

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Media Center
June 25, 2013
6:00 P.M.

AGENDA

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. Pledge of Allegiance

3. Roll Call

Julia Barnes (Brielle)
Thomas Bauer
Jack Campbell
Kenneth Clayton

Michele Degnan-Spang (SLH)
Linda DiPalma
Mark Furey (Belmar)
Tom Pellegrino

Michael Shelton
Katherine Verdi
Patricia Walsh

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Regular Open Business Meeting and Closed Executive Session of Tuesday May 28, 2013 and Special Action Meeting and Closed Executive Session of Thursday, May 30, 2013. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exists.

7. Public Interviews - Interviews of candidates for the open Board of Education seat.

8. Sunshine Law Resolutions

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

X Appointment of a public official

(20 minutes)

9. Return to Open Session

10. Recommend approval of the appointment of _____ as a member of the Manasquan Board of Education.

11. Reports/Presentations --

2013-2016 District Educational Technology Plan – Jesse Place

12. Superintendent's Report & Information Items

Recommend approval of the acceptance of the Superintendent's Reports as listed below:

Student Recognition – State and County Elementary School Student Art Awards
Terri Trumpbour - Anthony Guadadiello Distinguished Service Award
Governor's Award for Art Education (Spring 2014)

• **Enrollment Report for May 2013 - District Total – 1,610**

Elementary School

<u>Grade</u>	<u>Students</u>	<u>Sections</u>
Kindergarten	71	4
1 st	74	4
2 nd	52	3
3 rd	75	3
4 th	78	4
5 th	70	3
6 th	62	3
7 th	89	4
8 th	77	4
Pre-schl. Hand.	6	1
MD	3	
LD	1	
TOTAL	658	

High School

Town	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	7	4	5	6	22
Belmar	30	22	23	22	97
Brielle	47	71	66	56	240
Lake Como	7	13	16	10	46
Manasquan	77	60	76	59	272
Sea Girt	7	8	8	9	32
Spring Lake	12	11	17	21	61
Spring Lake Heights	34	34	30	25	123
Employee Child	1	0	0	0	1
Parent Paid	0	1	1	1	3
Sub-totals	222	224	242	209	897
ED	1	0	0	0	1
MD	1	0	0	0	1
LLD	4	5	0	0	9
Sub-totals	228	229	242	209	908

Shared-time

Town	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	0	0	0	0	0
Belmar	1	3	3	2	9
Brielle	0	0	4	5	9
Lake Como	0	3	2	1	6
Manasquan	0	0	2	5	7
Sea Girt	0	0	0	0	0
Spring Lake	1	0	0	0	1
Spring Lake Heights	1	0	1	1	3
Parent Paid	0	0	0	0	0
LLD/Voc shared time	3	0	3	3	9
Sub Totals	6	6	15	17	44
HS TOTALS	234	237	255	226	952

- Attendance Comparison, Tardy Report, Suspension, Bus & Fire Drill Reports**

High School	Attendance Percentage	Average Daily Enrollment	Average Daily Attendance	Elementary School	Attendance Percentage	Average Daily Enrollment	Average Daily Attendance
Sept 2011 Sept 2012	95.54 95.74	1003 944.33	962.52 908.42	Sept 2011 Sept 2012	97.745 97.631	679.944 661.222	665.056 645.889
Oct 2011 Oct 2012	94.7 95.53	991.48 937.47	943.88 899.82	Oct 2011 Oct 2012	96.84 97.216	677.3 663.526	656.65 645.737
Nov 2011 Nov 2012	95.3 96.08	985.94 937.04	944.11 902.81	Nov 2011 Nov 2012	95.682 96.539	681.944 657.846	653.167 635.846
Dec 2011 Dec 2012	94.02 93.48	983.97 933.13	930.32 874.93	Dec 2011 Dec 2012	95.48 95.812	683.176 655.8	653.824 629.2

Jan 2012 Jan 2013	94.29 93.81	985.4 935.41	935.35 935.35		Jan 2012 Jan 2013	95.383 94.561	683.4 656.818	654 621.318
Feb 2012 Feb 2013	93.04 92.6	981.19 934.5	918.22 872.58		Feb 2012 Feb 2013	95.704 92.91	680.813 657.444	653.75 611.222
Mar 2012 Mar 2013	93.24 93.91	975.98 929.80	915.37 881.93		Mar 2012 Mar 2013	95.539 95.517	682.682 658	654.227 628.9
Apr 2012 Apr 2013	93.26 94.95	977.33 931.18	924.07 892.27		Apr 2012 Apr 2013	96.051 96.247	683.667 659.882	659.933 637.882
May 2012 May 2013	91.12 93.22	978 931.00	905.89 880.34		May 2012 May 2013	96.125 96.977	685 658.545	660.909 640.636
Jun 2012 Jun 2013	92.56	976	920.17		Jun 2012 Jun 2013	95.766	685	658

High School	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
OUT OF SCHOOL SUSPENSIONS											
Pushing another student		1									1
Profanity to staff		1		1							2
Threatening another student		1									1
Possession/use of drugs			4		1						5
Leaving school grounds				1		1					2
Disrespectful to staff/Other Student				1					1		2
Disrespectful behavior				1							1
Open Defiance					2	2			1		5
Danger to others					1						1
Under the influence at school dance							1				1
Possession at school dance							1				1
Verbal Threat						1					1
Fighting									2		2
Cutting Class									1		1
IN-SCHOOL SUSPENSIONS											
Defiance	1										1
Truancy		3				1					4
Failure to report to Saturday Detention		5		1	3	4	4	2	2		21
Cutting Class		3	3	1	3			1	1		12
Accumulation of Demerits					1	2	1	1			5
Under the Influence					1						1
Profanity						1					1
Leaving School Grounds/Truancy							3	1			4
Writing Profanity							2				2
Disrespectful to Staff								1			1
Biased remarks									1		1
NUMBER OF INDIVIDUAL SUSPENSIONS	1	14	7	6	12	12	12	6	9		79
Saturday Detention	5	10	0	7	20	4	11	9	8		74
Smoking-Insight Program											
Students Suspended 1 Times	32										
Students Suspended 2 Times	11										
Students Suspended 3 Times	4										
Students Suspended 4 Times	2										
Students Suspended 5 Times	1										
TOTAL SUSPENSIONS TO DATE	79										
TOTAL INDIVIDUAL STUDENTS SUSPENDED											

- Negotiations
- Personnel
- Policy and Safety and Nutrition

14. Presentations

15. Public Comment on Agenda

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

MANASQUAN

General Items

16. Recommend **approval** of the **Security Drill Statement of Assurance** for the 2012-2013 school year.
17. Recommend **approval** of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for elementary school student #19588 as part of a Child Study Team Evaluation.
18. Recommend **approval** of mileage reimbursement for the 2012-2013 school year for Susan VanNote, Learning Consultant, MES Child Study Team not to exceed \$280.00.
19. Recommend **approval** of Dr. Steven Greco, of Neuropsychology Rehabilitation Services, to conduct a Neuropsychiatric Evaluation, at a rate not to exceed \$750.00 for an elementary school student #21597 as part of a Child Study Team Evaluation.
20. Recommend **approval** of Sea Girt elementary School Student #072204 to attend MES ESY Program 2013, K-3 Program, not to exceed \$ 479.50.
21. Recommend **approval** of Assistive Technology Evaluation to be completed by FRA in Shrewsbury, for MES student #22467, not to exceed \$480.00.
22. Recommend **approval** of student #22271 to attend the Alpha School, Jackson, New Jersey, for ESY2013 (7/8 to 8/16/13), not to exceed \$8,112.57. 6 hours per week of BCBA Home Training to be provided by Brian McCann @ an hourly rate of \$40.00, not to exceed \$1,440.00. 1 hour per week of BCBA Support/Supr. To be provided by Dr. Michele Havens @ an hourly rate of \$125.00, not to exceed \$750.00.
23. Recommend **approval** to renew the agreement with the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2013-2014 school year as per agreement on file in the board office.
24. Recommend **approval** that the Manasquan Board of Education will charge the following **tuition fees** for the **2013-2014 Extended School Year**.

PSH - \$ 967.45

Grades K- 3 - \$479.50

Grades 4-8 - \$566.70

MD (Autistic) \$4,733.10

MD(Behavioral) \$4,750.45

25. Recommend **approval** of Barbara O'Boyle of AA Physical Therapy to provide physical therapy services for the 2013-2014 ESY at a rate of \$80.00 per hour, not to exceed 22 hours (\$1760.00)
26. Recommend **approval** for the **Certification of Implementation of Corrective Action Plan** for the Fiscal Year ended 6/30/12. There were no recommendations requiring corrective action, and recommend **approval** of its submission to the NJDOE – Office of Fiscal Accountability and Compliance.
27. Recommend **approval** for the **Manasquan Board of Education** to deposit current year surplus in **capital reserve** at year end not to exceed \$300,000.00.
28. Recommend **approval** for the **Manasquan Board of Education** to deposit current year surplus in **tuition reserve** at year end not to exceed \$100,000.00.
29. Recommend **approval** for the **Manasquan Board of Education** to deposit current year surplus in **maintenance reserve** at year end not to exceed \$100,000.00.
30. Recommend **approval** for the **Manasquan Board of Education** to deposit current year surplus in **emergency reserve** at year end not to exceed 0.
31. Recommend **approval** to transfer additional funds from surplus to the 2012-2013 budget due to revenue shortfall, in the amount of \$ 60,000.00.

32. Recommend **approval** of the Telecommunications Change Order #1 for Kane Communications – Data Wiring Project – Manasquan Elementary School:

Kane Communications – Original Contract Amount: \$128,816.00

Change Order #1 – furnish and install all necessary 80 PVC conduit and hangers to repair broken PVC conduit under the Broad Street Bridge so as a clean pathway will be established in order to connect New Fiber optic cable between the Manasquan Elementary School and High School 1,985.00

New contract amount: \$130,801.00

Personnel

Certificated Personnel

33. Recommend **approval** of the **appointment** of Kristine Gianna, *TLR.ES.LTRT.03.07*, as an **Elementary School Teacher** for the **2013-2014 SY** at **Step 2B** – as a long term replacement for *TCH.ES.ELEM.03.07 (4098)* – *final salary to be determined when contract negotiations are finalized.*
34. Recommend **approval** of the **appointment** of Brianna O'Hara, *TLR.ES.LTRT.04.02*, as an **Elementary School Teacher** for the **2013-2014 SY** at **Step 1B** – as a long term replacement for *TCH.ES.ELEM.05.21 (4109)* – *final salary to be determined when contract negotiations are finalized*

Non-Certificated Personnel

35. Recommend **approval** of the following **special education/instructional paraprofessionals** for the **2013-2014 SY**: *final salaries to be determined when contract negotiations are finalized*

Pamela Craig - 7 hours

Sandra Collins – 7hours

Donya Manovill – 7 hours

Nancy LeBlanc – 7 hours

ElizabethMcLaughlin–7 hours

Patricia Triggiano – 7 hours

36. Recommend **approval** of the following **lunchroom/playground/clerical paraprofessionals** for the **2013-2014 SY**: *final salaries to be determined when contract negotiations are finalized*

Sheri Trainor – 4 hours

Kimberly Verlangieri – 4 hours

Madonna White – 6.5 hours

Stipend Positions

37. Recommend **approval** of the attached list of appointments for **extra-curricular/coaching assignments** for the **2013-2014 SY**: As per **Document A**
final salaries to be determined when contract negotiations are finalized

38. Recommend **approval** to **rescind** the following **chaperone appointment** for the **8th Grade Class Trip**, **May 28 and 29, 2013**:

Marie Lauffer

39. Recommend **approval** of the following **teacher** to chaperone the **8th Grade Class Trip**, **May 28 and 29, 2013** at a stipend of **\$225.00 each per night**: *final stipend to be determined when contract negotiations are finalized*

Heather Saake

40. Recommend **approval** for **Kirt Wahl** to receive a stipend of **\$28.50/hour** for **4 hours** of **Digital Storytelling** on **June 3, 2013**.

41. Recommend **approval** of the **appointment** of Barbara Clarke as a **Detention Proctor** – **3:15 – 4:15** as needed at **\$31.00/hour** for the **2013-2014 SY**.

Summer Personnel

42. Recommend **approval** of the following appointments for **summer positions**:

Lynn Walsh

Special Education Teacher for Preschool Disabled Program
July 1 through July 31 – 8:00 – 10:30 – at a stipend of \$2,250.00.

