

Manasquan High School Enrollment for BOE Agenda: December 7, 2021

Month: November 2021

DISTRICT	Full Time Students	Shared Time Students	Full Time Students PTC 20 LLD	Shared Time Students PTC 20 LLD	Full Time Student ABA	Full Time PTC 22	Total Student Count
Avon	26	2	1	0	0	0	29
Belmar	120	10	10	4	1	0	145
Brielle	211	6	1	1	3	0	222
Lake Como	39	6	5	0	0	0	50
Manasquan	271	8	0	0	1	0	280
Sea Girt	32	1	1	0	0	0	34
Spring Lake	43	0	1	0	0	0	44
Spr Lk Hts	144	1	2	0	1	0	148
Parent Paid	28	0	0	0		0	28
Employee Child	8	0	0	0			8
Paid by Another Agency							
Tuition Free Neptune	1						1
					1		1
Totals	923	34	21	5	7	0	990
						TOTAL MHS	990
						TOTAL MES	517
						TOTAL ENROLLMENT	1,507

**MANASQUAN SCHOOL DISTRICT FIRE DRILL REPORT
2021-2022 school year**

	<u>ATTENDANCE PERCENTAGE</u>	<u>AVERAGE DAILY ENROLLMENT</u>	<u>AVERAGE DAILY ATTENDANCE</u>	
HIGH SCHOOL				
Nov-20	95.42	981.97	937.00	
Nov-21	92.59	970.36	898.53	
ELEMENTARY SCHOOL				
Nov-20	98.017	534	503.059	
Nov-21	97.242	515.611	477.222	

**MANASQUAN SCHOOL DISTRICT FIRE DRILL REPORT
2020-2021 school year**

HIGH SCHOOL

<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILLS</u>
November 9th	1:00 p.m.	5 minutes		Fire Drill
November 30th	9:00a.m.	14 minutes		Lockdown Drill
November 9th	1:30 p.m.	5 minutes		Fire Drill - CLI/ABA School
November 30th	9:00 a.m.	14 minutes		Lockdown Drill - CLI/ABA School
ELEMENTARY SCHOOL				
<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	
November 10th	9:37 a.m.	5 minutes		Fire Drill
November 23rd	2:03 p.m.	8 minutes		Evacuation Drill

Manasquan High School

2021 - 2022 Suspensions by Month

OUT OF SCHOOL SUSPENSIONS:	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	TOTAL
DISREPECTFUL TO STUDENT											0
DISREPECTFUL TO STAFF			1								1
THREAT		1									1
POSSESION OF OTHERS PROPERTY		1									1
PUSHING / SHOING											0
THROWING OF OBJECTS		1									1
UNDER THE INFLUENCE											0
CUT CLASS											0
VERBAL ABUSE / PROFANITY											0
MARIJUANA	1										1
SMOKING / POSSESSION											0
VOC BUSS MISCONDUCT			2								2
DAMAGE TO SCHOOL PROPERTY	1										1
Totals	2	3	3	0	0	0	0	0	0	0	8
IN SCHOOL SUSPENSIONS:											
VERBAL ABUSE / PROFANITY											0
SATURDAY DETENTION NO SHOW											0
SMOKING / POSSESSION		1									1
ACC. OF DEMERITS											0
LATE TO SCHOOL, EXCESSIVE											0
CUT CLASS / TRUANCY	4	5	4								13
HIB CONFIRMED											0
DEFIANCE											0
UNLISTED OFFENSE		2									2
DISREPECTFUL TO STUDENT			2								2
PUSHING / SHOING			1								1
Totals	4	8	7	0	0	0	0	0	0	0	19
TOTAL STUDENTS SUSPENDEED	6	11	10	0	0	0	0	0	0	0	27
TOTAL SATURDAY DETENTIONS	0	3	5								8
STUDENTS SUSPENDEED 1 TIME	23	<div style="display: flex; justify-content: space-between; align-items: center;"> <div>TOTAL NUMBER OF SUSPENSIONS TO DATE</div> <div>27</div> </div>									
STUDENTS SUSPENDEED 2 TIMES	2										
STUDENTS SUSPENDEED 3 TIMES		<div style="display: flex; justify-content: space-between; align-items: center;"> <div>TOTAL NUMBER OF INDIVIDUAL STUDENTS SUSPENDEED TO DATE</div> <div>16</div> </div>									
STUDENTS SUSPENDEED 4 TIMES											
STUDENTS SUSPENDEED 5 TIMES											
STUDENTS SUSPENDEED 6 TIMES											
STUDENTS SUSPENDEED 7 TIMES											
STUDENTS SUSPENDEED 8 TIMES											
STUDENTS SUSPENDEED 9 TIMES											

