

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**COMBINED COMMITTEE OF THE WHOLE MEETING &**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Charles Raffetto Media Center  
December 17, 2019  
6:00 P.M.

**AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Roll Call**

Bruce Bolderman	Mark Furey (Belmar)	Anne McGarry (SLH)
Donna Bossone	Terence Hoverter	Alexis Pollock
Martin Burns	Dennis Ingoglia (Brielle)	Alfred Sorino
Eugene Cattani	Joseph Loffredo	Colin Warren

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 19, 2019. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**7. Student Board Representative Report**

**8. Principal Report**

- Elementary School – Colleen Graziano
- High School – Robert Goodall/Richard Read, Assistant Principal and Energy Specialist

## 9. Presentations

- Recognition of Board Member Service
- Holiday Presentation
  - Members of the Manasquan High School Chorus “Topstick” Members – Performance by Matthew Dellegrippo, Alexander Kave, Emily Kave, Erin McBride, Alex Quinn, Sophia Symonowicz
    - “Here We Come a Caroling”
    - “Sing a Song of Merry Christmas”
  - Members of the Manasquan High School Band
    - “O Tannenbaum” – Performance by Edward Dingler, Jackson Gray, Elsie Johnson and Matthew Testa
- All Shore Chorus
  - Matthew Dellegrippo
  - Alexander Kave
  - Erin McBride
  - Sophia Symonowicz
- All Shore Intermediate Band
  - Elizabeth Brennan
  - Donovan Brown
- MES Boys Cross Country
- 2019 Shore Intermediate School Field Hockey League All-Star Game
  - Eleanor Ragan
  - Colleen Ragan
- High School Students of the Month for December – Camryn Rothery, Senior –Andrew Chermack, Junior – Matthew Rose, Sophomore – John O’Shea, Freshman
- High School Teacher of the Month for December– Monica Fenlon
- Elementary School Student of the Month for December– Austin Griffith
- Elementary School Teacher of the Month for December– Sandra Jo Hill
- Elks Elementary School Student of the Month for December– Ryan Maddalone
- Elks Teenager of the Month for December – Dalil Suluki
- Five Minute Break
- Anti-Bullying Policy Projects
  - Patrick Watson, Brian Dettlinger, Ryan Mulvaney, and Abigail Hippe
  - Rylie Rampone, Madison Reinhard, Kaitlin Dellegrippo, and Mia Grillo
  - Anthony Loffredo, Tyler Del Salto, Jason Larned, and Brendan Mills
- Instructional Council Update – Presented by James Fagen and Allyson Griffith

## 10. Discussion Items December 17, 2019 Agenda

- Education, Curriculum & Technology- Agenda Items\*

- Health Benefit Enrollment
- School Calendar: 2020-2021 School Year\*
- Canine Detection Dog Update
- School Start Time Discussion

Manasquan High School			
	Start Time	End Time	Lunch
Current Schedule	7:34am	2:30pm	52 minutes
Proposed Schedule Alternative #1	7:55am	2:50pm	51 minutes
Proposed Schedule Alternative #2	8:00am	2:50pm	46 minutes
Proposed Schedule Alternative #3	8:10am	3:00pm	41 minutes
Proposed Schedule Alternative #4	8:30am	3:20pm	41 minutes

Manasquan Elementary School		
	Start Time	End Time
Current Schedule	8:25am	3:00pm
Proposed Schedule	7:40am	2:15pm

- Personnel– To be Discussed in Executive Session- Agenda Items\*
- Policy
  - P5320 – Immunization
    - HS Religious Exemptions – 43
    - ES Religious Exemptions - 23
- Finance
  - 2020-2021 Budget Process
  - 2018-2019 Audit
  - 2020-2021 RFP Schedule
- Buildings & Grounds/Facilities - Agenda Items\*
  - HVAC/Fire Alarm Project Update
  - Sheriff Department Inmate Labor Program\*
    - February 10-14, 2020 (Winter Break – School not in session)

## 11. Superintendent's Report & Information Items

- Enrollment– Document A
  - **Total Enrollment – 1,491**
    - **High School – 957**
    - **Elementary School –534**

- **Enrollment by District**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - November 5<sup>th</sup> – Shelter in Place
    - November 19<sup>th</sup> – Fire Drill
  - **Alternative School:**
    - November 5<sup>th</sup> – Shelter in Place
    - November 19<sup>th</sup> – Fire Drill
  - **Elementary School:**
    - November 19<sup>th</sup> – Fire Drill
    - November 26<sup>th</sup> – Fire Drill
- **HIB Monthly Report – Document C**
  - **High School:**
    - One Incident – 1 Confirmed HIB
  - **Elementary School:**
    - One Incident – 1 Not HIB
- **Report of the Assistant Superintendent**
- **Report of the Director of Curriculum and Instruction**
  - Advanced Placement/SAT Scores
- **Report of the Director of School Counseling Services**

**Recommend** approval and acceptance of the Superintendent’s Report.

## **12. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

## **MANASQUAN**

### **General Items**

- 13. Recommend** approval of an amendment to the FY 2020 ESEA Grant (formerly NCLB Grant) application, submitted on November 27, 2019 with FY19 carryover funds redistributed and funds moved to fulfill the professional development contract with Learning Sciences International (Title II).

