

JANUARY 6, 2022

DOCUMENT A

OPEN PUBLIC MEETINGS ACT

RESOLVED that the Board of Education of the Borough of Manasquan, pursuant to Chapter 231, P.L. 1975 (Open Public Meetings Act), does hereby proclaim the annual meetings of the Board of Education will be held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey 08736 at 6:00 p.m. prevailing time. All meetings, other than the Reorganization Meeting, will be Combined Committee of the Whole and Regular Public Meetings as set forth below unless indicated otherwise. Action may be taken at any of the following meetings:

Reorganization Meeting/Combined Committee of the Whole & Regular Public Meeting

Thursday, January 6, 2022

Combined Committee of the Whole & Regular Public Meeting

Tuesday, February 8, 2022
Tuesday, March 15, 2022
Tuesday, April 28, 2022 (Public Hearing on School District Budget)
Tuesday, May 10, 2022
Tuesday, June 14, 2022
Tuesday, July 19, 2022
Tuesday, August 16, 2022
Tuesday, September 20, 2022
Tuesday, October 18, 2022
Tuesday, November 15, 2022
Tuesday, December 6, 2022

BE IT FURTHER RESOLVED that the Board of Education does hereby designate The Coast Star and The Asbury Park Press as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Manasquan High School Office, the Manasquan Elementary School Office, and the Office of the Board Secretary and shall be filed with the Manasquan Borough Clerk, and

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session; however, the Board first will adopt a resolution stating the general nature of the subject to be discussed and (as precisely as possible) the time and circumstances under which disclosure to the public will be made, and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

1. Any individual desiring to speak shall give his/her name, address, and the group (if any) that is represented.
2. The presentation should be as brief as possible.
3. The Board vests in its president or other presiding officer authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that any person may request, in writing, that notices of Board meetings be mailed to him/her upon payment of applicable fees hereinafter set forth in the Open Public Records Act.

MANASQUAN SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

Manasquan Borough
New Jersey
Month, Date, Year, Time

Manasquan High School
Charles Raffetto Media Center

"SAMPLE" AGENDA

1. **Call to Order**

2. **48-Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. **Pledge of Allegiance**

4. **Roll Call**

5. **Mission Statement**

6. **Statement to Public**

7. **Acceptance of Minutes**

8. **Student Board Representative Report**

9. **Presentations**

10. **Principals' Reports**

11. **Public Forum on Agenda Items**

12. **Public Forum**

13. **Superintendent's Reports & Information Items**

14. **Manasquan Motions**

15. **Manasquan/Sending Districts Motions**

16. **Old Business / New Business**

17. **Executive Session**

18. **Roll Call**

19. **Manasquan Motions (if applicable)**

20. **Manasquan/Sending Districts Motions (if applicable)**

21. **Adjournment**

**MANASQUAN BOARD OF EDUCATION
RFP/COMPETITIVE CONTRACTING SCHEDULE**

For the 2022-2023 fiscal year

Banking Services

Construction Management Services

For the 2023-2024 fiscal year

Health Benefits Broker

Financial Advisor

For the 2024-2025 fiscal year

Food Service

Insurance/Risk Management Broker

Architect

Engineer

Energy Conservation Services

School Physician

For the 2025-2026 fiscal year

Bond Counsel

Auditor

For the 2026-2027 fiscal year

General Counsel (includes negotiations and special education litigation)

Notes:

- At the Board of Education's discretion, and pursuant to code, the Board is permitted to appoint certain exempt categories without a formal RFP.
- Currently, Manasquan's General Counsel's contract includes general counsel, negotiations and special education)

RESOLUTION:
DESIGNATED BANK DEPOSITORIES OF THE BOARD OF EDUCATION,
BOROUGH OF MANASQUAN,
AND THE PERSONS AUTHORIZED TO SIGN CHECKS,
MAKE TRANSFERS, AND MAKE WITHDRAWALS

BE IT RESOLVED that the Board of Education, Borough of Manasquan, New Jersey, 08736, does hereby designate Manasquan Bank, 2221 Landmark Place, Wall Township, New Jersey as the depository for funds for the following accounts as specified in (A) below and the person/persons authorized to sign checks and make transfers and withdrawals shall be as designated in (B) below:

- | | | | |
|----|--|-----|------------------------------------|
| A. | Manasquan Bank
2221 Landmark Place
Wall Township, NJ 08736 | 1. | General Account |
| | | 2. | Payroll Salary Account |
| | | 3. | Payroll Agency Account |
| | | 4. | Cafeteria Account |
| | | 5. | High School Central Fund |
| | | 6. | Elementary School Central Fund |
| | | 7. | Petty Cash Checking Account |
| | | 8. | Unemployment Account |
| | | 9. | Combined Scholarship Fund |
| | | 10. | Surf Team Account |
| | | 11. | Technology Device & Use Fee |
| | | 12. | Flexible Spending Account |
| | | 13. | Staff Functions Account |
| | | 14. | Before and After Account |
| | | 15. | Referendum Account #2 |
| | | 16. | Shared Service Agreement |
| | | 17. | Manasquan Schools Development Fund |

All or any of the following banks for investment in certificates of deposit and any other investment institution deemed qualified by the Business Administrator/Board Secretary.