Manasquan High School

2021 - 2022 Suspensions by Grade

OUT OF SCHOOL SUSPENSIONS:	9	10	11	12	TOTALS
DISREPECTFUL TO STUDENT					0
DISREPECTFUL TO STAFF				1	1
THREAT	1				1
POSSESION OF OTHERS PROPERTY		1			1
PUSHING / SHOVING					0
THROWING OF OBJECTS				1	1
UNDER THE INFLUENCE					0
CUT CLASS					0
VERBAL ABUSE / PROFANITY					0
MARIJUANA			1		1
SMOKING / POSSESSION					0
VOC BUSS MISCONDUCT	2				2
DAMAGE TO SCHOOL PROPERTY		1			1
Totals	3	2	1	2	8
IN SCHOOL SUSPENSIONS:					
VERBAL ABUSE / PROFANITY					0
SATURDAY DETENTION NO SHOW					0
SMOKING / POSSESSION		1			1
ACC. OF DEMERITS					0
LATE TO SCHOOL, EXCESSIVE					0
CUT CLASS / TRUANCY	1		2	10	13
HIB CONFIRMED					0
DEFIANCE					0
UNLISTED OFFENSE		2			2
DISREPECTFUL TO STUDENT	1			1	2
PUSHING / SHOVING				1	1
					0
Totals	2	3	2	12	19
TOTAL STUDENTS SUSPENDED	5	5	3	14	27
TOTAL SATURDAY DETENTIONS			4	3	7

Manasquan High School

2021 - 2022 Tardy Report

	Sept.	Oct.	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Number of Students Tardy 1 time	162	187	240							
Number of Students Tardy 2 times	91	141	126							
Number of Students Tardy 3 times	41	78	64							
Number of Students Tardy 4 times	28	46	24							
Number of Students Tardy 5 times	15	27	28							
Number of Students Tardy 6 times	7	9	12							
Number of Students Tardy 7 times	6	8	6							
Number of Students Tardy 8 times	5	6	1							
Number of Students Tardy 9 times	4	7	1							
Number of Students Tardy 10 times	2	1	2							
Number of Students Tardy 11 times	1	0	1							
Number of Students Tardy 12 times	0	0	2							
Number of Students Tardy 13 times	1	1	1							
Number of Students Tardy 14 times		2	1							
Number of Students Tardy 15 times		1								
Number of Students Tardy 16 times										
Number of Students Tardy 17 times										
Number of Students Tardy 18 times										
Number of Students Tardy 19 times										
Number of Students Tardy 20 times										
Totals	363	514	509	0	0	0	0	0	0	0

MANASQUAN SCHOOL DISTRICT HARRASSMENT, INTIMIDATION & BULLYING REPORT
December, 2021

All victims received counseling.

POLICY

MANASQUAN BOARD OF EDUCATION

Students

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ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

5111 ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

M

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

Eligibility to Attend School

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1.

A child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

The Board shall also admit any student that is kept in the home of a person other than the student's parent or guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his or her own child in accordance with N.J.A.C. 6A:22-3.2. A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by



ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

the Board of Education, a sworn statement that he or she: is domiciled within the school district; is supporting the child without remuneration and intends to do so for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.c, any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year during which the parent or guardian returns from active military duty.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere. When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.

A student is eligible to attend this school district free of charge:



ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

1. If the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 - Education of Homeless Children;
2. If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;
3. If the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.b. The school district shall not be obligated for transportation costs; and
4. If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year in pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h). If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.

A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.



