

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Gymnasium
December 15, 2020
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Mark Furey (Belmar)	Joseph Loffredo
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 17, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations

- Holiday Presentation

- **Members of the Manasquan High School Chorus**

Performance by Amanda Bautista, Andrew Brennan, Ciara Berardi, Sophie Creed, Shannon Kennedy, Jonathon Kane, Donny Nikola, Ellie O’Conner, Leonardo Pacetti, Alex Quinn, Deanna Schipani, Sophia Symonowicz

- “White Winter Hymnal”
- “Silent Night”
- “30 Second Merry Christmas”

- **Members of the Manasquan High School Band**

Performance by Amanda Bautista, Ciara Berardi, Anthony Bisazza, Andrew Brennan, Quinn Feeney, Ryan McBride, Lucas Mellon, Nicolas Peoples

- “What Child is This”
- “Angels We Have Heard on High”

➤ **Five Minute Break**

- 2019-2020 Audit Presentation – Presented by Robert Hulsart of Robert A. Hulsart & Company
- HVAC/Fire Alarm Wrap-up– Presented by Robert Notley
- Fieldhouse Presentation – Presented by the Board of Education

10. Principals’ Reports

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items December 15, 2020 Agenda

- Education, Curriculum & Technology
- Personnel– To be Discussed in Executive Session- Agenda Items*
- Policy
 - Snow Day
 - P8220 – School Day
 - R8220 - School Closings

- **Policies -2nd Reading- Agenda Items ***
 - **P 1620** - Administrative Employment Contracts (M)
 - **P 2431**- Athletic Competition (M)
 - **R 2431.1** - Emergency Procedures for Sports and Other Athletic Activity (M)
 - **P 2451** - Adult High School (M)
 - **P 2464**- Gifted and Talented Students (M)
 - **P & R 5330.05** - Seizure Action Plan (M) (New)
 - **P 6440** - Cooperative Purchasing (M)
 - **P & R 6470.01** - Electronic Funds Transfer and Claimant Certification (M) (New)
 - **P & R 7440** - School District Security (M)
 - **P 7450** - Property Inventory (M)
 - **P & R 7510** - Use of School Facilities (M)
 - **P 8420** - Emergency and Crisis Situations (M)
 - **P 8561** - Procurement Procedures for School Nutrition Programs (M)
 - **P 1648** - Restart and Recovery Plan (M)
 - **P 1648.02** – Remote Learning Options for Families (M) (New)
 - **P 1648.03** – Restart and Recovery Plan – Full-Time Remote Students (M) (New)
 - **Bylaw 0164.6** – Remote Public Board Meeting During a Declared Emergency (M) (New)
 - **P 6153** - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students

- **Finance**
 - 2021-22 School District Budget

- **Buildings & Grounds/Facilities**

14. Superintendent’s Report & Information Items

- **Freshman**
 - 1st Marking Period GPA
- **Mid-Term Assessment**

- **Enrollment– Document A**
 - **Total Enrollment – 1,534**
 - **High School – 1,001**
 - **Elementary School – 533**

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **November 16th and 17th – Fire Drill**
 - **November 18th – Test of Notification System**

 - **Alternative School:**
 - **November 16th – Fire Drill**
 - **November 18th – Test of Notification System**

 - **Elementary School:**
 - **November 12th – Fire Drill**
 - **November 23rd – Lockdown Drill**

- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**

➤ **Elementary School: No Report for the Month**

- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of School Counseling Services**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN

General Items

15. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of Elementary School special education student #6024209984 at a rate of \$650 per assessment/report.