Manasquan Bank

- B. All signatures for the following accounts shall be certified to bank depository:

<u>Account</u>	<u>Officials</u>
General Account	President or Vice-President, Board Secretary & Treasurer
Payroll Salary Account	Board Secretary and President
Payroll Agency Account	Board Secretary and Treasurer
Cafeteria Account	Board Secretary or Superintendent and Treasurer
High School Central Fund	Principal or Asst. Principal, Board Secretary
Elementary School Central Fund	Principal or Asst. Principal, Board Secretary
Petty Cash Checking Account	Board Secretary or Superintendent and Treasurer
Unemployment Account	Board Secretary and Treasurer
Combined Scholarship Fund	Board Secretary and Treasurer
Flexible Spending Account	Board Secretary and Treasurer
Staff Functions Account	Board Secretary and Treasurer
Technology Device & Use Fee Account	Board Secretary and Treasurer
Surf Team Account	Board Secretary and Treasurer
Before and After Account	Board Secretary and Treasurer
Referendum Account #2	Board Secretary and Treasurer
Shared Service Agreement	Board Secretary and Treasurer
Manasquan Schools Development Fund	Board Secretary and Treasurer

- Transfers from all accounts to CD's and investment products Board Secretary is authorized to make transfers and other qualified investment products
- C. The Board of Education further authorizes the above signers to pay bills and make any necessary transactions from January 6, 2022 until the next organization meeting of the Board of Education.
- D. The Board of Education further authorizes the following offices to hold Petty Cash Funds:
 - Superintendent's Office – T. Hudson \$50.00
 - Board of Education Office – S. Freeman \$50.00
 - High School Principal's Office – S. Winter \$50.00
 - Elementary School Main Office – M. Manetta \$50.00
- E. The Board of Education further authorizes the following individuals to make transfers within existing bank accounts and access on-line banking for Manasquan Bank accounts:
 - Pete Crawley, School Business Administrator/Board Secretary
 - Kimberly Read, Bookkeeper
 - Teresa Disoteo, Payroll

**MANASQUAN BOARD OF EDUCATION
DOCTRINE OF NECESSITY**

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-09 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set for in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy.

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

RESOLUTION ESTABLISHING BID THRESHOLD AND
AUTHORIZING CERTAIN ACTIONS BY THE
BUSINESS ADMINISTRATOR / QUALIFIED PURCHASING AGENT

WHEREAS, pursuant to N.J.S.A. 18A:18A-3, the Manasquan Board of Education (sometimes "Board") may grant the School Business Administrator of the Board, as the Board's Purchasing Agent ("Purchasing Agent"), the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by law; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3a, the Board, by a general delegation of power, may establish a bid threshold in the amount not to exceed \$44,000 if the Board's Purchasing Agent is qualified pursuant to N.J.S.A. 40A:11-9; and

WHEREAS, Pete Crawley, School Business Administrator/Board Secretary, is the Board's Purchasing Agent and is qualified pursuant to N.J.S.A. 40A:11-9; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-37(c), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, in the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3a and N.J.S.A. 18A:18A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract: (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but to greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in N.J.S.A. 18A:18A-5 (except for professional services and work performed by employees of the Board) without advertising for bids but after solicitation of a least two competitive quotations (if practicable) as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Manasquan Board of Education pursuant to the aforesaid statutes as follows:

- (1) During such period of time that Pete Crawley shall serve as the School Business Administrator/Board Secretary of the Manasquan Board of Education, the bid threshold for the Board is hereby established to be \$44,000.00.
- (2) Pete Crawley is duly authorized to award contracts that amount, in the aggregate, to less than \$6,600.00 (which is 15 percent of the bid threshold of \$44,000.00) without advertisement for bids and without solicitation of competitive quotations; and

- (3) Pete Crawley is duly authorized to seek competitive quotations for and to award contracts as provided by law that:
- (a) amount, in the aggregate, to less than \$44,000.00, but no greater than \$6,600.00 (which is 15 percent of the bid threshold of \$44,000.00); or
 - (b) are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees).
 - (c) are covered by State contract or a GSA contract in any amount up to the bid threshold. Amounts over the bid threshold require board approval.

