

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
November 16, 2021  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Roll Call**

Bruce Bolderman	Eugene Cattani	Anne McGarry (Spring Lake Heights)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Michele Cartaya (Lake Como)	Joseph Loffredo	Alfred Sorino

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of October 12, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**8. Student Board Representative Report**

**9. Presentations**

- **High School Students of the Month**– Chloe Blumenstock, Senior – Eleanor Feuster, Junior – Caleb Quatrone, Sophomore – Katherine Michala-Ramirez, Freshman

- **High School Teacher of the Month** – Jason Bryant
- **Elementary School Student of the Month**– Samuel Berlin
- **Elementary School Teacher of the Month** – Andrea Trischitta
- **2021 NJ STEAM Tank Sustainability Award**
  - Margaret Bodnar
  - Edward Gunnell
- **MES Boys Cross Country Team** - 1<sup>st</sup> Place in Division, 8-0 Record
- **Field House Project Update** – Presented by Robert Notley

➤ **Five Minute Break**

**10. Principals’ and Directors’ Reports** –

- Lower Elementary School (PK-4) – Jaclyn Puleio
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall
- Report of the Director of Curriculum and Instruction
- Report of the Director of School Counseling Services
- Report of the Interim Director of Special Services

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**12. Public Forum**

**13. Discussion Items November 16, 2021 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**
- **Personnel– To be Discussed in Executive Session\***
- **Policy**
- **Policies/Regulations for Adoption – 1<sup>st</sup> Reading \***
  - P 5111 – Eligibility of Resident/Non-Resident Pupils

- **Policies/Regulations for Adoption – 2<sup>nd</sup> Reading \***
  - P 2425 – Emergency Virtual or Remote Instruction Program – M
  - P 5751 – Sexual Harassment of Students – M
  - R 5751 – Sexual Harassment of Students – M
  - P 1648.13 – School Employee Vaccination Requirements – M
- **Finance**
  - 21-22 Budget Update
- **Buildings & Grounds/Facilities\***

#### **14. Superintendent’s Report & Information Items**

- **Youth Mental Health Workshop, October 11<sup>th</sup>** - Presented by Reverend Gratzel and Preferred Behavioral Health Group
- **Dress and Grooming – Policy #3216**
- **Long Range Facilities Plan**
- **Enrollment– Document A**
  - **Total Enrollment– 1,504**
    - **High School – 989**
    - **Elementary School – 515**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **October 15<sup>th</sup> – Fire Drill**
    - **October 20<sup>th</sup> – Evacuation Drill**
  - **ABA/CLI Building:**
    - **October 15<sup>th</sup> – Fire Drill**
    - **October 20<sup>th</sup> – Evacuation Drill**
  - **Elementary School:**
    - **October 8<sup>th</sup> – Fire Drill**
    - **October 21<sup>st</sup> – Lockdown Drill**
- **HIB Monthly Report – Document C**
  - **High School: Two Incidents – 1 Confirmed HIB, 1 Not HIB**
  - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**

**Recommend** approval and acceptance of the Superintendent’s Report.

**MANASQUAN**

**General Items**

15. **Recommend** approval of the 2021-2022 transportation contracts and agreements arranged through M-OESC for Manasquan resident students, as per **Document 1**.
16. **Recommend** approval of the 2021-2022 Transportation Jointure with the Willingboro Board of Education, for transportation of Student ID# 5128030635 to Burlington County Special Services School, Westhampton, NJ (residential placement), in the amount of \$8,469.00.
17. **Recommend** approval of the acceptance of a 2021-2022 Parent-Paid Tuition Student – D.D. (SID# to be determined), in the 8<sup>th</sup> grade at Manasquan Elementary School, effective November 15, 2021.

