

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
April 27, 2021
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Eugene Cattani	Anne McGarry (Spring Lake Heights)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Michele Cartaya (Lake Como)	Joseph Loffredo	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of March 16, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations

- High School Teacher of the Month – Claire Kozić
- Elementary School Teacher of the Month – Kristine Pierce
- High School Students of the Month – Peyton Rydholm, Senior – Lara Shannon, Junior – Molly Morris, Sophomore – Gabriella Tienken, Freshman
- Elementary School Student of the Month – Elizabeth Langella
- MHS Boys Basketball
 - Shore Conference Champions
 - NJ.com Team of the Year
 - #2 State Ranking
- **Five Minute Break**
- Field House Project Update – Presented by Robert Notley
- Public Hearing on the 2021-2022 School District Budget – Presented by Dr. Frank Kasyan, Superintendent of Schools, Dr. Pete Crawley, School Business Administrator

10. Principals' Reports

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items April 27, 2021 Agenda (*Denotes Action Item on This Agenda)

- Education, Curriculum & Technology
- Personnel– To be Discussed in Executive Session*
- Policy
- Policies for Amendment – 1st Reading *
 - P 9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

- **Finance**
- **Buildings & Grounds/Facilities**
 - Turf Field Fencing

14. Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,524**
 - **High School – 995**
 - **Elementary School – 529**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **March 24th and 25th – Fire Drill**
 - **March 10th and 11th – Evacuation Drill**
 - **Alternative School:**
 - **March 25th – Fire Drill**
 - **March 11th – Evacuation Drill**
 - **Elementary School:**
 - **March 25th – Shelter in Place Drill**
 - **March 30th – Fire Drill**
- **HIB Monthly Report – Document C**
 - **High School: One Incident – 1 Confirmed HIB**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of School Counseling Services**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN

General Items

- 15. Recommend** approval of the revision to the original contract dated August 13, 2020 for Student ID# 1529373859 to reflect the withdrawal from the 4-year old Integrated Preschool Program, effective January 4, 2021 and the re-enrollment date of March 15, 2021.
- 16. Recommend** approval of the revision to the original contract dated September 10, 2020 for Student ID# 9264236744 to reflect the withdrawal from the 3-year old Integrated Preschool Program, effective February 1, 2021 and the re-enrollment date of May 1, 2021.
- 17. Recommend** approval of Communication Technology Resources, LLC to conduct an Augmentative and Alternative Communication (AAC) evaluation with elementary school state student ID# 1443461121 at a cost of \$800.00.

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:
None for the Month

Student Action

Field Trips

19. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 24, 2021 (Rain Date – May 25, 2021)	Megan Manetta Marc Reid Michael Pape Kristine Pierce Andrea Trischitta Kirt Wahl Jeffrey DeMuro Teacher TBD Nurse TBD	Grade 8	Pine Grove Day Camp	8 th Grade Class Trip	Yes-8	4 Buses - \$280.00 each	\$5,000 Student Funds and PTO Funds

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
#7625201955 Grade 8 April 19, 2021 – May 19, 2021 (Medical)

Placement of Students Out of District

21. **Recommend** approval of the revised External Placement list that reflects both tuition and transportation costs for the 2020-2021 school year, as per **Document 1.**
22. **Recommend** approval of the External Placement list that reflects both tuition and transportation costs for the 2021-2022 school year, as per **Document 2.**
23. **Recommend** approval of the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2021-2022 school year:
- o Student ID # to be determined (J.B) Grade 3
 - o Student ID #8160948431 Grade 8

Financials

24. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **March, 2021** as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

General Items

25. **Secretary’s Report/Financials**
Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **MARCH, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MARCH 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MARCH 31, 2021** as per **Document D**. (The Treasurer of School Moneys Report for the month of **MARCH, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MARCH 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for MARCH and APRIL** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the months of **MARCH 2021** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report** – **Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,437,676.17** for the month of **APRIL, 2021** be approved. Record of checks (**#47924** through **#47973**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **APRIL, 2021** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **MARCH, 2021** at **\$3,067,643.69** and checks (**#47771** through **#47923**) and (**Capital Expense**) for **MARCH, 2021** at **\$14,078.95** and checks (**#1209** through **1213**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **MARCH 2021** as per **Document G**.

Adoption of 2021-22 Budget

26. Recommend approval of the adoption of the final 2021-22 School District budget as listed below and as per the advertised budget, as per **Document H**:

BE IT RESOLVED that the final budget be approved for the 2021-2022 school year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUES</u>	<u>DEBT</u> <u>SERVICE</u>	<u>TOTAL</u>
2021-2022 Total Expenditures	\$29,859,835	\$753,723	\$1,884,576	\$32,498,134
Less: Anticipated Revenues	\$13,578,190	\$753,723	\$ 434,057	\$14,765,970
Taxes to be Raised	\$16,281,645	\$ -0-	\$1,450,519	\$17,732,164

