

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
February 23, 2021
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Eugene Cattani	Anne McGarry (Spring Lake Heights)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Michele Cartaya (Lake Como)	Joseph Loffredo	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 20, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations

- **Teacher of the Year**
 - **Kindle Kuriscak – Elementary School**
 - **Thomas Glenn – High School**

- **Educational Services Professional of the Year**
 - **Margaret Ciufu – Elementary School**
 - **Alicia Narucki – High School**

- **High School Teacher of the Month – Joanne Lobosco**

- **Elementary School Teacher of the Month - Lauren Calabrese-Buss**

- **High School Students of the Month – Lucas Mellon, Senior – Liam Pacetti, Junior – Steven Solis Morales, Sophomore – Mirabelle Elliot, Freshman**

- **Elementary School Student of the Month – Ingrid Nicolas-Alejo**

10. Principals’ Reports

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

11. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (Contract/Litigation)
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

12. Roll Call

13. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

14. Public Forum

15. Discussion Items February 23, 2021 Agenda

- Education, Curriculum & Technology- Agenda Items*
- Personnel– To be Discussed in Executive Session- Agenda Items*
- Policy
- Policies for Adoption - 1st Reading- Agenda Items *
 - P 0164.6 – Remote Public Board Meetings During A Declared Emergency (M)
 - P 1643 – Family Leave (M)
 - R 7425 – Lead Testing of Water in Schools (M)
- Policies for Amendment – 1st Reading - Agenda Items *
 - P 0145 – Board Member Resignation and Removal (M)
 - R 1642 – Earned Sick Leave Law (M)
 - P & R 5330.01 – Administration of Medical Cannabis (M)
 - P 7425 – Lead Testing of Water in Schools (M)
 - P 2415 – Every Student Succeeds Act (M)
 - P 2415.02 – Title I – Fiscal Responsibilities (M)
 - P 2415.05 – Student Surveys, Analysis, and/or Evaluations (M)
 - P & R 2415.20 – Every Student Succeeds Act Complaints (M)
 - P 4125 – Employment of Support Staff Members (M)
 - P 6360 – Political Contributions (M)
 - P 8330 – Student Records (M)
 - P 9713 – Recruitment by Special Interest Groups (M)
- Policies for Repeal – 1st Reading - Agenda Items *
 - P 3431.1 – Family Leave (M)
 - P 4431.1 – Family Leave (M)
 - P 3431.3 – New Jersey’s Family Leave Insurance Program
 - P 4431.3 – New Jersey’s Family Leave Insurance Program
 - P & R 7430 – School Safety (M)
 - P 2415.01 – Academic Standards, Academic Assessments, and Accountability (M)
 - P 2415.03 – Highly Qualified Teachers (M)

- **Finance**
 - 2021-2022 Budget Update
- **Buildings & Grounds/Facilities**
 - Shared Services Agreement

16. Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,533**
 - High School – 1,001
 - Elementary School – 532
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - January 11th and 12th – Fire Drill
 - January 28th – Table Top Security Meeting
 - **Alternative School:**
 - January 12th – Fire Drill
 - January 28th – Table Top Security Meeting
 - **Elementary School:**
 - January 13th – Fire Drill
 - January 27th – Lockdown Drill
- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: One Incident – 1 Not HIB**
- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of School Counseling Services**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN

General Items

- 17. Recommend** approval of the Jostens' Yearbook Agreement for SY2022, as per attached **Document 1**. (attorney reviewed and approved).

Personnel

- 18. Recommend** approval of the Elementary School personnel as per **Document 2**.

Professional Days

- 19. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:
None for the Month

Student Action

Field Trips

20. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7625201955 Grade 8 January 18, 2021 – March 18, 2021 (Medical)

Placement of Students Out of District

22. **Recommend** approval of the revised 2020-2021 External Placement list that reflects tuition costs and transportation cost, as per Document (No Report)

Financials

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **January, 2021 as per Document 3**.

MANASQUAN/SENDING DISTRICTS

General Items

24. **Secretary's Report/Financials**

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **JANUARY, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **JANUARY 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **JANUARY 31, 2021** as per **Document D**. (The Treasurer of School Moneys Report for the month of **JANUARY, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JANUARY 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for JANUARY and FEBRUARY** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the months of **JANUARY 2021** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report – Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,284,477.46** for the month of **FEBRUARY, 2021** be approved. Record of checks (**#47657** through **#47664**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$19,843.55** for the month of **FEBRUARY, 2021** be approved. Record of checks (**#1205** through **#1206**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JANUARY, 2021** at **\$3,739,705.24** and checks (**#47484** through **#47656**) and **(Capital Expense)** for **JANUARY, 2021** at **\$203,991.12** and checks (**#1194** through **1204**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JANUARY 2021** as per **Document G.**