Except as set forth in N.J.A.C. 6A:22-3.3(b)1, immigration/visa status shall not affect eligibility to attend school and the school district shall not condition enrollment in the school district on immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.

Proof of Eligibility

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.

The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.

In the case of a dispute between the school district and the parent of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission(NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.S.A. 18A:38-1.3. The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.



ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

Registration Forms and Procedures for Initial Assessment

Registration and initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1. The Board of Education shall use Commissioner-provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for the purposes of ensuring compliance with compulsory education law, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no



ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

evidence of intent to arrange for the child to attend school or receive instruction elsewhere.

Enrollment or attendance at the school shall not be conditioned on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information.

The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student's birth certificate or other proof of a student's identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.

Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.

When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

Notice of Ineligibility

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4 et seq. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.



ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

Removal of Currently Enrolled Students

Nothing in N.J.A.C. 6A:22 et seq. and this Policy shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education.

Once the hearing is held, or if the parent, guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

Appeal to the Commissioner

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of "affidavit student" eligibility determinations shall be filed by the resident keeping the student.

Assessment and Calculation of Tuition



If no appeal to the Commissioner is filed following notice of an ineligibility determination, the Board of Education may assess tuition, for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 et seq. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

If an appeal to the Commissioner is filed and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a). Upon the Commissioner's finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2.

Nonresident Students

The admission of a nonresident student to school free of charge must be approved by the Board. No student otherwise eligible shall be denied admission on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability. The continued enrollment of any nonresident student shall be contingent upon the student's maintenance of good standards of citizenship and discipline.

Children of District Employees

Children of Board of Education employees who do not reside in this school district may be admitted to school in this district with payment of tuition, provided that the educational program of such children can be provided within school district facilities.



F-1 Visa Students

The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

J-1 Visa Students

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.



POLICY

MANASQUAN BOARD OF EDUCATION

Students

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ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)

On a case-by-case basis, the Superintendent may recommend to the Board of Education, for approval, a reduction or waiver of tuition for non-resident or F-1 visa students due to documented extraordinary circumstances and/or hardships of the student and the student's family/legal guardians.

N.J.S.A. 18A:38-1 et seq.; 18A:38-1.3; 18A:38-3; 18A:38-3.1

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq.

8 CFR 214.3

Adopted: 14 June 2011

Revised: 29 June 2012

Revised: 22 March 2016

Revised/Approved: 30 April 2019

Revised: 13 August 2020

Revised: 12 October 2021



MANASQUAN BOARD OF EDUCATION - REQUEST FOR OBSOLETE EQUIPMENT DISPOSAL

DATE	ITEM	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	TAG NUMBER	DONATED Y/N	WORKING Y/N	STRIPPED FOR PARTS Y/N
12/7/2021	Desktop PC	Dell	Optiplex 380	GPJL9P1	3084	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 380	34N24D1	3343	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 380	9V6N9P1	3098	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 380	GPP9P1	3069	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R636V1	3558	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RC26V1	3569	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RC06V1	3560	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	1DXNCX1	3663	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R516V1	3551	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R746V1	3548	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R716V1	3566	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RB26V1	3572	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RBZ5V1	3559	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R606V1	3547	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R726V1	3574	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R446V1	3549	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RK16V1	N/A	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	75WR5V1	3523	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RF06V1	3546	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RB16V1	3514	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RM16V1	3518	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RJ16V1	3534	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RD06V1	N/A	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R916V1	3549	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RM26V1	3554	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RF26V1	3563	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R616V1	3552	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RG26V1	N/A	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R526V1	3561	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R826V1	3562	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RD26V1	3568	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R926V1	3557	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	75T25V1	3544	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R906V1	3545	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RL26V1	3567	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RH26V1	3565	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RL36V1	3573	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RD46V1	3571	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RG16V1	3555	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RG36V1	3529	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2R626V1	3564	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 390	2RB06V1	3532	N	Y	N

