

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
February 25, 2020
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Mark Furey (Belmar)	Joseph Loffredo
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingolia (Brielle)	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 28, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report

9. Presentations

- Teacher of the Year
 - Michele Sayre – Elementary School
 - Chryseis McHugh – High School
- Educational Services Professional of the Year
 - Jill Wells – Elementary School
 - Elizabeth Rudder – High School
- High School Teacher of the Month for February – Jill Santucci
- Elementary School Teacher of the Month for February – Andrea Trischitta
- High School Students of the Month for February – Julia Razzino, Senior – Nina Perone, Junior – Hannah Sheehan, Sophomore – Lillian Bryant, Freshman
- Elementary School Student of the Month for February – Kylie Spalt
- Elks Elementary School Student of the Month for February – Rylie Rampone
- Elks Teenager of the Month for February– Jhamier Howard
- MES Geography Bee Winners
 - 1st Place - Ryan Mulvaney
 - 2nd Place - Aiden Opatosky
- MHS Boys and Girls Swim Team – Shore Conference B South Division Champions
- MHS Girls Bowling Team – Shore Conference Central A Division Champions
- Crossing Guard Retirement
 - Judith Boden
 - Patricia VanSickle

10. Principals' Reports

- Elementary School – Colleen Graziano
- High School – Robert Goodall

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items February 25, 2020 Agenda

- **Education, Curriculum & Technology- Agenda Items***
- **Personnel– To be Discussed in Executive Session- Agenda Items***
- **Policy**
- **Finance**
 - 2020-2021 Budget Update
- **Buildings & Grounds/Facilities - Agenda Items***

14. Superintendent’s Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,486**
 - **High School – 949**
 - **Elementary School –537**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **January 16th – Shelter in Place**
 - **January 28th – Fire Drill**
 - **Alternative School:**
 - **January 8th – Fire Drill**
 - **January 29th – Shelter in Place**
 - **Elementary School:**
 - **January 8th – Lockdown Drill**
 - **January 23rd – Evacuation**
- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
- **Report of the Director of School Counseling Services**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

15. **Recommend** approval of the submission of an amendment to the FY 2020 ESEA Grant (formerly NCLB Grant) application, originally submitted on June 26, 2019; this amendment is to move remaining funds between budget lines for Title I, Title II, and Title IV.
16. **Recommend** approval of the acceptance of the following Tuition Free Students of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Kindergarten at Manasquan Elementary School for the 2020-2021 school year:
- H.D. – Student ID not available at this time
 - D.W. – Student ID not available at this time
17. **Recommend** rescission of the appointment of the following person to position specified effective February 26, 2020:
- Anti-Bullying Specialist (MES): Anthony Cinelli
18. **Recommend** approval of the appointment of the following person to position specified for the period beginning February 26, 2020 and ending at the next organization meeting of the Board of Education:
- Anti-Bullying Specialist (MES): Margaret Polak

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 6, 2020	Anthony Cinelli	Lakewood	Monmouth County School Counselor's Conference	No	None
March 12, 2020	Alissa Boyne Nicole DeStefano	Mays Landing	AAC Workshop	No	None
March 25-30, 2020	Teresa Trumpbour	Minnesota	NAEA Convention	Yes	None

Student Action

Field Trips

20. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 10, 2020	Christine Rice Oriana Kopec Nancy Knitter	ESL	Jenkinson's Aquarium	Social Language Experience	Yes-4	None	Bus-\$500.00 MESEF Grant Funded
May 15, 2020	Kristine Pierce Jestine Jones Laura Wahl Lauren Kelly Tom Russoniello Mark Levy Rob Markovitch Brian McCann Justin Roach Margaret Ciufu	Grade 7	Philadelphia	Philadelphia Historical Tour	Yes-9	2 Buses - \$2230.00	Student Funds

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
#6279712572 Grade 7 February 6, 2020 – March 31, 2020 (Medical)

Placement of Students Out of District

22. **Recommend** approval of the revised 2019-2020 External Placement list that reflects tuition costs and transportation cost, as per **Document 1.**

Financials

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **January, 2020** as per **Document 2.**

MANASQUAN/SENDING DISTRICTS

General Items

24. **Secretary's Report/Financials**
Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JANUARY 31, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **JANUARY 31, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **JANUARY 31, 2020** per **Document D.** (The Treasurer of School Moneys Report for the month of **JANUARY 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JANUARY 31, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2019-2020 budgets for JANUARY and FEBRUARY** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **FEBRUARY 2020** be approved, as per **Document E.**

Recommend acceptance of the **Cafeteria Report** – **Document F.**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,222,552.47** for the month of **FEBRUARY, 2020** be approved. Record of checks (**#46009** through **#46014**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$305,494.43** for the month of **FEBRUARY, 2020** be approved. Record of checks (**#1064** through **#1071 & #1375**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JANUARY, 2020** at **\$3,238,688.69** and checks (**#45798** through **#46008**) and **(Capital Expense)** for **JANUARY, 2020** at **\$275,721.67** and checks (**#1054** through **1063** and **#1371** through **#1374**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JANUARY 2020** as per **Document G**.

