

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough

Due to the statewide prohibition of public gatherings, this meeting will be held virtually and streamed live to the public. Please visit [www.manasquanschools.org](http://www.manasquanschools.org) for information on how to view and participate.

August 13, 2020

6:00 P.M.

**AGENDA**

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

**4. Roll Call**

Bruce Bolderman	Mark Furey (Belmar)	Joseph Loffredo
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of July 21, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**8. Student Board Representative Report - No Report for the Month**

**9. Presentations**

- Fully Remote Learning Option

**10. Principals' Reports - No Report for the Month**

- Lower Elementary School (PK-4) – Colleen Graziano
- Upper Elementary School (5-8) – Megan Manetta
- High School – Robert Goodall

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**12. Public Forum**

**13. Discussion Items August 13, 2020 Agenda**

- **Education, Curriculum & Technology**
  - Diversity Committee Update
    - Subcommittee Chairs:
      - Curriculum Audits: Carlyann Eggie (Humanities), Christine Melfi (STEM), Robert Goodall (Arts)
      - At-Risk Populations: Kiernan Dugan
      - Community, Culture, and Symbolism: Jamie Onorato
      - Extracurricular Involvement: Marissa Melillo
- **Personnel– To be Discussed in Executive Session- Agenda Items\***
- **Policy**
- **Policy -1<sup>st</sup> Reading- Agenda Items \***
  - P1648.02 – Remote Learning Options for Families (New)
- **Policies for Revision-2<sup>nd</sup> Reading- Agenda Items \***
  - P 1648 – Restart and Recovery Plan
  - P 2270 - Religion in Schools
  - P 2431.3 - Heat Participation Policy for Student-Athlete Safety
  - P 2622 - Student Assessment
  - R 2624 – Grading System
  - P & R 5111 - Eligibility of Resident/Nonresident Students
  - P & R 5200 - Attendance
  - P & R 5320 - Immunization
  - P & R 5330.04 - Administering an Opioid Antidote

- P 5610 - Suspension
- R 5610 - Suspension Procedures
- P 5620 – Expulsion
- P 7523 – School District Provided Technology Devices to Pupils
- P & R 8320 - Personnel Records
- P1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)

- **Finance**

- State Aid Reduction 2019-2020

- **Buildings & Grounds/Facilities**

- Building Preparation for 2020-2021
- Gym Renovation Project

#### **14. Superintendent’s Report & Information Items**

- **Enrollment– Document A (N/A)**

**No Report for the Month**

- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B (N/A)**

**No Report for the Month**

- **HIB Monthly Report – Document C**

- **High School: No Report for the Month**
- **Elementary School: No Report for the Month**

- **Report of the Assistant Superintendent**

- **Report of the Director of Curriculum and Instruction – No Report for the Month**

- **Report of the Director of School Counseling Services – No Report for the Month**

**Recommend** approval and acceptance of the Superintendent’s Report.

### **MANASQUAN**

#### **General Items**

**15. Recommend** approval of the revision to the Paid Lunch (Adult) price to be charged for the 2020-2021 SY (previously approved on July 21, 2020 in the amount of \$3.50). The Adult Lunch Price must be \$.50 more than the High School student lunch price of \$3.05.

- Paid Lunch (Adults): \$3.55

**16. Recommend** approval to rescind the 2020-2021 continuation of placement of Student ID# 8865949180 as a Parent-Paid Tuition Student in the 4<sup>th</sup> grade at Manasquan Elementary School, previously approved on June 16, 2020: Student ID# 8865949180

17. **Recommend** approval of the acceptance of the following Tuition Free Students of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement in the Manasquan Elementary School for the 2020-2021 school year:

- Student ID# 334699 – Grade K
- Student ID# 334700 – Grade K
- Student ID# 7472508500 – Grade 5
- Student ID# 6817094605 – Grade 7
- Student ID# (to be determined) – Grade 6 (O.E.)
- Student ID# (to be determined) – Grade 2 (A.L.)
- Student ID# (to be determined) – Grade 2 (R.S.)
- Student ID# (to be determined) – Grade 2 (M.B.)
- Student ID# (to be determined) – Grade 5 (S.B.)
- Student ID# (to be determined) – Grade 5 (C.B.)
- Student ID# (to be determined) – Grade 7 (S.B.)
- Student ID# (to be determined) – Grade 2 (D.B.)