DATE	ITEM	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	TAG NUMBER	DONATED Y/N	WORKING Y/N	STRIPPED FOR PARTS Y/N
12/7/2021	Desktop PC	Dell	Optiplex 7010	D761GZ1	N/A	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 7010	D760GZ1	N/A	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9010	1DXPCX1	3661	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCNPW12	3951	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCQ2X12	N/A	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCMPW12	3954	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCN7X12	3950	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCNQW12	3958	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCPRW12	3957	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCN2X12	3949	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCQ0X12	3963	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCQ9X12	3955	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCP2X12	3944	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCP8X12	3959	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 9020	JCN9X12	3960	N	Y	N
12/7/2021	Desktop PC	Dell	Optiplex 960	5VVSJM1	N/A	N	Y	N
12/7/2021	Desktop PC	Dell	Precision T3500	6KLBZQ1	N/A	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3330	BKJGrt1	3789	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3330	1KJGrt1	3790	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3330	7KJGrt1	3803	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3330	6KJGRT1	3784	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3330	JKJGRT1	3798	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	5TF5412	4473	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	6SF5412	4453	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	8TF5412	4466	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	BSF5412	4467	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	DTF5412	4460	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	CTF5412	4459	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	9SF5412	4465	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	8SF5412	4449	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	6TF5412	4462	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	1TF5412	4472	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	JSF5412	4476	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	1VF5412	4457	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	GSF5412	4456	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	3TF5412	4468	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	5SF5412	4475	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	FTF5412	4486	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	2TF5412	4464	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	JTF5412	4461	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	FSF5412	4452	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	DSF5412	4450	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	HTF5412	4455	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	8TF5412	4454	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	4SF5412	4469	N	Y	N

DATE	ITEM	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	TAG NUMBER	DONATED Y/N	WORKING Y/N	STRIPPED FOR PARTS Y/N
12/7/2021	Laptop PC	Dell	Latitude 3340	GTF5412	4474	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	9TF5412	4470	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	CSF5412	4458	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	7TF5412	4448	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	HSF5412	4451	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	4TF5412	4463	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	7SF5412	4471	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	FBGKC12	5542	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	C2GKC12	4949	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	CSGKC12	5598	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3340	67GKC12	4951	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3450	C7CGRS1	3199	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3450	27CGRS1	3198	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3450	57CGRS1	3195	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3450	37CGRS1	3197	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 3450	77CGRS1	3201	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	54X2S72	51273	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	4TZYRC2	51277	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	56X2S72	51272	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	F720S72	51110	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	3WS0S72	51221	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	HJD3S72	51151	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	FLJ2S72	51191	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	1PZ2S72	51171	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	BHH0S72	51243	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	FZS0S72	51124	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	BMH0S72	51112	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	9511S72	51107	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	5611S72	51101	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	7HC0S72	51129	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	CNH0S72	51144	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	6VJ2S72	51263	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 5175	3RN2S72	51236	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 7140	BNG7T22	4695	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 7140	8RG7T22	4744	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude 7350	31X2Y52	4794	N	Y	N
12/7/2021	Laptop PC	Dell	Latitude D630	F61G7G1	2232	N	Y	N
12/7/2021	Laptop PC	Dell	Venue 5130	9GQ7T22	50447	N	Y	N
12/7/2021	Laptop PC	Dell	Vostro	D7CGRS1	3194	N	Y	N
12/7/2021	Printer	HP	Deskjet 895Cxi	MY9431B0KF	3885	N	N	N
12/7/2021	Printer	HP	Laserjet CP2025	CNGB34465	3825	N	N	N
12/7/2021	Printer	HP	Laserjet Pro 400 Color	CNDG318332	tmp051017	N	N	N
12/7/2021	Printer	HP	Laserjet Pro CM1415FNW	CNJ6D2HQDG	4574	N	N	N
12/7/2021	Printer	HP	P3005D Printer	CNDIF46096	1997	N	N	N
12/7/2021	Printer	Ricoh	Aficio SP3510DN	T315Q810741	4840	N	N	N