Pamela Craig

Paraprofessional for Preschool Disabled Program – July 1 through July 31 8:00 – 10:00 at a stipend of \$648.00

Kristen Minutoli

Special Education Teacher for the Extended School Year Program
July 1 through July 31 – 8:15 – 11:45 at a stipend of \$3,150.00

Kindle Kuriscak

Special Education Teacher for the Extended School Year Program
July 1 through July 31 - 8:15 – 11:45 at a stipend of \$3,150.00

Elizabeth Lowes

Paraprofessional for Extended School Year Program – July 1 through July 31 – 8:30 – 11:30 at a stipend of \$972.00

Elizabeth McLaughlin

Paraprofessional for Extended School Year Program – July 1 through July 31 – 8:30 – 11:30 at a stipend of \$972.00

Donya Manovill

Paraprofessional for Extended School Year Program – July 1 through July 31 – 8:30 – 11:30 at a stipend of \$972.00

Kathy Gordon

Paraprofessional for Extended School Year Program – July 1 through July 31 – 8:30 – 11:30 at a stipend of \$972.00

Teresa Innarella

Special Education Teacher for Extended School Year Program (LLD Class) July 1 through July 31 – 7:30 – 12:30 at a stipend of \$3,700.00

Karen Hardie

Special Education Teacher for the Extended School Year Program July 1 through July 12 – 8:30 – 11:30 at a stipend of \$1,375.00

Jennifer Sponzo Dyer

Special Education Teacher for the Extended School Year Program July 15 through July 31 – 8:30 – 11:30 at a stipend of \$2,225.00

Jennifer Sponzo Dyer

Special Education Teacher for the Extended School Year Program August 5 through August 8 – 2 hours each day at a stipend of \$400.00

Laurie Cosgrove

School Nurse for the Extended School Year Program – July 1 through July 31 – 8:00 – 12:00 at a stipend of \$3,600.00

Recommend approval of **Alissa Fleming** to provide **Speech/Language Services** for the **ESY** students at a stipend of **\$3,000.00** (not to exceed 60 hours).

Recommend approval of **Jill Wells** to provide **Occupational Therapy Services** for the **ESY** students at a stipend of **\$4,400.00** (not to exceed 55 hours).

Professional Days

- 43. Recommend approval of the attendance of staff members at conferences/workshops indicated below:**

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 13, 2013	Nancy Sanders	Princeton Univ.	HIB – School climate	No	\$26.40 mileage

Student Action

No **field trips** to approve at this time

- 44. Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) as noted in B, C, D and E:**

- A) Secretary's Financial & Investment Report as per Document B .**
- B) Elementary School Central Funds Report as per Document C .**
- C) Purchase Orders as per Document D .**
- D) Cafeteria Report as per Document E .**
- E) Bills and Confirmation of Bills (Current Expense)**

- A) The Business Administrator/Board Secretary certifies that as of May 31, 2013 no budgetary appropriations**

account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved: that the amount of **district taxes**, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,634,575.20.**

Be It Resolved: Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **May 31, 2013** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending **May 31, 2013** per **Document B**. (The Treasurer of School Moneys Report for the month of **May 2013** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **May 31, 2013** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2012-2013 budgets for May and June** as recommended by the Superintendent of Schools, as per **Document B**.

B) Recommend acceptance of the Elementary School Central Funds Report for the month ending **May 31, 2013** as per **Document C**.

C) Purchase Orders for the month of **June 2013** be approved, as per **Document D**.

D) Recommend acceptance of the Cafeteria Report for the month ending **May 31, 2013** as per **Document E**.

E) Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$2,192,055.76** for the month of **June 2013** be approved. Records of, checks (**# 32783- #32857**) and distributions are on file in the Business Office.

F) Confirmation of Bills (Current Expense) for **May 2013** at **\$ 2,201,728.36** and checks (**#32682- #32782**)

MANASQUAN/SENDING DISTRICTS

General Items

45. Recommend approval of Child Study Team out of district placements for the 2013-2014 school year as per **Document 1**.

46. Recommend approval to purchase instructional and administrative software titles, subscriptions and renewals as per **Document 2**.

47. Recommend approval of the **Curriculum list** for the **2013-2014 School Year** as per **Document 3**.

48. Recommend approval of the **Textbook list** for the **2013-2014 SY** as per **Document 4**.

49. Recommend approval to accept a continuing 12th grade tuition student (TL) (parent paid) from Wall Township, beginning in September 2013, at the yearly rate of \$13,100.00 for the 2013-2014 school year.

50. Recommend approval of the adoption of the following textbooks for the **2013-2014 school year:**

<u>Course</u>	<u>Publisher</u>	<u>Textbook</u>
Lab Biology Concepts	Pearson, 2010	Miller and Levine Biology
Lab Biology	Pearson, 2013	Campbell Essential Biology with Physiology

51. Recommend **approval** of mileage reimbursement for the 2012-2013 school year for Robert Kehoe, School Psychologist, MHS Child Study Team, not to exceed \$11.32.
52. Recommend **approval** of the **2013–2016 District Educational Technology Plan** as per **Document 5**.
53. Recommend **approval** to establish athletic practice sessions in the district not to begin prior to **August 15, 2013**. Requirement for participation is a complete physical examination and completed forms to the athletic director.
54. Recommend **approval** for the participation in the **Monmouth County Arts High School and Middle School Program** for the 2013-2014 school year at no cost to the district.
55. Recommend **approval** of the Manasquan High School's membership in the New Jersey State Interscholastic Athletic Association (NJSIAA) and the payment of **\$2,150.00** in dues for the 2013-2014 school year. (Chaper 172, Laws 1979-N.J.S.A. 18A:11-3, et. Seq.)
56. Recommend **approval** to advertise the following bids for the 2013-14 school year: **Athletic and Co-curricular Student Transportation**.
57. Recommend **approval** to accept the **2012-2013 District Travel Expense Report** in the amount of **\$ 21,224.75.**
58. Recommend **approval** of the list of cancelled checks for the General Account ES Central Fund, HS Central Fund and Salary Account as per **Document 6**.
59. Recommend **acceptance** of the following donations received from the **Manasquan Elks Lodge 2534: \$1000 for weight room equipment** and **\$1000 for the high school band**.
60. Recommend **acceptance** of a donation, in the amount of **\$5000**, from **First Night Manasquan**, for the **Manasquan High School Recording Studio**.
61. Recommend **approval** of the Resolution for Participation in Coordinated Transportation between the Manasquan Board of Education and the Monmouth-Ocean Educational Services Commission, effective July 1, 2013. **Document 7**.
62. Recommend **approval** to participate in the School Alliance Insurance Fund (SAIF) for the 2013-2014 school year. (By approval of this participation the Board agrees to a 3-year commitment)
63. Recommend **approval** of the revised final 2013-2014 school district budget and for the Secretary of the Board of Education to be authorized to submit the following revised final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2013-14 Total Expenditures	<u>23,052,549.</u>	<u>342,370.</u>	<u>1,051,535.</u>	<u>24,446,454.</u>

Less: Anticipated Revenues	<u>11,018,005.</u>	<u>342,370.</u>	<u>1,035.</u>	<u>11,361,410.</u>
Taxes to be Raised	<u>12,034,544.</u>	<u>0.</u>	<u>1,050,500.</u>	<u>13,085,044.</u>

64. Recommend **approval** of the 2013-2014 Employment Contract between Margaret M. Hom, Business Administrator/Board Secretary and the Manasquan Board of Education. **Document 8.**
65. Recommend **approval** of the Employment Contract between Interim Superintendent of Schools Renae LaPrete and the Manasquan Board of Education effective July 1, 2013 as approved by Joseph F. Passiment Jr., Monmouth County Superintendent of Schools.
66. Recommend **approval** of the School Age Child Care (SACC) Program under the auspices of the Monmouth-Ocean Educational Services Commission for the 2013-2014 school year. **Document 9.**
67. Recommend approval for 2013-2014 technology supplies and services purchases from CDW-G through MRESC Bid #13/14-04 (Technology Supplies and Services Bid) and technology office supplies/toner from W.B. Mason through MRESC Bid #12/13-45 (Office Supply Bid). (NJ State Approved Co-Op #65MCESCCPS)
68. Recommend **approval** to accept bids and award contract for 2013-2014 Printing Services to Centurion Printing, 761 Lexington Avenue, Kenilworth, NJ, in the total bid amount of \$19,394.90. (Bid also received from Urner Barry Publications Inc., 182, Queens Blvd., Robbinsville, NJ, in the amount of \$21,311.50)
69. Recommend approval the Resolution to Amend NJSBAIG Bylaws and to accept the following changes to the bylaws of the New Jersey School Boards Association Insurance Group: #1 - Change name from New Jersey School Boards Association Insurance group to the New Jersey Schools Insurance Group; #2 - Change the make-up board of Trustees to allow for the inclusion of three (3) Board of Education Members, three (3) NJASA Members and three (3) NJASBO Members; #3 - Change the method of selecting the NJSBAIG Trustee chairperson and vice-chairperson from the NJSBA President appointments to the NJSBAIG Trustees electing their own chair and vice-chair; and #4 - Change requirement that all Trustees must represent NJSBAIG member districts. **Document 10.**
70. Recommend **approval** of the Local Government Resolution-Collateral Security, as required for the FEMA Community Disaster Loan process. **Document 11.**
71. Recommend approval to proceed with initial steps to begin the Warrior Athletic Complex Master Plan as previously presented.
72. Recommend **approval** of the appointment of Dave Eareckson of MATRIXNEWORLD Engineering as engineer for the Warrior Athletic Complex. (Engineer previously worked on the development of the Freshwater Wetlands Permit and Field Development)
73. **Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement – High School Athletic Field Renovations**

The *Manasquan School District* intends to participate in the TCPN (The Cooperative Purchasing Network) R5175 contract for *High School Athletic Field Renovations* to purchase *synthetic turf*. Information regarding the contract may be found at the School District office at 169 Broad Street, Manasquan, NJ 08736 during regular business hours, as well as on the *The Cooperative Purchasing Network* website at: <www.TCPN.org>. The *Manasquan School District* anticipates joining the TCPN contract on 7/6/13. The TCPN contract term would be less than one year. Contract Period: 7/6/13 – 12/1/13. It is the intent of the *Manasquan School District* to make a contract

award to *Astroturf, LLC* pursuant to the proposal submitted in response to the TCPN RFP#12-34. The *Manasquan School District* is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3). Comment period ends *July 6th, 2013*.

Note: There is a minimum of ten days between the advertisement of the “Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement” in the official newspaper, on our official website and on “Bulletin NJ” if available and that the district must show that this award to a national contract will result in cost savings and does comply with all New Jersey standards.

74. Recommend **approval** to apply for NJ Schools Development Authority (SDA) funding for the Door Project and Athletic Facilities. (Retaining wall).
75. Recommend **approval** that there exists a need for the Professional Services of a Public School Accountant, a School Physician, an Athletic Team Physician, Attorneys, a Bond Council, a Financial Advisor, a Medical Waste Service, Insurance Agents, and Physical and Occupational Therapists; and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting:
- Jersey Shore Sports Medicine, as School Physician, \$ 7,500.00
 - Patrick Buddle, M.D., & Dr. Michael Dambeck, D.O., as Athletic Team Physicians, at no charge to the district.
 - Interim appointment of Kenny Gross & Kovats, pending RFP at a rate of \$145.00/hour for a 60 day period.
 - McManimon & Scotland LLC, as Bond Council, as per fee schedule.
 - Phoenix Advisors, LLC, as Financial Advisor, as per fee schedule.
 - Stericycle, Inc., Medical Waste Transporter.
 - Boynton & Boynton, Insurance Agent of Record.
 - Brown & Brown Benefit Advisors, Insurance Agent of Record.
 - Bollinger, Insurance Agent of Record for Student Accident Insurance
 - AA Physical Therapy at a rate of \$80.00 per hour.
 - Advance Inc., home programming, school support and BCBA, rates based on services provided.
76. Recommend **approval** that there exists a need for Extraordinary Unspecifiable Professional Services of an Asbestos Consultant, a Safety Inspector/Repair Consultant, a Right to Know/Hazard Communications Programs Consultant, Integrated Pest Management Contractor, Cooperative Bidding and E-Rate Services and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting:
- Environmental Connection, as AHERA consultants, at a cost for an AHERA Six Month Inspection of the facilities at \$600.00 per inspection and the cost of \$65.00 per hour for monitoring and surveillance of asbestos. Rates for other services will be agreed upon before projects are undertaken.
 - Corby Associates, Inc., Mr. Michael J. Corby, C.P.S.I., designated person, at a rate agreed upon before projects are undertaken for inspection/repair of bleachers, gym and playground equipment.
 - HMC Inc., Mr. David Roach, designated person, at a rate of \$2,150.00 for Worker and Community Right to Know Act and Hazard Communication Standard Services.
 - Allison Pest Control, designated Integrated Pest Management contractors, at a rate agreed upon before projects are undertaken for IPM.
 - Educational Data Services, Inc., cooperative bidding service, at a rate of \$5,200.00.
 - Alliance for Competitive Telecommunications (ACT), cooperative purchasing of telecommunications services.