18. **Recommend** approval to rescind the continuation of placement of Student ID# 8309905778 as a Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in Grade 3 at the Manasquan Elementary School for the 2020-2021 school year, previously approved on June 16, 2020.

19. **Recommend** approval of the 2020-2021 Tuition rates for the Warrior Club House, as per **Document 1**.

20. **Recommend** approval of the 2020-2021 Extended School Year Transportation Contracts and Agreements for the period July 1, 2020 to August 30, 2020, as provided by MOESC. Prices are estimated costs which are subject to change as students are added and/or deleted from routes):

<u>Route</u>	<u>Destination</u>	<u># of Students</u>	<u>Contractor</u>	<u>Estimated Route Cost</u>
ESY20014	Harbor School – Eatontown	1	3MS Trans	\$5,823.60
ESY20031	Oakwood School, Tinton Falls	1	R & D Transit	\$3,734.70
Estimated Total ESY Transportation				\$9,558.30

21. **Recommend** approval of the acceptance of the following Parent-Paid Tuition students in the Manasquan Elementary School for the 2020-2021 school year, in the annual tuition amount of \$8,308 per student:

- Student ID# (to be determined) – Grade Kindergarten (E.D.) (virtual learning)
- Student ID# (to be determined) – Grade 2 (J.D.) (virtual learning)

**Professional Days**

22. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:  
**No Report for the Month**

**Student Action**

**Field Trips**

23. **Recommend** approval of the field trips listed below: **No Report for the Month**

**Placement of Students on Home Instruction**

24. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

**Placement of Students Out of District**

25. **Recommend** approval of the 2020-2021 Extended School Year Placements and 2020-2021 September – June Placements list that reflects available tuition costs. (Transportation costs to be determined once routes are established), as per **Document 2.**

**Financials**

26. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **July, 2020** as per **Document 3.**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

27. **Secretary’s Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JULY 31, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **JULY 31, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **JULY 31, 2020** per **Document D.** (The Treasurer of School Moneys Report for the month of **JULY, 2020** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JULY 31, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for JULY and AUGUST** as recommended by the Superintendent of Schools, as per **Document D.**

**Purchase Orders** for the months of **AUGUST 2020** be approved, as per **Document E.**

**Recommend acceptance** of the **Cafeteria Report – Document F (N/A) –No Report for the Month**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$629,326.65** for the month of **AUGUST, 2020** be approved. Record of checks (**#46743** through **#46743**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **AUGUST, 2020** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JULY, 2020** at **\$2,375,728.83** and checks (**#46650** through **#46742**) and **(Capital Expense)** for **JULY, 2020** at **\$972,503.17** and checks (**#1131** through **1133**).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **JULY 2020 as per Document G.**

**28. Recommend** approval of the following resolution relating to revised state aid:

**WHEREAS** on July 10, 2020 the New Jersey Department of Education (NJDOE) posted revised state aid notices for districts which indicated a decrease in state aid compared to the district's February 27, 2020 state aid notice; and

**WHEREAS** districts may increase the amount of unassigned general fund surplus budgeted in the original budget certified for taxes to provide the resources necessary to address the reduction to 2020-2021 state aid; and

**WHEREAS** NJDOE grants this permission pursuant to *N.J.S.A. 18A:22-8.1* AND *N.J.A.C. 6A:23A-13.3* (b) and (c);

**NOW THEREFORE BE IT RESOLVED** that the Board of Education appropriate \$22,385 from general fund surplus into the 2020-2021 budget.

**29. Recommend** approved of the Curriculum list for the 2020-2021 School Year as per **Document H.**

**30. Recommend** approval of the *revised 2020-2021 School Year Calendar* as per **Document I.**

**31. Recommend** approval of the continuation of placement of Student ID# 3294248783, as a Parent-Paid Tuition Student in Grade 10 at the Manasquan High School for the 2020-2021 school year, in the annual tuition amount of \$8,308.00.