JANUARY 6, 2022

DOCUMENT F(2)

RESOLUTION AUTHORIZING THE PROCUREMENT OF
GOODS AND SERVICES THROUGH STATE AGENCY
JANUARY 2022 – DECEMBER 2022

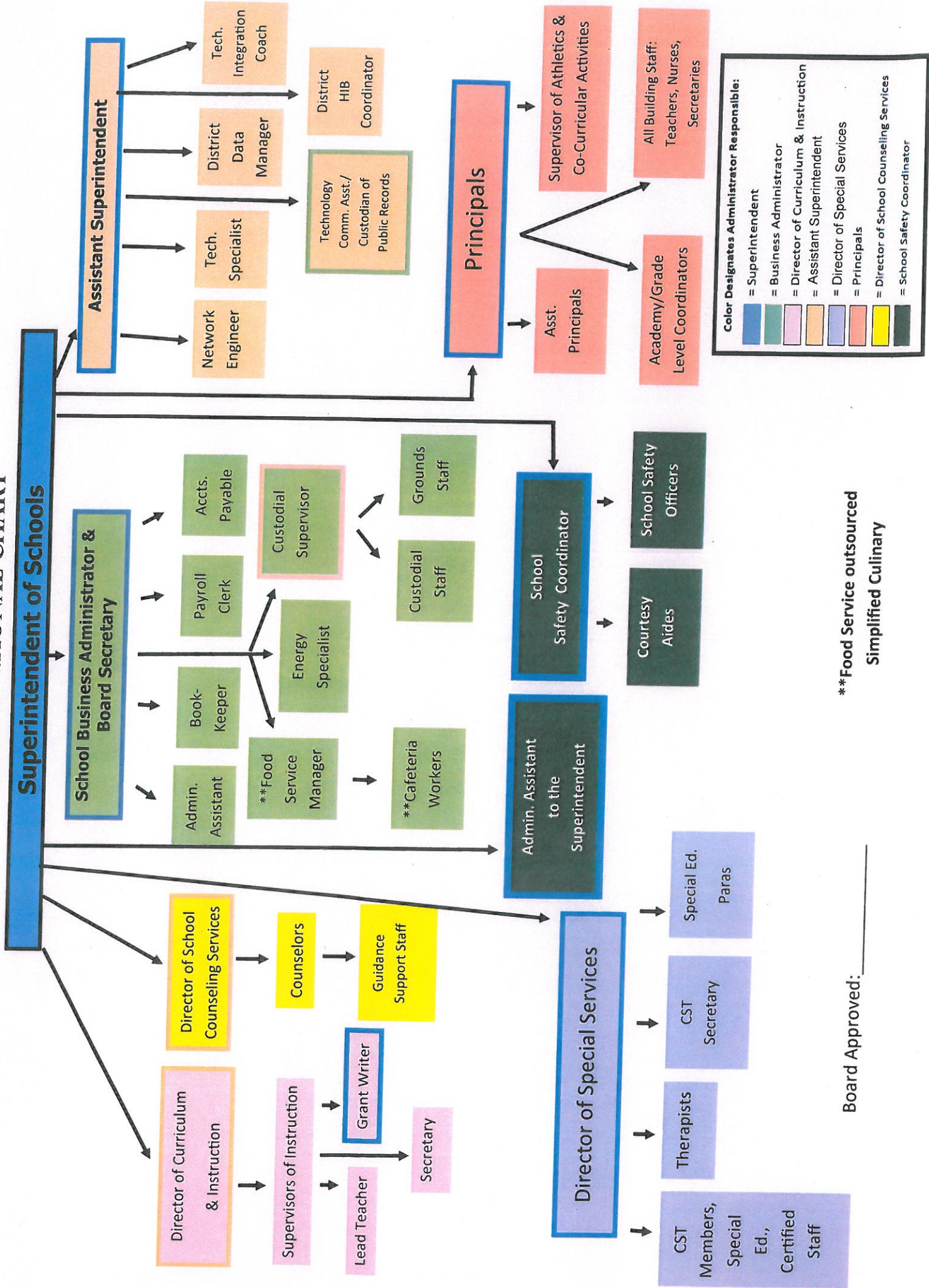
WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Manasquan Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Manasquan Board of Education desires to authorize its Business Administrator/Qualified Purchasing Agent to make any and all purchases necessary to meet the needs of the school district from January 2022 through December 2022.