- Alliance for Competitive Energy Services (ACES), cooperative purchasing of natural gas and electric services.
- E-Rate Partners, e-rate consulting services, at a rate of \$2,600.00.
- Hytec Telephone - Partner Program \$10,788.00.
- Strauss Esmay-Annual District Online and Maintenance \$1,595.00, Annual Pass Fee and Policy Alert \$ 2,445.00.

77. Recommend approval to purchase 11 Dell Latitude 10 tablets and 20 Dell Latitude 3300 laptops for a total amount of \$25,924.60 (2013-2014 Budget Year) through state contract 70256-WSCA/NASPO.

78. Recommend approval to purchase a Nimble CS220G network storage array (SAN), 1-year support contract, and a Buffalo TerraStationIII network attached storage device in the total amount of \$31,887.29 (2013-2014 budget year) from CDW-G through the MRESC Technology Supplies cooperative purchasing contract (10/11-41).

PERSONNEL

Certificated Personnel

79. Recommend approval of the appointment of Susan Lord VanNote, *CST.HS.LDTC.FL.02*, High School L.D.T.C., 11 month position, for the 2013-2014 SY at Step 12D – final step and salary to be determined when contract negotiations are finalized.

80. Recommend approval of the appointment of Meika Laszlo, *TCH.HS.SPED.RR.13*, High School Special Education Teacher, for the 2013-2014 SY at Step 10D – final step and salary to be determined when contract negotiations are finalized.

81. Recommend approval of the appointment of Antoinette Capodanno, *TLR.HS.LTRT.FL.03*, as an ESL Teacher for the 2013-2014 SY at Step 5D – as a long term replacement for *TCH.HS.ESL.FL.01 (4420)* – final salary to be determined when contract negotiations are finalized.

82. Recommend approval of the appointment of Alicia Schwartz, *TLR.HS.GUID.FL.05*, as a Guidance Counselor for the 2013-2014 SY at Step 1M – as a long term replacement for *GUL.HS.COUN.FL.04 (4305)* – final salary to be determined when contract negotiations are finalized.

Non-Certificated Personnel

83. Recommend approval of the salaries for the following non-affiliated employees for the 2012-2013 SY:

<u>NAME</u>	<u>UNIQUE POSITION CODE</u>	<u>SALARY</u>	<u>LONGEVITY</u>
ATTILIO, MARIA	SEC.HS.SCHS.NA.07	\$48,163.38	\$500.00
DEFORGE, KEVIN	CUS.DS.SUPV.NA.02	\$44,086.44	
EGAN, JAMIE	TCN.HS.TECH.NA.01	\$63,013.56	
FREEMAN, SANDRA	SEC.BO.CSEC.NA.14	\$52,555.50	\$500.00
GALLO, LISA	SEC.BO.PYRL.NA.15	\$40,800.00	
JOST, CINDY	SEC.BO.APAY.NA.17	\$40,800.00	
MAHON, ANDREA	SEC.BO.CSEC.NA.13	\$44,858.58	
READ, KIMBERLY	SEC.BO.BKPR.NA.16	\$64,083.54	\$1,000.00
SCHANEN, DEBRA	SEC.BO.CSEC.NA.12	\$51,801.72	
SCHNEBEL, CORY	CUS.DS.SUPV.NA.03	\$44,086.44	
SCOTT, FRANK	TCN.HS.TECH.NA.02	\$91,414.44	

84. Recommend approval of the following clerical paraprofessionals for the 2013-2014 SY: *final salaries*

to be determined when contract negotiations are finalized

Wendy Bigley - 7 hours

Dorothy Gerlach – 7 hours

85. Recommend approval to accept the resignation of **Linda Hanlon**, *SEC.HS.SCHS.NA.10*, Guidance Office Secretary, for the purpose of retirement effective **October 1, 2013**.
86. Recommend approval for **Debra Schanen** to be transferred *from* the position of Secretary to the Superintendent *to* the Guidance Office Secretary to replace Linda Hanlon who is retiring effective October 1, 2013. In addition to the transfer, effective **July 1, 2013** approve that **Debra Schanen** be assigned to assist in the **Business Office** on a part time basis and transition into the guidance position on a part time basis for the months of July and August. The permanent guidance secretary position will begin **September 1, 2013** due to vacation schedule. Final salary will be determined when contract negotiations are finalized.

Stipend Position

87. Recommend approval to *rescind* the following chaperone appointment for the Senior Ball, May 31, 2013:
Meika Laszlo
88. Recommend approval of the following teacher to chaperone the Senior Ball, May 31, 2013 at a stipend of **\$28.50/hour for 5 hours**: *final stipend to be determined when contract negotiations are finalized*
Oriana Kopec
89. Recommend approval of the attached list of appointments for extra-curricular/coaching assignments for the 2013-2014 SY: As per Document **12**.

Summer Personnel

90. Recommend approval for **Lee Weisert** to conduct updates to the Music/Video equipment over the summer for a total of **\$5,000.00**.
91. Recommend approval for **Alan Abraham** to run a summer band program during the month of July at a stipend of **\$1,500.00**.
92. Recommend approval to hire the following student as an additional staff member for computer maintenance beginning **July 1 through September 4, 2013** for up to **30 hours a week**:
Chris Kennedy - \$10.00/hour (*Pending criminal history approval*)
93. Recommend approval to hire the following students as additional staff members for computer maintenance beginning **July 1 through September 4, 2013** for up to **24 hours each a week**:
Ryan Pappas - \$10.00/hour **Steven Coulter - \$8.00/hour** **James Grieb - \$8.00/hour**
Timothy Krajewski - \$8.00/hour **Emma Murphy - \$8.00/hour** **Andrew Ware - \$8.00/hour**
94. Recommend approval of the following appointments for summer positions:
Dina Elms - **Guidance Counselor** - **20 Days** - **\$50.00/hour**

<u>Barbara Buckley</u>	-	Clerical Aide	-	50 hours	-	\$18.00/hour
<u>Nicole Caravella</u>	-	Art Teacher	-	5 Days	-	\$30.00/hour
<u>Carolyn Treney</u>	-	Art Teacher	-	5 Days	-	\$30.00/hour
<u>Cheryl Bontales</u>	-	School Nurse	-	10 Days	-	\$50.00/hour

Substitutes

95. Recommend **approval** of the attached list of **substitutes** (teachers, home instructors, nurses, secretaries, athletic trainers, paraprofessionals and custodians) for the **2013-2014 SY** as per Document **12** .

96. Professional Days

Recommend approval of the attendance of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 24, 2013	Craig Murin	Avon Elementary School	Student Growth Objectives	Yes	\$50.00
June 27, 2013	Margaret Hom	Robbinsville	Facilities SDA Grant	No	\$21.57 mileage

Student Action

97. High School Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 5, 2013	Jamie Congilose	Life is Good Club	Voorhees High School	To help launch their own chapter of the Life is Good Club	Yes – 2	No	School Account

98. Placement of Students on Home Instruction

Recommend that the following students be **approved** for Home Instruction as recommended by the Child Study Team:

14802	Brielle	Grade 11	Beginning 5/24/13	(Medical)
14676	Avon	Grade 11	Beginning 5/28/13	(Medical)
161596	SLH	Grade 9	Beginning 6/6/13	(Medical)

Secretary's Report

Financials

99. Recommend acceptance of the following High School Central Funds Report for the month ending May 31, 2013 as per Document **13** .

100. Old Business/New Business

101. Public Forum

102. Sunshine Law Resolutions

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion

of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when proper conclusion has been reached and there is no longer a need for confidentiality:

- ☐ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- ☐ 2. Matters in which the release of information would impair a right to receive funds from the United States Government
- ☐ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- ☐ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the MEA Association.
- ☐ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- ☐ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- ☒ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney. (MEA and MAA)
- ☒ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting. (30 Minutes)
- ☐ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- ☐ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Manasquan Board of Education will hold a closed executive session immediately. It is anticipated that the closed session will not last longer than 30 minutes.[Action may be taken during the public portion of the meeting following the recess of the executive session] or [the Board of Education will not be returning to public session after the closed session].

103. Adjournment

Motion to Adjourn

<u>ELEMENTARY SPORTS</u>	<u>EMPLOYEE NAME</u>	<u>2013 - 2014 Step</u>	<u>2013-2014 Stipend</u>
SOCCER BOYS	Jeffrey DeMuro		
SOCCER GIRLS	Thomas Russoniello		
BASKETBALL BOYS	Lou Certo		
BASKETBALL GIRLS	Chryseis Apostolou		
BASEBALL BOYS	Kirt Wahl		
SOFTBALL GIRLS	Tom Glenn		
CHEERLEADING			
Fall	Jerilyn DiMicco/Brianna O'Hara		
Winter	Kristen Minutoli		
CROSS COUNTRY - Boys	Matt Schaad		
CROSS COUNTRY - Girls	Desiree Faul/Gina Sommese		
*Boys and Girls Teams based on enrollment			

<u>ELEMENTARY CLUBS</u>	<u>EMPLOYEE NAME</u>	<u>2013-2014 Stipend</u>
NEWSPAPER ADVISOR (4x)	Teresa Reichey	
DRAMA DIRECTOR	Kristine Gianna	
BAND DIRECTOR	Joseph Battista	
CHORUS DIRECTOR	Marie Lauffer	
YEARBOOK ADVISER:		
Co-Adviser	Laura Wahl	
Co-Adviser	Teresa Reichey	
STUDENT COUNCIL ADV.	JoAnn Bonaccolta	
CENTRAL FUNDS	Catherine King	
ENVIRONMENTAL CLUB ADVISER	Carrie Eastmond	
ART CLUB ADVISER (Grades 6-8)	Jenny Kesler	
ART CLUB ADVISER (GRADES 4-5)	Teresa Trumpbour	
MATHEMATICS CLUB (GRADES 5-8)	Carrie Eastmond	
NATIONAL JR. HONOR SOCIETY	Kimberly Craig	

MANASQUAN PUBLIC SCHOOL DISTRICTEXTERNAL PLACEMENTS2013-2014

<u>TOWN</u>	<u>STUDENT NO.</u>	<u>STUDENT</u>	<u>PLACEMENT</u>
<u>Belmar:</u>	082694		Hawkswood
	171334		Harbor School
	171336		Eden Institute
	053196		Wall High School
	012398		(Pending Placement)
	141036		(Pending Placement)
	030498		Collier
	102898		Lehmann
	122096		Oakwood School
070197		Harbor School	
<u>Lake Como:</u>	101996		Wall High School
	072596		KIVA
<u>Brielle:</u>	111194		Lehmann
	052695		Southern Regional High School
	121494		Hawkswood
	051396		Point Pleasant Boro
	092797		Douglass Developmental Center
	052097		Jackson Memorial H.S.
<u>Manasquan:</u>	083095		(a.m.-CPC High Pt.(& p.m. Career Center)
	171335		Bonnie Brae (residential)
	100896		YCS Home Program
	092995		Pt. Pleasant Boro H.S.
	042795		Children's Center
	012795		Children's Center
	18248		(Pending-CST Evaluations)
	011700		Cambridge
	060798		Lewis School
	061199		Rugby School
	030995		LifeWorks(a.m. only)
	021795		Rugby School
	121197		Mary Dobbins (residential) (Mt. Holly)
	<u>Sea Girt:</u>	050498	
091392			LifeWorks(p.m. only)

MHS/EXTERNAL PLACEMENTS
2013-2014

<u>TOWN</u>	<u>STUDENT NO.</u>	<u>STUDENT</u>	<u>PLACEMENT</u>
<u>Avon:</u>	092797		Wall Life Skills
	082697		Children's Center
<u>Spring Lake:</u>	071291		Latham (Parent Placed)
	011299		KIVA
			Deron School
<u>Spring Lake Hgts:</u>	030296		Collier (<i>Pending Intake</i>)
	070795		Oakwood School
	050594		Hawkswood
	020497		Harbor School
	013198		Woodcliff Academy
	031194		Brick Twp. H.S.
Manasquan (MES)			
<u>Pre-School:</u>			
8:10 - 11:10 am	121008		
	100909		

Revised: 6/13/2013
 (List subject to change upon sending district(s)/review)

