

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
May 11, 2021  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Roll Call**

|                             |                           |                                    |
|-----------------------------|---------------------------|------------------------------------|
| Bruce Bolderman             | Eugene Cattani            | Anne McGarry (Spring Lake Heights) |
| Donna Bossone               | Terence Hoverter          | Thomas Pellegrino                  |
| Martin Burns                | Dennis Ingoglia (Brielle) | Alexis Pollock                     |
| Michele Cartaya (Lake Como) | Joseph Loffredo           | Alfred Sorino                      |

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of April 27, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**8. Student Board Representative Report - No Report for the Month**

## 9. Presentations

- **K-9 Presentation** – Presented by Tim Clayton, School Security Coordinator and K-9, Echo
    - Certification Update
    - Searching Abilities
  - **High School Teacher of the Month** – Madison Schille
  - **Elementary School Teacher of the Month** – Michael Pape
  - **High School Students of the Month** – Ciara Beradi, Senior – Fiona Reilly, Junior – Carly Coble, Sophomore – Casey Finnegan, Freshman
  - **Elementary School Student of the Month** – Julia Incolla
  - **MHS Girls Basketball**
    - #3 Shore Conference Champions
    - #7 State Ranking
- **Five Minute Break**

## 10. Principals' Reports

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

## 11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

## 12. Public Forum

## 13. Discussion Items May 11, 2021 Agenda (\*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**
  - 2021-2022 School Year
    - Full Time Preschool Program for 4-Year-Olds
- **Personnel– To be Discussed in Executive Session\***

- **Policy**
- **Policies for Amendment – 2<sup>nd</sup> Reading \***
  - P 9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
- **Finance**
- **Buildings & Grounds/Facilities**
  - Fieldhouse Update
  - MES Field Renovation
  - Summer Projects

**14. Superintendent’s Report & Information Items**

- **Enrollment– Document A**
  - **Total Enrollment – 1,521**
    - **High School – 993**
    - **Elementary School – 528**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **April 28<sup>th</sup> – Fire Drill**
    - **April 30<sup>th</sup> – Lockdown Drill**
  - **Alternative School:**
    - **April 28<sup>th</sup> – Fire Drill**
    - **April 30<sup>th</sup> – Lockdown Drill**
  - **Elementary School:**
    - **April 22<sup>nd</sup> – Fire Drill**
    - **April 30<sup>th</sup> – Lockdown Drill**
- **HIB Monthly Report – Document C**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**
  - One-to-One Student Technology Program
- **Report of the Director of Curriculum and Instruction**
  - Ready Math Presentation
- **Report of the Director of School Counseling Services**

**Recommend** approval and acceptance of the Superintendent’s Report.

**MANASQUAN**  
**General Items**

- 15. Recommend** approval of the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2021-2022 school year:

Student ID# *to be determined* (P.D.) – K  
 Student ID# *to be determined* (J.M.) – K  
 Student ID# *to be determined* (B.R.) – K

Student ID# *to be determined* (L.G.) – K  
 Student ID# *to be determined* (T.N.) – K  
 Student ID# 3221299043 - K

**16. Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2021-2022 school year:

|                                  |                                  |
|----------------------------------|----------------------------------|
| Student ID# 1810137644 – Grade 1 | Student ID# 1977268868 – Grade 4 |
| Student ID# 1462755743 – Grade 1 | Student ID# 7199899419 – Grade 4 |
| Student ID# 6567379652 – Grade 2 | Student ID# 2995511031 – Grade 5 |
| Student ID# 1462843571 – Grade 2 | Student ID# 7851307892 – Grade 5 |
| Student ID# 9928026984 – Grade 2 | Student ID# 7472508500 – Grade 6 |
| Student ID# 8030459612 – Grade 2 | Student ID# 5336242894 – Grade 6 |
| Student ID# 6246305095 – Grade 3 | Student ID# 9622559037 – Grade 7 |
| Student ID# 7216590335 – Grade 3 | Student ID# 3770441278 – Grade 7 |
| Student ID# 4141729557 – Grade 3 | Student ID# 4148189907 – Grade 7 |
| Student ID# 3647465181 – Grade 3 | Student ID# 3596636428 – Grade 7 |
| Student ID# 1872839224 – Grade 3 | Student ID# 6817094605 – Grade 8 |
| Student ID# 9247057206 – Grade 3 |                                  |