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education does hereby authorize the district’s Business Administrator/Qualified Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the division of Purchase and Property utilizing various vendors that have State Contracts. The Business Administrator/Qualified Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

MANASQUAN SCHOOL DISTRICT ORGANIZATIONAL CHART



Board Approved: _____

****Food Service outsourced
Simplified Culinary**

Account Number	Description
11-000-100-561-22-00-00	Tuition To Other Lea In
11-000-100-562-20-00-00	Tuition to Other LEA in State - Special Education
11-000-100-563-22-00-00	Tuit Cty Vocreg
11-000-100-564-22-00-00	Tuit Cty Vocspe
11-000-100-565-22-00-00	Tuition To Ccssd & Reg. D
11-000-100-566-22-00-00	Tuit Ps Hncp St
11-000-100-568-22-00-00	Tuit-State-Fac
11-000-100-569-22-00-00	Tuit-Other
11-000-211-100-01-00-00-001	Hs-Salary Attendance
11-000-211-100-02-00-00-002	Es-Salary Attendance
11-000-213-100-01-03-00-001	Hs-Salary Nurse
11-000-213-100-01-04-00-001	Hs-Salary Nurse Sub
11-000-213-100-01-05-00-001	Hs-Salary Nurse Extra
11-000-213-100-01-20-00-001	HS-Salary Nurse-Summer
11-000-213-100-02-03-00-002	Es-Salary Nurse
11-000-213-100-02-04-00-002	Es-Salary Sub Nurse
11-000-213-100-02-05-00-002	Es-Salary Nurse Extra
11-000-213-100-02-20-00-002	ES-Salary Nurse - Summer
11-000-213-107-02-00-00-002	Es-Salary Nurse Para
11-000-213-107-02-01-00-002	Es-Salary Nurse Para Sub
11-000-213-300-01-00-00-001	Hs-Hlth P/T Svc
11-000-213-300-02-00-00-002	Es-Hlth P/T Svc
11-000-213-500-01-00-00-001	Hs-Hlth Oth Ps
11-000-213-500-02-00-00-002	Es-Hlth Oth Ps
11-000-213-600-01-00-00-001	Hs-Health Supp
11-000-213-600-02-00-00-002	Es-Health Supp
11-000-213-800-01-00-00-001	Hs-Health Me
11-000-213-800-02-00-00-002	Es-Hlth Svc Me
11-000-216-100-01-00-00-001	HS-Salary Speech/OT/PT
11-000-216-100-02-00-00-002	Es-Salary Speech/Ot/Pt
11-000-216-100-02-02-00-002	Es-Salary Spch/Ot Sup
11-000-216-100-02-03-00-002	Es-Other Salaries
11-000-216-100-02-04-00-002	Es-Salary Speech/Ot Sub
11-000-216-100-02-20-00-002	Es-Salary Spch/Ot Summer
11-000-216-320-02-00-00-002	Es-Pur Pr-Ed Serv
11-000-216-600-01-00-00-001	Hs-Supplies And Materia
11-000-216-600-02-00-00-002	Es-Supplies & Materials
11-000-216-800-02-00-00-002	Es-Other Objects
11-000-217-100-01-00-00-001	Hs-Sal Bd Cert Behav Ana
11-000-217-100-01-01-00-001	Hs-Sal Clin Soc Wkr
11-000-217-100-02-02-00-002	Es-Salary Ind Reading Sp
11-000-217-100-02-12-00-002	Es-Salary Ind Read Sub
11-000-217-100-02-20-00-002	ES-Salary-Reading Specialist-Summer
11-000-217-107-01-02-00-001	Hs-Salary In Class Aide
11-000-217-107-01-02-01-001	Hs-Salary In Class Aide Sub
11-000-217-107-01-02-02-001	HS-Salary-In Class Aide Sub-Belmar
11-000-217-107-02-00-00-002	Es-Salary In Class Aide
11-000-217-107-02-00-01-002	Es-Salary In Class Aide Sub

