

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
March 14, 2023
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Eugene Cattani	Michael Moran (Spring Lake)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Joseph Loffredo	Alexis Pollock
James Carey (Spring Lake Heights)	Joseph Milancewich (Brielle)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of February 7, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report

9. Presentations

- High School Students of the Month – March – Lillian Bryant, Senior – Kylie Spalt, Junior – Alejandro Palacio Perez, Sophomore – Kendall Saunders, Freshman
- High School Teacher of the Month – March – Lisa Crowning
- Elementary School Student of the Month - March – Mia Valgenti
- Elementary School Teacher of the Month - March – Marc Reid
- MES Girls Basketball Team
 - MCAL American Division Champions
- MHS Boys Basketball Team
 - Shore Conference Champions
 - Central Jersey Group II Sectional Champions
 - Group II State Champions
- MHS Wrestling
 - Coach Justin Barowski – District Coach of the Year
 - Torey Falkinburg, Team Captain
 - Record 33-12
 - Noah Mammeri, Team Captain
 - Record 30-10
 - Michael O’Connor
 - Record 31-9

10. Principals’ Reports

- Upper Elementary School (5-8) – Megan Manetta
- High School – Richard Read

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items March 14, 2023 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology***
- **Personnel– To be Discussed in Executive Session***
- **Policy**
- **Policies/Regulations for Amendment –2nd Reading ***
 - P 0152 – Board Officers
 - P 0161 – Call, Adjournment, and Cancellation
 - P 0162 – Notice of Board Meetings
 - P & R 2423 – Bilingual and ESL Education – M
 - P 5112 – Entrance Age
 - P & R 5200 – Attendance – M
 - P & R 8140 – Student Enrollments – M
 - P & R 8330 – Student Records – M
 - R 8420.2 – Bomb Threats – M
 - R 8420.7 – Lockdown Procedures – M
 - R 8420.10 – Active Shooter - M
- **Finance**
 - 2023-2024 School District Budget Update
- **Buildings & Grounds/Facilities**
 - Referendum Update
 - ESIP Savings Guarantee
 - NRCM Proposal

14. Superintendent’s Report & Information Items

- **Project Labor Agreement Options**
- **Enrollment – Document A**
 - **Total Enrollment – 1,456**
 - **High School – 950**
 - **Elementary School – 506**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **February 8th – Fire Drill**
 - **February 22nd – Shelter in Place Drill**
 - **ABA/CLI Building:**
 - **February 8th – Fire Drill**
 - **February 22nd – Shelter in Place Drill**
 - **Elementary School:**
 - **February 2nd – Fire Drill**
 - **February 24th – Lockdown Drill**

- **HIB Monthly Report – Document C**
 - **High School: One Incident – 1 Not HIB**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN
General Items

15. **Recommend** approval of **Dr. Rajeswari Muthuswamy** to conduct psychiatric assessment of Elementary School special education student #1675443924 at a rate of \$525.00 per assessment/report.
16. **Recommend** approval of the acceptance of a Parent-Paid Tuition Student in Kindergarten at the Manasquan Elementary School for the 2023-2024 school year, at a yearly tuition rate to be determined (G.A. – Student ID to be determined).
17. **Recommend** approval of the acceptance of a Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Kindergarten at Manasquan Elementary School, for the 2023-2024 school year (H.N. – Student ID to be determined).
18. **Recommend** approval of the Resolution for Participation in Coordinated Transportation for 2023-2028, with the Monmouth-Ocean Educational Services Commission, as per **Document 1**.

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 1, 2023	Patricia Cassidy	Virtual	Safe and Healthy School Environment	Yes	Registration - \$125.00
April 17, 18, 2023	Patricia Cassidy	Neptune	Basic Life Support Instructor Course	Yes	Mileage – \$9.31 Registration - \$375.00
March 24, 2023	Anthony Cinelli	Lincroft	Annual County Counseling Conference	No	None
March 2, 2023	Kindle Kuriscak	Pennington	Cambridge School Site Visit	No	None

Student Action
Field Trips

20. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 11-12, 2023	Megan Manetta Teresa Reichey Brian McCann Kristine Pierce Kirt Wahl Taylor Ames Amelia Gliddon Nurse - TBD	Grade 8 Students	Hershey Park	Art, History and Bonding Trip	Yes – 8	None	2 Buses – Student Funded

April 28, 2023	Juliana Rieth Anthony Cinelli	Grade 7-8 G&T Students	The Coast Star – Manasquan	Tour The Coast Start Facility	No	None	None
May 24, 2023	Jaimee McMullen Amelia Gliddon Taylor Ames Valerie Vayas Jenna Platten Nurse - TBD	Grade 5 Students	Algonquin Theater	Visual Theater with Astronomy	Yes – 1	None	Student Funded
May 31, 2023 <i>(Date revised – previously approved 11/15/2022)</i>	Oriana Kopec Jill Wells	Student Council	Great Adventure	Spring Awards Program	Yes – 1	1 Bus - \$390.00	Student Funds

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

22. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2022-2023 school year - **No Report for the Month**

Financials

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **FEBRUARY 2023 as per Document 2.**

MANASQUAN/SENDING DISTRICTS

General Items

Secretary’s Report/Financials

24. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **FEBRUARY 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **FEBRUARY 28, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **FEBRUARY 28, 2023** as per **Document D.** (The Treasurer of School Moneys Report for the months of **FEBRUARY 2023** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **FEBRUARY 28, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for FEBRUARY and MARCH** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **MARCH 2023** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report - Document F**.