Recommend approval to purchase instructional and administrative software titles, subscriptions, and renewals as per Document X/shown below:

Measures of Academic Progress (MAP) Web-Based Assessments & Trainings	NWEA	ES	\$13,922.00
Adobe Creative Suite 6 Master Collection <i>Perpetual Site License (One-Time Purchase) Contract: NJ Software License & Related Services (#77560)</i>	SHI International	HS	\$12,712.00
Microsoft Volume License Agreement <i>Contract: MRESC Tech Catalog 10/11-41</i>	CDW-G	District	\$12,296.10
Genesis Student Information System	Genesis Educational Services	District	\$9,476.00
Systems 3000	Systems 3000	District	\$9,428.00
SchoolWires Website Hosting and Software Subscription	SchoolWires	District	\$8,957.13
Kaspersky Anti-Virus <i>Contract: MRESC Tech Catalog 10/11-41</i>	CDW-G	District	\$8,092.50
Student Tracker Software (IEP)	Contour Data	District	\$6,295.00
Discovery Education Streaming	Discovery Education	District	\$5,665.00
Naviance	Hobsons	District	\$5,523.00
Honeywell Instant Alert	Honeywell	District	\$4,417.00
Symantec Backup Exec <i>Contract: MRESC Tech Catalog 10/11-41</i>	CDW-G	District	\$4,182.51
Accelerated Reader	Renaissance Learning	ES	\$4,074.00
VMWare VSphere 5 <i>Contract: MRESC Tech Catalog 10/11-41</i>	CDW-G	District	\$3,497.00
Destiny Library Manager	Follett Software	District	\$2,380.00
Scala System Maintenance & Support	Lighthouse Computers	HS	\$2,150.00
Bytes of Learning UltraKey	Academic Superstore	District	\$800.00
Kuta Math Benchmarking	Kuta Software	HS	\$604.00
ImPACT Concussion Management Software Online	ImPACT Applications	HS	\$500.00
YouthServices.net Web Management Information System	Cityspan Technologies	HS	\$500.00
Glogster EDU	Glogster EDU	ES	\$405.00
AutoDesk Design Academy Subscription	Synergis	HS	\$375.00
MathType K-12	Design Science Inc.	District	\$327.00
Starfall Education	Starfall Education	ES	\$270.00

Manasquan School District Curriculum 2013-14

High School Curriculum:

Arts/Music/Home Economics

Supervisor - Donald Bramley

Graphic Design	Written: Aug 2001/Revised: June 2011
Foundations in Art	Written: May 1986/Revised: June 2010
Fine Arts	Written: May 1986/Revised: June 2010
Ceramics	Written: June 1998/Revised: January 2012
Crafts	Written: March 1986/Revised: March 1998/ Revised: August 2012
AP Studio Art	Written: July 1989/Revised: June 2007
Basic Foods	Written: June 2007/Revised: August 2012
Catering	Written: June 1990/Revised: July 1996/ Revised: August 2012
Gourmet Cooking	Written: June 1990/Revised: July 1996/ Revised: August 2012
Band	Written: Feb 1995/Revised: March 1998, Revised: August 2012
Chorus	Written: Jan 1995/Revised: January 2012
Jazz Improvisation I	Written: June 1998/Revised: June 1999, Revised: August 2012
Jazz Improvisation II	Written: June 1999, Revised: August 2012
TV Production	Written: July 1996/Revised: June 2010

English

Supervisor - Barbara Kerensky

English I	Written: July 2010; Revised: August 2011; Revised: July 2012
English Mentor	Written: July 2010/ Revised: July 2012
English II Honors	Written: June 1984/Revised: July 2006/Revised: July 2012
English II	Written: July 2010; Revised: August 2011; Revised: July 2012
English III Honors	Written: August 2011; Revised: July 2012
English III	Written: July 2010; Revised: August 2011; Revised: July 2012
English IV Honors	Revised: August 2011; Revised July 2012
Advanced Placement English: Literature & Composition	Written: May 1996/Revised: April 2007
Advanced Placement English: Language & Composition	Written for AP Audit June 2007
Introduction to Acting	Written: August 2000/ Revised: August 2012
Writing	Written: August 2011
Screenwriting	Written: 2004/Revised: August 2012
Yearbook	Revised: August 2012
Journalism	Written: May 1986/Revised: July 1999/ Revised: August 2012
English IV	Written July 2010; Revised: August 2011; Revised: July 2012

Health & Physical Education

Supervisor - Ron Kornegay

Physical Education I	Written: July 1997/Revised: 2009
Health I	Written: October 1985/Revised: July 2009
Physical Education II	Written: July 1997/Revised: 2009

Health II/Driver Ed	Written 1985/Revised: July 1997/Revised August 2012
Physical Education III	Written July 1997/Revised: 2009
Health III	Written: October 1985/Revised: July 1999/Revised August 2012
Physical Education IV	Written: July 1997/Revised: 2009
Health IV	Written: Sept 1985/Revised: June 2009/Revised August 2012
Peer Leadership Training	Written: July 1992/Revised: July 1997/Revised: August 2012
Introduction To Nutrition	Written: August 2004/Revised: June 2009
Principles Of Officiating & Coaching Team Sports	Written: August 1993/Revised August 2012
Emergency Clinical Care and Sports Injury Management	Written: August 2012
Industrial Technology	Supervisor - Pete Cahill
Architecture And Construction	Written: June 1984/Revised: March 2008/ Revised: August 2012
Woodworking	Written: May 1986/Revised: June 1998/Revised: August 2012
Graphic Technology	Written: July 2004/Revised: August 2011
Advanced Woodworking	Revised: May 1986/Revised: August 2011
Mathematics	Supervisor - Craig Murin
Algebra I	Written: July 2011
Algebra II Honors	Written: May 1986/Revised: January 2006/Revised: August 2011
Algebra II	Written: April 2011
Algebra Concepts	Written: July 2011
Geometry Honors	Written: August 2011
Geometry	Written: August 2011
Geometry Concepts	Written: August 2011
Pre-Calculus Honors	Written: August 2011
Pre-Calculus	Written: August 2011
Integrated Mathematics	Written: 1999/Revised: April 2004/ Revised: August 2012
Calculus	Written: Oct 1999/Revised: 2004/ Revised: August 2012
Statistics	Written: August 2011
Honors Calculus	Written: August 2012
Consumer Math	Written: August 1991/Revised: Jan 2006/Revised: August 2012
AP Calculus	Written: August 2010
Science	Supervisor - Jesse Place
Integrated Science	Written: June 2000/Revised: June 2010
Advanced Placement Biology	Written: June 1997/Revised: June 2005/ Revised: August 2012
Laboratory Biology Honors	Written: June 1983/Revised: June 2005/ Revised: August 2012
Laboratory Biology	Written: June 1983/Revised: June 2010
Lab Biology Concepts	Written: June 1986/Revised: June 2005/ Revised: August 2012
Advanced Placement Chemistry	Written: June 1983/Revised: June 2005/ Revised: August 2012
Laboratory Chemistry Honors	Written: June 1986/Revised: June 2005/ Revised: August 2012

Laboratory Chemistry	Written: June 1986/Revised : June 2010
Laboratory Physics Honors	Written: June 1986/Revised : June 2005/ Revised: August 2012
Laboratory Physics	Written: June 1986/Revised: June 2010
Environmental Science	Written: June 1986/Revised: June 2010
Laboratory Anatomy & Physiology	Written: June 1986/Revised: June 2005/ Revised: August 2012
Laboratory Marine Science	Written: June 1986/Revised: June 2010
Astronomy/Meteorology	Written: June 1986/Revised: June 2011
Social Studies	Supervisor - Pete Cahill
World History	Written: March 1988/ Revised: August 2011
World History, Mentor	Written: July 1989/Revised: Jan 2004/ Revised: August 2012
AP World History	Written: June 2001/Revised: April 2007
United States History I	Written: March 1986/Revised: April 2011
United States History I, (H)	Written: June 1990/Revised: June 2011
United States History II	Written: March 1986/Revised: April 2011
United States History II, (H)	Written: June 1991/Revised: August 2011
AP United States History	Written: July 1992/Revised: April 2007
Economics	Written: March 1986/Revised: June 2010
Entrepreneurship	Written: June 2001/Revised: June 2010
Financial Planning	Written: June 1999/Revised: July 2003/ Revised: August 2012
Holocaust/Genocide Studies	Written: January 1991/Revised: July 1998/ Revised: August 2012
Psychology	Written: March 1986/Revised: June 2010
AP Psychology	Written: June 1993/Revised: April 2007
Sociology	Written: March 1986/Revised: June 2010
Vietnam	Written: June 2001/ Revised: June 2010
Technology/Business	Supervisor - Craig Murin
Introduction To Business	Written: June 2004 Revised: August 2010/ Revised: August 2012
College Accounting	Written: June 2004 Revised: August 2010
Computer Applications	Written: June 2004 Revised: August 2010
MultiMedia Technology	Revised: June 2007 Revised: August 2010
MultiMedia Workshop	Revised: June 2007, Revised: August 2012
Computer Networking Independent Study	Written: June 2004/ Revised: August 2012
Advanced Placement Computer Science	Written: June 2007
World Language	Supervisor - Barbara Kerensky
French I	Written: August 2007/Revised: August 2011
French II Honors	Written: May 1986/Revised: 1998/ Revised: August 2012
French II	Written: August 2011
French III Honors	Written: May 1986/Revised: July 1996/ Revised: August 2012
French III	Written: May 1986/Revised: July 1997/ Revised: August 2012
French IV Honors	Written: July 2012
French IV	Written: May 1986/Revised: July 1997/ Revised: August 2012
French V	Written: July 2012
Advanced Placement French	Written: July 1996/Revised: January 2012

Spanish I	Written: July 2010, /Revised: July 2011/ Revised: July 2012
Spanish II Honors	Written: May 1986/Revised: 2000/ Revised: August 2012
Spanish II	Written: August 2011/ Revised: August 2012
Spanish III Honors	Written: May 1986/Revised: 2000/ Revised: August 2012
Spanish III	Written: July: 2005/Revised: August 2012
Spanish IV	Written: July 2011
Spanish V	Written: July 2005/Revised: August 2012
Spanish IV H	Written: August 2011
Advanced Placement Spanish	Written: 2007/ Revised: January 2011

Manasquan Elementary School Curriculum

Language Arts Literacy	Written: Oct 2005/ Revised: August 2012
Mathematics	Written: August 2011/ Revised: August 2012
Algebra I (HS Course of Study)	Written: Jan 2003 /Revised: July 2011
Science	Written: May 2006/Revised: August 2010
Social Studies	Written: May 2006/ Revised: August 2012
Visual and Performing Arts	Written: March 1998/Revised: August 2009
Technological Literacy	Written: Dec 2005/ Revised: August 2012
Comprehensive Health and Physical Education	Written: May 1997/ Revised: August 2009
French I (HS Course of Study)	Written: August 2007/Revised: August 2011
Spanish I (HS Course of Study)	Written: July 2010, /Revised: July 2011/ Revised: July 2012

TEXTBOOKS – 2013-2014
MANASQUAN SCHOOL DISTRICT
June 2013

Subject Area: English (HS)

6/17/13

Course Title	Title	Company	Copyright Date
English I	Elements of Literature 3 rd Course	Holt Rinehart & Winston	2003
English II & III	Elements of Literature 5 th Course Lit of US	Holt Rinehart & Winston	2003
English IV	Literature World Masterpieces	Prentice hall	1995
English AP Lit	Literature: Reading Fiction, Poetry and Drama (Diyanni)	McGraw Hill	2002
English AP Comp	The Language of Composition 1 st Edition	Bedford/St. Martin's	2007
Screenwriting	Writing Short Films	iFilm Publishing	1997
Screenwriting	Four Screenplays	Applause	1997
Acting	Theatre Arts: The Dynamics of Acting	National Textbook Company	1994
Writing	Elements of Writing	Holt Rinehart & Winston	1993

Subject Area: Health/PE (HS)

Course Title	Title	Company	Copyright Date
Health I	Glencoe Health	McGraw Hill	2011 (new 6.11)
Health II	New Jerseys Drivers Manual	NJ Motor Vehicle Division	2006
Health III	First Aid/CPR//AED for Schools and the Community	Staywell	2006
Health IV	An Invitation to Health/Choosing to Change	Wadsworth Cengage Learning	2011 (new 6.11)
Sports Injury Management	Principles of Athletic Training	Prentice	2000

Subject Area: Social Studies (HS)