11-000-218-104-01-01-00-001	Hs-Sal Dir Of Schl Couns
11-000-218-104-01-01-01-001	Hs-Sal Dir Of Schl Couns PD
11-000-218-104-01-02-00-001	Hs-Salary Counselors
11-000-218-104-01-02-01-001	Hs-Salary Counselors Summer
11-000-218-104-01-02-02-001	HS Guidance Counselor - ELL
11-000-218-104-01-03-00-001	Hs-Salary S.A.C.
11-000-218-104-01-20-00-001	Hs-Salary Counselors Summer
11-000-218-104-02-01-00-002	Es-Sal Dir Of Schl Couns
11-000-218-104-02-02-00-002	Es-Salary Guid Couns.
11-000-218-104-02-02-02-002	ES Guidance Counselor - ELL
11-000-218-104-02-20-00-002	Es-Guid Couns Summer
11-000-218-105-01-00-00-001	Hs-Salary Guid Secy
11-000-218-105-01-12-00-001	Hs-Salary Sub Guid Se
11-000-218-105-02-00-00-002	Es-Salary Guidance Secy
11-000-218-105-02-01-00-002	Es-Salary Guidance Secy Sub
11-000-218-320-01-00-00-001	Hs-Guid Pur Prf Ed
11-000-218-320-02-00-00-002	Es-Purch Prof Svc
11-000-218-390-01-00-00-001	Hs-Guid Oth Pur Pt
11-000-218-390-01-01-00-001	Hs-Ops Naviance
11-000-218-390-02-00-00-002	Es-Ops Naviance
11-000-218-390-02-01-00-002	Es-Other Purchased Prof
11-000-218-500-01-00-00-001	Hs-Guid Oth Pur Sv
11-000-218-580-01-02-00-001	Hs-Guidance Travel/Registration
11-000-218-600-01-00-00-001	Hs-Guid Sup/Mat
11-000-218-600-02-00-00-002	Es-Guidance Supplies
11-000-218-800-01-00-00-001	Hs-Guid Oth Object
11-000-218-800-02-00-00-002	Es-Guid Oth Obj Es
11-000-219-104-01-01-00-001	Hs-Sal Dist Director Cst
11-000-219-104-01-01-01-001	Hs-Sal Dist Director Cst - PD
11-000-219-104-01-02-00-001	Hs-Salary Ldtc
11-000-219-104-01-03-00-001	Hs-Salary Psych
11-000-219-104-01-04-00-001	Hs-Dist Sal Soc Wkr
11-000-219-104-02-01-00-002	Es-Dist Sal Director Cst
11-000-219-104-02-01-01-002	Es-Dist Sal Director Cst - PD
11-000-219-104-02-02-00-002	Es-Salary Ldtc
11-000-219-104-02-03-00-002	Es-Salary Psych
11-000-219-104-02-04-00-002	Es-Salary Dist Soc Wkr
11-000-219-105-01-00-00-001	Hs-Salary Cst Secretary
11-000-219-105-01-00-01-001	Cst Stipend For Avon
11-000-219-105-01-01-00-001	Hs-Sal Sub Secy Cst
11-000-219-105-02-00-00-002	Es-Salary Cst Secretary
11-000-219-105-02-01-00-002	Es-Salary Cst Sec P/T
11-000-219-105-02-02-00-002	Es-Salary Cst Sec Sub
11-000-219-320-01-00-00-001	Hs-Pur Prof Ed Svc
11-000-219-320-02-00-00-002	Es-Pur Prof Ed Svc
11-000-219-390-01-00-00-001	Hs-Other Purch P/T
11-000-219-390-01-01-00-001	Hs-Cst Tech Software
11-000-219-390-02-00-00-002	Es-Other Purch P/T
11-000-219-390-02-01-00-002	Es-Cst Tech Software

