

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
December 20, 2022
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Rebecca Herbert (Belmar)	Thomas Pellegrino
Donna Bossone	Terence Hoverter	Alexis Pollock
Martin Burns	Matthew Johnson (Avon)	Alfred Sorino
Eugene Cattani	Joseph Loffredo	Tedd Vitale (Brielle)

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 15, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report

9. Presentations

- Holiday Presentation
 - Members of the Manasquan High School Chorus
 - “Believe”
 - “Rockin’ Around the Christmas Tree/Jingle Bell Rock”
 - “A Joyous Carol of the Bells”

- Holiday Presentation
 - Members of the Manasquan High School Band
 - “Hark the Herald Angels Sing”
 - “Silent Night”
 - “Angels We Have Heard on High”

- High School Students of the Month – Tyler Sims, Senior – Jessica Slovak, Junior – Drake O’Chat, Sophomore – Kelly Meza-Osorio, Freshman

- High School Teacher of the Month – James Fagen

- Elementary School Student of the Month – Gavin Carew

- Elementary School Teacher of the Month – Andrea Trischitta

- MHS Surf Team
 - New Jersey State Champions

- MHS Esports Team Challenge
 - “Battle Academy Invitational” – 1st Place

10. Principals’ Reports

- Lower Elementary School (PK-4) – Jaelyn Puleio
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items December 20, 2022 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology***
 - 2022-2023 School Year Calendar – *Revised*
- **Personnel– To be Discussed in Executive Session***
- **Policy**
- **Finance**
 - 2023-2024 Budget Update
- **Buildings & Grounds/Facilities**
 - Fieldhouse Utilization

14. Superintendent’s Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,455**
 - **High School – 950**
 - **Elementary School – 505**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **November 4th – Fire Drill**
 - **November 15th – Lockdown Drill**
 - **ABA/CLI Building:**
 - **November 4th – Fire Drill**
 - **November 15th – Lockdown Drill**
 - **Elementary School:**
 - **November 15th – Lockdown Drill**
 - **November 18th – Fire Drill**
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

- 15. Recommend approval of the 2023-2024 yearbook agreement with Jostens, Inc., as per Document 1 (attorney reviewed and approved).**

Professional Days

16. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 15, 2022	Mark Levy	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$15.98
December 15, 2022	Kirt Wahl	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$16.92
December 15, 2022	Jenny Rostron	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$8.46
December 15, 2022	Juliana Rieth	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$7.71
November 17, 2022	Christin Walsh	Avon	Sending District Collaboration	No	None
December 12, 2022	Jennifer Steffich Jaclyn Puleio Teresa Savage Nicole DeStefano Jill Wells Alyssa Boyne	Matawan-Aberdeen	Special Education Program Visit	No	Mileage - \$21.53 (Costs per Attendee)

Student Action

Field Trips

17. Recommend approval of the field trips listed below: **None for the Month**

Placement of Students on Home Instruction

18. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

19. Recommend approval of the revised 2022-2023 External Placement list that reflects tuition costs and transportation cost. **No Report for the Month**

Financials

20. Recommend acceptance of the following **Elementary School Central Funds Report** for the month ending **November, 2022 as per Document 2.**

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

21. Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **NOVEMBER 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,784,207.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **NOVEMBER 30, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **NOVEMBER 30, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **NOVEMBER 2022** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 30, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for NOVEMBER and DECEMBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **DECEMBER 2022** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report – Document F.**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,803,379.75** for the month of **DECEMBER, 2022** be approved. Record of checks (**#52521** through **#52591**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2022** at **\$3,406,738.58** and checks (**#52380** through **#52520**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **NOVEMBER 2022** as per **Document G.**

22. Recommend approval of the following Resolution:

Be It Resolved by the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey as follows:

1. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the "Board Representatives") are hereby authorized to submit the educational plans and the schematic plans for school facilities projects consisting of energy conservation measures and improvements (the "Projects"), hereby approved in forms prepared by Tokarski & Millimann, Architects, LLC, (the "Project Architect"), together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (P.L.

2000, Ch. 72, effective July 18, 2000, as amended and supplemented) (the “Act”) and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2.

2. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any other appropriate agency for review and comment.

3. The Project Architect has heretofore and is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore and is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

4. The reference to officers of this school district herein includes any vice president in the absence or unavailability of the president and assistant, deputy, interim, acting or successor officer authorized to act in that capacity or holding that position.

5. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution and to provide any required notice in a timely manner to prepare for a special school district election.

- 23. Recommend** approval of the following resolution to award a Solar Energy Power Purchase Agreement to provide solar generated electricity for the Manasquan Public School District Facilities:

WHEREAS, Requests for Proposals (RFP) were solicited by the Manasquan Board of Education (Board) to award a solar energy power purchase agreement to provide solar generated electricity for District school facilities, (hereinafter the Project) ; and

WHEREAS, the Board intends to award the Project to the bidder that best meets the RFP criteria of qualifications, technical design and the highest overall savings to the BOE; and

WHEREAS, The award will be made on the basis of price, equipment and product evaluation, expected electricity production and prior history of bidder's service and capability, and in accordance with the competitive contracting provisions of the Public-School Contracts Law; and

WHEREAS, All complete and qualified submissions were reviewed and evaluated by the BOE designated Evaluation Committee; and

WHEREAS, Based upon the analysis conducted by the Board’s Evaluation Committee, inclusive of a review by the Board's legal counsel;

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education deems SunLight General Capital LLC, of New York, New York the bidder that best meets the RFP criteria of qualifications, technical design and the highest overall savings to the BOE and hereby awards the Project contract to SunLight General Capital LLC, in accordance with Board's RFP.

