

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
October 13, 2020
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Mark Furey (Belmar)	Joseph Loffredo
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingolia (Brielle)	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of September 15, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations

- Eagle Scout Project – New Ticket Booths – Video Presentation by Stephen Schmieder

10. Principals' Reports

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items October 13, 2020 Agenda

- Education, Curriculum & Technology
- Personnel– To be Discussed in Executive Session- Agenda Items*
- Policy
- Policies for Revision-2nd Reading- Agenda Items *
- Finance
 - Budget Plan of Action for the 2021-2022 Zero Based Budget
- Buildings & Grounds/Facilities
 - Construction Updates

14. Superintendent's Report & Information Items

- Enrollment– Document A
 - **Total Enrollment – 1,541**
 - **High School – 1,009**
 - **Elementary School – 532**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B
 - **Bus Evacuations, October 12th and 13th – Routes: 9500, 9501,7518, 7520,7521,7523, 7524, and PQS7525, Brielle**
 - **High School:**
 - **September 16th and 17th – Lockdown Drill**
 - **September 18th and 21st – Fire Drill**

- **Alternative School:**
 - **September 16th and 17th – Lockdown Drill**
 - **September 18th – Fire Drill**
- **Elementary School:**
 - **September 21st – Fire Drill**
 - **September 29th – Lockdown Drill**
- **HIB Monthly Report – Document C**
 - **High School: One Incident – 1 Not HIB**
 - **Elementary School: No Report for the Month**
- **Graduation Pathways**
- **COVID – 19 Update**
- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of School Counseling Services**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

15. **Recommend** approval of the 2020-2021 Joint Transportation Agreement between the Wall Township Board of Education and the Manasquan Board of Education, in the amount of \$500.00, for Student ID #6136152278 to Wall Intermediate School.
16. **Recommend** approval of the revision to the Parent-Paid Tuition contracts, previously approved on August 13, 2020, for the following students, in the amount of \$6,231.00 per student, for the 2020-2021 school year:
 - Student ID# 3196373551 – Grade K
 - Student ID# 9170203664 – Grade 2
17. **Recommend** approval of the agreement with Advancing Opportunities to continue advanced augmentative training for special education student #2037378553, at a rate of \$120/hour for a maximum of 4 hours revised to now reflect a travel charge of \$60/hour (previously approved 10/29/19).
18. **Recommend** approval of **CPC Behavioral Health Care** to conduct a psychiatric assessment of elementary school # 3938698906 at a rate of \$650.00.

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:
No Report for the Month

Student Action

Field Trips

20. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
#7625201955 **Grade 8** **October 6, 2020 – November 5, 2020 (Medical)**

Placement of Students Out of District

22. **Recommend** approval of the revised 2020-2021 External Placement list that reflects tuition costs and transportation cost, as per **Document 1.**

23. **Recommend** approval of the following Aid in Lieu of Transportation payments for the 2020-2021 school year, in the amount of \$1,000 per student:

• Christian Brothers Academy	9 students	\$ 9,000
• St. Catharine School	13 students	\$13,000
• Red Bank Catholic	3 students	\$ 3,000
• Ranney School	5 students	\$ 5,000
• Calvary Academy	2 students	\$ 2,000
• St. Peter School	1 student	<u>\$ 1,000</u>
Total Aid in Lieu		\$33,000

Financials

24. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **September, 2020** as per **Document 2.**

MANASQUAN/SENDING DISTRICTS

General Items

25. **Secretary's Report/Financials**

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **SEPTEMBER, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **SEPTEMBER 30, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **SEPTEMBER 30, 2020** per **Document D.** (The Treasurer of School Moneys Report for the month of **SEPTEMBER, 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **SEPTEMBER 30, 2020**, it is to the best of

our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for SEPTEMBER and OCTOBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **OCTOBER 2020** be approved, as per **Document E.**

Recommend acceptance of the **Cafeteria Report** – **Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$151,004.90** for the month of **OCTOBER 2020** be approved. Record of checks (**#47044** through **#47096**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0** for the month of **OCTOBER, 2020** be approved. Record of checks (**# through #**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **SEPTEMBER, 2020** at **\$2,863,529.95** and checks (**#46824** through **#47043**) and **(Capital Expense)** for **SEPTEMBER, 2020** at **\$700,721.44** and checks (**#1149** through **1166**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **SEPTEMBER 2020** as per **Document G.**

26. **Recommend** approval of the acceptance of the donation of three ticket booths by Stephen Schneider, in the estimated value of \$3,000.
27. **Recommend** approval of the acceptance of the donation of a gift card from Harbor Freight, in the amount of \$100.
28. **Recommend** approval of the acceptance of a Health & Safety Kit courtesy of the True Value Foundation in partnership with Jaspan's Hardware, in the amount of \$707.63.
29. **Recommend** approval of the acceptance of the donation of a digital sign in front of the Manasquan High School in the value of \$8,200 made by the Manasquan High School Alumni Foundation.
30. **Recommend** approval of the acceptance of the donation of finance lab furniture to support the academy of finance at the Manasquan High School in the value of \$16,214 made by the Manasquan High School Alumni Foundation.
31. **Recommend** approval of the Memorandum of Agreement with Law Enforcement Officials and the Manasquan School District for the 2020-2021 School Year (on file at the Board of Education office).
32. **Recommend** approval for Aflac (American Family Life Assurance Company of Columbus) to offer voluntary employee paid supplemental insurance for all Manasquan school district employees.
33. **Recommend** approval of the Comprehensive Maintenance Plan Report and M-1 Form, as per **Document H.**
34. **Recommend** approval of the Plan of Action for the 2020-2021 School District budget, as per **Document I.**

- 35. **Recommend** approval of the Contract for In School Nursing Services with Bayada Home Health Care, Inc., effective October 5, 2020 through June 30, 2021, as per attached **Document J**.
- 36. **Recommend** approval of Pay Application #10-Rev, from Thermal Piping, for the MHS HVAC/Fire Alarm Project, in the amount of \$361,379.44 (attorney reviewed and approved).
- 37. **Recommend** approval of Pay Application #4, from Nickerson Corporation, for the Manasquan High School gymnasium renovations, in the amount of \$9,443.90 (attorney reviewed and approved)
- 38. **Recommend** approval of Dr. Richard Worth to conduct psychiatric assessment of High School special education student #8970760448 at a rate of \$650.00 per assessment/report.
- 39. **Recommend** approval of Thermal Piping Change Order 002, in the amount of \$66,506.55 as per **Document K**.
- 40. **Recommend** approval of the following Requests for Obsolete Equipment Disposal, as per **Document L**:
 - Technology Equipment
 - Wood Shop Equipment

Professional Days

- 41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

Date	Name	Destination	Purpose	Sub	Cost
October 20, 21, 22, 2020	Eugene Cattani Jesse Place Matthew Hudson	Virtual Program	NJSBA Workshop 2020	No	Registration \$199/person
October 29, 2020	Joann Hall	Virtual Program	Strategies for Social Studies	Yes	Registration - \$279.00
November 12, 2020	Claire Kozic	Virtual Meeting	Advisor Meeting	Yes	None
2020-21 School Year	Margaret Polak	Online	Anti-Bullying Specialist Certificate Program	No	Registration - \$500.00 <i>(revised – previously approved on July 21, 2020)</i>

Student Action

Field Trips

- 42. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

- 43. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

44. **Old Business/New Business**

45. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public

is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

46. Roll Call

MANASQUAN

Personnel

47. Recommend approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

48. Recommend approval of the High School personnel as per **Document M.**

49. Adjournment

Motion to Adjourn