11-000-219-580-01-00-00-001	Other Purchased Services
11-000-219-580-01-02-00-001	Hs-Cst Travel/Registration
11-000-219-580-02-02-00-002	Es-Cst Travel/Registration
11-000-219-592-01-00-00-001	Hs-Misc Purch Svc
11-000-219-592-01-01-00-001	Hs-Lease On Copier
11-000-219-600-01-00-00-001	Hs-Supp & Mat
11-000-219-600-02-00-00-002	Es-Supplies & Materials
11-000-219-800-01-00-00-001	Hs-Other Object
11-000-219-800-02-00-00-002	Es-Other Object
11-000-221-102-01-01-00-001	Hs-Salary Math Supv
11-000-221-102-01-01-01-001	Hs-Salary Math Supv - PD
11-000-221-102-01-02-00-001	Hs-Sal Dist Supv Of Curr
11-000-221-102-01-02-01-001	Hs-Sal Dist Supv Of Curr - PD
11-000-221-102-01-03-01-001	HS-Sal ELL Supervisor
11-000-221-102-01-04-01-001	Hs-Sal Supv of Humanties
11-000-221-102-01-04-02-001	Hs-Sal of Supv of Humanties - PD
11-000-221-102-01-07-00-001	Hs-Salary Supv Athl & Co
11-000-221-102-01-07-01-001	Hs-Salary Supv Athl & Co - PD
11-000-221-102-02-01-00-002	Es Sal Dist Supv Of Curr
11-000-221-102-02-01-01-002	Es Sal Dist Supv Of Curr - PD
11-000-221-102-02-02-00-002	Es-Supervisor Of Instruc
11-000-221-102-03-01-01-001	HS-Sal ELL Supervisor
11-000-221-104-01-00-00-001	Hs-Sal Cur Dev By Sta
11-000-221-104-01-01-00-001	Hs-Sal Impr Of Instruct
11-000-221-104-02-00-00-002	Es-Sal Curr Dev By St
11-000-221-104-02-01-00-002	Es-Salary Impr Of Inst.
11-000-221-105-01-03-00-001	Hs-Salary Curr Secy
11-000-221-105-01-04-00-001	Hs-Salary Sub Curr Secy
11-000-221-105-02-03-00-002	Es-Salary Of Curr Secy
11-000-221-105-02-04-00-002	Es-Salary Sub Curr Secy
11-000-221-500-01-01-05-001	Hs-Athletic Copier Lease
11-000-221-580-01-02-00-001	Hs-Supervisor Travel/Registration
11-000-221-580-01-02-01-001	Hs-Dir C&I/Supv Of Travel/Reg
11-000-221-580-01-03-00-001	Hs-Athletic Supervisor Travel/Reg
11-000-221-580-01-03-02-001	Hs-Imp Of Inst-Reg&Trave
11-000-221-580-02-03-02-002	Es-Imp Of Inst-Reg&Trave
11-000-221-600-01-00-00-001	Hs-Supplies & Materials
11-000-221-600-01-00-01-001	Hs-Dir Of C&I/Supv Suppl
11-000-221-800-00-00-00-000	Mentor Fees
11-000-221-800-01-00-00-001	Hs-Other Objects
11-000-221-800-01-01-00-001	Hs-Dir Of C&I/Supv Dues
11-000-221-800-01-01-01-001	Hs-Dir Of C&I/Supv Other
11-000-222-100-01-01-00-001	Hs-Salary Librarian
11-000-222-100-01-12-00-001	Hs-Salary Sub Librarian
11-000-222-100-02-01-00-002	Es-Salary Librarian
11-000-222-100-02-12-00-002	Es-Salary Sub Librarian
11-000-222-100-02-20-00-002	ES-Salary Library - Summer
11-000-222-177-01-00-00-001	Hs-Salary Tech Coord
11-000-222-177-01-01-00-001	Hs-Salary Ed Media Tech

11-000-222-177-01-02-00-001	Hs-Salary Ed Media Asst
11-000-222-177-01-03-00-001	HS-Salary Ed Media Tech-Extra
11-000-222-177-02-00-00-002	Es-Salary Tech Coord
11-000-222-177-02-01-00-002	Es-Salary Ed Media Tech
11-000-222-177-02-02-00-002	Es-Salary Ed Media Asst
11-000-222-177-02-03-00-002	ES-Salary Ed Media Tech-Extra
11-000-222-500-01-00-00-001	Hs-Libr Media Oth Ps
11-000-222-500-01-01-00-001	Hs-Copier Lease
11-000-222-500-01-02-00-001	Hs-Library Media Softwar
11-000-222-500-01-02-01-001	Hs-Library Tech Software
11-000-222-500-02-02-00-002	Es-Library Media Softwar
11-000-222-500-02-02-01-002	Es-Library Tech Software
11-000-222-580-01-02-02-001	Hs-Tech Staff Travel/Reg
11-000-222-580-02-02-02-002	Es-Tech Staff Travel/Reg
11-000-222-600-01-01-01-001	Hs-Library Books
11-000-222-600-01-02-00-001	Hs-Per & News
11-000-222-600-01-03-00-001	Hs-Av Materials
11-000-222-600-01-04-00-001	Hs-Other Supp/Materials
11-000-222-600-01-05-00-001	Hs-Supp & Mat Tech
11-000-222-600-02-01-00-002	Es-Library Books
11-000-222-600-02-02-00-002	Es-Per & News
11-000-222-600-02-03-00-002	Es-Av Materials
11-000-222-600-02-04-00-002	Es-Other Sup/Materials
11-000-222-600-02-05-00-002	Es-Sup & Mat Tech
11-000-222-800-01-05-00-001	Hs-Oth Obj Tech
11-000-222-800-02-05-01-002	Es-Other Object
11-000-223-104-01-00-00-001	Hs-Salaries Teachers Pd
11-000-223-104-02-00-00-002	Es-Salaries Teacher Pd
11-000-223-320-01-01-00-001	Hs-Staff Prof Developmen
11-000-223-320-02-00-00-002	Es-Purch Prof Educ Svcs
11-000-223-320-02-01-00-002	Es-Staff Prof. Develop
11-000-223-580-01-02-00-001	Hs-Teacher Travel/Registration
11-000-223-580-02-02-00-002	Es-Teacher Travel - Upper
11-000-223-580-02-02-01-002	ES-Teacher Travel - Lower
11-000-223-580-02-03-00-002	Es-Teacher Registration - Upper
11-000-223-580-02-03-01-002	ES-Teacher Registration-Lower
11-000-223-600-01-00-00-001	Hs-Supplies & Material
11-000-223-600-01-01-00-001	Hs-New Staff Orientatio
11-000-223-600-02-00-00-002	Es-Supplies & Material-Upper
11-000-223-600-02-01-00-002	Es-New Staff Orientatio
11-000-223-600-02-02-00-002	Es-Supplies & Material-Lower
11-000-230-100-21-01-00	Salary Treas Sch M
11-000-230-100-21-02-00	Salary Superintendent
11-000-230-100-21-03-00	Salary Secretary
11-000-230-331-21-01-00	Board Attorney
11-000-230-331-21-03-00	Ins-Legal-Ded
11-000-230-331-21-04-00	Other Legal Services
11-000-230-332-21-00-00	Audit Fees
11-000-230-334-21-00-00	Arch/Eng Svcs

