76** and checks (**#54233** through **#54499**).

23. Recommend acceptance of the following **High School Central Funds Report** for the month ending **NOVEMBER 2023** as per **Document G.**

24. Recommend approval of the **adoption** of the following regulation (second reading), as per **Document H:**

- 4212 R – Attendance (M)

- 25. Recommend** approval of the **amendment** of the following policies and regulations (second reading), as per **Document I**:
- 2270 P – Religion in the Schools
 - 3161 P – Examination for Cause (*Revised by Replacement*)
 - 3212 P & R – Attendance (M)
 - 3324 P – Right of Privacy
 - 4161 P – Examination for Cause (*Revised by Replacement*)
 - 4212 P – Attendance (M)
 - 4324 P – Right of Privacy
 - 5116 P & R – Education of Homeless Children and Youths
 - 5240 R – Tardiness
 - 8500 P – Food Services (M)
- 26. Recommend** approval of the 2024-2025 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount of \$19,483.53, as per **Document J**.
- 27. Recommend** approval of the Shared Services Agreement between the Board of Education of Wall Township and the Manasquan Board of Education for the 2023-2024 school year, as per **Document K**.
- 28. Recommend** approval of the NJSIAA Gymnastic Co-Op Application for the 2024/2025 season through 2027/2028 season.
- 29. Recommend** approval of the acceptance of a donation in the amount of \$2,000.00 to the Manasquan High School Winter Track Teams (\$1,000.00 for the girls track and \$1,000.00 for the boys track) from the Manasquan Turkey Run, Inc.
- 30. Recommend** approval of the submission of an amendment to the ARP ESSER III grant.
- 31. Recommend** approval of the acceptance of a donation to the MHS football team in the amount of \$1,000.00 from the Visceglia – Summit Associates Foundation.
- 32. Recommend** approval of the acceptance of a donation to the MHS drama club in the amount of \$1,000.00 from the Visceglia – Summit Associates Foundation.
- 33. Recommend approval of the following resolution:**

WHEREAS, Kerry McBride has demonstrated unwavering commitment and dedication to the Manasquan High School Drama Program;

WHEREAS, Kerry McBride has contributed significantly to the success and growth of the drama program by constructing an impressive total of 22 sets from the year 2014 to 2023;

WHEREAS, Kerry McBride's talent, creativity, and hard work have enhanced the overall quality of the productions, providing memorable and visually stunning backdrops that have greatly contributed to the success of each performance;

WHEREAS, Kerry McBride's tireless efforts have been instrumental in creating an environment that fosters artistic expression and encourages the students to excel in the dramatic arts;

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education expresses its sincere gratitude and appreciation to Kerry McBride for his exceptional service, dedication, and outstanding contributions to the drama program;

BE IT FURTHER RESOLVED that the Board of Education recognizes Kerry McBride's invaluable impact on the students, staff, and community, as his work has enriched the cultural and educational experiences of all involved in the Manasquan High School Drama Program;

BE IT FINALLY RESOLVED that this resolution be duly recorded in the official minutes of the Manasquan Board of Education, and a copy be presented to Kerry McBride as a token of our deepest appreciation for his exceptional service to the drama program.

Adopted this day 2023 December 19

Manasquan Board of Education

Professional Days

34. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 1, 2023	Jason Bryant	Princeton University	Social Studies and AP Program Workshop	Yes	Mileage - \$49.89 Registration - \$95.00
March 19, 2024	Meredith Morris	Eatontown	AI Educational Practices Workshop	Yes	Mileage - \$7.05 Registration - \$100.00

Student Action

Field Trips

35. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
February 23, 2024	Kimberly Murin Liz Walling Kristen Minutoli Emily DiPuma Melissa Hernandez Jenna Platten Jackie Wheeler Kim Sulat Colin Heinley Jeanne Walsh Lisa Frye Noreen Delaney Kelly Cosgrove Cynthia Fleming Caroline Studer	ABA Program	Jackson – Untied Skates	Community Based Instruction and Living Skills	No	District Bus (\$55.00 per hour)	None

Placement of Students on Home Instruction

36. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7625201955	Grade 11	December 5, 2023 – January 5, 2024 (Medical)
#7782521194	Grade 10	December 7, 2023 – January 7, 2024 (Medical)
#1219001691	Grade 12	December 11, 2023 – January 11, 2024 (Medical)
#8116798042	Grade 9	December 7, 2023 – January 15, 2024 (Medical)

37. Old Business/New Business

38. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ☐ 1. Confidential Matters per Statute or Court Order
- ☐ 2. Impact Rights to Receive Federal Funds
- ☐ 3. Unwarranted Invasion of Individual Privacy
- ☐ 4. Collective Bargaining
- ☐ 5. Acquisition of Real Property or Investment of Fund
- ☐ 6. Public Safety Procedures
- ☒ 7. Litigation or Contract Matters or Att./Client (Litigation)
- ☒ 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- ☐ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

39. Roll Call

MANASQUAN

Personnel

- 40. Recommend** approval of the agreement between the Manasquan Public School District and student A.B. on file in the Board of Education Offices.

MANASQUAN/SENDING DISTRICTS

Personnel

- 41. Recommend** approval of the High School personnel as per **Document L.**

42. Adjournment

Motion to Adjourn.