**Professional Days**

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 2, 2021	Teresa Reichey	Virtual	Math Fact Fluency	No	Registration - \$129.00
October 19, 2021 January 20, 2022	Cynthia Kirk	Spring Lake Heights	ELA Professional Development	Yes	None
November 1, 2021	Catherine Taft	Virtual – 12 week course	Mindfulness in the Classroom	No	Registration - \$150.00
October 26, 2021	Christin Walsh	Belmar ES	ELA Professional Development	No	None
November 11, 2021 December 17, 2021 January 28, 2022 February 11, 2022 March 25, 2022 April 8, 2022 May 6, 2022 June 3, 2022	Christin Walsh	Holmdel	MC3 Meeting	No	None
November 16, 2021	Jaclyn Puleio	Belmar ES	Professional Development	No	None

**Student Action**

**Field Trips**

19. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 6, 2022	Donna Mead Lauren Buss Michele Sayre Valerie Vayas Nurse - TBD	2 <sup>nd</sup> Grade	Allaire Community Farm	Science: Living Things Lesson	Yes - 1	None	Student Funds - \$550.00 (2 Buses)
May 12, 2022	Megan Manetta Kirt Wahl Oriana Kopec Laura Wahl Kristine Pierce Anthony Cinelli Christine Rice Brian McCann Eric Clark Nurse - TBD	8 <sup>th</sup> Grade	Philadelphia, PA	History and Team Building Experience	Yes - 10	2 Buses - \$1,900.00 each	Student Funds - \$162.00 per person

**Placement of Students on Home Instruction**

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

**Placement of Students Out of District**

21. **Recommend** approval of the revised 2021-2022 External Placement list that reflects tuition costs and transportation cost, as per **Document 2**.

**Financials**

22. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **October, 2021** as per **Document 3**.

**MANASQUAN/SENDING DISTRICTS**

**General Items**

23. **Secretary's Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **OCTOBER, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **OCTOBER 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **OCTOBER 31, 2021** as per **Document D**. (The Treasurer of School Moneys Report for the month of **OCTOBER, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **OCTOBER 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for OCTOBER and NOVEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **OCTOBER 2021** be approved, as per **Document E**.

**Recommend acceptance** of the **Cafeteria Report** – **Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$104,535.37** for the month of **NOVEMBER, 2021** be approved. Record of checks (**#50606** through **#50656**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$3,000.00** for the month of **NOVEMBER, 2021** be approved. Record of checks (**#1246** through **#1246**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **OCTOBER, 2021** at **\$2,880,303.26** and checks (**#50425** through **#50605**) and (**Capital Expense**) for **OCTOBER, 2021** at **\$65,620.55** and checks (**#1242** through **1245**).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **OCTOBER 2021** as per **Document G.**

24. **Recommend approval of the adoption** of the following policies and regulations (first reading), as per **Document H:**
  - P 5111 – Eligibility of Resident/Non-Resident Pupils
25. **Recommend approval of the adoption** of the following policies and regulations (second reading), as per **Document I:**
  - P 2425 – Emergency Virtual or Remote Instruction Program – M
  - P 5751 – Sexual Harassment of Students – M
  - R 5751 – Sexual Harassment of Students – M
  - P 1648.13 – School Employee Vaccination Requirements – M
26. **Recommend approval** of the 2022 Board of Education meeting dates, as per **Document J.**
27. **Recommend approval** of the acceptance of the Spring Lake Heights resident student ID# 1217956562, in the High School Center for Learning and Independence – ABA program, for the 2021-2022 school year, at the yearly ABA Tuition of \$39,278.00 plus related services billed separately at the hourly rates of Speech - \$51.11; OT - \$68.48; PT - \$90.00 and Behavioral Analysis (BCBA) - \$61.27.
28. **Recommend approval** of the revised proposal with Suburban Consulting Engineers for Professional Engineering Services relating to the Manasquan High School Football Bleachers Structural Inspection Services Project, in the estimated fee of \$9,200, retroactively signed on October 21, 2021 (attorney reviewed and approved), as per **Document K.**
29. **Recommend approval** of the following pay applications from H & S Construction & Mechanical, Inc., for the Manasquan High School Multi-Purpose Athletic Facility:
  - Pay Application #3, in the amount of \$186,258.80 (attorney reviewed and approved)
  - Pay Application #4, in the amount of \$152,873.61 (attorney reviewed and approved)
30. **Recommend approval** of the agreement between Tokarski & Millemann Architects LLC and the Manasquan Board of Education for the Design Services for the conceptual planning and cost estimates of various improvements identified in the Long Range Facility Plan, in the amount of \$27,000.00, as per **Document L.**
31. **Recommend approval** of the acceptance of the donation of a baby grand electric piano, from the Manasquan High School Endowment and Alumni Fund, in the amount of \$ 7,800.00.
32. **Recommend approval** to authorize the School Business Administrator to amend the 2020-2021 school district budget in the amount of \$4,182,375.05 and the 2021-2022 school district budget in the amount of \$789,171.45 in accordance with the Shared Services Agreement with the Borough of Manasquan to fund the Fieldhouse Project.
33. **Recommend approval** of the acceptance of the New Jersey School Insurance Group Safety Award check, in the amount of \$7,365.00, to be used to partially fund the salaries of the district security guards.
34. **Recommend approval** of the Appearance Agreement with CMI Speaker Management, for the January 7, 2022 assembly program provided by Clint Pulver, in the amount of \$15,000, as per **Document M.**