11-000-230-339-21-00-00	Other Purchased Professi
11-000-230-340-21-01-00	Pur Tech Svc Ga
11-000-230-340-21-02-00	Purch Tech - Human Resou
11-000-230-530-21-01-00	Hs-Tel & Postag
11-000-230-530-21-02-00	Es-Tel & Postag
11-000-230-580-21-03-02	Supt Office Travel/Registration
11-000-230-580-21-04-00	Sup Memb & Dues
11-000-230-580-21-05-00	Bd Trav/Oth Ps
11-000-230-590-21-03-00	Other Purch Svc
11-000-230-590-21-04-00	Sch Elec Pt/Pub
11-000-230-590-21-06-00	Copier Lease
11-000-230-590-23-00-00	Liab Ins/Stud A
11-000-230-590-23-02-00	Fid Bonds/Pub O
11-000-230-610-21-00-00	Supt. Gen. Supp
11-000-230-820-21-00-00	Judgements
11-000-230-890-21-01-00	Bd Memb Exp
11-000-230-890-21-04-00	Sup Memb & Dues
11-000-230-890-21-05-00	Misc Exp Board
11-000-230-895-21-00-00	Boe Memb Dues
11-000-240-103-01-00-00-001	Hs Salary Prin/Vp
11-000-240-103-01-00-01-001	Hs Salary Prin/Vp - PD
11-000-240-103-01-01-00-001	HS-Salary Instructional Council
11-000-240-103-02-00-00-002	Es-Salary Prin/Vp
11-000-240-103-02-00-01-002	Es-Salary Prin/Vp - PD
11-000-240-103-02-01-00-002	Es-Salary Dept Chair
11-000-240-104-01-02-00-001	Hs-Sal Supv Athl & Co
11-000-240-104-01-02-01-001	Hs-Sal Supv Athl & Co - PD
11-000-240-105-01-00-00-001	Hs-Sal Secret & Clerical
11-000-240-105-01-12-00-001	Hs-Salary Sub Secy
11-000-240-105-02-00-00-002	Es-Salary Sec & Clerical
11-000-240-105-02-12-00-002	Es-Salsub Secy
11-000-240-105-02-20-00-002	ES-Salary Secy - Summer
11-000-240-300-01-00-00-001	Hs-Adm Pur Prof/Tech
11-000-240-300-02-00-00-002	Es-Adm Pur Prof/Tech
11-000-240-500-01-00-00-001	Hs-Adm Oth Prof Svc
11-000-240-500-01-01-00-001	Hs-Ops Copiers
11-000-240-500-01-01-01-001	Hs-Ops Schwires/Genesis
11-000-240-500-01-01-03-001	Hs-Ath Office Ops Copier
11-000-240-500-02-00-00-002	Es-Adm Oth Prof Svc
11-000-240-500-02-01-00-002	Es-Ops Copiers
11-000-240-500-02-01-01-002	Es-Ops Schwir/Genesis
11-000-240-580-01-02-00-001	Hs-Princ and VP Travel/Reg
11-000-240-580-01-03-00-001	Hs-Athletic Supervisor Travel/Reg
11-000-240-580-02-02-00-002	Es-Principal Travel-Upper
11-000-240-580-02-02-01-002	ES-Principal Travel-Lower
11-000-240-580-02-03-00-002	Es-Principal Registration - Upper
11-000-240-580-02-03-01-002	Es-Principal Registration-Lower
11-000-240-600-01-00-00-001	Hs-Adm Supplies/Material
11-000-240-600-01-01-00-001	Hs-Graduation Exp