DATE	ITEM	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	TAG NUMBER	DONATED Y/N	WORKING Y/N	STRIPPED FOR PARTS Y/N
12/7/2021	Printer	Ricoh	Aficio SP3510DN	T314Q800383	N/A	N	N	N
12/7/2021	Printer	Ricoh	Aficio SP3510DN	T314Q702509	4886	N	N	N
12/7/2021	Printer	Ricoh	Aficio SP3510DN	T314Q400528	4582	N	N	N
12/7/2021	Printer	Ricoh	SP330DN	5138Z610067	5473	N	N	N
12/7/2021	Projector	Epson	955WH	V5LK5500755	N/A	N	N	N
12/7/2021	Projector	Epson	99W	U4CK4X00884	4585	N	N	N
12/7/2021	Projector	Epson	Epson H749A Projector	X2JG650040L	N/A	N	N	N
12/7/2021	Projector	Epson	H734A	X2X2Y0026L	40055	N	N	N
12/7/2021	Projector	Epson	PowerLite 955WH	V5LK6301016	4917	N	N	N
12/7/2021	Projector	Epson	PowerLite 955WH	V5LK6300094	4922	N	N	N
12/7/2021	Projector	Epson	PowerLite 955WH	V5LK6300962	4915	N	N	N
12/7/2021	Projector	Epson	PowerLite 955WH	V5LK6300138	4907	N	N	N
12/7/2021	Projector	Epson	PowerLite 955WH	V5LK5400377	4775	N	N	N
12/7/2021	Projector	Promethean	PRM-30	60621746	N/A	N	N	N
12/7/2021	Scanner	HP	Scanjet 4890	CN65STA0ZP	N/A	N	N	N
12/7/2021	Scanner	HP	Scanjet 4890	CN65STA0BX	N/A	N	N	N
12/7/2021	Scanner	HP	Scanjet 4890	CN65STA02X	N/A	N	N	N
12/7/2021	DVD/VCR	Memorex	DVD/ VCR Player	58560605785	3736	N	Y	N
12/7/2021	DVD/VCR	Samsung	DVD Player	ZUVA1R1H201457F	4946	N	Y	N
12/7/2021	DVD/VCR	Samsung	DVD/VCR Player	6RBLA25654P	3899	N	Y	N
12/7/2021	DVD/VCR	Samsung	DVD/VCR Player	6RAL901177B	N/A	N	Y	N
12/7/2021	DVD/VCR	Samsung	DVD/VCR Player	6RAL608357X	N/A	N	Y	N
12/7/2021	DVD/VCR	Toshiba	DVD/VCR Player	BCB909150397 A	3620	N	Y	N
12/7/2021	DVD/VCR	Zenith	DVD/VCR Player	707I1JL296740	N/A	N	Y	N
12/7/2021	Audio Equipment	Phonic Ear	230R	L013796	N/A	N	Y	N
12/7/2021	Audio Equipment	Phonic Ear	930R	60220209	N/A	N	Y	N
12/7/2021	Audio Equipment	Phonic Ear	PE210 Amp	13511015045	N/A	N	Y	N
12/7/2021	Audio Equipment	Yorkville	CA1 Power Amplifier	N/A	N/A	N	Y	N
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	728459025	2285	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	5441924146	2319	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	5441924145	2295	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	5169578132	N/A	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	B0902110300	N/A	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	C1003080238	3016	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	C1006240686	3391	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	N/A	N/A	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	704240067	2297	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	5441924154	2328	N	N	Y
12/7/2021	Interactive White Board	Promethean	PRM-AB28-02 Activboard	5441924148	2331	N	N	Y
12/7/2021	iPad Dock Station	Bretford	iPad Dock Station	201405149989	N/A	N	Y	N
12/7/2021	iPad Dock Station	Bretford	iPad Dock Station	201405149994	N/A	N	Y	N
12/7/2021	iPad Dock Station	Bretford	iPad Dock Station	201405149999	N/A	N	Y	N
12/7/2021	iPad Dock Station	Bretford	iPad Dock Station	201405149990	N/A	N	Y	N
12/7/2021	iPad Dock Station	Bretford	iPad Dock Station	201405140001	N/A	N	Y	N
12/7/2021	iPad Dock Station	Bretford	iPad Dock Station	201405149852	N/A	N	Y	N

