

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
July 18, 2023
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Eugene Cattani	Michael Moran (Spring Lake)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Joseph Loffredo	Alexis Pollock
James Carey (Spring Lake Heights)	Joseph Milancewich (Brielle)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of June 13, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report

9. Presentations

10. Principals' and Directors' Reports - No Reports for the Month

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items July 18, 2023 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
 - **Presentation and Discussion of 23/24 District Goals**
 - **Curriculum – Rick Coppola**
 - **Curriculum – Megan Manetta and Jackie Puleio**
 - **HS Transition – Robert Goodall and Lesley Kenney**
 - **Finance – Dr. Peter Crawley**
 - **Technology – Jesse Place**
- **Personnel– To be Discussed in Executive Session***
- **Policy**
Policies/Regulations for Amendment –1st Reading *
 - **P 2419– School Threat Assessment Teams**
- **Finance**
- **Buildings & Grounds/Facilities**

14. Superintendent's Report & Information Items

- **Enrollment – Document A**
 - **Total Enrollment – 1,455**
 - **High School – 950**
 - **Elementary School – 505**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**

- **High School:**
 - **June 14th – Tabletop Security Meeting**
 - **June 7th – Fire Drill**
- **ABA/CLI Building:**
 - **June 14th – Tabletop Security Meeting**
 - **June 7th – Fire Drill**
- **Elementary School:**
 - **June 2nd – Lockdown Drill**
 - **June 12th – Fire Drill**
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

15. **Recommend** approval of the acceptance of Parent Paid Tuition students in the 2023-2024 Integrated Preschool Program PreK-3 program (12 students) and PreK-4 program (19 students) and the continuation of placement of Parent Paid Tuition students in the 2023-2024 Integrated Preschool Program PreK-4 program (15 students). Yearly tuition rate for PreK-3, in the amount of \$1,500, and PreK-4, in the amount of \$3,000. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students. Tuition contracts are on file in the business office.

16. **Recommend** approval of the following 2023-2024 Vocational School District placements:

<u># of Students</u>	<u>Tuition/Student</u>	<u>Placement</u>	<u>Total Cost</u>
2	\$7,374	Biotechnology High School	\$14,748
4	\$7,374	Communications High School	\$29,496
1	\$7,374	High Technology High School	\$ 7,374
3	\$7,374	Marine Academy of Science & Technology	\$22,122
3	\$7,374	Academy of Law & Public Safety	\$22,122
1	\$6,554	Shared-Time Special Ed – Career Center	\$ 6,554
6	\$1,087	Shared-Time Regular Programs	\$ 6,522

17. **Recommend** approval of the 2023-2024 School Contracts with the State of New Jersey Commission for the Blind and Visually Impaired from 9/1/2023 to 6/30/24 for the following students:

<u>Student</u>	<u>Annual Cost</u>
SID# 3246165165	\$2,200
SID# 8301703925	\$2,200
SID# 8479235878	\$2,200

18. **Recommend** approval of the proposal from MRC for the Manasquan Elementary School Playground Project, in the amount of \$278,429.21, as per **Document 1**.

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
July 10-14, 2023	Robert Markovitch	Virtual	Medical Detectives Course	No	Registration - \$1200.00
September 12-14, 2023	Valerie Vayas	Virtual	Wilson Workshop	Yes	Registration - \$650.00
August 30, 2023	Kelly Gale Megan Manetta	Virtual	Microsoft Excel Basics	No	Registration - \$198.00

Student Action

Field Trips

20. **Recommend** approval of the field trips listed below: **None for the Month**

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

22. **Recommend** approval of the 2023 Extended School Year Placements and 2023-2024 September – June Placements list that reflects available tuition and transportation costs, as per **Document 2**.
23. **Recommend** approval of the 2023-2024 Provider Agreement with Loving Care Agency, Inc., d/b/a/ AVEANNA Healthcare, to provide nursing services to and from school and during the school day for Student ID# 3246165165, attending Schroth School, in the estimated amount of \$72,000, as per **Document 3**.

Financials

24. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **JUNE 2023** as per **Document 4**.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

25. **Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **JUNE 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,876,006.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **JUNE 30, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **JUNE 30, 2023** as per **Document D**. (The Treasurer of School Moneys Report for the months of **JUNE 2023** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JUNE 30, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for JUNE and 2023-2024 budget for JULY** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **JUNE 2023** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report** - **Document F**.

