

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
November 15, 2022
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Rebecca Herbert (Belmar)	Thomas Pellegrino
Donna Bossone	Terence Hoverter	Alexis Pollock
Martin Burns	Matthew Johnson (Avon)	Alfred Sorino
Eugene Cattani	Joseph Loffredo	Tedd Vitale (Brielle)

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting of September 20, 2022 and the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of October 18, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report

9. Presentations

- **High School Students of the Month** – Ashley Lara Altamirano, Senior – Julian Torres, Junior – John DePalma, Sophomore – Christopher Rechner, Freshman
- **High School Teacher of the Month** – Tom Glenn
- **Elementary School Student of the Month** – Abigail Zirolì
- **Elementary School Teacher of the Month** – Sandra Hill
- **Special Education Parent Advisory Group Presentation (SEPAG) - Introduction by Jen Steffich, Director of Special Services**
 - **Roni Kellner**
 - **Lisa Hippe**
 - **Melissa Freeman**
 - **Dana Mangan**
 - **Nicole Nisivoccia**

A Special Education Parent Advisory Group, or SEPAG is a state-mandated, district-level, parent-driven group charged with providing input to the local school district on system-level challenges in special education and related services. The role of SEPAG is to engage parents, community leaders, and school district staff in collaborative teamwork to improve education, not just for those with disabilities, but also for all children. SEPAGs insure that there is a forum for meaningful parent input to the local school district, with the opportunity for system-level change.

10. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

11. Public Forum

12. Discussion Items November 15, 2022 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
- **Personnel– To be Discussed in Executive Session***

- **Policy**
- **Policies/Regulations for Adoption – 2nd Reading ***
 - R 2425 – Emergency Virtual or Remote Instruction Program – M
- **Policies/Regulations for Amendment –2nd Reading ***
 - P 5512 – Harassment, Intimidation, or Bullying – M
 - P 2425 – Emergency Virtual or Remote Instruction Program – M
- **Finance**
 - Referendum Presentation
- **Buildings & Grounds/Facilities**
 - Turf Field Usage

13. Superintendent’s Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,450**
 - **High School – 948**
 - **Elementary School – 502**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **October 6th – Fire Drill**
 - **October 21st – Bomb Threat Evacuation Drill**
 - **ABA/CLI Building:**
 - **October 6th – Fire Drill**
 - **October 21st – Bomb Threat Evacuation Drill**
 - **Elementary School:**
 - **October 18th – Bus Evacuation Drill**
 - **October 27th – Fire Drill**
 - **Elementary School Bus Evacuations: October 18, 2022**
 - **Routes – All Students**
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN
General Items

14. **Recommend** approval of the 2022-2023 transportation contracts and agreements arranged through M-OESC for Manasquan resident students, as per **Document 1**.
15. **Recommend** approval of the 2022-2023 Transportation Jointure with the Point Pleasant Beach Board of Education, for transportation of Student ID# 9024185332 and Student ID# 5128030635 to Hawkswood School, September 2022 through June 2023, in the annual amount of \$37,800.
16. **Recommend** approval of the following Parent-Paid Tuition students at the Manasquan Elementary School for the 2022-2023 school year, effective November 1, 2022, in the pro-rated yearly tuition rate of \$3,538.80 per student. In accordance with District Policy 6153, families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students (Students have a sibling attending the high school at the normal tuition rate):
- **SID# 3031374206 Grade 5**
 - **SID# 9045912219 Grade 8**
17. **Recommend** approval of the following *revised* mileage reimbursement for the 2022-2023 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Kelly Balon	2022-2023	.47 cents/mile	\$700.00

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 1, 2022- January 28, 2023	Teresa Reichy	Virtual	Foundations in Numerical Literacy Workshop	No	Registration - \$297.00
November 14, 2022	Megan Manetta	Toms River	Leading and Supporting Culturally Responsive Practices	No	Mileage - \$5.26
November 14, 2022	Jaelyn Puleio	Toms River	Leading and Supporting Culturally Responsive Practices	No	Mileage - \$10.34
December 2, 2022	Jaelyn Puleio	Cherry Hill	Winter Inclusion Leadership Conference	No	Mileage - \$62.13
November 15, 2022	Kindle Kuriscak	Spring Lake	Collaboration	No	None
December 1, 2022 December 8, 2022	Teresa Reichy	Spring Lake Heights and Brielle	Math Collaboration	No	None