DATE	ITEM	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	TAG NUMBER	DONATED Y/N	WORKING Y/N	STRIPPED FOR PARTS Y/N
12/7/2021	Monitor/Display	Clinton Electronics	CE-VT200 Monitor 20"	10720K00F0054	N/A	N	Y	N
12/7/2021	Monitor/Display	Dell	E176FPc 17in	Qty 1	N/A	N	Y	N
12/7/2021	Monitor/Display	Dell	2407WFPb 24in	Qty 1	N/A	N	Y	N
12/7/2021	Monitor/Display	Dell	E176FPF Monitors 17in	Multiple - Qty 2	N/A	N	Y	N
12/7/2021	Monitor/Display	Dell	E190SF 19in	Multiple - Qty 38	N/A	N	Y	N
12/7/2021	Monitor/Display	Dell	E190SF Monitors 19in	Multiple - Qty 8	N/A	N	Y	N
12/7/2021	Network Equipment	Buffalo	TS-RX12TL/R5	89871534100217	N/A	N	Y	N

PLEASE NOTE THAT THIS FORM MUST BE FILLED OUT COMPLETELY. SUPERVISOR/PRINCIPAL MUST SIGN PRIOR TO SUBMITTING TO THE BUSINESS OFFICE. THANK YOU.

Assistant Superintendent

J. Place

Dr. Peter Crawley, School Business Administrator

Dr. Frank Kasyan, Superintendent

Board of Education Approval Date

MANASQUAN PUBLIC SCHOOLS
Job Description

TITLE: Job Coach

QUALIFICATIONS:

1. Minimum 60 college credits.
2. ABA experience preferred.
3. Ability to communicate clearly and effectively both verbally and in writing.
4. Valid NJ Commercial Driver License (CDL) with Passenger (P) and School Bus (S) endorsements or willingness to obtain preferred.

REPORTS TO: Director of Special Services

SUPERVISES: N/A

JOB GOAL: Assists the Special Education Teacher, Board Certified Behavior Analyst (BCBA), and Transition Coordinator in providing instruction for adolescents and young adults with behavioral and cognitive disabilities in the classroom, community, and work-based settings. This position is dedicated to increasing social skills, functional skills, self-regulatory skills, and promoting independence. This position will work closely with the teacher, Board Certified Behavior Analyst (BCBA), and Transition Coordinator in helping the students decrease maladaptive behaviors that prevent the student from developing to his/her full potential while systematically increasing socially appropriate behaviors.

PERFORMANCE RESPONSIBILITIES:

1. Implement individually designed instructional programs in classroom, work, and community settings.
2. Provide monitoring of student behavior as indicated on the student's Individual Education Plan (IEP) and Behavior Intervention Plan (BIP) in the classroom, community, and work-based learning settings.
3. Collect and record accurate data on the behavior and performance of each student as prescribed by the teacher, BCBA, and Transition Coordinator, in the classroom and community settings.

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4. Promote independence and identify natural supports in the community that can be utilized to assist students and encourage the employer to directly interact with the student.
5. Provide supervision to student, per the IEP, to maintain safety in school, work, and community settings.
6. Provide support in crisis situations using the Safety-Care Behavioral Safety Training curriculum (training will be provided).
7. Provide vocal support, prompting, redirection and modeling in helping the student access the activities of the school's curriculum, whether they be group or individual in nature.
8. Model and encourage appropriate use of communication modes used by the student.
9. Assist with the implementation of the teacher's daily lesson plans.
10. Assist with conducting student assessments as directed by classroom teacher or BCBA.
11. Work cooperatively with other paraprofessionals, certified and licensed staff to facilitate positive interactions for the student.
12. Promote independence and identify natural supports in the community that can be utilized to assist students and encourage the employer to directly interact with the student.
13. Provide regular feedback to supervising staff member(s) on student progress, including teacher, BCBA, and Transition Coordinator.
14. Assist with the setup of classroom and prepares materials for specialized instruction.
15. Participate in training sessions and professional development days.
16. Performs other duties within the scope of his/her employment and certification as may be assigned by the superintendent under the authority of the Board of Education.

TERMS OF EMPLOYMENT: 10-month position
Salary as per negotiated agreement between the Manasquan Board of Education and the Manasquan Education Association.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of support staff members.

APPROVED BY: Manasquan Board of Education **DATE:** December 7, 2021