Course Title	Title	Company	Copyright Date
World History	World History	Pearson-Prentice Hall	2009
US History I & II	American Anthem	HRW	2009
US History I & II (Honors)	A People's History of the Republic	Harper Collins	2003, 1995
US History I & II (Honors)	The American Pageant	Houghton/Mifflin	2002
Sociology	Sociology & You	National Textbook Co.	2008
AP US History	A People & A Nation	Houghton Mifflin	2001
AP World History	World Civilization	Longman	2011
AP World History	Documents in World History, Vols. I & II	Longman	2003

Course Title	Title	Company	Copyright Date
Economics	Economics Today & Tomorrow	Glencoe	2001
Entrepreneurship	Entrepreneurship & Small Business Mgmt.	Glencoe	2011
Economics	Experiments with Economic Principles	McGraw-Hill	1997
Vietnam	The Lessons of the Vietnam War	Center for Social Studies Ed.	1999
Vietnam	A Rumor of War	Owl Books/Holt & Co.	1996
Vietnam	Everything We Had	Ballantine Books	1981
Psychology	Psychology: Principles in Practice	HRW	2008
AP Psychology	Psychology Concepts and Applications	Houghton Mifflin	2007
Financial Planning	Managing your Personal Finances	South Western	2011
Law and Citizenship	Street Law: A Course in Practical Law	National Textbook Co.	1999

Subject Area: Technology, Business, Industrial Arts (HS)

Course Title	Title	Company	Copyright Date
C++ Programming	C++ Programming: From Problem Analysis to Program Design (Second Edition)	Thomson Course Technology	2004
Java Programming	Java: How to Program (Fifth Edition)	Prentice Hall	2003
AP Computer Science A	A Gentle Introduction to the Art of Object Oriented Programming in Java	Dreamsongs Press	2005
AP Computer Science A	Java Methods A & AB: Object Oriented Programming and Data Structures	Skylight Publishing	2006
Computer Applications	Microsoft Office 2010, Illustrated Series (Windows XP Edition)	Thomson Learning	2010
Computer Applications	Triple Controlled Timed Writings (Third Edition)	Thomson Southwestern	1993
Computer Applications	CyberStopMedia.com: An Integrated Computer Simulation	Thomson Southwestern	2002
College Accounting	Century 21 Accounting] Introductory Course (Eighth Edition)	Thomson Learning	2006
Business Law	Principals of Business 8 th Edition	Southwestern Cengage Learning	2012
Introduction to Business	Introduction to Business (Fourth Edition)	Southwestern Educational	2012
Multimedia Technology	Classroom in a Book . Adobe Illustrator	Adobe Press	2005
Multimedia Technology	Classroom in a Book . Adobe Photoshop	Adobe Press	2005
Multimedia Technology	Classroom in a Book . Adobe InDesign	Adobe Press	2005
Multimedia Technology	Classroom in a Book . Adobe Premiere	Adobe Press	2005
Woodworking/Advanced Woodworking	Wood Technology and Processes	Glencoe/McGraw Hill	2006
Architecture and Construction	Architectural Drafting and Design (Fifth Edition)	Thomson Learning	2005

Subject Area: World Language (HS)

Course Title	Title	Company	Copyright Date
Spanish I	Aventuras Level I	EMC	2009
Spanish II	Aventura Level II	EMC	2009
Spanish III	Buen Viaje II	Glencoe McGraw-Hill	2000
Spanish III & Spanish IV	Momentos Hispanos	Amsco School Publications, Inc.	1999
Spanish IV	Buen Viaje III	Glencoe McGraw-Hill	2005
Spanish II H	Expresate II	McDougal Littell	2006
Spanish III H	Expresate III	McDougal Littell	2006
Spanish IV H	A Toda Vela	EMC Publishing	2008
Spanish IV H	Encuentras Maravillosas	Scott Foresman, Addison, Wesley	1998
Spanish V	Conversemos	McDougal Little	2003
Spanish V	Continuemos	McDougal Little	2003
Spanish AP	Advanced Placement Spanish: Preparing for the AP Exam	Longman, Addison, Wesley Publishing	2007
Spanish AP	Triangulo Aprobado	Wayside Publishing	2013
Spanish AP	AP Spanish Language and Culture Exam Preparation	Vista Higher Learning	2014
Spanish AP	AP Spanish: Language and Culture Exam Preparation (workbook)	Vista Higher Learning	2014
French I	Bon Voyage I	Glencoe McGraw Hill	2002
French II	Bon Voyage II	Glencoe McGraw-Hill	2002
French IIIH/III	French Review Two Years	Amsco	1998
French IIIH/IV	Bon Voyage III	Glencoe McGraw-Hill	2005
French IVH/V	Une Fois Pour Toutes	Longman Addison Wesley	1992
French IVH/V	APrenons	Wayside Publishing	2013
French AP	Ensuite: Un cours intermédiaire	Glencoe McGraw-Hill	2003
French AP	Une Fois Pour Toutes	Longman Addison Wesley	1992
French AP	AP French Preparing for the Language & Culture Exam	Pearson	2012
French AP	Allons au-delà; La langue et les cultures du monde francophone	Pearson	2012

Subject Area: Science (HS)

Course Title	Title	Company	Copyright Date
Lab Integrated Science	Science Spectrum	Holt, Rinehart, Winston	2001
Lab Biology Concepts	<i>Miller & Levine Biology Concepts*</i>	<i>Pearson</i>	<i>2010</i>

Course Title	Title	Company	Copyright Date
Lab Biology	<i>Campbell Essential Biology with Physiology* 4th Edition*</i>	Pearson	2013
Lab Honors Biology	Biology Concepts & Connections	Pearson	2005
AP Biology	Biology, 6 th ed	Addison-Wesley	2002
Lab Chemistry	Merril Chemistry	Glenco	1998
Lab Honors Chemistry	Merril Chemistry	Glenco	1998
AP Chemistry	Chemistry & Chemical Reactivity	Thomson	2003
Lab Physics	Physics: Principals & Problems	Glenco	1999
Lab Honors Physics	College Physics	Thomson	2003
Anatomy/Physiology	Essentials of Anatomy & Physiology	Pearson	2007
Astronomy/Meteorology	Foundations of Astronomy	Thomson	2007
Astronomy/Meteorology	Meteorology Today 5 th Edition	West	1994
Environmental Science	Environmental Science	Holt, Rinehart, Winston	2008
Marine Science	Oceanography, An Intro to Marine Science	Thomson	2005

Subject Area: Mathematics (HS)

Course Title	Title	Company	Copyright Date
Algebra Concepts	NJ Algebra 1	Prentice Hall	2007
Algebra 1	NJ Algebra 1	Prentice Hall	2007
Geometry Concepts Geometry Honors Geometry	NJ Geometry	Prentice Hall	2007
Algebra 2 Honors Algebra 2	NJ Algebra 2	Prentice Hall	2007
Precalculus	Precalculus: Graphical, Numerical, Algebraic	Addison-Wesley (Pearson)	2011 (New 6/11)
Honors Precalculus	Precalculus: Graphical, Numerical, Algebraic	Addison-Wesley (Pearson)	2011 (New 6/11)
Calculus	Brief Calculus – 7 th Edition	Houghton Mifflin	2006
AP Calculus	Calculus – Larson – 6 th Edition	Houghton Mifflin	1998
Statistics	Elementary Statistics: Picturing the World –	Prentice Hall	2009

Course Title	Title	Company	Copyright Date
	4 th edition		
Consumer Math	Consumer Economics: Personal Finance	Nextext	2003
Integrated Math	Intermediate Algebra	Prentice Hall	2011

Subject Area: Language Arts (Elementary)

Course Title	Title	Company	Copyright Date
Language Arts Literacy Gr. K-5	Journeys	Houghton Mifflin Harcourt	2014
Language Arts Literacy Gr. 6	Elements of Literature – Introductory Course	Holt	2009
	Elements of Language – Introductory Course	Holt	2009
Language Arts Literacy Gr. 7	Elements of Literature – First Course	Holt	2009
	Elements of Language – First Course	Holt	2009
Language Arts Literacy Gr. 8	Elements of Literature- Second Course	Holt	2009
	Elements of Language – Second Course	Holt	2009

Subject Area: Mathematics (Elementary)

Course Title	Title	Company	Copyright Date
Mathematics Gr. K – 5	Mathematics “En Vision”	Scott Foresman	2011
Mathematics Gr. 6	Mathematics – Course 1	Prentice Hall	2008
Mathematics Gr. 8	Mathematics – Course 3	Prentice Hall	2008
Algebra 1 Gr. 8 (HS Course)	Algebra 1	Prentice Hall	2007

Subject Area: Science (Elementary)

Course Title	Title	Company	Copyright Date
Science Gr. K-6	Science	Scott Foresman	2003
Science Gr. 6-8	Life Science	Glencoe	2005
	Science Level Green	Glencoe	2008
	Physical Science	Glencoe	2005

Subject Area: Social Studies (Elementary)

Course Title	Title	Company	Copyright Date
Social Studies Gr. K – 6	Social Studies	Macmillan/McGraw-Hill	2005
Social Studies Gr. 4	The New Jersey Adventure	Gibbs Smith	2003
Social Studies Gr. 7	The United States and Canada	Prentice Hall World Explorer	1998
	Geography: Tools and Concepts	Prentice Hall World Explorer	1998
Social Studies Gr. 8	The American Nation	Prentice Hall	2005
Social Studies Gr. 8	Constitution Study Guide	Prentice Hall	1996

Subject Area: World Languages (Elementary)

Course Title	Title	Company	Copyright Date
World Languages Gr. 3-7	Viva el Espanol!	National Textbook Company	1997
World Languages Gr. 8	French for Beginners	Passport Language Guide	2003
World Languages Gr. 8	Aventura I (EMC) (Spanish I, HS)	EMC	2009

Subject Area: Art (Elementary)

Course Title	Title	Company	Copyright Date
Art Gr. 1 - 4	Art Connections	SRA	2005

Subject Area: Comprehensive Health and Physical Education (Elementary)

Course Title	Title	Company	Copyright Date
Health & Physical Ed. Gr. 1-5	WOW! World of Wellness, Health Ed Series	Human Kinetics	2005
Health & Physical Ed. Gr. 1-6	Your Health	Harcourt	1999
Health & Physical Ed. Gr. 6-8	Life Skills Program	Princeton Health Press	1997
Health & Physical Ed. Gr. 7	Totally Awesome Health	Meeks Heit Publishing	2003
Health & Physical Ed. Gr. 6	Decisions for Health	Holt	2009
Health & Physical Ed. Gr. 3-8	Current Health I and Current Health II	Weekly Reader Corp.	
Health & Physical Ed. Gr. 8	Decisions for Health	Holt	2007

Subject Area: Music (Elementary)

Course Title	Title	Company	Copyright Date
Music Gr. K-4	Making Music	Silver Burdett	2005/2008
Music Gr. 3	Orff Orchestration Book 1	Baroque Package-recorder prog.	
Music Gr. 5	Share the Music	Macmillan/McGraw-Hill	1995
Music Gr. 6	Music and You	Macmillan/McGraw-Hill	1991
Music Gr. 7-8	Share the Music	Macmillan/McGraw-Hill	1995

**Pending Board approval June 25, 2013.*

**MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION
100 TORNILLO WAY
TINTON FALLS, NEW JERSEY 07712**

RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

This Agreement, made this 1st day of July, 2013, by and between:
Monmouth-Ocean Educational Services Commission, with offices at 900 Hope Road,
Tinton Falls, New Jersey 07712 (hereinafter referred to as the "MOESC"), and **Manasquan
Borough Board of Education**, with offices at 169 Broad Street, Manasquan, New Jersey
(hereinafter referred to as "Board of Education").

RECITALS

- A. The Board of Education desires to transport special education, nonpublic, public and /or vocational school students to specific destinations.
- B. The MOESC offers coordinated transportation services.
- C. The MOESC will organize and schedule routes to achieve the maximum cost effectiveness.

NOW, THEREFORE, it is agreed that in consideration of prorated contract costs calculated by the billing formula adopted by the MOESC, plus an administrative fee of five percent (5%), the **Manasquan Borough Board of Education** shall pay the MOESC for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts.

1. The MOESC will provide the following services:
 - a. routes coordinated with other districts, whenever possible, to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. an estimated fee for all routes based on a ratio of the number of students and student mileage. It is understood that initial transportation charges are estimates based on initial mileage and ridership and thereby subject to changes as the number of students and/or mileage increases and/or decreases.
 - c. monthly billing and invoices;
 - d. a report of students for all routes coordinated by MOESC;
 - e. all necessary interaction and communication between the sending district, receiving school, and respective transportation contractors;
 - f. constant review and revision of routes;
 - g. provide transportation within three (3) days or sooner after receipt of the formal written request.
2. It is further agreed that the **Manasquan Borough Board of Education** will provide the MOESC with the following:
 - a. requests for special transportation on approved forms to be provided by the MOESC, completed in full and signed by authorized district personnel;
 - b. withdrawal for any transportation **must be provided in writing** and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.
 - c. Additional Cost - all additional costs generated by unique requests such as mid-day runs or

early dismissals will be borne by the district making the request. All such costs must first be approved by the **Manasquan Borough Board of Education**.

