

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough

Due to the statewide prohibition of public gatherings, this meeting will be held virtually and streamed live to the public. Please visit www.manasquanschools.org for information on how to view and participate.

July 21, 2020

6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Mark Furey (Belmar)	Joseph Loffredo
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of June 16, 2020 and the Special Action Meeting and Closed Executive Session of June 29, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations

- **Multi-Purpose Athletic Field Awards / Suburban Engineering** – Presented by Joe Perello
 - Achievement in Planning Award
 - Distinguished Single Field Facility Award
- **New Road Construction Project Update** – Presented by Robert Notley
- **School Re-Opening Committee**
- **Equity Committee**

10. Principals' Reports - No Report for the Month

- Elementary School – Colleen Graziano
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items July 21, 2020 Agenda

- **Education, Curriculum & Technology**
 - School Reopening
- **Personnel– To be Discussed in Executive Session- Agenda Items***
- **Policy**
 - P 1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
- **Policies for Revision-1st Reading- Agenda Items ***
 - P 1648 – Restart and Recovery Plan
 - P 2270 - Religion in Schools
 - P 2431.3 - Heat Participation Policy for Student-Athlete Safety
 - P 2622 - Student Assessment
 - R 2624 – Grading System
 - P & R 5111 - Eligibility of Resident/Nonresident Students
 - P & R 5200 - Attendance
 - P & R 5320 - Immunization
 - P & R 5330.04 - Administering an Opioid Antidote
 - P 5610 - Suspension
 - R 5610 - Suspension Procedures

- P 5620 – Expulsion
- P 7523 – School District Provided Technology Devices to Pupils
- P & R 8320 - Personnel Records
- **Finance**
 - 2019-2020 Audit Schedule
- **Buildings & Grounds/Facilities**
 - Multi-Purpose Athletic Facility
 - Bid Schedule

14. Superintendent’s Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,487**
 - **High School – 953**
 - **Elementary School –534**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**
 - **Fire Drill Reports:**
 - **High School: No Report for the Month – Remote Learning COVID-19**
 - **Alternative School: No Report for the Month – Remote Learning COVID-19**
 - **Elementary School: No Report for the Month – Remote Learning COVID-19**
- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
 - **HIB New Jersey Department of Education School Self-Assessment Report 2018-2019 – Document C-2**
- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction – No Report for the Month**
- **Report of the Director of School Counseling Services – No Report for the Month**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

- 15. Recommend** approval that the following prices be charged to students and adults for lunches and milk for the 2020-2021 SY, with no increase from last year’s prices:

Paid Type A Lunch (Students):	\$2.85 (Gr. K – 8) \$3.05 (Gr. 9 – 12)
Paid Lunch (Adults):	\$3.50
Reduced Type A Lunch (Students)	\$0.40
A la cart milk per half-pint (Students):	\$0.50
A la cart milk per half-pint (Adults)	\$0.50

16. Recommend approval of the following 2020-2021 Vocational School District placements:

<u># of Students</u>	<u>Tuition/Student</u>	<u>Placement</u>	<u>Total Cost</u>
2	\$6,750	Academy of Allied Health & Science	\$13,500
3	\$6,750	Biotechnology High School	\$20,250
5	\$6,750	Communications High School	\$33,750
2	\$6,750	High Technology High School	\$13,500
3	\$6,750	Marine Academy of Science & Technology	\$20,250
1	\$6,750	Design Academy & Law Enforcement Program	\$ 6,750
3	\$6,000	Shared-Time Special Ed – Career Center	\$18,000
3	\$ 950	Shared-Time Regular Programs	\$ 2,850

17. Recommend approval of the following resolution relating to 2019-2020 Aid in Lieu of Transportation:

Whereas, Aid in Lieu of Transportation for families in New Jersey provided for a maximum of \$1000 for the full 2019-2020 school year, when the district is unable to provide transportation to students attending a nonpublic school;

Whereas, transportation of students in New Jersey Public Schools was suspended in March 2020 for the remainder of the school year, due to the COVID-19 pandemic; and

Whereas, the New Jersey Department of Education has determined that school districts have the ability to proportionately reduce the total Aid In Lieu of Transportation for the 2019-2020 school year to no less than \$667 in light of the suspension of transportation in March 2020

NOW THEREFORE BE IT RESOLVED THAT THE MANASQUAN BOARD OF EDUCATION HEREBY AMENDS PAYMENT FOR THE 2019-2020 SCHOOL YEAR FOR FAMILIES WHO RECEIVE AID IN LIEU OF TRANSPORTATION TO \$667 DUE TO THE SUSPENSION OF ALL PUBLIC SCHOOL TRANSPORTATION IN MARCH 2020.

18. Recommend approval of the acceptance of the following Tuition Free Students of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School for the 2020-2021 school year:

D.C. – 1st Grade (Student ID not provided at this time)

J.D. – 1st Grade (Student ID not provided at this time)

19. Recommend approval of the following mileage reimbursement for the 2020-2021 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Teresa Savage	2020-2021	\$0.35 / mile	\$200.00
Kathleen Stonaker	2020-2021	\$0.35 / mile	\$100.00
Alissa Boyne	2020-2021	\$0.35 / mile	\$25.00
Nicole DeStefano	2020-2021	\$0.35 / mile	\$25.00
Jill Wells	2020-2021	\$0.35 / mile	\$25.00

Professional Days

20. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

No Report for the Month

Student Action

Field Trips

21. Recommend approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

22. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

Placement of Students Out of District

23. **Recommend** approval of the 2020 Extended School Year Placements and 2020-2021 September – June Placements list that reflects available tuition costs. (Transportation costs to be determined once routes are established), as per **Document 1**.

Financials

24. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **June, 2020** as per **Document 2**.

