

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
December 7, 2021  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Roll Call**

Bruce Bolderman	Eugene Cattani	Anne McGarry (Spring Lake Heights)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Michele Cartaya (Lake Como)	Joseph Loffredo	Alfred Sorino

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 16, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**8. Student Board Representative Report**

**9. Presentations**

- **Holiday Presentation**
  - **Members of the Manasquan High School Chorus**
    - “Hodie”
    - “All I Want For Christmas Is You”

- **Members of the Manasquan High School Band**
  - “Angels We Have Heard on High”
  - “Silent Night”
- **2022 NJ All-Shore Chorus**
  - **Andrew Brennan**
  - **Quinn Chapman**
  - **Bianca D’Anton**
  - **Reese Hearon**
- **High School Students of the Month**– Robert Marks, Senior – Gavin Jackey, Junior – Andrew Marcucci, Sophomore – Emelyn Guerrero, Freshman
- **High School Teacher of the Month** – Eric Wasnesky
- **Elementary School Student of the Month**– Kathryn Klodowki
- **Elementary School Teacher of the Month** – Michael Pape
- **Fall Athletic Volunteers**
  - Jeffrey Algor – Boys Soccer
  - James Crines-Boys Soccer
  - David Zupko – Boys Soccer
  - Mary Beth Stehle – Girls Soccer
  - Christie Rampone – Girls Soccer
  - Julian Price – Football
  - Eric Howland – Football
  - John Morris – Football
  - Matthew Voskian – Football
  - Leaha Tilton – Cheer
  - Jenna Tilton – Cheer

➤ **Five Minute Break**

**10. Principals’ and Directors’ Reports –**

- Lower Elementary School (PK-4) – Jaclyn Puleio
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall
- Report of the Director of Curriculum and Instruction
- Report of the Director of School Counseling Services
- Report of the Interim Director of Special Services

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any

individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

## **12. Public Forum**

## **13. Discussion Items December 7, 2021 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**
- **Personnel– To be Discussed in Executive Session\***
  - Policy**
  - **Policies/Regulations for Adoption – 2<sup>nd</sup> Reading \***
    - P 5111 – Eligibility of Resident/Non-Resident Pupils
- **Finance**
  - 2022-2023 Budget Update
- **Buildings & Grounds/Facilities\***
  - Construction Update

## **14. Superintendent’s Report & Information Items**

- **Enrollment– Document A**
  - **Total Enrollment– 1,507**
    - **High School – 990**
    - **Elementary School – 517**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **November 9<sup>th</sup> – Fire Drill**
    - **November 30<sup>th</sup> – Lockdown Drill**
  - **ABA/CLI Building:**
    - **November 9<sup>th</sup> – Fire Drill**
    - **November 30<sup>th</sup> – Lockdown Drill**
  - **Elementary School:**
    - **November 10<sup>th</sup> – Fire Drill**
    - **November 23<sup>rd</sup> – Evacuation Drill**
- **HIB Monthly Report – Document C**
  - **High School: One Incident – 1 Confirmed HIB**
  - **Elementary School: Two Incidents – 2 Not HIB**
- **Report of the Assistant Superintendent**

**Recommend** approval and acceptance of the Superintendent’s Report.

## MANASQUAN

### General Items

15. **Recommend** approval of Dr. Steven Greco, Neuropsychologist to conduct a neuropsychological assessment of Elementary School special education student #3574434928 at a rate of \$2400.00 per assessment/report.

### Professional Days

16. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 10, 2021 January 28, 2022 March 11, 2022	Christine Melfi Carmen Rodriguez Katie Kappy Michelle Sayre Cheryl Femenella Cathy Taft Amelia Gliddon Laura Wahl Thomas Russoniello Juliana Rieth Michael Pape Carrie Eastmond Andrew Manser Jestine Jones Nancy Knitter	(In-District)	ELL Sheltered Instruction Training	Yes	\$5,100.00 <i>(Total program cost, Title III grant funded.)</i>
January 13, 2022	Jessica Woytowicz	Coordinated Sending District School	English Language Arts Workshop	Yes	None
March 10, 2022	Jessica Woytowicz	Coordinated Sending District School	Math Professional Development	Yes	None
November 16, 2021	Cheryl Femenella	Belmar ES	Math Professional Development	Yes	None
November 15, 16, 17, 2021	Elizabeth Rudder	Manasquan	Teen Mental Health Training	No	None

### Student Action

#### Field Trips

17. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 3, 2021	Eric Clark	Band – Grades 5-8	Manasquan	Tree Lighting Performance	No	None	None

#### Placement of Students on Home Instruction

18. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

#### Placement of Students Out of District

**Recommend** approval of the revised 2021-2022 External Placement list that reflects tuition costs and transportation cost, as per **Document 1**.