BE IT FURTHER RESOLVED that the Manasquan Board of Education’s Administrative staff and Professionals take any and all action necessary to effectuate the purposes of the Board’s resolution in this matter.

- 24. Recommend** approval of the acceptance of a Parent-Paid Tuition student (SID#7873063361), in the 9th grade at Manasquan High School for the 2022-2023 school year, effective November 21, 2022, at the pro-rated tuition rate of \$6,635.25.

- 25. Recommend** approval of the proposal with Whitman, to review the Manasquan Public School District Energy Savings Plan being completed by Honeywell, as per attached **Document H** (attorney reviewed and approved).

26. **Recommend** approval of the Contract for Services with SD Gameday Athletic Training Services, in accordance with the fee schedule, as per attached **Document I.**
27. **Recommend** approval of the *revised 2022-2023 School Year Calendar* as per **Document J.**
28. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of High School special education student #8371539722 at a rate of \$650.00 per assessment/report. (To be paid by Spring Lake/HW Mountz)
29. **Recommend** approval of the creation of a central fund account for new club, FBLA (Future Business Leaders of America).
30. **Recommend** approval of the creation of a central fund account for HS-ELL Cultural Experiences.
31. **Recommend** approval of the creation of a central fund account for the Math Honor Society.
32. **Recommend** approval of the acceptance of a donation to the MHS Dance Club in the amount of \$100.00 from the Lopez family.
33. **Recommend** approval of the acceptance of a donation to the MHS Dance Club in the amount of \$100.00 from the Schatzman family.
34. **Recommend** approval of the acceptance of a donation to the MHS Dance Club in the amount of \$100.00 from the Egan family.
35. **Recommend** approval of the acceptance of a donation to the MHS boys' basketball team in the amount of \$1,000.00 from the Visceglia – Summit Associates Foundation.
36. **Recommend** approval of the following mileage reimbursement for the 2022-2023 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Jennifer Steffich	2022-2023	.47 cents/mile	\$150.00

Professional Days

37. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 12-15, 2023	Bailey Price	Philadelphia	Soccer Convention	Yes	Mileage - \$24.74 Registration - \$435.00
December 15, 2022	Richard Coppola	Freehold	Gifted and Talented Articulation Meeting	No	None
January 31-February 2, 2023	Dr. Frank Kasyan	Boston, MA	Visit an IB Program High School	No	Hotel - \$370.00 Meals - \$118.50
January 31-February 2, 2023	Robert Goodall	Boston, MA	Visit an IB Program High School	No	Hotel - \$370.00 Meals - \$118.50 Mileage - \$528.28
January 11, 2023	Jennifer Dyer	Piscataway	Transition Coordinators Meeting	No	Mileage - \$20.02

January 25-27, 2023	Lesley Kenney	Atlantic City	Techspo	No	Mileage - \$68.34 Registration - \$515.00 Hotel - \$117.22 Tolls/Parking - \$25.00 Meals/Incidentals - \$88.50
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Student Action
Field Trips

38. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
March 15, 2023	Amy Edwards Jason Snyder Lawrence Chiang Burse – TBD	Academy of Engineering	Rutgers U.	Engineering Career Day	Yes - 4	1 Bus – District Bus	Student Funds
March 10-12, 2023	James Fagen Ryan Basaman Chrissy Rice Jodi Witt	Model UN	New York City	Model UN Conference	No	1 Bus - \$350.00	Student Funds
December 13, 2022	Claire Kozic Nurse – TBD	Academy of Health Careers	Spring Lake	Tour Rehab Facility	Yes – 2	1 Bus – District Bus	None
December 21, 2022	Claire Kozic Eric Wasnesky Chryseis McHugh	Academy of Health Careers	Rutgers Cadaver Lab	Lab Experience – Human Anatomy	Yes – 2	1 Bus – District Bus	None
December 7, 2022 January 16, 2023 March 6, 2023	Amy Certo	Physical Education	Modern Pilates Studio	Experience Studio Workout	Yes – 1	None	None

Placement of Students on Home Instruction

39. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #4494150734 **Grade 12** **November 30, 2022 – December 31, 2022 (Medical)**
#9623237986 **Grade 12** **December 5, 2022 – January 3, 2023 (Medical)**
#9034168537 **Grade 10** **December 15, 2022 – January 15, 2023 (Medical)**

Placement of Students on Online Instruction

40. **Recommend** that the following student(s) be placed on online instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #7703309482 **Grade 11** **November 30, 2022 – December 23, 2022 (Medical)**

41. **Old Business/New Business**

42. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

43. Roll Call

MANASQUAN

Personnel

- 44. Recommend** approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

- 45. Recommend** approval of the High School personnel as per **Document K.**

46. Adjournment

Motion to Adjourn.