**14. Recommend** approval of **Dr. Thomas O'Reilly** to conduct psychiatric assessment of elementary school student #7377095824 at a rate of \$600 per assessment/report.

**15. Recommend** approval of **Joan Bruno**, Augmentative Communication Specialist from Communication Technology Resources, LLC, to conduct an evaluation of student #8301703925 and provide consultative services to MES staff for students #9256433899 and #6205644550 at a cost of \$1,000.00.

### **Professional Days**

**16. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Cost</u></b>
January 22, 2020	Christine Rice	Cherry Hill	Pre-K and Kindergarten ELL Workshop	Yes	Mileage- \$22.00 Registration - \$279.00
December 9, 10, 2019	Oriana Kopec	East Brunswick	NJASL Fall Conference	Yes	Mileage - \$48.86 Registration - \$295.00
January-June 2020	Nicole DeStefano	Online	AAC Certification Course	No	Registration - \$1,699.00 (IDEA Funded)
December 6, 2019	Nancy Sanders	Point Pleasant	Neuroscience Anxiety Workshop	No	Registration - \$254.09
January 10, 2020	Teresa Savage	Lakewood	Mental Health Workshop	No	Mileage - \$6.40
March 2, 3, 2020	Jill Wells	Clark	OT Strategies for Students	No	Mileage - \$30.10 Registration - \$479.00
January 10, 2020	Kathleen Stonaker	Lakewood	Mental Health Workshop	No	Mileage - \$7.70
December 18, 2019 January 16 & 31, 2020 February 4, 2020 March 3, 2020	Michael Pape Kristine Pierce Julie Rieth Justin Roach Tom Russoniello Kim Ward Andrea Trischitta	Brick	Learning Sciences International Professional Development	Yes - 6	Mileage - \$4.34 <i>per traveler per session</i>
January 27-29, 2020	Jennifer Dyer	Newark	Designing & Implementing Student Training Plans	Yes	Mileage: \$18.41 Registration: \$400.00 (IDEA Funded)
February 27-28, 2020	Jennifer Dyer	Freehold	OSHA 10 Training	Yes	Mileage: \$6.40 Registration: \$400.00 (IDEA Funded)
March 5, 2020	Jennifer Dyer	Freehold	NJ Wage and Hour and Wage Payment	Yes	Mileage: \$6.40 Registration: \$400.00 (IDEA Funded)

### **Student Action**

#### **Field Trips**

**17. Recommend** approval of the field trips listed below:

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Subject</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Other Board Costs</u></b>	<b><u>Other Fund</u></b>
April 30, 2020	Cheryl Femenella Lauren Brown Jessica Woytowicz Danielle Romano	Grade 3	Jackson	Great Adventure Safari Education Tour	No	None	2 Buses - \$672.00 Total (Student Funds)
December 18, 2019	Cheryl Femenella Danielle Romano Jessica Woytowicz Lauren Brown	Grade 3	Manasquan	Algonquin Theater Production	No	None	None

**Placement of Students on Home Instruction**

18. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
**#5705503520                      Grade 7                      November 11, 2019 – December 1, 2019 (Medical)**

**Placement of Students Out of District**

19. **Recommend** approval of the revised 2019-2020 External Placement list that reflects tuition costs and transportation cost, as per **Document 1**.

**Financials**

20. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **November, 2019** as per **Document 2**.

**MANASQUAN/SENDING DISTRICTS**

**General Items**

21. **Secretary's Report/Financials**  
**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **NOVEMBER 30, 2019** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,161,745.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **NOVEMBER 30, 2019** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **NOVEMBER 30, 2019** per **Document D**. (The Treasurer of School Moneys Report for the month of **NOVEMBER 2019** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 30, 2019**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2019-2020 budgets for NOVEMBER and DECEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the month of **DECEMBER 2019** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report** – **Document F.**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,515,094.51** for the month of **DECEMBER, 2019** be approved. Record of checks (**#45658 through #45717**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of \$0.00 for the month of **DECEMBER, 2019** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2019** at **\$2,808,562.15** and checks (**#45498 through #45657**) and (**Capital Expense**) for **NOVEMBER, 2019** at **\$8,921.59** and checks (**#1041 through 1046 and #1369 through #1370**).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **NOVEMBER 2019** as per **Document G.**