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$45,085.04** for the month of **MARCH, 2023** be approved. Record of checks (**#53014** through **#53042**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **FEBRUARY, 2023** at **\$3,191,575.51** and checks (**#52846** through **#53014**).

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **FEBRUARY 2023** as per **Document G**.

Adoption of Tentative 2023-2024 Budget

25. **Recommend** approval to submit the tentative 2023-2024 school district budget to the County Office of Education for review and approval as follows:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2023-2024 Total Expenditures	\$33,079,898	\$362,842	\$1,701,613	\$35,144,353
Less: Anticipated Revenues	\$15,823,860	\$362,842	\$ 303,362	\$16,490,064
Taxes to be Raised	\$17,256,038	\$ -0-	\$1,398,251	\$18,654,289

And to advertise said tentative budget in THE COAST STAR in accordance with the form required by the State Department of Education and according to law;

BE IT FURTHER RESOLVED, that a public hearing be held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 25, 2023, at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

Capital Reserve Account Deposit

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$50.00. This represents anticipated interest for the 2023-2024 school year.

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$20,000 as follows:

- \$20,000 turf replacement

Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Manasquan Board of Education established \$47,267 as the maximum travel amount for the current school year and has expended \$22,144 as of this date; now

THEREFORE, BE IT RESOLVED that the Manasquan Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$50,000 for all staff and board members for the 2023-2024 school year.

BE IT FURHER RESOLVED that the Manasquan Board of Education approved the following **2023-2024** Tuition Rates:

Manasquan High School 9 - 12	\$ 19,540.00
Kindergarten	\$ 18,538.00
Grades 1 – 5	\$ 23,119.00
Grades 6 – 8	\$ 22,081.00
L/LD	\$ 28,166.00
CLI	\$ 54,278.00
PSH – PT	\$ 4,400.00
PSH – FT	\$ 8,720.00
MD	\$ 50,961.00
Parent Paid K-8	\$ 9,770.00
Parent Paid 9 – 12	\$ 9,770.00
Parent Paid PK-3 (half-day)	\$ 1,500.00
Parent Paid PK-4 (full-day)	\$ 3,000.00

26. **Recommend** approval of the acceptance of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, at the Manasquan High School for the 2023-2024 school year:
 - o T.C. – Student ID to be determined Grade 9
 - o C.M. – Student ID to be determined Grade 9
27. **Recommend** approval of the revised 2022-2023 Parent Paid Tuition Agreement, for Student ID# 1540254097's placement in Grade 9 of the Manasquan High School, in the revised annual amount of \$4,423.30.
28. **Recommend** approval of the 2021-2022 Audit and CAFR Report of the Financial Records of the Manasquan School District as prepared by Robert A. Hulsart, Jr. of Robert A. Hulsart and Company, as per **Document H**.

29. **Recommend** approval of the Manasquan Bank, 2221 Landmark Place, Wall Township, New Jersey, as the depository for funds for the following accounts and authorize the person/persons to sign checks, make transfers and withdrawals:

Account

- Manasquan Board of Education – 2023 Referendum Account
- Manasquan Board of Education – 2023 ESIP Lease

Officials

Board Secretary and Treasurer
Board Secretary and Treasurer

30. **Recommend** approval of the Design Services Proposal from Tokarski + Millemann Architects, LLC., for Facilities Improvements to Manasquan High School building, site and grounds garage; Manasquan Elementary School building and site and Manasquan Board of Education site, in the amount of \$895,650, as per **Document I.**

31. **Recommend** approval of the **amendment** of the following policies and regulations (second reading), as per **Document J:**

- P 0152 – Board Officers
- P 0161 – Call, Adjournment, and Cancellation
- P 0162 – Notice of Board Meetings
- P & R 2423 – Bilingual and ESL Education – M
- P 5112 – Entrance Age
- P & R 5200 – Attendance – M
- P & R 8140 – Student Enrollments – M
- P & R 8330 – Student Records – M
- R 8420.2 – Bomb Threats – M
- R 8420.7 – Lockdown Procedures – M
- R 8420.10 – Active Shooter - M

32. **Recommend** approval of the application and acceptance of the \$10,000 Lockheed Martin grant for PLTW Engineering.