**17. Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2021-2022 school year, in the Manasquan Elementary School, at the annual tuition rate of \$8,510.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

|                                  |                                  |
|----------------------------------|----------------------------------|
| Student ID# 3196373551 – Grade 1 | Student ID# 8760486398 – Grade 6 |
| Student ID# 9170203664 – Grade 3 | Student ID# 5614927445 – Grade 8 |
| Student ID# 9284864124 – Grade 5 |                                  |

**18. Recommend** approval of the agreement with Pine Grove Day Camp, Wall, N.J., to hold the 2021 8<sup>th</sup> grade picnic, on May 24, 2021, (proposal previously signed on May 4, 2021 by Dr. Crawley, SBA/BS), as per **Document 1.**

**19. Recommend** approval of **Dr. Richard Worth** to conduct a psychiatric assessment of student #4575216283 at a rate of \$650.00.

**20. Recommend** approval of the following 2020-2021 Aid-in-Lieu of Transportation payments for the months of January 2021 – June 2021. The \$500 per student payment will be prorated based on the actual days of in-person sessions (if applicable):

|                       |  |                               |                |
|-----------------------|--|-------------------------------|----------------|
| St. Catharine School  | 95 in-person – 14 virtual (87% of \$500) | 12 students @ \$435 each      | \$5,220        |
| Christian Bros. Acad. | 84 in-person – 18 virtual (82% of \$500) | 9 students @ \$410 each       | \$3,690        |
| Ranney School         | Full in-person program                   | 5 students @ \$500 each       | \$2,500        |
| St. Peter School      | Full in-person program                   | 2 students @ \$500 each       | <u>\$1,000</u> |
| Red Bank Catholic     | (To be determined)                       |                               |                |
| Calvary Academy       | (To be determined)                       |                               |                |
|                       |  | Aid-in-Lieu of Transportation |                |
|                       |  | January – June 2021           | \$12,410       |

**Professional Days**

**21. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

**None for the Month**

**Student Action**

**Field Trips**

**22. Recommend** approval of the field trips listed below:

| <u>Date</u>                                   | <u>Name</u>  | <u>Subject</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u>            | <u>Other Board Costs</u> | <u>Other Funds</u> |
|---|--|----------------|--------------------|----------------|-----------------------|--------------------------|--------------------|
| June 18, 2021<br>June 21, 2021<br>(Rain date) | Andrew Manser<br>Jestine Jones<br>Marc Reid<br>Rob Markovitch<br>Tom Russoniello<br>Kristine Pierce<br>Laura Wahl<br>Kirt Wahl<br>Michael Pape<br>Kindle Kuriscak<br>Patricia Reo<br>Linda Bradley<br>Lauren Kelly | Grades 7 & 8   | Manasquan<br>Beach | Beach Clean Up | 3 Teachers<br>1 Nurse | None                     | None               |

**Placement of Students on Home Instruction**

**23. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

**Placement of Students Out of District**

**24. Recommend** approval of the revised 2020-2021 External Placement list that reflects both transportation and tuition costs. **No Report for the Month**

**25. Recommend** approval of the revised 2021-2022 External Placement list that reflects both transportation and tuition costs, as per **Document 2.**

**Financials**

**26. Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **April, 2021** as per **Document 3.**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**27. Secretary’s Report/Financials**  
**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **APRIL, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **APRIL 30, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **APRIL 30, 2021** as per **Document D.** (The Treasurer of School Moneys Report for the month of **APRIL, 2021** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for APRIL and MAY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **APRIL 2021** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report** – **Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$314,915.92** for the month of **MAY, 2021** be approved. Record of checks (**#48051** through **#48060**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **MAY, 2021** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **APRIL, 2021** at **\$2,643,000.25** and checks (**#47924** through **#48050**) and **(Capital Expense)** for **APRIL, 2021** at **\$64,056.35** and checks (**#1214** through **1218**).