25. **Recommend** approval of the acceptance of a donation of masks from Seabreeze Ford, in the estimated amount of \$1,000.
26. **Recommend** approval to accept the Audit and CAFR Reports of the Financial Records of the Manasquan School District for the period ended June 30, 2020, as presented by Robert A. Hulsart, Jr., of Robert A. Hulsart and Company, as per **Document H.**
27. **Recommend** approval that the Manasquan Board of Education resolves to authorize the Board President to execute the settlement and release of claims for Case Number 21-017. A copy of the settlement will be maintained in the office of the Board secretary.
28. **Recommend** approval of the Manasquan Board of Education's participation in the Special Education Medicaid Initiative for FY2022 (SEMI).
29. **Recommend** approval of the Agreement for Student Internships between Rowan University and the Manasquan High School relating to the Athletic Training program, as per **Document I** (attorney review and approved).
30. **Recommend** approval of Change Order # 002r, from Nickerson Corporation, reflecting a decrease in the contract amount of \$3,159.80 for unused allowance, for the flooring and Bleacher Replacement project at the Manasquan High School, as per **Document J.**
31. **Recommend** approval of Pay Application #7 (Final), from Nickerson Corporation, for Flooring and Bleacher Replacement at the Manasquan High School Gymnasium, in the amount of \$40,991.91 (attorney reviewed and approved).
32. **Recommend** approval of the Request for Obsolete Equipment Disposal, as per **Document K.**
33. **Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document L.**
 - P 0164.6 – Remote Public Board Meetings During A Declared Emergency (M)
 - P 1643 – Family Leave (M)
 - R 7425 – Lead Testing of Water in Schools (M)
34. **Recommend** approval of the **amendment** of the following policies and regulations (first reading), as per **Document M.**
 - P 0145 – Board Member Resignation and Removal (M)
 - R 1642 – Earned Sick Leave Law (M)
 - P & R 5330.01 – Administration of Medical Cannabis (M)
 - P 7425 – Lead Testing of Water in Schools (M)
 - P 2415 – Every Student Succeeds Act (M)

- P 2415.02 – Title I – Fiscal Responsibilities (M)
- P 2415.05 – Student Surveys, Analysis, and/or Evaluations (M)
- P & R 2415.20 – Every Student Succeeds Act Complaints (M)
- P 4125 – Employment of Support Staff Members (M)
- P 6360 – Political Contributions (M)
- P 8330 – Student Records (M)
- P 9713 – Recruitment by Special Interest Groups (M)

35. Recommend approval of the **repeal** of the following policies and regulations (first reading), as per **Document N.**

- P 3431.1 – Family Leave (M)
- P 4431.1 – Family Leave (M)
- P 3431.3 – New Jersey’s Family Leave Insurance Program
- P 4431.3 – New Jersey’s Family Leave Insurance Program
- P & R 7430 – School Safety (M)
- P 2415.01 – Academic Standards, Academic Assessments, and Accountability (M)
- P 2415.03 – Highly Qualified Teachers (M)

36. Recommend approval of an amendment to the FY 2021 ESEA Grant to accept and appropriate carryover funds from the FY 2020 ESEA Grant in the amounts summarized in the following:

	Original Amount FY 2021	Carryover from FY 2020	Final Amount FY 2021
Title I-A	\$80,917	\$3,608	\$84,525
Title II-A	\$17,204	\$3,091	\$20,295
Title III Immigrant	\$1,314	\$281	\$1,595
Title IV	\$10,000	\$1,368	\$11,368

37. Recommend approval of the acceptance and certification of the results of the survey conducted by the Board of Education of members of the community responding to the question “Do you support the Board of Education’s initiative to refinance existing and future debt through a shared services agreement with the Borough of Manasquan?” as follows:

Response	Total
Yes	1,007
No	876
Defective Surveys (not counted)	14 ^{1,2,3,4}

¹Five (5) paper surveys were received marked “No,” but had no ID and PIN attached so they could not be verified as unique votes

²One (1) paper survey was received unmarked

³Four (4) paper surveys were received after the 4:00 PM deadline on February 19, 2021. Two (2) were marked “Yes,” and two (2) were marked “No.”

⁴Four (4) paper surveys were received marked “No,” but were found to have already participated online.

38. Recommend approval of the Shared Services Agreement with the Borough of Manasquan providing for the construction of a field house in the area of Manasquan High School, gymnasium and other athletic facilities improvements and paving for the joint use of the parties in the form substantially provided, as per **Document O.**

Personnel

39. **Recommend** approval of the High School personnel as per **Document P.**

Professional Days

40. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 20, 2021	Rosa Russo	Online	Italian Culture and Grammar Webinar	No	Registration - \$25.00
March 2 – 4, 2021	Nicholas Bock James Egan Lisa Kukoda Jesse Place Frank Scott	Online	Microsoft Ignite Digital Event	No	None

Student Action

Field Trips

41. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

42. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#2686906059	Grade 11	February 1, 2021 – March 1, 2021 (Medical)
#2349108472	Grade 9	January 18, 2021 – March 18, 2021 (Medical)
#5792616680	Grade 9	January 5, 2021 – February 5, 2021 (Medical)
#8397499020	Grade 11	January 22, 2021 – February 22, 2021 (Medical)
#7694226463	Grade 12	February 16, 2021 – March 16, 2021 (Medical)

43. **Old Business/New Business**

44. **Adjournment**

Motion to Adjourn