

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough

Due to the statewide prohibition of public gatherings, this meeting will be held virtually and streamed live to the public. Please visit www.manasquanschools.org for information on how to view and participate.

May 12, 2020

6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Mark Furey (Belmar)	Joseph Loffredo
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of April 28, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

9. Presentations – No Presentations for the Month

10. Principals' Reports

- Elementary School – Colleen Graziano
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items May 12, 2020 Agenda

- **Education, Curriculum & Technology- Agenda Items***
 - The Return to School Road Map
 - Governance
 - School Operations
 - Wellness
 - Facilities and Security
 - Instruction
 - Technology
 - Required Updates to District Public Health-Related School Closure Plans*
 - COVID-19: Virtual Graduation
 - Examples of Recovery Plans for Education
- **Personnel– To be Discussed in Executive Session- Agenda Items***
- **Policy- Agenda Items***
- **Finance**
- **Buildings & Grounds/Facilities**

14. Superintendent's Report & Information Items

WHEREAS, the Manasquan Board of Education values the excellence of education our students receive from the professional teaching staff on a daily basis, and;

WHEREAS, the health, safety, and education of our students is of the utmost importance, and;

WHEREAS, the district is currently experiencing an unprecedented time in education with the challenges presented to the district with the Covid-19 Pandemic which could be particularly damaging to one of our most valuable resources, our children, and;

WHEREAS, it is the goal of this resolution to recognize and thank the professional certificated teaching staff, during “Teacher Appreciation Week,” for their fortitude and due diligence during the Covid-19 pandemic given the challenges presented to them with social distancing and virtual education made this academic year like no other, and;

WHEREAS, the professionalism and due diligence of our teaching staff is recognized, appreciated and respected for keeping the light of learning shining bright during this unprecedented time and ensuring that the continuity of education was not interrupted for our students, and;

WHEREAS, [Teacher Appreciation Week](#) begins on May 4th and concludes on May 8th offering the Manasquan Board of Education a formal opportunity to take a moment and express our gratitude to our teachers for their fortitude and continued student focus during this pandemic, and;

WHEREAS, the Manasquan School District recognizes that during this crisis the teachers were our heroes coming to the forefront to meet many of our students’ basic human needs which were threatened, including their need for normalcy, meaning, purpose, the continuity of education, and the sense of belonging with others.

NOW, THEREFORE, BE IT RESOLVED, that Manasquan Board of Education does hereby recognize May 4th to May 8th, 2020 as “Teacher Appreciation Week” and thank those who placed the education of our students before themselves.

- **Enrollment– Document A**
 - **Total Enrollment – 1,487**
 - **High School – 953**
 - **Elementary School –534**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**
 - **Fire Drill Reports:**
 - **High School: No Report for the Month – Remote Learning COVID-19**
 - **Alternative School: No Report for the Month – Remote Learning COVID-19**
 - **Elementary School: No Report for the Month – Remote Learning COVID-19**
- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction – No Report for the Month**
- **Report of the Director of School Counseling Services – No Report for the Month**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

- 15. Recommend** approval to adopt Ready Math, published by Curriculum Associates, as the principal source of instructional material for mathematics in grades kindergarten through sixth.
- 16. Recommend** approval to apply for the SY 2021 IDEA grant in the amount of \$281,423.00 in the Basic Grant and \$7834.00 in the Preschool Grant.
- 17. Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2020-2021 school year:

Student ID# 6567379652	Grade T1	Student ID# 7199899419	Grade 3
Student ID# 1462843571	Grade 1	Student ID# 8818638752	Grade 4
Student ID# 9703401740	Grade 2	Student ID# 2995511031	Grade 4
Student ID# 7216590335	Grade 2	Student ID# 5336242894	Grade 5
Student ID# 4141729557	Grade 2		

Professional Days

- 18. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:
No Report for the Month

Student Action

Field Trips

- 19. Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

- 20. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

Placement of Students Out of District

- 21. Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2019-2020 school year. **No Report for the Month**

Financials

- 22. Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **April, 2020 as per Document 1.**

MANASQUAN/SENDING DISTRICTS

General Items

23. Secretary's Report/Financials

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **APRIL 30, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **APRIL 30, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **APRIL 30, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **APRIL 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2019-2020 budgets for APRIL and MAY** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **MAY 2020** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report – Document F**.