**35. Recommend** approval of the acceptance of the donation of a shade tree in the amount of \$325.00 for the Manasquan High School from the Manasquan Shade Tree Commission.

**36. Recommend** approval of the donations from the following businesses, to the Manasquan Schools Development Fund:

School Craft	\$1,000
CM3	\$1,000
Health Village Imaging	\$1,000
Greg Rice – Coldwell Banker Brokerage	\$1,000
Atlantic Medical Imaging	\$1,000
FINS	\$1,000
Ortho Institute	\$1,000
NJswim	\$1,000
Compass Real Estate	\$100
Master Park’s Black Belt of America	\$250

**37. Recommend** approval of advertisement banners to be displayed on campus as per **Document N.**

**Professional Days**

**38. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 29, 2021	Justin Barowski	Piscataway	Wrestling Clinic	Yes	Mileage-\$15.75 Registration-\$100.00
October 27, 2021	Melissa Galano	Howell HS	Tour Performing Arts Program	Yes	None
December 17, 2021 January 28, 2022 February 11, 2022 March 25, 2022 April 8, 2022 May 6, 2022 June 3, 2022	Margaret Polak	Holmdel	Curriculum Consortium	No	Total Mileage - \$108.29
November 11, 2021 December 17, 2021 January 28, 2022 February 11, 2022 March 25, 2022 April 8, 2022 May 6, 2022 June 3, 2022	Craig Murin	Holmdel	MC3 Meeting	Yes	Total Mileage - \$126.56 Tolls - \$28.00
October 15, 2021	Margaret Polak	Holmdel	Curriculum Consortium	No	Mileage - \$15.47
December 6-7, 2021	Oriana Kopec	Atlantic City	NJ Association of Librarians Conference	Yes	Total Mileage - \$100.94 Registration - \$275.00

October 15, 2021 November 11, 2021 December 17, 2021 January 28, 2022 February 11, 2022 March 25, 2022 April 8, 2022 May 6, 2022 June 3, 2022	Richard Coppola	Monmouth County	MC3 Meeting	No	None
November 17, 2021	Claire Kozic	Virtual	Advisor Meeting	Yes	None
November 11, 2021 December 17, 2021 January 28, 2022 February 11, 2022 March 25, 2022 April 8, 2022 May 6, 2022 June 3, 2022	James Fagen	Holmdel	History Curriculum Consortium	Yes	Mileage - \$107.80