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$2,155,614.54** for the month of **JULY, 2023** be approved. Record of checks (**#53653** through **#53681**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JUNE, 2023** at **\$5,259,794.79** and checks (**#53419** through **#53652**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JUNE 2023** as per **Document G**.

26. Recommend approval of the **adoption** of the following policies and regulations (first reading), as per **Document H**:

- P 2419– School Threat Assessment Teams

27. Recommend approval of Addendum #4 for the 2023-2024 Food Service Management Company Services, provided by Culinary Classics, LLC. Culinary Classics, LLC, will collect a Flat Management Fee of \$21,000 annually and guarantee a return of \$7,000 annually. The total 2023-2024 contract is in the amount of \$647,558.00. Addendum #4 does not reflect a fee increase from the Base Year Agreement.

28. Recommend approval of Pay Application #1 from Northeast Roof Maintenance, for the Manasquan High School and Manasquan Elementary School Roof Project, in the amount of \$97,568.80 (attorney reviewed and approved).

29. Recommend approval that the following prices be charged to students and adults for lunches and milk for the 2023-2024 SY:

Paid Type A Lunch (Students):	\$3.75 (Gr. K – 8) \$4.00 (Gr. 9 – 12)
Paid Lunch (Adults):	\$4.50
Reduced Type A Lunch (Students)	\$0.40
A la cart milk per half-pint (Students):	\$0.75
A la cart milk per half-pint (Adults)	\$0.75

30. Recommend approval of the acceptance of a Parent Paid Tuition Student (M.S. – SID# to be determined), in the 9th grade at Manasquan High School for the 2023-2024 school year, at the annual tuition rate of \$9,770.00.

31. Recommend approval of the acceptance of a Parent-Paid Tuition student (J.B. – Student ID# to be determined), in the 9th Grade at Manasquan High School for the 2023-2024 school year, at the annual tuition amount of \$9,770.00.

32. **Recommend** approval of the revised acceptance of a Point Pleasant Board of Education resident student, SID# 3219697560, in the High School Center for Learning and Independence (CLI), from July 2023 to June 2024, at the annual tuition rate of \$54,278.00, plus any applicable related services (BCBA \$65.49/hour; Speech \$55.89/hour; OT \$67.21/hour; PT \$100/hour; Job Coach TBD). (Previously approved for a 10-month placement on June 13, 2023).
33. **Recommend** approval of the 2023-2024 Facility Rental Agreement (aquatics) with The Atlantic Club in the amount of \$18,030, as per **Document I**.
34. **Recommend** approval of the month-to-month lease agreement with Lucas Brothers, Inc., for the purpose of material storage from July 5, 2023 to the culmination of the project, as per **Document J**.
35. **Recommend** approval of the Design Change Order Request from Tokarski Millemann Architects, LLC, associated with the proposed Solar Photovoltaic Power Purchase Agreement, in the amount of \$9,500, as per **Document K**.
36. **Recommend** approval of the submission of the Elementary and Secondary Education Act (ESEA) and the IDEA Grant applications.
37. **Recommend** authorization for the School Business Administrator to execute contracts for the 2023-2024 school year as follows:
- School Alliance Insurance Fund (SAIF)
 - Commercial Package – Renewal Premium \$166,532
 - Errors & Omissions – Renewal Premium \$51,399
 - New Jersey Schools Insurance Group (NJSIG)
 - Workers Compensation - Renewal Premium \$148,002
 - Excess Workers Compensation – Renewal Premium \$8,050
 - Bob McClosky Insurance
 - Student Accident Insurance – Renewal Premium \$77,566
 - Selective
 - Bonds – Renewal Premium \$1,300
- Contracts will be reviewed and approved by the board solicitor prior to execution by the School Business Administrator. Please note: Competitive quotes for property & casualty, liability, workers comp. and student accident insurance have been obtained by Alliant/Boynton Insurance Services. Proposals are on file in the office of the School Business Administrator.
38. **Recommend** approval of the 2023-2024 contract with Waste Management for Trash Collection Services, at the monthly rate of \$2,526.34.
39. **Recommend** approval of the 2023-2024 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount of \$19,101.54, as per **Document L**.
40. **Recommend** approval of the following Facility Requests for the 2023-2024 School Year and the submission to the County Office of Education, as per **Documents M(1)(2)**:
- Renewal for Dual Use of Educational Space – MES Media Center / ESL Room
 - Annual Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms (Alternative Methods of Compliance)

