

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
June 15, 2021
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Eugene Cattani	Anne McGarry (Spring Lake Heights)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Michele Cartaya (Lake Como)	Joseph Loffredo	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of May 11, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations

- High School Teacher of the Month – John Driscoll
- Elementary School Teacher of the Month – Jestine Jones
- High School Students of the Month – Alexander Colon, Senior – Jacob Palmieri, Junior – Samantha Certo, Sophomore – Brad Chapman, Freshman
- Elementary School Student of the Month – Dylan Vowteras
- Introduction of Recommendation of Jaelyn Puleio for Lower MES Principal
- Re-Start Committee Members

Dr. Frank Kasyan	Colleen Graziano
Dr. Peter Crawley	Lesley Kenney
Ryan Basaman	Joseph Loffredo
Bruce Bolderman	Megan Manetta
Cheryl Bontales	Dr. Elizabeth Martin
Eugene Cattani, Jr.	Jesse Place
Margaret Ciufo	Alfredo Sorino
Rick Coppola	Jacqueline Szenzenstein
Robert Goodall	

➤ **Five Minute Break**

10. Principals' Reports

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items June 15, 2021 Agenda (*Denotes Action Item on This Agenda)

- Education, Curriculum & Technology
- Personnel– To be Discussed in Executive Session*

- **Policy**
- **Policies/Regulations for Adoption – 1st Reading ***
 - P & R 5460.02 – Bridge Year Pilot Program (M)
- **Policies/Regulations for Amendment – 1st Reading ***
 - P 0131 – Bylaws, Policies, and Regulations
 - P 3134 – Assignment of Extra Duties
 - P & R 3142 – Nonrenewal of Nontenured Teaching Staff Members (M)
 - P & R 3221 – Evaluation of Teachers (M)
 - P & R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
 - P & R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
 - P & R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M)
 - P & R 4146 – Nonrenewal of Nontenured Support Staff Members
 - P 8561 – Procurement Procedures for School Nutrition Programs (M)
 - P & R 6471 – School District Travel (M)
- **Policies/Regulations for Repeal – 1st Reading ***
 - P 1521 – Educational Improvement Plans
 - P 1649 – Federal Families First Coronavirus (COVID-19) Response Act
 - P 2421 – Vocational Technical Education
- **Finance**
- **Buildings & Grounds/Facilities**
 - Fieldhouse Update

14. Superintendent’s Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,521**
 - **High School – 993**
 - **Elementary School – 528**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **May 13th – Fire Drill**
 - **May 19th – Shelter in Place Drill**
 - **Alternative School:**
 - **May 7th – Fire Drill**
 - **May 19th – Shelter in Place Drill**
 - **Elementary School:**
 - **May 20th – Fire Drill**
 - **May 27th – Lockdown Drill**
- **HIB Monthly Report – Document C**
 - **High School: One Incident – 1 Not HIB**
 - **Elementary School: One Incident – 1 Not HIB**

- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of School Counseling Services**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

15. **Recommend** approval of the updated 2020-2021 Aid-in-Lieu of Transportation payments for the months of January 2021 – June 2021 that now includes Red Bank Catholic and Calvary Academy. The \$500 per student payment will be prorated based on the actual days of in-person sessions (if applicable):

St. Catharine School	95 in-person – 14 virtual (87% of \$500)	12 students @ \$435 each	\$5,220
Christian Bros. Acad.	84 in-person – 18 virtual (82% of \$500)	9 students @ \$410 each	\$3,690
Ranney School	Full in-person program	5 students @ \$500 each	\$2,500
St. Peter School	Full in-person program	2 students @ \$500 each	\$1,000
Red Bank Catholic	98 in-person – 11 virtual (90% of \$500)	3 students @ \$450 each	\$1,350
Calvary Academy	78 in-person – 12 virtual (87% of \$500)	2 students @ \$435 each	<u>\$ 870</u>

Aid-in-Lieu of Transportation
January – June 2021 \$14,630

16. **Recommend** approval of the continuation of acceptance of Spring Lake Heights resident student ID#6283631013, in the Manasquan Elementary School Extended School Year MD program, from July 5th through August 5th (20 days), from 8:30 a.m. to 11:30 a.m., at the 2021 ESY MD tuition including 1:1 aide, in the amount of \$4,640.00 plus Related Services, in the amount of \$840.00, for a total 2021 ESY MD program rate of \$5,480.00.
17. **Recommend** approval of the acceptance of Spring Lake Heights resident student ID# 3093746678, in the Manasquan Elementary School Extended School Year Preschool Handicapped Program, from July 5, 2021 to August 5, 2021, at the 2021 ESY Preschool Handicapped Tuition rate of \$1,000 plus Related Services: Speech (\$134.40) and OT (\$134.40), for a total 2021 ESY Preschool Handicapped program rate of \$1,268.80.