- d. Length of Agreement-this agreement and obligations and requirements therein shall be in effect between July 1, 2013 and June 30, 2018.
- e. Entire Agreement – this Agreement constitutes the entire and only agreement between the parties and may be amended by any instrument in writing over authorized signature.

3. It is further agreed by the Board of Education to the following:

- a. Upon the execution of this Agreement, it is agreed that MOESC's school bus contractor, selected pursuant to the public bidding law, shall exclusively provide pupil transportation services for the identified student during the term of the contract.
- b. The Board of Education may terminate this contract only for good cause. Good cause shall not be defined to include a lesser transportation cost alternative available to the Board of Education during the term of the Contract. Good cause includes, but shall not be limited to the following: (1) the student's parent electing to provide transportation for the student for the entire contract term; (2) the student no longer requires the transportation services because the student does not need to travel to the transportation contract's destination because the student's education plan has changed, the school assignment is changed for education-based reasons, the student has moved from the school district, the student's pupil transportation is merged with other route(s) to reduce cost, or for other good cause shown.
- c. The parties to this Agreement acknowledge that the school bus contractor, who is providing or to be providing pupil transportation services as contemplated in this Agreement, is an "intended third-party beneficiary" of the within contract between MOESC and the Board of Education. In the event that the Board of Education should breach this Agreement, the school bus contractor shall have the right to commence legal action against the Board of Education as a result of such breach and may seek compensatory damages, or any other relief that may be appropriate.

AUTHORIZED SIGNATURES

MOESC BOARD PRESIDENT DATE

DISTRICT BOARD PRESIDENT DATE

MOESC BOARD SECRETARY DATE

DISTRICT BOARD SECRETARY DATE

COUNTY SUPERINTENDENT DATE

BOARD PRESIDENT AND BOARD SECRETARY MUST SIGN ALL THREE COPIES AND RETURN TO MOESC WITH A CERTIFIED COPY OF THE MINUTE EXTRACT APPROVING THIS RESOLUTION.

MOESC WILL RETURN A CONFIRMED COPY FOR YOUR RECORDS FOLLOWING SIGNING BY COUNTY SUPERINTENDENT.

Doc. 1

[illegible]

EMPLOYMENT CONTRACT
BETWEEN
MARGARET MORAN HOM
BUSINESS ADMINISTRATOR/BOARD SECRETARY
AND THE
MANASQUAN BOARD OF EDUCATION
2013-2014

EMPLOYMENT CONTRACT

This Employment Contract is made and entered into this 25th day of June 2013, by and between:

The MANASQUAN BOARD OF EDUCATION, with the principal offices at 169 Broad Street, Manasquan, NJ 08736, hereinafter referred to as THE BOARD, and

MARGARET MORAN HOM, residing at 126 Oxycocus Road, Manahawkin, NJ 08008, hereinafter referred to as the Business Administrator/Board Secretary.

TERMS & COMPENSATION:

THIS CONTRACT OF EMPLOYMENT replaces and supersedes all prior Contracts of Employment between the parties thereto. Signature of this Contract constitutes assent to a rescission of any and all prior Contracts as well as agreement to the terms herein.

WHEREAS, the Board and the Business Administrator/Board Secretary believe that a written employment contract is necessary to specifically describe their relationship and to serve as the basis of effective communication between them; and

WHEREAS, the Board offered Margaret Hom the position of Business Administrator/Board Secretary, and she has accepted the Board's offer; and

WHEREAS, the Board approved the terms of this Contract of Employment by a vote of its members at a regularly scheduled meeting on June 25, 2013 and has authorized the President of the Board to execute this Contract of Employment,

NOW, THEREFORE, the Board and the Business Administrator/Board Secretary, for the consideration herein specified, agree as follows:

TERM

The Board hereby agrees to employ Margaret Hom as the Business Administrator/Board Secretary of the Manasquan School District for the period beginning July 1, 2013 and ending June 30, 2014.

CERTIFICATION AND RESPONSIBILITIES

Certification

The Business Administrator shall maintain a current and valid certificate issued by the New Jersey Department of Education for the position of Business Administrator/Board Secretary. In the event the Business Administrator's certificate issued by the Department of Education is revoked, this contract is null and void as of the date of the certificate revocation. The Business Administrator/Board Secretary further agrees to comply with all other legal requirements respecting the employment of a Business Administrator/Board Secretary.

Duties

The Business Administrator/Board Secretary shall be the assistant executive and administrative officer second in command to the Superintendent of Schools. The Business Administrator/Board Secretary shall devote her full time, attention, and energy to the business of the school district. The Business Administrator/Board Secretary shall report directly to the Superintendent of Schools, and serve in accordance with the Laws of the State of New Jersey, Rules and Regulations adopted by the State Board of Education, existing Board Policies and those which are adopted by the Board in the future.

All duties assigned to the Business Administrator/Board Secretary by the Superintendent of Schools should be appropriate to and consistent with the professional role and responsibility of the Business Administrator/Board Secretary, and shall be set by Board policy and in the Job Description for the Business Administrator/Board Secretary which may be modified from time to time, consistent with the intent set forth above.

PROFESSIONAL GROWTH OF BUSINESS ADMINISTRATOR

The Board encourages the continuing professional growth of the Business Administrator/Board Secretary through her participation as she might decide. In light of her responsibilities as the Business Administrator/Board Secretary, the Business Administrator/Board Secretary is entitled to attend one (1) national conference and two (2) state conferences per fiscal year. She is also permitted to attend on going programs, lectures, round tables or other activities conducted by local, state and national governmental bodies and professional associations. Expenses for meals, lodging, registration, and transportation for national and state conferences shall be paid for/reimbursed by the Board in accordance with law. Such payments or reimbursements shall be made in accordance with OMB travel circular provisions, the general requirements of J.J.S.A. 18A:11-12, Board policy.

COMPENSATION

Salary

The Board shall pay the Business Administrator/Board Secretary an annual salary of \$152,796.00 (0% increase). This annual salary shall be paid to the Business Administrator/Board Secretary in accordance with the payroll schedule for other certified employees. If the Administrative Unit settles for a percentage higher than 0% the Business Administrator will be permitted to reopen this contract.

Longevity

Longevity shall be paid in accordance with the following schedule:

Years – 20 to 25.99 -	\$1,000 per year
Years – 26 & beyond -	\$2,000 per year

Other Provisions

During the term of this Contract of Employment, including any extension thereof, the compensation and/or benefits of the Business Administrator/Board Secretary shall not be reduced.

BENEFITS

Vacation Days

The Business Administrator/Board Secretary shall be granted 25 days of vacation annually, with pay, for each year that this Employment Contract is in effect. Vacation days should be used at the conclusion of the year earned, but the Business Administrator/Board Secretary is authorized to carry over unused, accumulated vacation days from one contract year to the next, if circumstances warrant, with permission by the Superintendent, the carry over days should not exceed 25 days.

Personal Days

The Business Administrator/Board Secretary shall be granted four (4) personal days annually, calculated and prorated on an annualized basis upon approval by the Superintendent. Unused personal leave at the end of each contract year shall convert to sick days and shall accumulate from year to year, as provided by law.

Holidays

The Business Administrator/Board Secretary shall be entitled to time off with pay for all holidays observed by the district and to such other days off with pay as are established by the school calendar for 12 month administrators.

Bereavement Days

The Business Administrator/Board Secretary shall be granted five (5) bereavement days with pay for the purpose of attending to matters immediately following the death of an immediate family member. For purposes of this Contract of Employment "immediate family member" shall be defined as the Business Administrator's/Board Secretary's spouse, parent, other member of the immediate household, child, step-child, grandchild, grandparent, sibling or parent-in-law. The Business Administrator/Board Secretary may be absent from school duties without loss of pay for a period of one (1) day for the death of a relative or close friend outside the employee's immediate family as defined above. Unused bereavement leave at the end of each contract year shall not be cumulative.

Medical Insurance

The Business Administrator/Board Secretary shall be enrolled or entitled to the following:

Health Insurance

The Business Administrator shall contribute towards health benefits. An amount equal to 26.25% (Tier III) of the premium shall be deducted as per P.L. 2011 Chapter 78. Said deduction will be done in compliance with IRS Section 125 rules and regulations. In the event that this law is repealed the Business Administrator will not be required to contribute towards his/her health benefits. The Board shall provide health care insurance protection designated below and shall pay the balance of the premium for

the plan of coverage selected by the Business Administrator. The insurance program consists of a level of benefits equal to or better than the "State Health Benefits Plan."

The Business Administrator/Board Secretary has the right to opt out of the plan and take payment in lieu of coverage.

Dental Benefits

The Board shall provide dental insurance benefits equal to the benefits provided to all other administrators.

Prescription Benefits

The Board shall provide prescription insurance benefits equal to the benefits provided to all other administrators.

Sick Leave

The Business Administrator/Board Secretary shall be provided with twelve (12) sick days annually calculated and prorated on an annualized basis, all of which shall be available to the Business Administrator/Board Secretary on July 1, 2012. The unused portion of such leave, at the end of any year, shall be cumulative. Unused sick leave may be accumulated from year to year and accumulated sick leave shall be eligible for reimbursement in accordance with law. Upon retirement and notice to the Board all unused, accumulated sick days shall be reimbursed, at the rate of \$150 per day to a maximum value of \$20,925.00 (the value of sick day on 6/8/07).

Requests for additional non-accumulative sick leave benefits shall be decided by the Board on an individual basis pursuant to law.

Memberships

Membership in the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials, ASBO and AASA as well as other state, county or civic organizations related to the Business Administrator/Board Secretary function will be paid for by the Board. The Business Administrator/Board Secretary may also, upon approval by the Board, subscribe to professional periodicals, journals and guides at her discretion.

Expense Reimbursement

In recognition of the fact that the Business Administrator/Board Secretary will be required to use her personal automobile for transportation to and from governmental offices -- such as the County Superintendent's Office, the Department of Education, etc, and in light of the fact that the Business Administrator/Board Secretary may from time to time travel throughout the district and to other districts to carry on her responsibilities, the Board shall provide the Business Administrator/Board Secretary the amount of reimbursement equal to the current allowable rate per mile by the State plus tolls.

The Board shall reimburse the Business Administrator/Board Secretary for expenses incurred for travel and sustenance in the performance of the Business Administrator's/Board Secretary's duties under this Contract of Employment in accordance with law.

Other Benefits

A cell phone, computer, pocket PC, calculator, and other materials and equipment needed to perform the job effectively shall be provided for her use as needed.

SEPARATION FROM SERVICE

Accumulated Unused Vacation Days

Upon the Business Administrator's/Board Secretary's separation from employment with the District or retirement from employment with the District, the Board will pay all unused, accumulated vacation days earned while an employee of the Board, in accordance with law. Payment shall be calculated at the Business Administrator's/Board Secretary's daily rate of pay, based upon a 260 – day work year, following her last day of employment.

Payment to Estate

If the Business Administrator/Board Secretary dies before her Employment Contract year is completed, payment for any accumulated unused vacation days due to the Business Administrator shall be made to her estate in accordance with law.

Elimination of the Position of Business Administrator/Board Secretary

In the event the position is eliminated, the Board agrees to provide the Business Administrator/Board Secretary with the lesser of the calculation of three months pay for every year remaining on the contract with proration for partial year, not to exceed 12 months, or the remaining salary amount due under the contract.

EVALUATION

The Superintendent shall evaluate the performance of the Business Administrator/Board Secretary at least once a year in accordance with law. Each evaluation shall be in writing, a copy shall be provided to the Business Administrator/Board Secretary, and the Superintendent and Business Administrator/Board Secretary shall meet to discuss the findings. The evaluations shall be based upon the goals and objectives of the District and the Board of Education, the responsibilities of the Business Administrator/Board Secretary as set forth in her job description, and such other criteria as the State Board of Education shall by regulation prescribe. The evaluation instrument shall be developed and approved by the Superintendent and the Business Administrator/Board Secretary on or prior to the execution of this Contract of Employment.

TUITION REIMBURSEMENT

Tuition reimbursement shall be granted for seminars and courses offered by private and public institutions.

