

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
September 19, 2023
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, August 22, 2023, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Eugene Cattani	Michael Moran (Spring Lake)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Joseph Loffredo	Alexis Pollock
James Carey (Spring Lake Heights)	Joseph Milancewich (Brielle)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 22, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report

Oath of Office

- **William Cosgrove – Key Club**
- **Madeline Johnson – Key Club**
- **Andrew Marcucci – Student Council**
- **Alexander Passes – Student Council**

9. Presentations

10. Principals' Reports

- Lower Elementary School (PK-4) – Jaclyn Puleio
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items September 19, 2023 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
 - Diversity and Equity
- **Personnel– To be Discussed in Executive Session***
 - Superintendent Search
- **Policy**
Policies/Regulations for Amendment – 1st Reading *
 - 6153 - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students
- **Finance**
 - Tuition Out-of-District Enrollment

- **Buildings & Grounds/Facilities**
 - Construction Updates

14. **Superintendent's Report & Information Items**

- **Enrollment– Document A**
 - **Total Enrollment as of September 15th – 1,450**
 - High School – 948
 - Elementary School – 502
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - August 3rd – Fire Drill
 - August 3rd – Shelter in Place Drill
 - **Elementary School:**
 - August 10th – Shelter in Place Drill
 - August 31st – Fire Drill
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN

General Items

15. **Recommend** approval of the creation of a central fund account for the Class of 2036.
16. **Recommend** approval of the acceptance of the following Neptune Township Board of Education resident students in the Manasquan Elementary School for the 2023-2024 school year, at the per pupil tuition rate of \$22,081, total yearly tuition charge of \$66,243, in accordance with the McKinney-Vento Homeless Assistance Act:

Student ID: 9707586337 – Grade 7
 Student ID: 4866867012 – Grade 7
 Student ID: 3150372286 – Grade 8

17. **Recommend** acceptance and approval of the following Parent-Paid Tuition Student, in the Manasquan Elementary School, for the 2023-2024 school year, at the annual tuition rate of \$4,885.00. In accordance with District Policy 6153 – Families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students.

Student ID # TBD – Grade 7 (B.D.)

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 11, 2023	Patricia Cassidy	Somerset	School Health Conference	Yes	Mileage - \$20.68 Registration - \$215.00

September 8, 2023 October 4, 2023 November 6, 2023 December 8, 2023 January 12, 2024 February 9, 2024 March 8, 2024 April 12, 2024 May 10, 2024 June 5, 2024	Christin Walsh	Brookdale Community College	Curriculum NJDOE Updates	No	None
October 10, 2023	Christin Walsh	Ewing	NJ Gifted Teacher Sharefest	No	Mileage - \$22.56 Registration - \$20.00
October 5, 2023	Christin Walsh	Ramapo College	Central Consortium	No	Mileage - \$39.48
September 22, 2023	Christin Walsh	Keyport Central School	NJ Gifted and Talented Consortium	No	Mileage - \$12.69
October 10, 2023	Mark Levy	Ewing	NJ Gifted Teacher Sharefest	Yes	Mileage - \$22.56 Registration - \$20.00
September 22, 2023	Madeline Wyville	Oceanport School	NJ Gifted and Talented Consortium	Yes	Mileage - \$8.93
September 22, 2023	Juliana Rieth	Oceanport School	NJ Gifted and Talented Consortium	Yes	Mileage - \$8.93
October 5, 2023	Teresa Reichy	Middletown HS	Yearbook Advisor Workshop	No	Mileage - \$10.50 Registration - \$10.00
October 5, 2023	Laura Jensen	Middletown HS	Yearbook Advisor Workshop	No	Mileage - \$10.48 Registration - \$10.00
November 15, 2023	Laura Jensen	Branchburg	StarLab Training	Yes	Mileage - \$25.14 Registration - \$150.00
October 10, 2023	Kirt Wahl	The College of NJ	NJ Gifted Teacher Sharefest	Yes	Mileage - \$23.50 Registration - \$20.00
October 5, 2023	Fatima Mulroy	Ramapo College	Central Consortium	No	Mileage - \$39.48
October 5, 2023	Samantha Hagel	Ramapo College	Central Consortium	No	Mileage - \$39.48

Student Action Field Trips

19. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 12, 2023	Kimberly Ward Andrea Trischitta Andrew Manser Kirt Wahl Jestine Jones Nurse - TBD	Grade - 7	McCarter Theatre - Princeton	Theater Experience	Yes - 6	2 buses - \$360.00 each	Student Funds
October 10, 2023	Oriana Kopec	Student Council Members	The College of New Jersey	School Information Session	Yes - 1	1 Bus - \$360.00	None

