

OPEN PUBLIC MEETINGS ACT

**RESOLVED** that the Board of Education of the Borough of Manasquan, pursuant to Chapter 231, P.L. 1975 (Open Public Meetings Act), does hereby proclaim the annual meetings of the Board of Education will be held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey 08736 at 6:00 p.m. prevailing time for the Committee of the Whole Meetings and Regular Open Business Meetings as set forth below unless indicated otherwise. Action may be taken at any of the following meetings:

Reorganization Meeting

Thursday, January 5, 2023

Combined Committee of the Whole & Regular Public Meeting

Tuesday, February 7, 2023

Tuesday, March 14, 2023

Tuesday, April 25, 2023 (Public Hearing on the School District Budget)

Tuesday, May 23, 2023

Tuesday, June 13, 2023

Tuesday, August 22, 2023

Tuesday, September 19, 2023

Tuesday, October 17, 2023

Tuesday, November 21, 2023

Tuesday, December 19, 2023

**BE IT FURTHER RESOLVED** that the Board of Education does hereby designate The Coast Star and The Asbury Park Press as official newspapers to receive notices of meetings; and

**BE IT FURTHER RESOLVED** that notices of meetings of the Board of Education will be posted in the Manasquan High School Office, the Manasquan Elementary School Office, and the Office of the Board Secretary and shall be filed with the Manasquan Borough Clerk, and

**BE IT FURTHER RESOLVED** that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session; however, the Board first will adopt a resolution stating the general nature of the subject to be discussed and (as precisely as possible) the time and circumstances under which disclosure to the public will be made, and

**BE IT FURTHER RESOLVED** that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

1. Any individual desiring to speak shall give his/her name, address, and the group (if any) that is represented.
2. The presentation should be as brief as possible.
3. The Board vests in its president or other presiding officer authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

**BE IT FURTHER RESOLVED** that any person may request, in writing, that notices of Board meetings be mailed to him/her upon payment of applicable fees hereinafter set forth in the Open Public Records Act.

**MANASQUAN SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**

Manasquan Borough  
New Jersey  
Month, Date, Year, Time

Manasquan High School  
Charles Raffetto Media Center

**“SAMPLE” AGENDA**

1. **Call to Order**
2. **48-Hour Notice**  

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Mission Statement**
6. **Statement to Public**
7. **Acceptance of Minutes**
8. **Student Board Representative Report**
9. **Presentations**
10. **Principals' and Directors' Reports**
11. **Public Forum on Agenda Items**
12. **Public Forum**
13. **Superintendent's Reports & Information Items**
14. **Manasquan Motions**
15. **Manasquan/Sending Districts Motions**
16. **Old Business / New Business**
17. **Executive Session**
18. **Roll Call**
19. **Manasquan Motions (if applicable)**
20. **Manasquan/Sending Districts Motions (if applicable)**
21. **Adjournment**

**MANASQUAN BOARD OF EDUCATION  
RFP/COMPETITIVE CONTRACTING SCHEDULE**

**For the 2023-2024 fiscal year**

- Health Benefits Broker
- Financial Advisor
- Environmental Services
- Gym, playground, bleachers Inspection Services

**For the 2024-2025 fiscal year**

- Food Service
- Insurance/Risk Management Broker
- Architect
- Engineer
- Energy Conservation Services
- School Physician

**For the 2025-2026 fiscal year**

- Bond Counsel
- Auditor

**For the 2026-2027 fiscal year**

- General Counsel (includes negotiations and special education litigation)

**For the 2027-2028 fiscal year**

- Banking Services
- Construction Management Services

**Notes:**

- At the Board of Education's discretion, and pursuant to code, the Board is permitted to appoint certain exempt categories without a formal RFP.
- Currently, Manasquan's General Counsel's contract includes general counsel, negotiations and special education)