**32. Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement in the Manasquan High School, Grade 9, for the 2020-2021 school year:

- Student ID# 3136391428

**33. Recommend** approval of the following Student of Staff Member, Student ID# 9268640462, in accordance with the MEA/MBOE Negotiated Agreement in the Manasquan High School, Grade 11, for the 2020-2021 school year, at half the annual pupil tuition rate of \$4,154.

**34. Recommend** approval to rescind the acceptance of a Parent-Paid Tuition Student (C.S.) in the 9th grade at Manasquan High School, for the 2020-2021 school year, previously approved on April 28, 2020. Student has obtained residency in Sea Girt.

**35. Recommend** approval of the Use Agreement #21132 with the State of New Jersey, Department of Military & Veterans Affairs, for use of the Sea Girt Armory, for the 2020-2021 Athletic/Sports Programs, (8/10/20 – 6/15/21), in the amount of \$6,256.45.

**36. Recommend** approval of the Addendum between the Manasquan Board of Education and the Manasquan First Aid Squad to suspend use of the premises, as per **Document J.**

**37. Recommend** approval of the use of the Inmate Labor Program offered by the Monmouth County Sheriff's office during the first two weeks of August 2021 (if available by the Department of Corrections)

**38. Recommend** approval of the authorization for the School Business Administrator to execute a contract for the 2020-2021 school year with Tokio Marine Specialty Insurance Company, through Alliant/Boynton & Boynton, for the Pollution Liability coverage, in the estimated amount of \$12,033.70.

39. **Recommend** approval of the authorization for the School Business Administrator to execute a contract for the 2020-2021 school year with Bob McCloskey Insurance, through Alliant/Boynton & Boynton, for K-12 Student Accident Insurance in the following amounts:
- Base Student Accident - \$69,449
  - Catastrophic Student Accident - \$8,117
40. **Recommend** approval of the authorization for the School Business Administrator to execute a contract for the 2020-2021 school year with Selective Insurance for the Flood Insurance renewal, in the amount of \$12,104.00.
41. **Recommend** approval of the application for the Digital Divide grant in an amount to be determined upon the acceptance and award of the grant.
42. **Recommend** approval of Dr. Richard Worth to conduct a psychiatric assessment of high school student #3295094216 at a rate of \$650.00.
43. **Recommend** approval of the authorization for the School Business Administrator to execute a contract for the 2020-2021 school year with the New Jersey Schools Insurance Groups (NJSIG) for Workers' Compensation and Supplemental Indemnity insurance coverage in the following amounts:
- Workers Compensation – Policy #W639AL \$154,685.56
  - Supplemental Indemnity – Policy #6477-5774 \$6,820.00
44. **Recommend** approval of the first reading of the following policy, as per **Document K:**
- P1648.02 – Remote Learning Options for Families (New)
45. **Recommend** approval of the second reading and adoption of the following policies and regulations, as per **Document L:**
- P 1648 – Restart and Recovery Plan
  - P 2270 - Religion in Schools
  - P 2431.3 - Heat Participation Policy for Student-Athlete Safety
  - P 2622 - Student Assessment
  - R 2624 - Grading System
  - P & R 5111 - Eligibility of Resident/Nonresident Students
  - P & R 5200 - Attendance
  - P & R 5320 - Immunization
  - P & R 5330.04 - Administering an Opioid Antidote
  - P 5610 - Suspension
  - R 5610 - Suspension Procedures
  - P 5620 - Expulsion
  - P 7523 – School District Provided Devices to Pupils
  - P & R 8320 - Personnel Records
  - P1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)

### **Professional Days**

46. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:  
**No Report for the Month**

### **Student Action**

#### **Field Trips**

47. **Recommend** approval of the field trips listed below: **No Report for the Month**

**Placement of Students on Home Instruction**

48. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

49. **Old Business/New Business**

50. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Superintendent Evaluation)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

51. **Roll Call**

**MANASQUAN**

**Personnel**

52. **Recommend** approval of the Elementary School personnel as per **Document 4.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

53. **Recommend** approval of the High School personnel as per **Document M.**

54. **Adjournment**

Motion to Adjourn