**Student Action  
Field Trips**

**39. Recommend approval of the field trips listed below:**

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
January 10, 2022	Jill Santucci Leigh Busco	Peer Leadership	First Presbyterian Church – Manasquan	MHS Peer Leaders present lessons for 8 <sup>th</sup> Grade Peer Leaders	Yes - 1	None	None
December 18, 2021	Amy Edwards Lawrence Chiang Nurse - TBD	AOE Esports Team	Rutgers University	Fall Championship Finals	Yes - 1	Bus - \$350.00	None
January 13, 2022	James Fagen Claire Kozic Nurse - TBD	Public Safety Academy and Health Careers	JM Power Center	Fitness and Nutrition Lectures	Yes - 3	Bus - \$350.00	None
March 2, 2022	James Fagen Jason Bryant Nurse – TBD	US II / History Club	InfoAge Museum	History Lesson	Yes – 3	Bus - \$350.00	None
December 17, 2021	Jen Dyer Nicole Pichetto Jill Santucci Kristen Stavac Rebecca Connolly Christina Yadlon Mitchell Albanese William Bertscha Declan Reichy Shauna Corbet	ABA Program	Freehold Mall	Community Based Instruction	Yes – 1	Bus - \$240.00	None
November 12, 2021 January 14, 2022	Jen Dyer Nicole Pichetto Jill Santucci Kristen Stavac Rebecca Connolly Christina Yadlon Mitchell Albanese William Bertscha Declan Reichy Shauna Corbet	ABA Program	Howell Lanes	Community Based Instruction	No	Bus - \$240.00	None



January 21, 2022	Jen Dyer Nicole Pichetto Jill Santucci Kristen Stavac Rebecca Connolly Christina Yadlon Mitchell Albanese William Bertscha Declan Reichey Shauna Corbet	ABA Program	Belmar Arcade	Community Based Instruction	No	Bus - \$240.00 Admission - \$100.00	None
December 10, 2021	Jen Dyer Nicole Pichetto Jill Santucci Kristen Stavac Rebecca Connolly Christina Yadlon Mitchell Albanese William Bertscha Declan Reichey Shauna Corbet	ABA Program	Various Manasquan Restaurants	Community Based Instruction	No	None	None
February 4, 2022	Jen Dyer Nicole Pichetto Jill Santucci Kristen Stavac Rebecca Connolly Christina Yadlon Mitchell Albanese William Bertscha Declan Reichey Shauna Corbet	ABA Program	Joe Leones, Point Pleasant	Community Based Instruction – Cooking Lesson	No	Bus - \$240.00	None
November 19, 2021	Jen Dyer Nicole Pichetto Jill Santucci Kristen Stavac Rebecca Connolly Christina Yadlon Mitchell Albanese William Bertscha Declan Reichey Shauna Corbet	ABA Program	Main Street Kitchen, Manasquan	Community Based Instruction – Cooking Lesson	No	None	None
January 7, 2022	Jen Dyer Nicole Pichetto Jill Santucci Kristen Stavac Rebecca Connolly Christina Yadlon Mitchell Albanese William Bertscha Declan Reichey Shauna Corbet	ABA Program	Jersey Shore Outlets	Community Based Instruction – Retail Experience	No	Bus - \$240.00	None
December 15, 2021	Chryseis McHugh Eric Wasnesky Craig Murin Kiernan Dugan	Lab Marine Science	InfoAge Museum	Marine Communication Exhibit	Yes – 2	Bus - \$240.00	None

**Placement of Students on Home Instruction**

**40. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- |                    |                 |   |
|--------------------|-----------------|---|
| <b>#7625201955</b> | <b>Grade 9</b>  | <b>October 20, 2021 – November 20, 2021 (Medical)</b> |
| <b>#5156908635</b> | <b>Grade 10</b> | <b>October 25, 2021 – November 25, 2021 (Medical)</b> |
| <b>#9034168537</b> | <b>Grade 9</b>  | <b>November 1, 2021 – December 1, 2021 (Medical)</b>  |

**41. Old Business/New Business**

**42. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures (School Safety and Security Plan)
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**43. Roll Call**

**MANASQUAN**

**Personnel**

**44. Recommend** approval of the Elementary School personnel as per **Document 4.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**45. Recommend** approval of the High School personnel as per **Document O.**

**46. Recommend** approval of the School Safety and Security Plan updated as of November 11, 2021.

**47. Adjournment**

Motion to Adjourn.