Professional Days

16. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 26, 2020	Teresa Savage	Virtual Workshop	Dyslexia Strategies	No	None
October 26, 2020	Kathleen Stonaker	Virtual Workshop	Dyslexia Strategies	No	None

Student Action

Field Trips

17. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

18. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
#7625201955 Grade 8 December 6, 2020 – January 5, 2021 (Medical)

Placement of Students Out of District

19. **Recommend** approval of the revised 2019-2020 External Placement list that reflects tuition costs and transportation cost, as per **Document 1.**

Financials

20. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **November, 2020** as per **Document 2.**

MANASQUAN/SENDING DISTRICTS

General Items

21. **Secretary's Report/Financials**

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **NOVEMBER, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **NOVEMBER 30, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **NOVEMBER 30, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **NOVEMBER, 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for NOVEMBER and DECEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the months of **DECEMBER 2020** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report** – **Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,551,840.83** for the month of **DECEMBER, 2020** be approved. Record of checks (**#47394** through **#47397**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **DECEMBER, 2020** be approved. Record of checks (**#through #**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2020** at **\$3,093,192.13** and checks (**#47262** through **#47393**) and (**Capital Expense**) for **NOVEMBER, 2020** at **\$119,496.90** and checks (**#1178** through **1187**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **NOVEMBER 2020** as per **Document G**.

22. **Recommend** approval of the submission of the amended School Security Grant application, originally approved on November 17, 2020, in the amount of \$90,569 and certification that local funds will be used to complete the projects detailed in the application in the event that the total estimated costs of the proposed work exceeds the grant allowance.
23. **Recommend** approval of the following Pay Applications from Thermal Piping, for the MHS HVAC/Fire Alarm Project:
 - Pay Application #11-Rev, in the amount of \$82,462.32, (attorney reviewed and approved)
 - Pay Application #12-Rev, in the amount of \$139,451.70 (pending attorney review)
24. **Recommend** approval of Pay Application #6, from Nickerson Corporation, for the MHS Gymnasium flooring and bleacher replacement program, in the amount of \$85,960.36 (pending attorney review).
25. **Recommend** approval of the Horizon Medical and Prescription rates, effective 01/01/21 through 06/30/21, as per attached **Document H**.

26. **Recommend** approval of the amendment to the SY2020 CARES Emergency Relief Grant application, in the amount of \$68,354.00, (previously approved on 6/16/20 in the amount of \$64,813.00).
27. **Recommend** approval of the second reading and adoption of the following policies, as per **Document I:**
- P 1620 - Administrative Employment Contracts (M)
 - P 2431 - Athletic Competition (M)
 - R 2431.1 - Emergency Procedures for Sports and Other Athletic Activity (M)
 - P 2451 - Adult High School (M)
 - P 2464 - Gifted and Talented Students (M)
 - P & R 5330.05 - Seizure Action Plan (M) (New)
 - P 6440 - Cooperative Purchasing (M)
 - P & R 6470.01 - Electronic Funds Transfer and Claimant Certification (M) (New)
 - P & R 7440 - School District Security (M)
 - P 7450 - Property Inventory (M)
 - P & R 7510 - Use of School Facilities (M)
 - P 8420 - Emergency and Crisis Situations (M)
 - P 8561 - Procurement Procedures for School Nutrition Programs (M)
 - P 1648 - Restart and Recovery Plan (M)
 - P 1648.02 – Remote Learning Options for Families (M) (New)
 - P 1648.03 – Restart and Recovery Plan – Full-Time Remote Students (M) (New)
 - Bylaw 0164.6 – Remote Public Board Meeting During a Declared Emergency (M) (New)
 - P 6153 – Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students

Professional Days

28. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
2020-2021SY	Kevin Hyland	Online Course	Dues and Continuing Education Credits	No	Registration - \$269.00
December 4, 2020	Jill Santucci	Neptune City	BLS Instructor Recertification	Yes	Mileage - \$5.95 Registration - \$80.00
December 4, 2020	Matthew Voskian	Neptune City	BLS Instructor Recertification	Yes	Registration - \$80.00
Summer 2021	James Fagen	Virtual	Diversity and Inclusion	No	Registration -\$3600.00

Student Action

Field Trips

29. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

30. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
#2349108472 Grade 9 November 14, 2020 – January 13, 2021 (Medical)

31. **Old Business/New Business**

32. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public

is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (MEA Sidebar Agreement #03)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

33. Roll Call

MANASQUAN

Personnel

- 34. Recommend** approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

- 35. Recommend** approval of the High School personnel as per **Document J.**

- 36. Recommend** approval of sidebar agreement #03 between the Manasquan Education Association and the Board of Education, as per **Document K.**

37. Adjournment

Motion to Adjourn