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **APRIL 2021** as per **Document G**.

28. **Recommend** approval of the agreement between the Manasquan School District and Project Lead The Way, Inc., (“PLTW”), as specified in the agreement on file in the board office (attorney reviewed and approved).
29. **Recommend** approval of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021-2022 school year:  
Student ID# *to be determined* (T.M.) – Grade 9
30. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021-2022 school year:  
Student ID# 4982707962 – Grade 10                      Student ID# 3297934118 – Grade 11  
Student ID# 3136391428 – Grade 10                      Student ID# 9938616264 – Grade 12  
Student ID# 4837298022 – Grade 10                      Student ID# 1443214974 – Grade 12
31. **Recommend** approval of the continuation of placement of the following Half-Price Tuition Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021-2022 school year, at the tuition rate of \$4,255:  
Student ID# 9268640462 – Grade 12
32. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2021-2022 school year, in the Manasquan High School, at the annual tuition rate of \$8,510.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:  
Student ID# 4861462258 – Grade 10                      Student ID# 2634909987 – Grade 11  
Student ID# 3970415040 – Grade 10                      Student ID# 4770730041 – Grade 11  
Student ID# 1772742428 – Grade 10                      Student ID# 4661105187 – Grade 12  
Student ID# 8004823794 – Grade 10                      Student ID# 2734184843 – Grade 12  
Student ID# 1166439205 – Grade 10                      Student ID# 5102746136 – Grade 12  
Student ID# 4073468733 – Grade 11                      Student ID# 1449036585 – Grade 12  
Student ID# 9926497165 – Grade 11                      Student ID# 5124571571 – Grade 12

33. **Recommend** approval of the acceptance of the following Parent-Paid Tuition student, for the 2021-2022 school year, in the Manasquan High School, at the annual tuition rate of \$8,510.00.  
Student ID# *to be determined* – (O.S.) – Grade 9
34. **Recommend** approval of the submission of the Coronavirus Response and Relief Supplemental Appropriations Act – Elementary and Secondary Emergency Relief Fund II (CRRSAA – ESSER II) and Perkins Secondary Consolidated grant.
35. **Recommend** approval of the Tax Levy Revenue Schedule for the period July 1, 2021 through June 30, 2022 as per **Document H.**
36. **Recommend** approval of the Manasquan High School’s Membership in the New Jersey State Interscholastic Athletic Associations (NJSIAA) and the payment of \$2,500 in dues for the 2021-2022 school year, as per **Document I.**
37. **Recommend** approval of the renewal of the contract for Printing Services with Centurion Printing, Kenilworth, NJ, for the 2021-2022 school year (Renewal #2) in accordance with the specification of the Printing Services bid #PS19-20 of May 8, 2019, in the estimated bid amount of \$19,260.10.
38. **WHEREAS**, The Manasquan Board of Education has provided the adequate public notice and public hearing, consistent with the terms of NJSA 18A:11-11 in order to alter/amend the terms of the Employment Agreement for the Superintendent of Schools; and

**BE IT RESOLVED**, that the Manasquan Board of Education hereby rescinds the Employment Agreement for Frank Kasyan as Superintendent of Schools for the term beginning June 1, 2017 and ending June 30, 2022 and adopts and approves the attached replacement Employment Agreement for Frank Kasyan as Superintendent of Schools for the term beginning May 1, 2021 and ending June 30, 2025, which has been previously approved by the Executive County Superintendent, as per **Document J.**