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:
None for the Month

Student Action

Field Trips

19. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

Placement of Students Out of District

21. **Recommend** approval of the revised 2020-2021 External Placement list that reflects both transportation and tuition costs. **No Report for the Month**
22. **Recommend** approval of the revised 2021-2022 External Placement list that reflects both transportation and tuition costs, as per **Document 1.**

Financials

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **May, 2021** as per **Document 2.**

MANASQUAN/SENDING DISTRICTS

General Items

24. **Secretary's Report/Financials**
Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **MAY, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,438,867.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MAY 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MAY 31, 2021** as per **Document D.** (The Treasurer of School Moneys Report for the month of **MAY, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MAY 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for MAY and JUNE** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **MAY 2021** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report** – **Document F**

(C) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$66,317.39** for the month of **JUNE, 2021** be approved. Record of checks (**#48206** through **#48215**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **JUNE, 2021** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **MAY, 2021** at **\$2,781,716.52** and checks (**#48051** through **#48205**) and **(Capital Expense)** for **MAY, 2021** at **\$14,997.50** and checks (**#1219** through **1223**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **MAY 2021** as per **Document G.**

25. Recommend approval of the following resolution related to the state COVID-19 provisions:

Whereas, on March 9, 2020, Governor Phil Murphy signed Executive Order No. 103 declaring a Public Health Emergency and a State of Emergency throughout the State due to the public health hazard created by Coronavirus Disease 2019 (COVID-19); and

Whereas, on March 13, 2020, Governor Phil Murphy signed Executive Order No. 104 requiring all public, private and parochial schools to be closed for in-person learning; and

Whereas, on August 13, 2020, Governor Phil Murphy signed Executive Order No. 175, allowing for schools to open under conditions detailed in “The Road Back: Restart and Recovery Plan for Education;” and

Whereas, the Board of Education of the Manasquan Public School District believes that the administration of public schools is best accomplished locally, by administrators and Board members most familiar with the strengths, weaknesses, wants and needs of the schools and the school community, and

Whereas, the Board of Education of the Manasquan Public School District is in the best position to quickly implement, remove, or revise COVID-19 mitigation strategies based on facts specific to the local region and school district.

Now, therefore, be it resolved that the Manasquan Board of Education urges the Governor and the New Jersey Department of Education rescind all mandatory provisions within Executive Order No. 175, “The Road Back: Restart and Recovery Plan for Education,” and any additional supplemental guidance to either, including, but not limited to, the mandatory use of face masks by all students, staff and visitors to a school building; and be it further

Resolved, that all mandatory provisions be replaced with guidance that can be considered and implemented by boards of education given their knowledge and understanding of the impact of these provisions on the students and staff in their school district; and be it further

Resolved, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, the 30th Legislative District’s representatives in the state Senate and General Assembly, and Monmouth County Executive County Superintendent Lester Richens.

26. Recommend approval of the **adoption** of the following policies and regulations (first reading), as per **Document H.**

- P & R 5460.02 – Bridge Year Pilot Program (M)

27. Recommend approval of the **amendment** of the following policies and regulations (first reading), as per **Document I.**

- P 0131 – Bylaws, Policies, and Regulations
- P 3134 – Assignment of Extra Duties
- P & R 3142 – Nonrenewal of Nontenured Teaching Staff Members (M)
- P & R 3221 – Evaluation of Teachers (M)
- P & R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- P & R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- P & R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- P & R 4146 – Nonrenewal of Nontenured Support Staff Members
- P 8561 – Procurement Procedures for School Nutrition Programs (M)
- P & R 6471 – School District Travel (M)

28. Recommend approval of the **repeal** of the following policies and regulations (first reading), as per **Document J.**

- P 1521 – Educational Improvement Plans
- P 1649 – Federal Families First Coronavirus (COVID-19) Response Act
- P 2421 – Vocational Technical Education

29. **Recommend** approval of the purchase instructional and administrative software titles, subscriptions, and renewals as listed below for the 2021-2022 school year. These purchases do not have an applicable state contract and the purchase qualify as exempt as per N.J.S.A. 18A:18A-5(19).

Product/Title	Vendor	Amount
Blackboard Website CMS & Hosting	Blackboard	\$9,520.71
Canvas LMS	Instructure	\$10,262.00
Frontline 504, IEP, & RTI Direct	Frontline	\$18,286.14
Frontline Applicant Tracking & Absence/Substitute Management	Frontline	\$15,167.68
Genesis Student Information System, Staff Management, and Payroll	Genesis Educational Services	\$21,073.00
Genesis Budgetary Accounting (Implementation Fee and 1 st Year Maintenance)	Genesis Educational Services	\$25,000.00
Systems 3000 Accounting, Payroll, HR, & Employee Portal (Legacy Maintenance)	Systems 3000	\$11,296.00

30. **Recommend** approval of the acceptance of the following Parent Paid Tuition Students, for the 2021-2022 school year, in the Manasquan High School, at the annual tuition rate of \$8,510.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