- 25. **Recommend** approval of Pay Application # 2, for Thermal Piping, in the amount of \$103,541.90, for the Manasquan High School HVAC Partial Replacement and Fire Alarm Upgrade (attorney reviewed and approved).
- 26. **Recommend** approval of the engineering and surveying services for the proposed Manasquan High School Indoor Practice Facility provided by Suburban Consulting Engineers, Inc. in the amount of \$81,715 (attorney reviewed and approved), as per **Document H**.

Professional Days

- 27. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 18, 2020	Andrew Bilodeau	Roselle	NJSIAA Scholastic Recruitment Camp Meeting	Yes	None
January 30, 2020	Craig Murin	Rutgers University	Shore Conference Swimming Championships	No	None
March 20, 2020	James Fagen	Holmdel	Media During the Vietnam War Forum	Yes	Mileage - \$15.54 Registration - \$65.00
June 3,4,5, 2020	Peter Crawley	Atlantic City	NJASBO Annual Conference	No	Registration - \$275.00 Mileage-\$143.43 Parking-\$30.00 Tolls-\$25.00
February 14, 2020	Donna Bossone	West Windsor	NJSBA Workshop	No	Registration-\$99.00 Mileage-\$28.35
May 20, 21, 2020	Donald Bramley	Atlantic City	HIB Law Conference	No	Mileage-\$20.00 Registration-\$250.00 Hotel-\$100.00
March 13, 2020	Margaret Polak	Brick	HIB Law Workshop	No	Mileage-\$4.34 Registration-\$150.00
March 27, 2020	Lauren Thieme	Iselin	Foreign Language Annual Conference	Yes	Mileage-\$13.79 Registration-\$185.00
March 19,20, 2020	Timothy Clayton	Edison	Training Workshop	No	None
February 24, 2020	Andrew Bilodeau	Roselle	NJSIAA Committee Meeting	No	None
March 6, 2020	Alicia Narucki	Lakewood	Counselor Workshop	No	Mileage-\$17.50

March 5, 2020	Lesley Kenney Jesse Place	Atlantic City	NJDOE Statewide Assessment Coordinator Training	No	Mileage-\$52.43 Tolls-\$5.00 Parking-\$10.00 <i>Costs per Traveler</i>
February 28, 2020	Brian Rostron	Monroe	Unified Classroom Observation	Yes	Mileage-\$21.00
March 25, 2020	Courtney Larkin	Galloway	Photography Workshop	Yes	Registration-\$75.00
May 20-21, 2020	Leigh Busco	Atlantic City	Anti-Bullying Conference	No	Mileage-\$21.91 Registration-\$225.00 Hotel-\$69.00
February 28, 2020	Jill Santucci	Monroe	Unified Classroom Observation	Yes	Mileage-\$21.00
February 28, 2020	Margaret Polak	Monroe	Unified Classroom Observation	No	Mileage-\$21.07
March 12, 2020	Craig Murin	Ocean	County Supervisor Meeting	Yes	None
May 8, 2020	Kevin Hyland	Neptune	CPR Instructor Certification	Yes	Mileage-\$7.35 Registration-\$80.00

Student Action

Field Trips

28. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 21, 2020	Lisa Crowning	Science	Barlow's	Greenhouse Production	No	None	None
June 10-16, 2020	Kris Buss Joseph LaCarrubba Michael Dahrouge Peter Cahill	Surf Team	California	NSSA Surfing Competition	Yes-2	None	Athletic Team Funds

Placement of Students on Home Instruction

29. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7253278387 **Grade 11** **February 21, 2020 – March 21, 2020 (Medical)**

#2686906059 **Grade 10** **February 18, 2019 – March 18, 2020 (Medical)**

30. **Old Business/New Business**

31. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

MANASQUAN

Personnel

32. **Recommend** approval of the Elementary School personnel as per **Document 3.**

MANASQUAN/SENDING DISTRICTS

Personnel

33. **Recommend** approval of the High School personnel as per **Document I.**

34. **Adjournment**

Motion to Adjourn