Wall High School Track;
Wall Municipal Complex;
Point Beach High School Track;
Little Dreamer's Play Café;
Capelli's Sports Complex;
Manasquan River Golf Course;
Manasquan Little League Softball Field;
Green Acres Park (Brielle);
The Atlantic Club

- 50. Recommend** approval of the following **contracted facilities** for the 2023-2024 school year (pending contract approvals):

Jersey Shore Arena;
Shore Lanes;
Quail Ridge Golf World;
The Atlantic Club;
Epic Gymnastics
Howell Golf Course

- 51. Recommend** approval of the contract with SD Gameday, to provide and assign certified and individually-insured sub-trainers for the 2023-2024 school year (pending contract approval).
- 52. Recommend** approval of the Use Agreement Number 24138, with the State of New Jersey Department of Military and Veterans Affairs, for the use of the Sea Girt Armory (Bldg. 35), from 8/21/23 through 6/12/24, for the Manasquan School District Sports Programs, in the amount of \$6,355.86, as per attached **Document P.**
- 53. Recommend** approval of the resolution of support from the Manasquan Board of Education authorizing the Trees for Schools Grant Application, in the amount of \$99,690, as per **Document Q.**
- 54. Recommend** approval of the Emergency Virtual or Remote Instruction Program for the 2023-2024 school year, as per **Document R.**
- 55. Recommend** approval of the contract with The Shore Club for the Class of 2025 Junior Prom on April 19, 2024, as per **Document S.**
- 56. Recommend** approval of the contract with Jumping Brook Country Club for the Class of 2025 Senior Prom on May 30, 2025, as per **Document T.**

Professional Days

- 57. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>

June 20-23, 2023	Jamie Onorato	St. Pete's Beach, FL	IB Program Coordinator Training	Yes	Airfare – \$486.75 Hotel - \$1,832.78 <i>(Revised from June 13, 2023)</i> Transportation – \$100.00 Parking - \$101.50 Tolls - \$20.00 Mileage - \$47.94 Meals/Incidentals - \$241.50 Registration – \$1,125.00
October 23–26, 2023	Bruce Bolderman	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$318.00 M/IE - \$206.50 Mileage - \$67.68 Parking - \$100.00
October 23 – 25, 2023	Jesse Place	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$212.00 M/IE - \$147.50 Mileage - \$67.68 Parking - \$75.00
October 23– 26, 2023	Robert Goodall	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$318.00 M/IE - \$206.50 Mileage - \$67.68 Parking - \$100.00
October 23– 26, 2023	Matthew Hudson	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$318.00 M/IE - \$206.50 Mileage - \$67.68 Parking - \$100.00
October 24 – 25 2023	Eugene Cattani	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$106 M/IE - \$88.50 Mileage – \$67.68 Parking - \$50.00
October 23 – 26, 2023	Pete Crawley	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$318.00 M/IE - \$206.50 Mileage - \$67.68 Parking - \$100.00
October 23 – 26, 2023	Frank Kasyan	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$318.00 M/IE - \$206.50 Mileage - \$67.68 Parking - \$100.00
October 23 – 25, 2023	Jennifer Steffich	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$212.00 M/IE - \$147.50 Mileage – \$67.68 Parking - \$75.00
October 24 – 26, 2023	Lesley Kenney	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$212.00 M/IE - \$147.50 Mileage – \$67.68 Parking - \$75.00
October 24 – 26, 2023	Megan Manetta	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$212.00 M/IE - \$147.50 Mileage – \$67.68 Parking - \$75.00
October 24 – 26, 2023	Jaclyn Puleio	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$212.00 M/IE - \$147.50 Mileage – \$67.68 Parking - \$75.00
October 23 – 26, 2023	Tara Tholen-Lobel	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$318.00 M/IE - \$206.50 Mileage - \$67.68 Parking - \$100.00

Student Action

Field Trips

58. Recommend approval of the field trips listed below: **None for the month**

Placement of Students on Home Instruction

59. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the month**

60. Old Business/New Business

61. Board Retreat

62. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Resignation, Employee Discipline)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

63. Roll Call

MANASQUAN

Personnel

64. **Recommend** approval of the Elementary School personnel as per **Document 5.**

MANASQUAN/SENDING DISTRICTS

Personnel

65. **Recommend** approval of the High School personnel as per **Document U.**

66. **Adjournment**

Motion to Adjourn.