October 23, 2023	Brianna Yeager Nurse – TBD	Kindergarten	Jakes Branch Park	Fall STEM experience	Yes – 1	1 Bus - \$360.00	None
November 3, 2023	Cheryl Femenella Lauren Brown Jessica Woytowicz Paraprofessional – TBD Teacher – TBD Nurse - TBD	Grade – 3	Allaire Village	American Settlement History	Yes - 1	1 Bus – 313.00	Student Funds
May 22, 2024	Cheryl Femenella Lauren Brown Jessica Woytowicz Teacher – TBD Nurse - TBD	Grade – 3	Algonquin Theater	Reading Magic Show	Yes - 1	None	Student Funds
April 16, 2024	Laura Jensen Rob Markovitch Andrew Manser Andrea Trischitta Tom Russoniello Kristine Pierce Nurse – TBD	Grade – 7	Liberty Science Center	Hands-on Science Experience	Yes – 5	2 Buses - \$360.00 each	Student Funds
June 6, 2024	Laura Jensen Tom Russoniello Carrie Eastmond Juliana Rieth Julie Temple Nurse - TBD	Grade – 6	Sandy Hook	Coastal Oceanic and Marsh Ecosystems	Yes – 3	1 Bus - \$360.00	Student Funds

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

21. **Recommend** approval of the 2023-2024 September – June Out of District Placements list that reflects tuition and transportation costs, as per **Document 1**.

Financials

22. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **AUGUST 2023** as per **Document 2**.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

23. **Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **AUGUST 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **AUGUST 30, 2023** that no

budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **AUGUST 30, 2023** as per **Document D**. (The Treasurer of School Moneys Report for the months of **AUGUST 2023** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **AUGUST 30, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2023-2024 budget for AUGUST and SEPTEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **AUGUST 2023** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report - Document F (N/A) – No Report for the Month**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$574,973.39** for the month of **SEPTEMBER, 2023** be approved. Record of checks (**#53944** through **#53996**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **AUGUST, 2023** at **\$2,381,114.64** and checks (**#53742** through **#53943**).

24. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **AUGUST 2023** as per **Document G**.
25. **Recommend** approval of Pay Application #3 from Northeast Roof Maintenance, for the Manasquan High School and Manasquan Elementary School Roof Project, in the amount of \$284,959.50.
26. **Recommend** acceptance and approval to establish a Visual Arts Central Fund Account and a Performing Arts Central Fund Account.
27. **Recommend** approval of the creation of a central fund account for the Class of 2027.
28. **Recommend** approval of the **amendment** of the following policies and regulations (first reading), as per **Document H**:
 - 6153 - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students
29. **Recommend** acceptance and approval of the following Parent-Paid Tuition Students, in the Manasquan High School, for the 2023-2024 school year, at the annual tuition rate of \$9,770.00.

Student ID # TBD Grade 9 (R.D.)
Student ID # TBD Grade 9 (A.M.)
Student ID # 8427701606 - Grade 9

30. **Recommend** approval of the continuation of placement of the following students as Parent Paid Tuition Students effective October 1, 2023, for the 2023-2024 school year. In accordance with District Policy 6153 – Families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students.

Student ID # 7696879046 – Grade 11 - \$8,793.00 (pro-rated)

Student ID # 8160948431 – Grade 10 - \$4,396.50 (pro-rated)

31. **Recommend** approval of the revised Parent-Paid Tuition Agreement, for Student ID # 1540254097 in Grade 10, in the Manasquan High School, for the 2023-2024 school year, at the yearly rate of \$4,885.00.
32. **Recommend** approval of the Joint Transportation Agreement with the Spring Lake Board of Education.
33. **Recommend** approval of the Joint Transportation Agreement with the Sea Girt Board of Education.
34. **Recommend** approval of the revision of the following job description as per **Document I:**
- Auditorium Audio Visual Technician
35. **Recommend** approval of the acceptance of a donation to the Cross Country Team in the amount of \$2,000.00 from the Manasquan Turkey Trot.
36. **Recommend** approval of the following *revised* mileage reimbursement for the 2022-2023 school year, previously approved on July 19, 2022 and May 16, 2023:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Pamela Cosse	2022-2023	.47 cents/mile	\$300.00

37. **Recommend** approval of the following mileage reimbursement for the 2023-2024 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Lesley Kenney	2023-2024	.47 cents/mile	\$250.00

38. **Recommend** approval of the donations from the following businesses, to the Manasquan Schools Development Fund:

Health Village Imaging	\$750
Manasquan ELKS Lodge	\$750
McBride Awning	\$750
NJ Swim	\$750
SchoolCraft	\$750
Spirit of 76	\$750

39. Recommend approval of the following resolution:

BE IT RESOLVED that, based upon the recommendation of Board Counsel, all matters in dispute between the Board and H&S Construction and Mechanical Inc. are hereby resolved in accordance with the recommendation of AAA appointed mediator and as agreed to by and between the parties; and **BE IT FURTHER RESOLVED** that the Board of Education's professional staff be authorized to take any and all action necessary to effectuate the Board's resolution in this matter.