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,420,101.85** for the month of **MAY, 2020** be approved. Record of checks (**#46362** through **#46368**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$48,279.50** for the month of **MAY, 2020** be approved. Record of checks (**#1097** through **#1101**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **APRIL, 2020** at **\$2,177,387.90** and checks (**#46281** through **#46361**) and **(Capital Expense)** for **APRIL, 2020** at **\$185,371.46** and checks (**#1086** through **1096**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **APRIL 2020** as per **Document G**.

24. Recommend approval of the revised **2019-2020 School Year Calendar** as per **Document H**.

25. Recommend acceptance of the following Parent-Paid Tuition students (J.C.) and (N.C.) in the 9th grade at Manasquan High School for the 2020-2021 school year, at an annual tuition rate of \$8,308 per student.

26. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2020-2021 school year:
- | | | | |
|------------------------|---------|------------------------|----------|
| Student ID# 4982707962 | Grade 9 | Student ID# 9938616264 | Grade 11 |
| Student ID# 4837298022 | Grade 9 | Student ID# 1443214974 | Grade 11 |
27. **Recommend** approval of the advertiser agreement with OutFront Media, Fairfield, NJ, for providing a Class of 2020 Graduation billboard on Route 71 and Stockton Lake Boulevard, in the amount of \$2,500.00.
28. **Recommend** approval of the following Master Services Agreements with Frontline Education for the 2020-2021 and 2021-2022 school year:
- Frontline Education 504, IEP, and RTI Program Management, in the amount of \$17,582.83
 - Frontline Education Absence and Applicant Management, in the amount of \$14,584.30
29. Recommend approval of the Manasquan School District Health-Related School Closure Preparedness Plan – Revision 3, as per **Document I**, as required by P.L. 2020, c.27.
30. **Recommend** approval of the agreement with Duff & Phelps, to provide an updated fixed asset accounting ledger for accounting and financial reporting as of June 30, 2020, in the amount of \$1,125.00, payment upon receipt of the fixed asset activity data.
31. **Recommend** approval of the Tax Levy Revenue Schedule for the period July 1, 2020 through June 30, 2021 as per **Document J**.
32. **Recommend** approval of the acceptance of the New Jersey Insurance Group 2020 Safety Grant, in the amount of \$6,927.01. These funds will be used to partially fund the salaries of the district security guards.
33. **Recommend** approval of the renewal of the contract for Printing Services with Centurion Printing, Kenilworth, NJ, for the 2020-2021 school year (Renewal #1) in accordance with the specification of the Printing Services bid #PS19-20 of May 8, 2019, in the estimated bid amount of \$19,260.10.
34. **Recommend** approval of the Addendum #1 for the 2020-2021 for Food Service Management Company Services, provided by Simplified Culinary Services, Point Pleasant, NJ. Simplified Culinary Services will collect a Flat Management fee of \$21,000 annually and guarantee a return of \$7,000 annually.

Professional Days

35. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 18-August 9, 2020	Melissa Galano	Online through NDEO	Implementation Course for National Core Arts Standards	No	Registration - \$520.00 NDE Membership Fee - \$115.00

Student Action
Field Trips

36. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

37. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- | | | |
|-------------|----------|--|
| #5127196755 | Grade 11 | May 14, 2020 – June 12, 2020 (Medical) |
| #7065489565 | Grade 9 | May 21, 2020 – June 12, 2020 (Medical) |

38. **Old Business/New Business**

39. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (Potential Litigation)
- X 8. Personnel Matters (Hiring, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

MANASQUAN/SENDING DISTRICTS

Personnel

40. **Recommend** approval of the High School personnel as per **Document K.**

41. **Adjournment**

Motion to Adjourn