33. **Recommend** approval of the application for the NJDOE School Climate Change Pilot grant.

Professional Days

34. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 25-28, 2023	Oriana Kopec	Philadelphia, PA	ISTE Conference	No	Mileage - \$245.00 Registration - \$630.00
March 20, 2023	Oriana Kopec	Hightstown	Student Council Advisor Workshop	Yes	Mileage - \$18.00 Registration - \$35.00
April 17, 18, 2023	Elena Blewitt	Neptune	Basic Life Support Instructor Course	Yes	Mileage – \$5.73 Registration - \$375.00
March 28, 2023	Leigh Busco	Virtual	HIB Law Update	No	Registration - \$150.00
January 6-9, 2023	Kevin Hyland	Boston	Eastern Athletic Training Convention	Yes	Mileage - \$259.74 Registration - \$160.00 Hotel - \$590.40 Meals/Incidentals - \$276.50 <i>(Mileage revised – previously approved 9/20/2022)</i>
March 3, 4, 2023	Steven Giannios	Atlantic City	Wrestling Tournament	Yes	Mileage – \$66.74 Meals and Incidentals - \$88.50

March 3, 4, 2023	Justin Barowski	Atlantic City	Wrestling Tournament	Yes	Mileage – \$66.74 Meals and Incidentals - \$88.50
March 2, 2023	Kevin Hyland	Atlantic City	Wrestling Coverage	No	Mileage - \$66.74
April 5, 2023	Pamela Puryear	Virtual	Critical Thinking Workshop	Yes	None

Student Action
Field Trips - Rescission

35. **Recommend** the rescission of the approval of the field trip listed below due to lack of participation (previously approved on February 7, 2023):

March 13-14, 2023	Christine Rice Fatima Mulroy Nancy Knitter Security Guard - TBD	ELL Students	Washington D.C.	Cultural Field Trip	Yes – 2	None	Coach Bus –Fundraiser Funded
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Student Action
Field Trips

36. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 3, 27, 2023 May 15, 2023 June 8, 2023	Amy Certo	Physical Education Class	Modern Pilates – Manasquan	Exposure to Full Body Workout	Yes	None	None
May 17, 2023	John Driscoll Robert Waldeyer Linda Hoeler Nurse – TBD	Academy of Finance Students	Jersey Shore Blue Claws Stadium	Tour of Daily Operations		District Bus and 2 Buses - \$900.00	None
March 20, 2023	Jill Santucci	Peer Leaders	Kindness Café	Support CLI and Academy Students	No	None	None
April 24 2023	Jill Santucci	Peer Leaders	Kindness Café	Support CLI and Academy Students	No	None	None
June 5, 2023	Jill Santucci	Peer Leaders	Kindness Café	Support CLI and Academy Students	No	None	None
May 19, 2023	Jill Santucci Nicole Pichetto	Peer Leaders	Grounds for Sculpture	Explore Art with the CLI Students	Yes – 1	District Bus	Student Funds
April 21, 2023	Jill Santucci Nicole Pichetto	Peer Leaders	Point Pleasant Boardwalk	Accompany CLI Students to the Boardwalk	Yes – 1	None	None
May 9, 2023	John Driscoll Linda Hoeler Nurse – TBD	Academy of Finance Students	Rider University	Tour Rider’s Business College	Yes – 3	Bus - \$350.00	None
April 5, 2023	John Driscoll Linda Hoeler Nurse – TBD	Academy of Finance Students	Make a Wish Foundation	Tour Daily Operations of Make a Wish Foundation	Yes – 3	2 Buses - \$700.00	None
April 25, 2023	Christine Rice Fatima Mulroy	ESL	Philadelphia, PA	Constitutional Walking Tour	Yes – 1	None	ELL Account Funded

May 16, 2023	Leigh Busco Liz Rudder	Grade 9-12 Students	Brookdale Community College	Monmouth County Youth Wellness Summit	No	District Bus	None
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Placement of Students on Home Instruction

37. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #4494150734 **Grade 12** **February 28, 2023 – May 1, 2023 (Medical)**
- #1080215396 **Grade 10** **February 24, 2023 – March 24, 2023 (Medical)**
- #5702387724 **Grade 10** **January 7, 2023 – March 8, 2023 (Medical)**
- #8674782460 **Grade 10** **February 8, 2023 – April 9, 2023 (Medical)**
- #3448321108 **Grade 12** **February 3, 2023 – April 4, 2023 (Medical)**
- #9080423298 **Grade 12** **February 23, 2023 – March 23, 2023 (Medical)**

38. **Old Business/New Business**

39. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence, Personnel Investigation, Draft Rehire Lists)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

40. **Roll Call**

MANASQUAN

Personnel

41. **Recommend** approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

42. **Recommend** approval of the High School personnel as per **Document K.**

43. **Adjournment**

Motion to Adjourn.