- Student ID# 8872523454 Grade 9
- Student ID# 1226157570 Grade 11

31. **Recommend** approval of the acceptance of the following sending district students, in the High School Center for Learning and Independence – ABA program, from July 6th through August 13th, from 8:30 a.m. to 2:30 p.m.:

- Brielle BOE: SID# (to be determined S.C.) Tuition, 1:1 Aide & Related Services: \$8,333.70
- Brielle BOE: SID# (to be determined B.S.) Tuition, 1:1 Aide & Related Services: \$8,009.30
- Belmar BOE: SID# 1652089375 Tuition, 1:1 Aide: \$7,636.50
- Belmar BOE: SID# (to be determined J.U.) Tuition, 1:1 Aide & Related Services: \$7,796.50
- SLH BOE: SID# (to be determined A. L.) Tuition, 1:1 aide: \$7,636.50

32. **Recommend** approval of the agreement between the Monmouth Ocean Educational Services Commission and the Manasquan Board of Education for School Nursing Services for the 2021-2022 school year, as per **Document K**.

33. **Recommend** approval of the agreement between Bayada Home Health Care, Inc., and the Manasquan Board of Education for School Nursing Services for the 2021-2022 school year, as per **Document L**.

34. **Recommend** approval of the Consultant Services Agreement between Manasquan Board of Education and Brown & Brown Benefit Advisors, effective July 1, 2021, in the amount of \$50,000 (attorney reviewed and approved).
35. **Recommend** approval of the appointment of Kenney, Gross & Kovats, LLP, as the School Board Attorney, from July 1, 2021 until the next reorganization meeting of the Manasquan Board of Education, at the hourly rate of \$150.00.
36. **Recommend** approval of the following Pay Applications (attorney reviewed and approved):
 Thermal Piping, for the Manasquan High School Partial HVAC and Fire Alarm Replacement
 - Pay Application #15 – REV \$174,167.92
 - Pay Application #16 – REV \$ 23,505.30
 H&S Construction, for the Manasquan High School Multipurpose Facility
 - Pay Application #1 \$104,370.00
37. **Recommend** approval of the Safe Return Plan as a partial requirement for the American Rescue Plan – ESSER III grant application, as per **Document M.**
38. **Recommend** approval of the Service Contract with CPC Behavioral Healthcare for “return to school” evaluations for the 2021-2022 school year, as per **Document N.**
39. **Recommend** approval of Educational Data Services, Inc., to provide the following New Jersey Cooperative Bid Maintenance Programs for the 2021-2022 school year with no increase in prices from last school year:
 - Licensing and Maintenance fee for 2021-2022 \$5,370.00
 - Cooperative Skilled Trades, Compliance Services and Ancillary bids for 2021-2022 \$2,000.00
40. **Recommend** approval of the continuation of services for trash collection with Waste Management for 2021-2022, in the monthly amount of \$1,822.54 with no increase in price from last school year.
41. **Recommend** the approval of the transportation contract Renewal #4 of contract #17-18FS for 2021-2022 Student Transportation – School Related Activities, with First Student, Neptune City, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.69%, in the estimated contract amount of \$202,399.07.
42. **Recommend** the approval of the transportation contract Renewal #4 of contract #17-18Briggs for 2021-2022 Student Transportation – School Related Activities, with Briggs Transportation, Point Pleasant Beach, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.69%, in the 2021-2022 estimated amount of \$22,536.73.
43. **Recommend** the approval of the establishment of an additional high school special education Applied Behavioral Analysis program, as per **Document O.**
44. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Capital Reserve at year end not to exceed \$150,000.
45. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Tuition Reserve at year end not to exceed \$150,000.
46. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Maintenance Reserve at year end not to exceed \$150,000.

Professional Days

47. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

Date	Name	Destination	Purpose	Sub	Cost
June 30, 2021	Jesse Place	Monroe Township	Genesis User Group Meeting	No	Mileage-\$22.96
May 25-26, 2021	Christine Rice	Virtual	ELL -Best Teaching Practices Workshop	Yes	Registration - \$399.00
May 25-26, 2021	Nancy Knitter	Virtual	ELL -Best Teaching Practices Workshop	Yes	Registration - \$399.00

Student Action

Field Trips

48. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

49. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #3234044394 **Grade 9** **May 24, 2021 – June 23, 2021 (Medical)**
- #2686906059 **Grade 11** **June 2, 2021 – June 23, 2021 (Medical)**

50. **Old Business/New Business**

51. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (MEA Sidebar Agreement #05)
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence, Superintendent Evaluation)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

52. Roll Call

MANASQUAN

Personnel

- 53. Recommend** approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

- 54. Recommend** approval of the High School personnel as per **Document P.**

- 55. Recommend** approval of sidebar agreement #05 between the Manasquan Education Association and the Board of Education, as per **Document Q.**

56. Adjournment

Motion to Adjourn.