#### Financials

20. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **November, 2021** as per **Document 2**.

## MANASQUAN/SENDING DISTRICTS

### General Items

#### 21. Secretary's Report/Financials

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **NOVEMBER, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,438,867.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **NOVEMBER 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **NOVEMBER 31, 2021** as per **Document D**. (The Treasurer of School Moneys Report for the month of **NOVEMBER, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for NOVEMBER and NOVEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **NOVEMBER 2021** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report – Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$23,455.22** for the month of **DECEMBER, 2021** be approved. Record of checks (**#50738** through **#50750**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **DECEMBER, 2021** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2021** at **\$3,177,883.31** and checks (**#50606** through **#50737**) and **(Capital Expense)** for **NOVEMBER, 2021** at **\$355,193.26** and checks (**#1246** through **1250**).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **NOVEMBER 2021** as per **Document G**.

22. **Recommend** approval of the **adoption** of the following policies and regulations (second reading), as per **Document H:**
- P 5111 – Eligibility of Resident/Non-Resident Pupils
23. **Recommend** approval of the application for and acceptance of the State House Express grant in the amount of \$750 to fund transportation related to field trips to the New Jersey State House.
24. **Recommend** approval of the submission of an application for an amendment to the FY 2022 ESEA Grant to accept and appropriate carryover funds from the FY 2021 ESEA Grant in the amounts summarized in the following:

	<b>Original Amount FY2021</b>	<b>Carryover from FY2020</b>	<b>Final Amount FY 2021</b>
<b>Title I-A</b>	\$46,953	\$6,654	\$53,607
<b>Title II-A</b>	\$14,812	\$3,487	\$18,299
<b>Title III Immigrant</b>	0	\$1,314	\$1,314
<b>Title IV</b>	\$10,000	\$9,634	\$19,634

25. **Recommend** approval of the creation of a central fund account for the Vibe Tribe.
26. **Recommend** approval of the acceptance of a donation in the amount of \$100.00 from Michael Galano to the Dance Central Fund donated through our ticket platform, showtix4u.
27. **Recommend** approval of the acceptance of a donation in the amount of \$1,500.00 from the Manasquan Elks for the Pulver Assembly.
28. **Recommend** approval of the Request for Obsolete Equipment Disposal, as per **Document I.**
29. **Recommend** approval of the adoption of following job description, as per **Document J:**
- Job Coach

**Professional Days**

30. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
December 13, 2021	Sandi Freeman	Tinton Falls	MOESC Transportation Meeting	No	Mileage \$9.00
December 10, 2021 January 28, 2022 March 11, 2022	Meredith Heeter Marissa Marco Jamie Onorato Adam Petriella Chryseis McHugh Jason Snyder Kris Buss Dennis Van Pelt Christopher Craig Jason Minutoli Julian Price Lawrence Chiang	(In-District)	ELL Sheltered Instruction Training	Yes	\$5,100.00 <i>(Total program cost, Title III grant funded.)</i>

**Student Action**  
**Field Trips**

**31. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 16, 2021	Lesley Kenney Fatima Mulroy	ELL Students	Brookdale Community College	Exploration of College Options	No	1 Bus - \$300.00	None
December 22, 2021	Kevin Hyland	Health Career students	Rutgers University	Cadaver Lab Experience	No	1 Bus - \$400.00	None
December 16, 2021	Lauren Thieme	French	Manasquan Elementary School	Promote the HS French Program	No	None	None

**Placement of Students on Home Instruction**

**32. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7625201955	<b>Grade 9</b>	<b>November 21, 2021 – December 21, 2021 (Medical)</b>
#9034168537	<b>Grade 9</b>	<b>December 1, 2021 – January 1, 2022 (Medical)</b>
#5706790706	<b>Grade 12</b>	<b>October 20, 2021 – December 20, 2021 (Medical)</b>
#4388664180	<b>Grade 12</b>	<b>October 20, 2021 – December 20, 2021 (Medical)</b>
#5496286775	<b>Grade 9</b>	<b>November 19, 2021 – December 19, 2021 (Medical)</b>

**33. Old Business/New Business**

**34. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**35. Roll Call**

**MANASQUAN**

**Personnel**

- 36. Recommend** approval of the Elementary School personnel as per **Document 3.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

- 37. Recommend** approval of the High School personnel as per **Document K.**

**38. Adjournment**

Motion to Adjourn.