Student Action

Field Trips

19. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 24, 2023	Donna Mead Michele Sayre Lauren Buss Meghan Dullea	Grade – 2	Algonquin Theater	Visual Performing Arts	No	None	Student Funds
April 20, 2023	Pamela Kelly Jessica Woytowicz Cheryl Femenella Carolyn Collins Lauren Brown Patricia Triggiano	Grade – 3	Algonquin Theater	Visual Performing Arts	No	None	Student Funds
March 17, 2023	Catherine Kappy Cynthia Kirk Carmen Rodriguez Kali Sullivan Nicole Kufel	Grade – 1	Barlow's Flower Farm	Plant Life Cycle	No	None	None
May 25, 2023	Oriana Kopec Jill Wells	Student Council	Great Adventure	Spring Awards Program	Yes – 1	1 Bus - \$390.00	Student Funds
January 11, 2023	Oriana Kopec Jill Wells	Student Council	The College of NJ	Participation in Workshops	Yes – 1	1 Bus - \$490.00	Student Funds

Placement of Students on Home Instruction

20. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

21. Recommend approval of the revised 2022-2023 External Placement list that reflects tuition costs and transportation cost, as per **Document 2**.

Financials

22. Recommend acceptance of the following **Elementary School Central Funds Report** for the month ending **October, 2022** as per **Document 3**.

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

23. Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **OCTOBER 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,484,607.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **OCTOBER 31, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **OCTOBER 31, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **OCTOBER 2022** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **OCTOBER 31, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for OCTOBER and NOVEMBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **NOVEMBER 2022** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report** – **Document F.**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$75,438.23** for the month of **NOVEMBER, 2022** be approved. Record of checks (**#52380** through **#52409**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **OCTOBER, 2022** at **\$3,115,953.11** and checks (**#52193** through **#52379**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **OCTOBER 2022** as per **Document G.**

24. **Recommend approval** of the **adoption** of the following policies and regulations (second reading), as per **Document H:**
 - R 2425 – Emergency Virtual or Remote Instruction Program – M
25. **Recommend approval** of the **amendment** of the following policies and regulations (second reading), as per **Document I:**
 - P 5512 – Harassment, Intimidation, or Bullying – M
 - P 2425 – Emergency Virtual or Remote Instruction Program – M
26. **Recommend approval** of the 2023 Board of Education meeting dates, as per **Document J.**
27. **Recommend approval** of the contract for Services with Orthopaedic Institute Orthopedics Division to act as an independent contractor for a substitute athletic trainer for the 2022-2023 school year, as per **Document K** (pending attorney review and approval)
28. **Recommend approval** of the acceptance of the New Jersey School Insurance Group Safety Award check, in the amount of \$10,629.00, to be used to partially fund the salaries of the district security guards.

29. **Recommend** approval of the acceptance of the Parent-Paid Tuition Student ID # 7208436262, in the 10th grade at the Manasquan High School, for the 2022-2023 school year, effective October 1, 2022, at the pro-rated annual tuition rate of \$7,962.30. In accordance with District Policy 6153, families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students (Student has siblings attending the elementary school at 50% of the normal tuition rate)

30. **Recommend** approval of the resolution providing for a Special School District Election to be held on January 24, 2023 for consideration of a bond proposal by the legally qualified voters of the Manasquan School District, as per **Document L**.

31. **Recommend** approval of the following *revised* mileage reimbursement for the 2022-2023 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Pamela Cosse	2022-2023	.47 cents/mile	\$200.00
Jennifer Dyer	2022-2023	.47 cents/mile	\$700.00
Nicole Pichetto	2022-2023	.47 cents/mile	\$700.00

Professional Days

32. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 25, 2022	James Fagen	New Brunswick	Mock Trial Workshop	Yes	Mileage - \$30.31
December 2, 2022	Jason Bryant	Princeton	NJCHE Conference	Yes	Mileage - \$32.90 Registration - \$90.00
May 10, 2023	Jennifer Dyer	Piscataway	Transition Coordinators Meeting	No	Mileage - \$20.21
January 11, 2023	Jennifer Dyer	Piscataway	Transition Coordinators Meeting	No	Registration - \$20.00 Mileage - \$20.21
November 17, 2022	Claire Kozic	Newark	Health Care Advisor Meeting	Yes	Mileage - \$19.60
November 1, 2022	Tara Tholen-Lobel	Jamesburg	SchoolFi Financial System Training	No	Mileage-\$14.10
November 14, 2022	Richard Coppola	Toms River	Leading and Supporting Culturally Responsive Practices	No	None
November 17, 2022	Peter Crawley	Whippany	NJASBO Workshop	No	Registration - \$125.00 Mileage - \$63.36
December 14, 2022	Peter Crawley	Mt. Laurel	NJASBO Workshop	No	Registration - \$125.00 Mileage - \$55.65
September 29-30, 2022	Lorraine Koenig	Chantilly, VA	Financial Literacy and Economics Conference	Yes	Registration - \$125.00 Hotel - \$292.00 Meals - \$118.50 (Revised from 8/16/22)