MANASQUAN/SENDING DISTRICTS

General Items

25. **Secretary's Report/Financials**

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **JUNE 30, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,660,399.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **JUNE 30, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **JUNE 30, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **JUNE, 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JUNE 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2019-2020 budgets for JUNE and 2020-2021 for JULY** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the months of **June 2020 and JULY 2020** be approved, as per **Document E**.

Recommend acceptance of the **Cafeteria Report – Document F**.

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$629,326.65** for the month of **JULY, 2020** be approved. Record of checks (**#46650** through **#46656**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **JULY, 2020** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JUNE, 2020** at **\$2,788,214.97** and checks (**#46479** through **#46631**) and (**Capital Expense**) for **JUNE, 2020** at **\$2,153,300.95** and checks (**#1113** through **1130**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JUNE 2020** as per **Document G.**

26. **Recommend** approval to solicit bids for the Manasquan High School Multi-purpose Athletic Facility.
27. **Recommend** approval to authorize the School Business Administrator to amend the 2020-2021 school district budget in the amount of \$790,000 in accordance with the executed lease agreements with the Manasquan Bank.
28. **Recommend** approval to rescind the approval of the acceptance of the following Parent-Paid Tuition students (J.C.) and (N.C.) in the 9th grade at Manasquan High School, previously approved on at the May 12, 2020 board meeting. Students have obtained residency in Manasquan.
29. **Recommend** approval of Pay Application #7 – Thermal Piping., for the Manasquan High School HVAC and Fire Alarm Project, in the amount of \$943,273.97 (pending attorney review).
30. **Recommend** approval of Pay Application #1 – Nickerson Corporation, for the Flooring and Bleacher Replacement at Manasquan High School, in the amount of \$52,155.00 (pending attorney review).
31. **Recommend** approval of the 2020-2021 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount of \$18,000, as per **Document H.**
32. **Recommend** approval of the Shared Service Agreement between the Avon Board of Education and the Manasquan Board of Education for Child Study Team Services, as per **Document I.**
33. **Recommend** approval of contract Renewal #3 of the transportation contract #17-18FirstStudent with First Student, Route 35 & 3rd Avenue, Neptune City, NJ, for 2020-2021 Student Transportation-School Related Activities, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.7%, in the 2020-2021 estimated amount of \$199,035.38..
34. **Recommend** approval of the contract with SD Gameday, to provide and assign certified and individually-insured sub-trainers for the 2020-2021 school year (pending attorney review).
35. **Recommend** approval of the following **contracted outside facilities** for the 2020/2021 school year (pending contract approvals):
 - Jersey Shore Arena;
 - Shore Lanes;
 - Sea Girt Lanes;
 - Quail Ridge Golf World;
 - The Atlantic Club;
 - Epic Gymnastics
 - Howell Park Golf Course

36. Recommend approval of the use of the following **non-contracted outside athletic facilities** for the 2020/2021 school year:

- Good Sports;
- Rash Field;
- St. Denis Gym;
- Condon’s Baseball Academy;
- Wall High School Track;
- Wall Municipal Complex;
- Point Beach High School Track;
- Little Dreamer’s Play Café;
- Capelli’s Sports Complex;
- Manasquan River Golf Course;
- Howell Park Golf Course;
- Green Acres Park (Brielle);
- The Atlantic Club

37. Recommend approval of the first reading of the revision of the following policies, as per **Document J:**

- P 1648 – Restart and Recovery Plan
- P 2270 - Religion in Schools
- P 2431.3 - Heat Participation Policy for Student-Athlete Safety
- P 2622 - Student Assessment
- R 2624 - Grading System
- P & R 5111 - Eligibility of Resident/Nonresident Students
- P & R 5200 - Attendance
- P & R 5320 - Immunization
- P & R 5330.04 - Administering an Opioid Antidote
- P 5610 - Suspension
- R 5610 - Suspension Procedures
- P 5620 - Expulsion
- P 7523 – School District Provided Devices to Pupils
- P & R 8320 - Personnel Records

38. Recommend approval of the acceptance of a Parent-Paid Tuition Student (R.F.) in the 9th grade at the Manasquan High School for the 2020-2021 school year, at the annual tuition rate of \$8,308 (Student ID not provided at this time).

39. Recommend approval of the adoption of following job description, as per **Document K:**

- Affirmative Action Officer
- Assistant Principal/Energy Specialist
- Eighth Grade Transition Coordinator
- Elementary School Athletic Coordinator

40. Recommend approval of the following mileage reimbursement for the 2020-2021 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Peter Crawley	2020-2021	\$0.35 / mile	\$250.00
Jesse Place	2020-2021	\$0.35 / mile	\$250.00
Peter Cahill	2020-2021	\$0.35 / mile	\$1,100.00
Kevin Hyland	2020-2021	\$0.35 / mile	\$300.00
Kelly Balon	2020-2021	\$0.35 / mile	\$300.00
Pamela Cosse	2020-2021	\$0.35 / mile	\$100.00

Susan Lord	2020-2021	\$0.35 / mile	\$200.00
Susan Steinberg	2020-2021	\$0.35 / mile	\$100.00
Margaret Polak	2020-2021	\$0.35 / mile	\$100.00

Professional Days

41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

Date	Name	Destination	Purpose	Sub	Cost
2020-21 School Year	Margaret Polak	Online	Anti-Bullying Specialist Certificate Program	No	Registration - \$410.00

Student Action

Field Trips

42. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

43. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

44. **Old Business/New Business**

45. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation)

___ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

46. Roll Call

MANASQUAN

Personnel

47. Recommend approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

48. Recommend approval of the High School personnel as per **Document L.**

49. Adjournment

Motion to Adjourn