

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
January 20, 2021  
6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Oath of Office**

- Michele Cartaya – Lake Como Board Representative

**5. Roll Call**

Bruce Bolderman	Eugene Cattani	Anne McGarry (Spring Lake Heights)
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Michele Cartaya (Lake Como)	Joseph Loffredo	Alfred Sorino

**6. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**7. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**8. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 15, 2020 and the Reorganization Meeting of January 7, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**9. Student Board Representative Report - No Report for the Month**

## **10. Presentations - None for the Month**

## **11. Principals' Reports**

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

## **12. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

## **13. Public Forum**

## **14. Discussion Items January 20, 2021 Agenda**

- **Education, Curriculum & Technology- Agenda Items\***
  - School Calendar: 2021-2022 School Year\*
- **Personnel– To be Discussed in Executive Session- Agenda Items\***
- **Policy**
- **Policies -2<sup>nd</sup> Reading- Agenda Items \***
  - **P 6153** - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students \*
- **Finance**
  - 2021-22 Budget Update
- **Buildings & Grounds/Facilities**
  - Cafetorium Floor

## **15. Superintendent's Report & Information Items**

- **Enrollment– Document A**
  - **Total Enrollment – 1,538**
    - **High School – 1,002**
    - **Elementary School – 536**

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **December 2<sup>nd</sup> and 3<sup>rd</sup> – Fire Drill**
    - **December 15<sup>th</sup> and 16<sup>th</sup> – Shelter in Place**
  - **Alternative School:**
    - **December 3<sup>rd</sup> – Fire Drill**
    - **December 15<sup>th</sup> – Shelter in Place**
  - **Elementary School:**
    - **December 15<sup>th</sup> – Table Top Security Meeting**
    - **December 18<sup>th</sup> – Fire Drill**
- **HIB Monthly Report – Document C**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of School Counseling Services**

**Recommend** approval and acceptance of the Superintendent’s Report.

## **MANASQUAN**

### **General Items**

16. **Recommend** approval of the 2020-2021 Aid-in Lieu of Transportation reimbursements, pursuant to Executive Order 103, on the basis of the number of days any non-public school, as defined and permitted under State law, was open for in-person instruction as a percentage of the total number of school days (virtual or in-person).

### **Professional Days**

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:  
**None for the Month**

### **Student Action**

#### **Field Trips**

18. **Recommend** approval of the field trips listed below: **No Report for the Month**

#### **Placement of Students on Home Instruction**

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

#### **Placement of Students Out of District**

20. **Recommend** approval of the revised 2020-2021 External Placement list that reflects tuition costs and transportation cost, as per Document (No Report)

**Financials**

21. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **December, 2020** as per **Document 1**.

**MANASQUAN/SENDING DISTRICTS**

**General Items**

22. **Secretary's Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **DECEMBER, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,660,399.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **DECEMBER 31, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **DECEMBER 31, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **DECEMBER, 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **DECEMBER 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for DECEMBER and JANUARY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **DECEMBER 2020** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report – Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$986,301.25** for the month of **JANUARY, 2021** be approved. Record of checks (**#47484** through **#47489**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$62,631.20** for the month of **JANUARY, 2021** be approved. Record of checks (**#1193** through **#1200**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **DECEMBER, 2020** at **\$2,720,168.74** and checks (**#47390** through **#47483**) and **(Capital Expense)** for **DECEMBER, 2020** at **\$170,880.30** and checks (**#1188** through **1193**).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **DECEMBER 2020** as per **Document G.**

- 23. **Recommend** approval of the **2021-2022 School Year Calendar** as per **Document H.**
- 24. **Recommend** approval of the second reading and adoption of the following policy, as per **Document I:**
  - o **P 6153** – Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students
- 25. **Recommend** approval of Pay Application # 13-rev, for Thermal Piping, in the amount of \$130,222.66, for the Manasquan High School HVAC Partial Replacement and Fire Alarm Upgrade (attorney reviewed and approved).
- 26. **Recommend** approval of the creation of a central fund account for the Class of 2024.

**Professional Days**

- 27. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 14-17, 2021	Julian Price	Virtual	Football Clinic	Yes	None
February 22, 2021	Matthew Hudson	Virtual	EPA Model Lead Inspector Risk Assessor Class	No	Registration - \$230.00

**Student Action**

**Field Trips**

- 28. **Recommend** approval of the field trips listed below: **No Report for the Month**

**Placement of Students on Home Instruction**

- 29. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
**#9638916932                      Grade 12                      January 11, 2021 – February 11, 2021 (Medical)**

30. **Old Business/New Business**

31. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**32. Roll Call**

**MANASQUAN**

**Personnel**

**33. Recommend** approval of the Elementary School personnel as per **Document 2.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**34. Recommend** approval of the High School personnel as per **Document J.**

**35. Adjournment**

Motion to Adjourn