27. **Recommend** approval of the Pay Application #14 from Thermal Piping, for the Manasquan High School Partial HVAC and Fire Alarm Replacement projects, in the amount of \$58,583.00 (attorney reviewed and approved):
28. **Recommend** approval of the acceptance of the following Parent-Paid Tuition student at Manasquan High School, for the 2020-2021 school year:
 - Student ID # 6784588582 Grade 11 \$2,077.00 (pro-rated as of 4/16/21)
29. **Recommend** approval of the acceptance of the following Parent-Paid Tuition students at Manasquan High School for the 2021-2022 school year:
 - Student ID # to be determined (D.A.) Grade 9 \$8,510.00
 - Student ID # to be determined (S.W.) Grade 9 \$8,510.00
 - Student ID # 6784588582 Grade 12 \$8,510.00
30. **Recommend** approval of the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021 -2022 school year:
 - Student ID # 7696879046 Grade 9
31. **Recommend** approval of the acceptance of the proposal with Suburban Consulting Engineers, Inc., for engineering, permitting and construction support services for the Manasquan Elementary School Athletic Field Improvements, in the amount of \$23,500 (proposal previously signed on March 24, 2021 by Dr. Crawley, SBA/BS), as per **Document I.**
32. **Recommend** approval of the Limited-Service Proposal from Tokarski + Millemann Architects, LLC, for Updating of the Long Range Facilities Plan for the Manasquan Public School District, in the total amount of \$7,550, as per **Document J.**
33. **Recommend** approval of the Addendum #2 for the 2021-2022 Food Service Management Company Services, provided by Simplified Culinary Services, Inc., Point Pleasant, NJ. Simplified Culinary Services, Inc., will collect a Flat Management Fee of \$21,000 annually and guarantee a return of \$7,000 annually.
34. **Recommend** approval of the 2021-2022 proposal from HMC Inc., to provide Worker and Community Right to Know (RTK) Act and Hazard Communications Standard services for the Manasquan School District, including the required Right to Know Online Survey due July 15, 2021, in the amount of \$3,250.00, as per **Document K.**
35. **Recommend** approval of the acceptance of the New Jersey Insurance Group 2021 Safety Grant, in the amount of \$7,365.00. These funds will be used to partially fund the salaries of the district security guards.
36. **Recommend** approval of the agreement with Pine Grove Day Camp, Wall, N.J., to hold the 2021 Senior Class Picnic, on June 14, 2021, as per attached **Document L.**

37. **Recommend** approval of the 2021-2022 Agreement with Phoenix Advisors, LLC for Continuing Disclosure and Independent Registered Municipal Advisor Services, as per agreement and fee schedule on file in the board office.

38. **Recommend** approval of the Manasquan Bank, 2221 Landmark Place, Wall Township, New Jersey as the depository for funds for the following account and authorize the person/persons to sign checks, make transfers and withdrawals:

Account

- Manasquan Board of Education – Shared Service Agreement Account

Officials

Board Secretary and Treasurer

39. **Recommend** approval of the closure of the following Manasquan Bank Accounts with the account balances being transferred to Manasquan High School Central Funds Account:

- Manasquan Board of Education – Surf Team Account
- Manasquan Board of Education – Recording Studio Account

40. **Recommend** approval of the list of cancelled checks for the General Account, E.S. Central Fund, H.S. Central Fund and Referendum Account, as per **Document M.**

41. **Recommend** approval of the Cooperative Pricing System Agreement through NJSBA ACES, as per **Document N.**

42. **Recommend** approval of the **amendment** of the following policies and regulations (first reading), as per **Document O.**

- P 9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

43. **Recommend** approval of the acceptance of the donation in the amount of \$3,900.00 for the Manasquan High School Drama Club from the Liv Morro Memorial Fund.

Professional Days

44. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 3, 2021	Meredith Morris	Online	Techniques for Learning Challenges	No	Registration -\$35.00
May 12, 2021	Cheryl Bontales	Monmouth University	Meeting and Commencement Exercise for Doctoral Degree	Yes	None

Student Action

Field Trips

45. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 16-June 18, 2021	Jennifer Dyer Brian Rostron Autumn Sterner Donya Manovill	ACE Program	Local Manasquan Businesses	Life Skills in Community Setting	No	None	None

Placement of Students on Home Instruction

46. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#2686906059	Grade 11	April 2, 2021 – May 2, 2021 (Medical)
#1191431075	Grade 11	April 6, 2021 – May 6, 2021 (Medical)
#8397499020	Grade 11	April 11, 2021 – May 11, 2021 (Medical)
#1274491076	Grade 12	April 19, 2021 – May 19, 2021 (Medical)
#5694149155	Grade 10	March 15, 2021 – April 16, 2021 (Medical)

47. **Old Business/New Business**

48. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

49. **Roll Call**

MANASQUAN

Personnel

50. **Recommend** approval of the Elementary School personnel as per **Document 4.**

MANASQUAN/SENDING DISTRICTS

Personnel

51. **Recommend** approval of the High School personnel as per **Document P.**

52. **Adjournment**

Motion to Adjourn