40. Recommend approval of Change Order #5, H&S Construction and Mechanical for the multi-purpose facility, Manasquan High School, in the amount of \$2,000. New contract sum including Change Order in the amount of \$4,827,079.99 as per **Document J**.

Professional Days

41. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 11, 2023	Valerie Hannafey	Somerset	School Health Conference	Yes	Mileage - \$20.68 Registration - \$215.00
October 19, 2023	Elena Blewitt	Somerset	School Health Conference	Yes	Mileage - \$20.68 Registration - \$215.00
September 8, 2023 October 4, 2023 November 6, 2023 December 8, 2023 January 12, 2024 February 9, 2024 March 8, 2024 April 12, 2024 May 10, 2024 June 5, 2024	Richard Coppola	Brookdale Community College	Curriculum NJDOE Updates	No	Mileage - \$17.30 (Cost per trip)
September 13, 2023 October 11, 2023 November 8, 2023 December 13, 2023 January 10, 2024 February 14, 2024 March 13, 2024 April 10, 2024 May 8, 2024 June 12, 2024	Matthew Hudson	Spring Lake Manor	NJSBGA Facilities Management Meetings	No	None
October 26, 2023	Ryan Critelli	New Brunswick	Mock Trial Procedures	Yes	Mileage - \$16.92
September 21-23, 2023	Linda Hoeler	Ft. Lauderdale, FL	Financial Literacy Conference	Yes	Airfare - \$344.63 Mileage - \$47.00 Registration - \$200.00 Hotel - \$449.74 Meals/Incidentals - \$120.75 <i>(Revised – previously approved on May 16, 2023)</i>
September 21-23, 2023	Lorraine Koenig	Ft. Lauderdale, FL	Financial Literacy Conference	Yes	Airfare - \$344.63 Registration - \$200.00 Meals/Incidentals - \$120.75 <i>(Revised – previously approved on May 16, 2023)</i>

October 11-12, 2023	Craig Murin	Atlantic City	2023 NJPSA Fall Conference	No	Mileage - \$67.68 Registration - \$375.00 Hotel - \$150.00 Parking - \$ 50.00 Tolls - \$15.00
September 15, 2023 April 12, 2023	Dr. Peter Crawley	Jumping Brook CC, Neptune	MCASBO Monthly Meeting	No	Mileage: \$9.40 per trip
October 6, 2023 January 5, 2023 February 2, 2023 May 3, 2023	Dr. Peter Crawley	Huddy's Inn, Colts Neck	MCASBO Monthly Meeting	No	Mileage: \$13.16 per trip
November 2, 2023	Dr. Peter Crawley	TBD	MCASBO Monthly Meeting	No	TBD
December 1, 2023 March 21, 2023	Dr. Peter Crawley	Spring Lake Manor, Spring Lake	MCASBO Monthly Meeting	No	Mileage: \$3.76 per trip
June 2023	Dr. Peter Crawley	Ocean Casino Resort – AC	MCASBO Monthly Meeting	No	Mileage: \$66.74
October 5, 2023	Alicia Narucki	West Chester University	College Admissions and Programs	No	Mileage - \$101.00
September 22, 2023 October 20, 2023 November 17, 2023 December 15, 2023 January 19, 2024 February 16, 2024 May 17, 2024	Leigh Busco	Various Monmouth County Locations	SACs Monmouth County Monthly Meetings	No	None
September 22, 2023	Andrew Bilodeau	Eatontown	NJSIAA Coach Clinic	Yes	None
September 29, 2023	Elena Blewitt	Howell	BLS Instructor Course	Yes	None
October 13, 2023	Linda Hoeler	Kean University	FBLA Advisor Training	Yes	Mileage - \$23.50
October 5, 2023	Elizabeth Lemongelli	Ramapo College	Central Consortium	No	Mileage - \$39.48
September 22, 2023	Richard Coppola	Oceanport	G&T School Visit	No	Mileage - \$7.76
December 15, 2023	Richard Coppola	Hazlet	G&T School Visit	No	Mileage - \$11.05
February 2, 2024	Richard Coppola	Spring Lake Height	G&T School Visit	No	Mileage - \$0.99
April 19, 2024	Richard Coppola	Bradley Beach	G&T School Visit	No	Mileage - \$2.68
September 22, 2023	Kelly Balon	Howell	Safety-Care Recertification Training	No	Mileage - \$11.28 Registration - \$600.00
October 9, 2023	Margaret Polak	Rumson	Artificial Intelligence in the Classroom	No	Mileage - \$19.55

Student Action

Field Trips

42. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
October 6, 18, 2023 November 3, 2023 December 13, 2023	Amy Certo	Physical Education	Modern Pilates	Exercise Class Experience	Yes	None	None

Placement of Students on Home Instruction

43. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the month**

44. Old Business/New Business

45. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

46. Roll Call

MANASQUAN

Personnel

47. Recommend approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

48. Recommend approval of the High School personnel as per **Document K.**

49. Adjournment

Motion to Adjourn.