

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
January 18, 2022  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Oath of Office**

- Rebecca Herbert – Belmar Board Representative

**5. Roll Call**

Bruce Bolderman	Rebecca Herbert (Belmar)	Thomas Pellegrino
Donna Bossone	Terence Hoverter	Alexis Pollock
Martin Burns	Matthew Johnson (Avon)	Alfred Sorino
Eugene Cattani	Joseph Loffredo	Tedd Vitale (Brielle)

**6. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**7. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**8. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 6, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**9. Student Board Representative Report**

## 10. Presentations

- **High School Students of the Month**– Jessica Hagerman, Senior – Thomas Watson, Junior – Hannah Snyder, Sophomore – Elizabeth Carton, Freshman
- **High School Teacher of the Month** – Rosa Russo
- **Elementary School Student of the Month**– Alejandro Martinez-Carrillo
- **Elementary School Teacher of the Month**– Lauren Calabrese Buss
- **Five Minute Break**
- **2020-2021 Audit Presentation** – Presented by Robert Hulsart, Jr. of Robert A. Hulsart & Company
- **MHS Multi-Purpose Facility Project Update** – Presented by Robert Notley

## 11. Principals' and Directors' Reports

- Lower Elementary School (PK-4) – Jaclyn Puleio
  - MES Code of Conduct
- Upper Elementary School (5-8) – Megan Manetta
  - MES Code of Conduct
  - English Language Learner 3-Year Plan
- High School – Robert Goodall
  - MHS Code of Conduct
- Report of the Director of Curriculum and Instruction
  - Start Strong Test Results
  - Science Curriculum – Revised
  - District Professional Development Plan
- Report of the Director of School Counseling Services
  - Nursing Services Plan
- Report of the Interim Director of Special Services

## 12. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

## 13. Public Forum

**14. Discussion Items January 18, 2022 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**
  - 2021-2022 School Year Calendar – *Revised*
  - 2022-2023 School Year Calendar \*
- **Personnel– To be Discussed in Executive Session\***
- **Policy**
- **Policies/Regulations for Adoption – 1<sup>st</sup> Reading \***
  - P 3216 – Dress and Grooming
- **Policies/Regulations for Adoption – 2<sup>nd</sup> Reading \***
  - P 1648.11 – The Road Forward COVID-19 – Health and Safety
- **Finance**
  - 2022-2023 Budget Update
- **Buildings & Grounds/Facilities\***

**15. Superintendent’s Report & Information Items**

- **Enrollment– Document A**
  - **Total Enrollment– 1,504**
    - High School – 987
    - Elementary School – 517
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - December 8<sup>th</sup> – Fire Drill
    - December 9<sup>th</sup> – Test of the Emergency Notification System
  - **ABA/CLI Building:**
    - December 8<sup>th</sup> – Fire Drill
    - December 9<sup>th</sup> – Test of the Emergency Notification System
  - **Elementary School:**
    - December 3<sup>rd</sup> – Active Shooter Drill
    - December 8<sup>th</sup> – Fire Drill
- **HIB Monthly Report – Document C-1**
  - High School (Revision of December 2021 Case Report #4)
  - High School: One Incident – 1 Not HIB
  - Elementary School: No Report for the Month
- **HIB New Jersey Department of Education School Self-Assessment Report - Document C-2**
- **HIB Report – Student Safety Data System Report: 2020-2021 School Year - Document C-3**
- **MES/MHS Code of Conduct**
- **English Language Learner 3-Year Plan**

- **Start Strong Test Results**
- **Science Curriculum – Revised**
- **District Professional Development Plan**
- **Nursing Services Plan**
- **Report of the Assistant Superintendent**

**Recommend** approval and acceptance of the Superintendent’s Report.

**MANASQUAN**

**General Items**

16. **Recommend** approval of the Manasquan Elementary School Code of Student Conduct, as per **Document 1**.

17. **Recommend** approval of the following 2022-2023 tuition rates:

Pre-School (3-year-old half-day program)      \$1,500

Pre-School (4-year-old full-day program)      \$3,000

*Tuition will be waived for students who are eligible on an income basis for free/reduced lunch.*

**Professional Days**

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

**None for the Month**

**Student Action**

**Field Trips**

19. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 3, 2021	Eric Clark	Band – Grades 5-8	Manasquan	Tree Lighting Performance	No	None	None
January 10, 2022	Anthony Cinelli Jill Santucci Leigh Busco	Peer Leaders	First Presbyterian Church	Peer Leadership Training – MHS Students with MES Students	No	None	None

**Placement of Students on Home Instruction**

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

21. **Placement of Students Out of District**

**Recommend** approval of the revised 2021-2022 External Placement list that reflects tuition costs and transportation cost, as per **Document 2**.

**Financials**

22. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **December, 2021** as per **Document 3**.

## MANASQUAN/SENDING DISTRICTS

### General Items

#### 23. Secretary's Report/Financials

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **DECEMBER, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,713,607.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **DECEMBER 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **DECEMBER 31, 2021** as per **Document D**. (The Treasurer of School Moneys Report for the month of **DECEMBER, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **DECEMBER 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for DECEMBER and JANUARY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **DECEMBER 2021** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report** – **Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,324,615.75** for the month of **JANUARY, 2022** be approved. Record of checks (**#50850** through **#50919**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$178,084.11** for the month of **JANUARY, 2022** be approved. Record of checks (**#1251** through **#1254**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **DECEMBER, 2021** at **\$2,960,634.54** and checks (**#50737** through **#50849**) and **(Capital Expense)** for **DECEMBER, 2021** at **\$0.00** and checks (**#** through ).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **DECEMBER 2021** as per **Document G**.

24. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of High School special education student # 3746840862 at a rate of \$650 per assessment/report. (Lake Como resident/to be paid by Belmar School District)
25. **Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document H:**
  - P 3216 – Dress and Grooming
26. **Recommend** approval of the **adoption** of the following policies and regulations (second reading), as per **Document I:**
  - P 1648.11 – The Road Forward COVID-19 – Health and Safety
27. **Recommend** approval of the 2020-2021 Audit and CAFR Reports of the Financial Records of the Manasquan School District as presented by Robert A. Hulsart, Jr. of Robert A. Hulsart and Company, as per **Document J.**
28. **Recommend** approval of Pay Application #6 from H&S Construction & Mechanical, Inc., for the Manasquan High School Multi-Purpose Facility project, in the amount of \$737,314.87 (attorney reviewed and approved).
29. **Recommend** approval of the acceptance of a tuition student ID#3219697560 from the Point Pleasant Borough Board of Education in the 2021-2022 High School Center for Learning & Independence (ABA) program, effective January 10, 2022, at the pro-rated tuition rate of \$23,567 plus related services and 1:1 paraprofessional salary and benefits.
30. **Recommend** approval of the continuation of placement of Student ID#4073468733 as a Parent-Paid Tuition student in the 11<sup>th</sup> grade at Manasquan High School, at the pro-rated tuition of \$5,106.00, effective January 1, 2022. Student was previously a Lake Como resident student.
31. **Recommend** approved of the following revised curriculum for the 2021-2022 School Year:
  - Lab Biology
  - Advanced Lab Biology
  - Honors Lab Biology
  - Lab Chemistry
  - Advanced Lab Chemistry
  - Honors Lab Chemistry
  - Lab Physics
  - Advanced Lab Physics
  - Honors Lab Physics
32. **Recommend** approval of the submission of an application for an amendment to the FY 2022 IDEA and ARP IDEA Grants to re-allocate funds for instructional equipment.
33. **Recommend** approval of the creation of a central fund account for the Academic Hall of Fame.
34. **Recommend** approval of the creation of a central fund account for the Dance Club.
35. **Recommend** approval of the **2022-2023 School Year Calendar** as per **Document K.**
36. **Recommend** approval of the Manasquan High School Code of Student Conduct, as per **Document L.**
37. **Recommend** approval of the Nursing Services Plan, as per **Document M.**

38. **Recommend** approval of the Manasquan School District Professional Development Plan, as per **Document N**.

39. **Recommend** approval of the Clinical Staffing Agreement with Home Care Therapies LLC dba Horizon Healthcare Staffing/Horizon Staffing Resources for an as-needed and as-requested basis of clinical and non-clinical staffing services as specified in the attached agreement, as per **Document O** (as per attorney review).

40. **Recommend** approval of the acceptance of the following 2022-2023 Parent-Paid Tuition student in the 9<sup>th</sup> grade at Manasquan High School, at the yearly tuition rate to be determined:  
 Student ID# (to be determined) E.C. Grade 9

**Professional Days**

41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 13, 2021	Adam Petriella	Freehold	Captain's Conference	Yes	None
January 11, 2022	Alicia Narucki	Tinton Falls	Counselor Meeting	No	None

**Student Action  
Field Trips**

42. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 6, 2022	James Fagen Ryan Critelli Jason Bryant Margaret Polak	History/Law	Trenton State House	Tour State House	Yes-3	None	Bus – Grant Funded
February 11, 2022	Jen Dyer Nicole Pichetto William Bertscha Rebecca Connelly Christina Yadlon Declan Reichy Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Point Pleasant	Train Transportation Training to Leisure Activities	No	\$16.00 – Train Tickets (ABA Funded)	None
February 25, 2022	Jen Dyer Nicole Pichetto William Bertscha Rebecca Connelly Christina Yadlon Declan Reichy Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Brick	Movie Theater Experience	No	1 Bus - \$240.00 (ABA Funded)	None
February 10, 2022 March 10, 2022 April 7, 2022	Jen Dyer Nicole Pichetto William Bertscha Rebecca Connelly Christina Yadlon Declan Reichy Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Livingston	LifeTown – Interaction Experience in a Model Town	No	1 Bus - \$240.00 (ABA Funded)	None

**Placement of Students on Home Instruction**

43. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7625201955	Grade 9	December 21, 2021 – January 21, 2022 (Medical)
#5496286775	Grade 9	December 19, 2021 – January 19, 2022 (Medical)
#8897751943	Grade 11	December 10, 2021 – February 10, 2022 (Medical)

44. **Old Business/New Business**

45. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (MEA Sidebar Agreement #06 and #07)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

46. **Roll Call**

**MANASQUAN**

**Personnel**

47. **Recommend** approval of the Elementary School personnel as per **Document 4.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

48. **Recommend** approval of the High School personnel as per **Document P.**

- 49. Recommend** approval of sidebar agreement #06 between the Manasquan Education Association and the Board of Education, as per **Document Q.**
- 50. Recommend** approval of sidebar agreement #07 between the Manasquan Education Association and the Board of Education, as per **Document R.**
- 51. Adjournment**  
Motion to Adjourn.