NOTICE OF EMPLOYMENT

In accordance with law, the Business Administrator/Board Secretary shall receive a written offer of a contract from the Board for the next succeeding year providing for at least the same terms and conditions of employment, as permitted by law, but with increases in salary and benefits as may be required by law or Board policies.

PROFESSIONAL LIABILITY

The Board agrees that it shall defend, hold harmless, and indemnify the Business Administrator/Board Secretary from any and all demands, claims, suits, actions, and legal proceedings brought against the Business Administrator/Board Secretary in her individual capacity or in her official capacity as agent and/or employee of the Board, provided the incident arose while the Business Administrator was acting within the scope of her employment, and, as such liability coverage is within the authority of the Board was provided by law.

RETIREMENT

In the event that the Business Administrator/Board Secretary shall retire from service while in the employment of the BOARD, the following terms and conditions shall govern such retirement:

- A. **Notice:** The Business Administrator/Board Secretary shall retire from service in the employment the Board at least six (6) months' notice of her intent to retire.

Accumulated Unused Vacation Days

Upon the Business Administrator's/Board Secretary's retirement from employment with the District, the Board will pay all unused, accumulated vacation days earned while an employee of the Board, in accordance with law. Payment shall be calculated at the Business Administrator's/Board Secretary's daily rate of pay, based upon a 260 – day work year, following her last day of employment.

Accumulated Unused Sick Days

Upon the Business Administrator's/Board Secretary's retirement from employment with the District, the Board will pay any unused, accumulated sick day earned while an employee of the Board, in accordance with law. Unused personal days shall be converted to sick days and reimbursed at \$150 per day. Payment shall be calculated at \$150 per day not to exceed the maximum value of the Business Administrator's/Board Secretary's sick days on 6/8/07 of \$20,925.00.

TERMINATION OF EMPLOYMENT CONTRACT

This Employment Contract may be terminated only in the following manner:

- A. Mutual Written Agreement of the Parties.
B. Unilateral termination by the Business Administrator upon sixty (60) days written notice

- to the Board.
- B. The death of the Business Administrator/Board Secretary.
 - C. Discharge for Cause.
 - D. Elimination of position of Business Administrator/Board Secretary consistent with law.

COMPLETE AGREEMENT

This Contract of Employment embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

CONFLICTS

In the event of any conflict between the terms, conditions and provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Contract of Employment shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

SAVINGS CLAUSE

If during the term of this Contract of Employment, it is found that a specific clause of the Contract of Employment is contrary to federal or state law, the remainder of the Contract of Employment not affected by such a ruling shall remain in force.

WHEREAS, the Business Administrator/Board Secretary approves the terms and conditions of this Employment Contract, and agrees to be bound by same;

WHEREAS, this Employment Contract has been approved by a vote of the Members of the Board of Education at its meeting of June 25, 2013 said action having been made a part of the official minutes of that meeting.

_____ Joseph Passiment Acting Executive County Superintendent/Executive County Business Administrator	_____ Approval Date
---	------------------------

IN WITNESS WHEREOF, the parties set their hands and seals to this Employment Contract effective on the day and year first above written.

_____ _____ _____	<i>Margaret M. Hom, Bus. Admin./Bd. Secy.</i> <i>Robert Mahon, Interim Superintendent</i> <i>Thomas Bauer, Manasquan Board President</i>
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Contract
for the
offering of the
School Age Child Care Program

This Agreement, made as of this _____ day of _____, 2013, by and between:

The Board of Education _____
_____ ("District") and

The Monmouth-Ocean Educational Services Commission, with offices at
100 Tornillo Way, Tinton Falls, New Jersey 07712 ("MOESC").

RECITALS:

The District requires the School Age Child Care Program
("Program") and the MOESC offers the Program.

CONTRACT

Therefore, in consideration of the mutual covenants herein contained and attached, incorporating the Recitals in their entirety, the District and MOESC agree as follows:

1. The attached standard terms and conditions are incorporated herein.
2. MOESC shall provide the Program as defined herein during the dates specified herein at the facility/facilities of the District Located:
3. This contract shall be from July 1, 2013 to June 30, 2014.

4. The consideration for this Agreement is the District's receipt of the services specified herein at its facilities for its registered children, even though the monetary consideration to MOESC is received through tuition payments by the registered parents.
5. The days and hours of the Program are as follows:
Monday thru Friday 3:00 – 6:00 pm.
Grades Preschool – 5th grade. Programs will include grades 6, 7 and 8 based on the individual needs of the school district.

Addendum will follow if days and hours of the program change.

IN THE WITNESS WHEREOF, the District, duly authorized by the Board of Education and MOESC has signed this Agreement.

Witness:

BOARD OF EDUCATION OF THE

By: _____
Secretary

BY: _____
President

Date:

Witness:

MONMOUTH-OCEAN EDUCATIONAL
SERVICES COMMISSION

By: _____
Secretary

BY: _____
President

Date:

MOESC Copy

**Standard Terms and Conditions for the
SCHOOL AGE CHILD CARE PROGRAM**

**Offered by
Monmouth-Ocean Educational Services Commission**

MANASQUAN AGREEMENT

July 1, 2013 – June 30, 2014

**Timothy P. Nogueira
MOESC Superintendent**

**Stacy Costa
Assistant Superintendent of Special Services**

**Maria Hodge
Coordinator of School Age Child Care Program**

I. PURPOSE

The purpose of the School Age Child Care Program ("Program") is to provide a supervised and reliable after school program for children in grades Preschool – 5th grade. Programs will include grades 6, 7, and 8 based on the individual needs of the school district.

The SACC Program will provide the children with a supervised environment in an informal setting. There will be time provided for homework, indoor/outdoor activities, arts & crafts, games etc. The SACC Program has a ratio of 15 children to 1 SACC Careperson.

SACC will not deny admission to, terminate enrollment of, or otherwise discriminate against any child because of that child's disability. The SACC Program aims to provide accommodations for children who require special services during their attendance at the SACC Program. The SACC Program reserves the right to terminate the SACC Program for any child where the child's safety is believed by M-OESC to be at risk.

II. SUMMARY OF RESPONSIBILITIES

Responsibilities of MOESC:

1. Provide Program staff to supervise the children. Staff to include on-site Program carepersons proportionate to the number of children.
2. Plan, implement and permit structured Program activities subject to the M-OESC supervisory responsibilities including, but not limited to, school/community sponsored activities and recreational, leisure and socialization opportunities.
3. Provide Program supplies
4. Provide a cell phone for staff to use to contact parents and MOESC when necessary
5. Administer the Program, i.e., registration, billing, communicating with parents, tracking attendance and assisting with District's advertising of the Program to the community.
6. Provide opportunities to receive parental input.

7. Provide liability insurance in the event of damage to person or property in the amount of \$1,000,000.00 combined single limit.
8. Provide homework assistance to children subject to the parent's/guardian's "*Homework Time*" agreement.
9. Establish emergency procedure plan in conjunction with the District Board of Education.
10. Advise town police of program times and locations.

Responsibilities of District Board of Education to MOESC:

1. Provide a minimum of ten (10) children, full time 5-days per week.
2. Provide appropriate, secure, safe and climate controlled facility including janitorial services.
3. Advertise to community.
4. Facilitate staff recruitment and Program operation.
5. Provide the MOESC office with the District's approved school calendar and update same as necessary, at least thirty days prior to revision/addition/deletion.
6. Provide security for the Program if required by MOESC.
7. Provide MOESC with the District insurance certification.
8. Contact the Program parents via the District's established procedures in the event of an emergency closing.
9. Disclose with parent's permission the current educational, emotional, behavioral and medical special needs information for each child enrolled in the Program. Information shall be updated as needed throughout the Program's operation with the intent being to inform the Program staff sufficiently in order to meet the individual needs of the SACC child.
10. Assist MOESC in the implementation of the established emergency procedure plan.

II. PROGRAM DESCRIPTION

A. Activities

Activities in the building will be based upon the child population, available facilities, staff conditions and the needs of the children. Activities may include arts and crafts, snack times, library activities, indoor and outdoor recreation and supervised free play. Parents are permitted to send a daily, nutritious snack with their children. Time will be allowed for such a snack as part of the daily schedule of the Program. The parent is responsible for any special dietary health needs.

B. Eligibility

The Program shall be available to resident children who are enrolled in the District's educational program. To be eligible, a child must be in grades Preschool – 5th grade. Programs will include grades 6, 7, and 8 based on the individual needs of the school district.

C. Tuition Payments

The parent/guardian shall be responsible for the tuition payments to MOESC in accordance with MOESC practices and procedures. In the event a parent/guardian is unable to make a timely payment of tuition, MOESC reserves its rights to terminate the services for the child. The first and last month's tuition is due upon registration from the parent. Thereafter, tuition shall be due the first day of the month in full. If payment is received after the 10th of the month, a \$30.00 late fee will be charged in addition to the tuition. Individual adjustments will not be made on the basis of absences, unless absences are for a prolonged period of time. MOESC reserves the right to set and change the fee schedule at any time.

D. Tuition

See our website www.moesc.org for current monthly tuition rates.

E. Hours and Days of Operation

The Program will operate when the District's schools are open and the District's facilities are available for the Program's use. The hours of Program operation shall be 3:00 pm to 6:00 pm, Monday through Friday. Exceptions will occur on scheduled half day session days when the hours of operation will be from the time of the half-day dismissal to the regular Program dismissal time. This Program shall not operate on days when District schools

are closed or dismissed early due to severe weather conditions or other emergencies. The Program will operate on the school District's calendar. The Program does not allow for children to be enrolled on a "Drop-In" basis.

F. Registration

MOESC shall supply a list of all children who are registered in the After School Program. MOESC staff shall implement registration procedures. Parents are to complete a registration packet and provide a non-refundable registration fee of \$35.00 per child. Program does not allow for children to be enrolled as a "Drop-In" basis.

G. Facility

Specific rooms at the Program site will be selected in consultation with the office of the Superintendent of its designee. The facilities provided shall provide children with a stimulating environment, including but not necessarily limited to classroom(s), bathrooms, appropriate outdoor recreational facilities, and a secure space to house MOESC supplies.

H. Staff

The Program staff will be employed by MOESC. Staff will consist of on-site Carepersons. All positions will be advertised to meet the requirements of an equal opportunity employer. All training of Program staff will be the responsibility of MOESC. The child/adult ratio shall not exceed 15:1.

I. Sites

The MOESC School Age Child Care Program will operate in the school building. The minimum number of children necessary to maintain a program shall be the equivalent of ten full time children (5) days per week.

J. Transportation

Transportation from and to the Program is the responsibility of the parent/guardian. The children will only be released from the property to an adult that is at least 18 years of age upon the written authorization of the parent or guardian. The adult shall be pre-authorized and who must provide identification satisfactory to the staff and follow any and all other procedures as may be required by the staff for the child's release. For any child not picked up within one hour of the program's close, MOESC shall attempt to

contact parents, and if attempts fail, DYFS notification procedures shall be implemented.

K. Termination

This agreement may be terminated without cause by MOESC upon thirty (30) days' notice. Within thirty (30) days of the receipt of such notice, the district shall implement a transition plan from MOESC operation of the Program, if necessary. The district may terminate this agreement by providing ninety (90) days advance written notice.

L. Legal

This agreement contains the entire Agreement of the parties and no representations, inducements, promises or agreements, oral or otherwise, not embodied herein shall be of any force and effect and shall not be modified except by the written Agreement of the parties.

Any notice being given under this Agreement shall be duly and properly given and delivered by telefax directed to the Superintendent and by first-class mail and certified mail, return receipt requested, postage pre-paid to the Superintendent.

This agreement supersedes any prior negotiations, discussions or communications between the parties.

Neither party may sell, assign, transfer or otherwise dispose of its obligations without the other party's prior written consent, which consent shall not be unreasonably withheld.

M. Claims by or disputes with third parties

In the event any claims or disputes arise in any way involving MOESC provided services with persons or entities not a party to this Agreement, then the District shall (1) notify MOESC immediately of learning of any such claim or dispute, and (2) cooperation with any MOESC decision or action to support or defend its services as the MOESC may determine in its sole discretion, including, but not limited to, attending, participating and joining in meetings, conferences, hearings and dispute resolution proceeding through the use of MOESC staff, attorneys or experts.



New Jersey School Boards Association Insurance Group

450 Veterans Drive
Burlington, New Jersey 08016
(609) 386-6060 • FAX (609) 386-8877
www.njsbaig.org

RESOLUTION TO AMEND NJSBAIG BYLAWS

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the _____ Board of Education

held on the _____ day of _____ 2013, the Board

☐ does

☐ does not

hereby approve the proposed amendments to the NJSBAIG Bylaws.