September 29-30, 2022	Linda Hoeler	Chantilly, VA	Financial Literacy and Economics Conference	Yes	Registration - \$125.00 Hotel - \$287.00 Meals & Incidentals - \$118.50 Mileage - \$216.20 (Revised from 8/16/22)
November 14, 2022	Robert Goodall	Ocean County College	Leading and Supporting Culturally Responsive Practices	No	None
December 2, 2022	Susan Steinberg	East Windsor	NJASP Winter Conference	No	Mileage - \$14.19 Registration - \$125.00
December 2, 2022	Jennifer Steffich	Cherry Hill	Winter Inclusion Leadership Conference	No	Mileage - \$71.91
November 14, 2022	Claire Kozic	Ocean County College	Leading and Supporting Culturally Responsive Practices	Yes	Mileage - \$17.39
November 14, 2022	Ryan Basaman	Ocean County College	Leading and Supporting Culturally Responsive Practices	Yes	None
November 14, 2022	Maria Eldridge	Ocean County College	Leading and Supporting Culturally Responsive Practices	Yes	None
November 16, 2022	Rosa Russo	Online Webinar	Italian Conversation Workshop	No	Registration - \$25.00
November 16, 2022	Andrew Bilodeau	Montgomery HS	NJSIAA Workshop	Yes	None
January 25-27, 2023	Dr. Frank Kasyan Jesse Place Nicholas Bock Frank Scott	Atlantic City, NJ	NJASA Techspo	No	Registration \$515.00 Hotel \$234.44 Mileage \$68.34 Tolls/Parking \$25.00 M&IE \$147.50 <i>(Costs per Attendee)</i>
January 26, 2023	James Egan	Atlantic City, NJ	NJASA Techspo	No	Registration \$325.00 Mileage \$68.34 Tolls/Parking \$25.00
January 27, 2023	Lisa Kukoda	Atlantic City, NJ	NJASA Techspo	No	Registration \$325.00 Mileage \$68.34 Tolls/Parking \$25.00

**Student Action
Field Trips**

33. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 9, 2022	Allyson Griffith Ryan Basaman	Spanish 4H	New York City	Lessons Incorporating MOMA	Yes- 2	Bus - \$1200.00	Student Funds

December 16, 2022	Jill Santucci Jen Dyer Nicole Pichetto Kristen Minutoli Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac William Bertscha Rebecca Bauer Jill Jones Jeanne Walsh Declan Reichey Noreen Delaney Rebecca Connolly Hannah Ameen	Peers ABA Program	Freehold Mall	Holiday Shopping	Yes – 1	None	None
January 7, 2023 January 8, 2023	Madison Schille Melissa Galano Brianna Badami	Thespians	Robbinsville	Thespian Festival	No	Bus - \$350.00 (Cost per Trip)	None

Placement of Students on Home Instruction

34. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #8674782460 **Grade 10** **October 10, 2022 – December 11, 2022 (Medical)**
- #6582855125 **Grade 10** **October 31, 2022 – November 30, 2022 (Medical)**
- #9034168537 **Grade 10** **November 14, 2022 – December 14, 2022 (Medical)**
- #2062778490 **Grade 11** **November 20, 2022 – December 23, 2022 (Medical)**
- #4494150734 **Grade 12** **November 20, 2022 – November 30, 2022 (Medical)**
- #5705503520 **Grade 10** **November 20, 2022 – January 13, 2023 (Medical)**

35. **Old Business/New Business**

36. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy

- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures (School Safety and Security Plan)
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

37. Roll Call

MANASQUAN

Personnel

- 38. Recommend** approval of the Elementary School personnel as per **Document 4.**

MANASQUAN/SENDING DISTRICTS

Personnel

- 39. Recommend** approval of the High School personnel as per **Document M.**
- 40. Recommend** approval of the School Safety and Security Plan updated as of November 1, 2022.
- 41. Adjournment**
Motion to Adjourn.