- 22. Recommend** approval of the **2020-2021 School Year Calendar** as per **Document H.**
- 23. Recommend** approval of the Second Addendum between the Manasquan Board of Education and Dr. Frank Kasyan, which clarifies language Board approved on May 14, 2019, and consistent with the approval of the Executive County Superintendent of Schools, as per **Document I.**
- 24. Recommend** approval of the creation of a Sports Broadcast and Journalism Club.
- 25. Recommend** approval of the contract with Earle Asphalt Company, Inc., to provide Road and Parking Area Grading in relation to the Referendum Project – Manasquan High School HVAC and Fire Alarm Replacement, in the amount of \$38,600.00 (attorney reviewed).
- 26. Recommend** approval of the 2020-2021 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount to be determined.
- 27. Recommend** approval of the use of the Inmate Labor Program offered by the Monmouth County Sheriff's office - Department of Corrections, during the week of February 10<sup>th</sup> – 14<sup>th</sup>, 2020 (school closed for winter break).
- 28. Recommend** approval of the revised motion to approve the Professional Development program consortium shared with Manasquan, Brick Township and Toms River Boards of Education, provided by Learning Sciences International. Manasquan Board of Education cost, in the amount of \$7,000.00, to be funded through the Title II grant (previously approved 11/19/19 through the Title IV grant)
- 29. Recommend** approval of the staff development training provided by Staff Development Workshops, Inc. on February 21, 26 and March 27, 2020 in the amount of \$1700.00 for each training session provided by Solange Murphy for the total of \$5100.00.

### **Professional Days**

**30. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Cost</u></b>
2019-2020SY	Kevin Hyland	Online	NATA Renewal and CEU Credits	No	Registration - \$269.00
May 28, 2020	Nancy Knitter	New Brunswick	TESOL Conference	Yes	Registration - \$234.00
January 23, 2020 February 27, 2020 March 19, 2020 April 30, 2020 May 21, 2020	Peter Crawley	3/19/19 Spring Lake All Others - Neptune City	MCASBO Monthly Meetings	No	None
December 17, 2019	Sandra Freeman	Tinton Falls	MOESC – Transportation Meeting	No	Mileage - \$9.00
February 6-7, 2020	Jesse Place	Washington, D.C.	Microsoft Ignite Tour -Government	No	Registration – Free Hotel - \$211.51 Mileage - \$137.20 Meals/Incidentals - \$114.00 Tolls - \$60.00 (estimate) Parking - \$120.00 (estimate)
December 18, 2019 January 16 & 31, 2020 February 4, 2020 March 3, 2020	Rick Coppola Carlyann Eggie Brent Shible Maria Eldridge Meghan Hillman Gina Martucci Megan Voorhees	Brick	Learning Sciences International Professional Development	Yes-6	Mileage - \$4.34 <i>per traveler per session</i>
January 10, 2020	Susan Lord	Lakewood	Recognizing Mental Health Issues in Students	No	Mileage - \$4.14
December 6, 2019	Timothy Clayton	Oakland	Psychological Evaluations	No	None
January 9, 2020	John Driscoll Ryan Graf Craig Murin Jill Santucci Richard Read Amy Edwards	Monroe	Articulation Visit	Yes-4	Mileage - \$21.00 <i>per traveler</i>

### **Student Action**

#### **Field Trips**

**31. Recommend** approval of the field trips listed below:

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Subject</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Other Board Costs</u></b>	<b><u>Other Fund</u></b>
January 7, 2020	Rosa Russo Pamela Puryear	8-11 Italian I & II	Joe's Pizza II in Wall	Culinary Lesson	Yes – 1	Bus - \$225.00	None

#### **Placement of Students on Home Instruction**

**32. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7329638262	Grade 10	December 2, 2019 – January 2, 2020 (Medical)
#7253278387	Grade 11	December 19, 2019 -January 19, 2020 (Medical)
#2332183162	Grade 11	November 6, 2019 – November 20, 2019 (Administrative)

**33. Old Business/New Business**



**34. Public Forum**

**35. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (Pending Litigation)
- X 8. Personnel Matters (Hiring, Leave of Absence)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**MANASQUAN**

**Personnel**

**36. Recommend** approval of the Elementary School personnel as per **Document 3.**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**37. Recommend** approval of the High School personnel as per **Document J.**

**38. BE IT RESOLVED** that the Manasquan Board of Education hereby approves the terms and conditions of the Settlement Agreement between E.V and J.V. o/b/o G.V. and the Brielle School District and Manasquan School District dated November 27, 2019.

**39. Adjournment**

Motion to Adjourn