39. **Recommend** approval to acquire and to finance by means of a 3-year, lease purchase (\$1.00 end of term purchase option) 1050 Dell Latitude 3310 laptop devices and 190 Dell Latitude 3310 2-in-1 devices in an amount not to exceed \$299,201.01 per year (\$860,836.70 total) through Dell Financial Services, pending attorney review of contract. Device pricing per NJ State Contract # M0483.
40. **Recommend** approval of the **amendment** of the following policies and regulations (second reading), as per **Document K.**
- P 9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

**Professional Days**

41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

| <b><u>Date</u></b>    | <b><u>Name</u></b> | <b><u>Destination</u></b> | <b><u>Purpose</u></b>     | <b><u>Sub</u></b> | <b><u>Cost</u></b>  |
|-----------------------|--------------------|---------------------------|---------------------------|-------------------|---|
| June 9, 10, 11, 2021  | Peter Crawley      | Virtual                   | NJASBO Virtual Conference | No                | Registration - \$150.00   |
| June 14-July 25, 2021 | Melissa Galano     | Online                    | Dance Curriculum Workshop | No                | Membership - \$115.00<br>Registration - \$ 295.00   |
| July 12-16, 2021      | Barbara Buckley    | Vermont                   | AP Summer Institute       | No                | Mileage - \$120.00<br>Tolls - \$20.00<br>Registration - \$1095.00<br>Hotel - \$200.00<br>Meals - \$100.00 |

**Student Action**

**Field Trips**

**42. Recommend** approval of the field trips listed below:

| <u>Date</u>   | <u>Name</u>  | <u>Subject</u>     | <u>Destination</u>        | <u>Purpose</u>                                      | <u>Sub</u> | <u>Other Board Costs</u>            | <u>Other Fund</u> |
|---------------|--|--------------------|---------------------------|---|------------|-------------------------------------|-------------------|
| May 17, 2021  | Chryseis McHugh<br>Criag Murin   | Lab<br>Astronomy   | InfoAge                   | Study Rocketry<br>and the Satellite                 | Yes-2      | 1 Bus<br>\$350.00                   | None              |
| May 13, 2021  | Jill Santucci<br>Anthony Cinelli<br>Brian Rostron<br>Donya Manovill<br>Autumn Sterner<br>Nurse - TBD   | Peer Leaders       | Shark River<br>Park       | Peer Group<br>Activities                            | Yes - 2    | 1 Bus -<br>\$600.00                 | None              |
| June 11, 2021 | Jill Santucci<br>Amy Certo   | Grades 9-12        | Manasquan                 | Law<br>Enforcement<br>Torch Run                     | Yes- 2     | None                                | None              |
| June 9, 2021  | Meghan Hillman<br>Lisa Crowning<br>Marisa Marco<br>Chris Craig<br>Meredith Heeter<br>Jamie Onorato<br>Courtney Larkin<br>Alyson Griffith<br>Pam Puryear<br>Nurse - TBD | Grade 12           | Pine Grove<br>Wall Twnshp | Senior Class<br>Trip                                | Yes -10    | 4 Buses<br>@<br>\$250.00<br>per Bus | None              |
| May 14, 2021  | Jill Santucci<br>Jennifer Dyer<br>Brian Rostron<br>Donya Manovill<br>Autumn Sterner  | Peer<br>Leadership | Belmar                    | Socialization<br>Skills and Train<br>Riding Process | Yes – 1    | None                                | None              |

**Placement of Students on Home Instruction**

**43. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

**#2686906059            Grade 11            May 2, 2021 – June 2, 2021 (Medical)**  
**#8397499020            Grade 11            May 11, 2021 – June 11, 2021 (Medical)**  
**#1274491076            Grade 12            May 19, 2021 – June 23, 2021 (Medical)**

**44. Old Business/New Business**

**45. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.



**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**46. Roll Call**

**MANASQUAN**

**Personnel**

**47. Recommend** approval of the Elementary School personnel as per **Document 4.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**48. Recommend** approval of the High School personnel as per **Document L.**

**49. Adjournment**

Motion to Adjourn.