Board of Education: _____

Date of Board Meeting : _____

Board Secretary: _____

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
LOCAL GOVERNMENT RESOLUTION - COLLATERAL SECURITY

O.M.B. No 1660-0083
Expires June 30, 2012

RESOLUTION

BE IT RESOLVED BY Board of Education OF Borough of Manasquan
(Governing Body) (Public Entity)

THAT we pledge the following listed collateral security to the Federal Emergency Management Agency (FEMA) on the Promissory Note for a Community Disaster Loan for \$ 4,719,388 executed on June 25,, 2013 pursuant to Section 417 of the

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, and FEMA Regulation, 44 CFR 206, Subpart K. We further understand that failure to repay any outstanding principal and related interest on those portions of the loan which do not qualify for loan cancellation as determined by FEMA or any successor agency will result in forfeiture of as much as the listed collateral security as is necessary to collect such outstanding principal and interest. (List the collateral security below. Use additional sheets if needed.)

The promissory note is payable from and secured by a pledge of the applicant's revenues for each fiscal year while any of the loan is outstanding, after a provision has been made for the payments required in connection with any outstanding indebtedness of the applicant.

Passed and approved this _____ day of _____, 20____.

(Name and Title)

(Name and Title)

(Name and Title)

CERTIFICATION

I, _____, duly appointed and _____ of _____
(Title)
, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the _____ of _____
(Governing Body) (Public Entity)
on the _____ day of _____, 20____.

DATED: _____

(Official Position)

(Signature)

[SEAL]

<u>HIGH SCHOOL SPORTS</u>	<u>EMPLOYEE NAME</u>	<u>2013 - 2014</u> <u>Step</u>	<u>2013 -</u> <u>2014Stipend</u>
FOOTBALL			
Varsity Coach	Julian Price		
Assistant #1	Brian Lee		
Assistant #2	Richard Griffith		
Assistant #3	Andrew Manser		
Assistant #4	Peter Gibbs		
Assistant #5	Louis Certo		
Assistant #6	David Hallion		
BASKETBALL - BOYS			
Varisty	W. Andrew Bilodeau		
Assistant #1	Jason Minutoli		
Assistant #2	Colin Eldridge		
BASKETBALL - GIRLS			
Varisty	Lisa Kukoda		
Assistant #1	Lauren Pappa		
Assistant #2	Ryan McGrath		
BASEBALL			
Varsity	Dennis VanPelt		
Assistant #1	Brian Lee		
Assistant #2			
Assistant #3	Jared Morris		
SOFTBALL			
Varsity	Amy Certo		
Assistant #1			
Assistant #2			
TRACK & FIELD BOYS			
Varsity	Steven Schwartz		
Assistant	Justin Roach		
TRACK & FIELD GIRLS			
Varsity	Kristen Zdanowicz		
Assistant	Lauren Gilbert		
WINTER TRACK BOYS	Richard Read		
WINTER TRACK GIRLS	Kristen Zdanowicz		
SOCCER BOYS'			
Varisty:	Mark Levy		
Assistant #1			
Assistant #2	Kirt Wahl		
SOCCER GIRL'S			
Varisty:	Margaret Matthews		
Assistant #1	Chryseis Apostolou		
Assistant #2	Jamie Congilose		

WRESTLING

Varsity
Assistant

Matthew Voskian
James Wladich

**CROSS COUNTRY (BOYS')
CROSS COUNTRY (GIRLS')**

Steven Schwartz
Lauren Gilbert

TENNIS (GIRLS')

Varsity Girls
Assistant

Rodney Ravaoli
Dorothy Gerlach

TENNIS BOYS

Varsity
Assistant

Anthony DiFeo
Dorothy Gerlach

BOWLING

Girls
Boys

Thomas Glenn
Alan Abraham

LACROSSE - GIRLS

Varsity
Assistant #1
Assistant #2

Maria Eldridge
Bailey Juska
Ryan McGrath

LACROSSE - BOYS

Varsity
Assistant #1
Assistant #2

Nicholas Schmidt
Thomas Russoniello
Kevin Preston

GOLF

Vincent Giunco

FIELD HOCKEY

Varsity
Assistant #1
Assistant #2

Pam Cosse
Robin Stohrer

GYMNASTICS

SWIM TEAM

Girls full team
Assistant
Boys'/half team

Craig Murin
Kimberly Craig
Craig Murin

ICE HOCKEY

Varsity
Assistant

Tony Nemati
Thomas Matthews

EQUIPMENT MANAGER

Robert Waldeyer

CHEERLEADERS

Varsity - (Fall)
Assistant (Fall)
Varsity - (Winter)

Michelle Neiberlien
Dana Tamburella
Dana Tamburella

SURF TEAM

Kris Buss

VIDEOTAPING Bruce Bresnahan

INTRAMURAL WEIGHTLIFTING -
AUG/ NOV. FEB. MAY. Richard Griffith

HIGH SCHOOL CLUBS

EMPLOYEE NAME

2013- 2014
Stipend

TREASURER, CENTRAL FUND Patricia McKenzie

DRAMA:
Director Lee Weisert
Assistant Nicole Klindworth

BAND & CHORAL:
Band Director Alan Abraham
Assistant James Robinson
Band Front Alan Abraham

CHORAL DIRECTOR Lee Weisert

YEARBOOK:
Faculty Adviser Jamie Onorato
Business Adviser Patricia McKenzie

NEWSPAPER ADVISER: Jamie Mawn

KEY CLUB ADVISER:
#1 Patricia McKenzie
#2 Jamie Mawn

STUDENT COUNCIL ADVISOR Claire Kozic

NATIONAL HONOR SOCIETY Monica Fenlon

AFFIRMATIVE ACTION OFFICER Nancy Sanders

CLASS ADVISOR:
Freshman Lisa Crowning
Freshman Dina Elms
Sophomore Claire Kozic
Sophomore Susan Tellone
Junior Carol Kooklin
Junior Maria Eldridge
Senior Meredith Heeter
Senior Kristen Radzinsky

ACADEMIC TEAM ADVISER Lisa Crowning

LIFE IS GOOD ADVISOR

Co-Advisor

Chryseis Apostolou

Co-Advisor

Jamie Onorato

PROJECT SOAR

Co-Advisor

Erin O'Connor

Co-Advisor

Eric Wasnesky

THE CLIPPER ADVISER

Jamie Mawn

FILM APPRECIATION /ANALYSIS

Harry Harvey

AMNESTY INTERNATIONAL

Carol Kooklin

SCIENCE LEAGUE ADVISER

James Freda

MATH LEAGUE ADVISER

Kristen Zdanowicz

CHESS CLUB ADVISER

Martin Januario

LANGUAGE CLUBS ADVISERS

French

Martin Januario

Spanish

Carol Kooklin

ART CLUB ADVISOR

Nicole Caravella

HEALTH CAREERS CLUB ADVISOR

Lauren Pappa

ENVIRONMENTAL CLUB ADVISOR

Co-Advisor

Thomas Glenn

Co-Advisor

Eric Wasnesky

PING PONG

Harry Harvey

MODEL UN & MOCK TRIAL

James Fagen

NATIONAL HISTORY HONOR SOCIETY

James Fagen

BOOK CLUB

Oriana Kopec

PHOTOGRAPHY

Eric Wasnesky

ACADEMY OF FINANCE-DIRECTOR

John Driscoll

ACADEMY OF FINANCE - ASSISTANT

Richard Read

MANASQUAN BOARD OF EDUCATION

Manasquan, New Jersey 08736

School Year 2013-2014

June 25, 2013

TEACHER SUBSTITUTES

Attilio, David	Frese, Thomas	Lowes, Elizabeth	Romanski, Michael
Barnaba, Patricia	Fulcomer, Katherine	Lowes, Samantha	Rooney, Amy
Benjamin, Sharon	Gargan, Kerry	Lyons, Amy	Ruppel, Amanda
Bertscha, William	Gargiulo, Marilyn	Lunetta-Radice, Dolores	Russo, Kathy
Bishop, Leann	Gavan, Gregory	Maher, Alison	Saake, Heather
Bocian, Stephen	Gazonas, Danielle	Mahon, William	Schmidt, Nicholas
Brabant, Mary	Geiger, Maria	Mallin, Leigh	Schwartz, Steven
Brand, Kerry	Giunco, Vincent	Mangione, Carol	Schwarz, Karen
Bryant, David	Glowacki, Raymond	Mangione, Deborah	Sethman, Carmela
Bucino, Patricia	Gordon, Kathleen	Marchelle, Jamie	Setteducato, Francine
Burke, Timothy	Goss, Roseann	McGill, Tom	Sierchio, Brandon
Byrne, Tracey	Grieb, Glen	McGreevey, Adeline	Smith, David
Cafone, Catherine	Griffith, Richard	McLaughlin, Kaitlin	Soares, Jeffrey
Capelli, William	Hallman, Nicolle	McRae, Jenna	Stackles, Zsa Zsa
Caputo, Emily	Hardie, Karen	Meehan, Eve	Stier, Richard
Carousis, Vannette	Harrison, Nicole	Mele, Patricia	Tamburello, Dana
Cheer, Margaret	Hathaway, Christina	Mixson, Anais	Tu, Jennifer
Congilose, Katelynn	Henderson, Deborah	Molkenthin, Richard	Unick, Robert
Craig, Christopher	Hennessey, Patricia	Monaghan, Maryann	Valentine, Clifford
nn, Michael	Hoeler, Linda	Jared Morris	VanGombos, Paige
Cupo, Daniel	Hoffman, Jeffrey	Moskov, Alexander	VanPelt, Cynthia
Curran, Michael	Mai Holland, Enda	Moye, Kimberly	Vasilenko, Alexander
Daly, Gregory	Howland, Eric	Nies, Alexandra	Vasilenko, Nicholas
DeHope, Sharon	Jansen, Karen	Norby, Karen	Wall, Elizabeth
DiFeo, Anthony	Jarden, Allyson	Oberto, Kelly	Wallace, Eileen
DiMicco, Jerilyn	Jones, Elizabeth	Phillips, Pamela	Wall, Laura
Domenech-Cannella, Rachel	Juska, Bailey	Price, Jay	Walsh, Sean
Duch, Gabriela	Kelly, Barbara	Przygocki, Mary Ann	Ward, Judith
Dunnells, Morgan	Kemple, Matthew	Queen, Megan	White, Judith
Dynak, Karyn	Kerwin, Linda	Ravaoli, Rodney	White, Tony
Eldridge, Camie	Klein, Donald	Read, Richard	Wickersty, Paula
Eldridge, Colin	Klindtworth, Nicole	Rice, Christine	Wladich, James
Fisher, David	Kubu, Theresa	Robinson, James	Yaeger, Lorraine
Flynn, Sara	LaCarrubba, Joseph	Rogers, Jill W.	
Fortier, Joann	Lamy, Susie Beth	Rogers, Martin	

HOME INSTRUCTION

Ali McHugh, Karen
 Bates, Flora
 Borowsky, Nancy

Condon, Gail
 Cousins, Susan
 DeRoos, Faith
 Fulcomer, Katherine
 Gilligan, Paula

Hardie, Karen
 Joyce, Jerry
 Kaplan, CarrieAnne
 Laszlo, Meika
 Lawler, Alice
 Mangan, Judith

Mangione, Deborah
 Martin, Roberta
 Musumeci, Joseph
 Reich, Marilyn
 Ryan, Kathleen
 Shea, Anne
 Steimel, Jessica

NURSESUBSTITUTES

Ciufo, Margaret
 Gillet, Rhoda
 Marjorie Kincaid

Melillo, Gina
 Pantalone, Marla
 Jacqueline Szenzenstein
 Wall, Tara

SECRETARYSUBSTITUTES

DeHope, Sharon
 Eldridge, Camie
 Fernandez, Annmarie
 Geiger, Maria
 Juska, Bailey

Maher, Alison
 Mangione, Deborah
 McGreevey, Adeline
 Mele, Patricia
 Russo, Kathy
 Tamburello, Dana
 Trainor, Sheri
 Wall, Laura

PARAPROFESSIONALSUBSTITUTES

Lyons, Jacqueline
 Trainor, Sheri

CUSTODIALSUBSTITUTES

Archer, Elmer
 Bullerjohn, Charles
 Dempsey, James
 Erickson, William

Etlinger, Peter
 Hordeman, Diane
 McGrath, John
 Norris, Jeff
 Stobierski, Edward

ATHLETIC TRAINERSUBSTITUTES

Gracey Butts
 James Carbonello
 Kendall Hostnik
 Eileen Wallace