11-000-240-600-02-00-00-002	Es-Adm Supplies/Material-Upper
11-000-240-600-02-00-01-002	Es-Adm Supplies/Material-Lower
11-000-240-600-02-01-00-002	Es-Graduation Exp
11-000-240-800-01-00-00-001	Hs-Other Object
11-000-240-800-02-00-00-002	Es-Other Object-Upper
11-000-240-800-02-01-00-002	Es-Other Object-Lower
11-000-251-100-22-00-00	Salary Business Admin.
11-000-251-100-22-00-02	Salary Human Resource
11-000-251-100-22-01-00	Sal Sec/Ap/Pay
11-000-251-100-22-02-00	Salaries-Extra
11-000-251-330-22-00-00	Purchased Prof Svc
11-000-251-340-22-00-00	Purch Tech Serv
11-000-251-580-22-02-00	Bd Off Travel/Reg
11-000-251-580-22-02-01	Human Resource Travel
11-000-251-580-22-03-01	Human Resource Registrat
11-000-251-592-22-00-00	Othr Pur Servic
11-000-251-592-22-01-00	Lease On Off Co
11-000-251-600-22-00-00	Supplies
11-000-251-600-22-01	Hr Supplies And Material
11-000-251-832-22-00-00	Int Lease Agree
11-000-251-890-22-00-00	Misc Expend
11-000-252-100-22-00	Webmaster
11-000-252-100-22-01-00	Digital Comm Coord
11-000-261-420-01-00-00	Hs-Cont Serv Fac Main
11-000-261-420-02-00-00	Es-Cont Serv Fac Main
11-000-261-610-01-00-19	Hs-Supplies - Covid
11-000-261-610-01-01-19-001	COVID Refund
11-000-261-610-02-00-19	Es-Supplies - Covid
11-000-262-100-01-00-00	Hs-Salary Custodian
11-000-262-100-01-03-00	Hs-Salary Ot Custodian
11-000-262-100-01-04-00	Hs-Salary Subs Custodian
11-000-262-100-01-05-00	Hs-Salary Cust Carpentry Work
11-000-262-100-02-00-00	Es-Salary Custodian
11-000-262-100-02-03-00	Es-Salary Ot Custodian
11-000-262-100-02-04-00	Es-Salary Subs Custodian
11-000-262-100-02-05-00	Es-Salary Cust Carpentry Work
11-000-262-100-03-01-00	HS-SALARY ENERGY SPECIA
11-000-262-100-03-02-00	ES-SALARY ENERGY SPECIA
11-000-262-105-01-00-00-001	Hs Salary Of Secretary
11-000-262-105-01-01-00-001	Hs Salary Of Secretary Sub
11-000-262-105-02-00-00-002	Es Salary Of Secretary
11-000-262-105-02-02-00-002	Es Salary Of Secretary Sub
11-000-262-107-02-06-00	Es-Salary D/P Aides
11-000-262-107-02-06-01	Es-Salary Sub D/P Aides
11-000-262-300-01-01-00	Purchased Professional A
11-000-262-420-01-00-00	Hs-Clean, Repair & Maint
11-000-262-420-01-01-01-001	HS Phone/Clock Maintenance
11-000-262-420-01-AB-00-001	Hs-Clean, Repair & Maint- ABA Building
11-000-262-420-02-00-00	Es-Clean, Repair & Maint

11-000-262-420-02-02-02-002	ES Phone/Clock Maintenance
11-000-262-420-03-00-00	Ga-Clean, Repair & Maint
11-000-262-441-01-00-00-001	HS-Rental of Land & Buildings
11-000-262-490-01-00-00	Hs-Water/Sewer
11-000-262-490-01-01-00	AERATOR LEASE
11-000-262-490-01-01-00-001	HS Aerator Lease
11-000-262-490-02-00-00	Es-Water/Sewer
11-000-262-520-23-00-00	Insurance-Mp
11-000-262-580-01-01-00	Hs Travel/Registration
11-000-262-580-02-01-00	Es Travel/Registration
11-000-262-610-01-00-00	Hs-Custodial Supplies
11-000-262-610-01-02-00	Hs-Vehicle Supplies
11-000-262-610-01-03-00	Hs-Custodial Uniforms
11-000-262-610-01-04-00	Hs-Custodial Shoe Allotm
11-000-262-610-02-00-00	Es-Custodial Supplies
11-000-262-610-02-02-00	Es-Vehicle Supplies
11-000-262-610-02-03-00	Es Uniforms
11-000-262-610-02-04-00	Es-Custodial Shoe Allotm
11-000-262-621-01-02-00	Hs-Gas Utilities
11-000-262-621-02-02-00	Es-Gas Utilities
11-000-262-622-01-00-00	Hs-Electric Utilities
11-000-262-622-02-00-00	Es-Electric Utilities
11-000-262-800-01-00-00	Hs-Other Objects
11-000-262-800-01-01-00	Hs-Energycap
11-000-262-800-02-00-00	Es-Other Object
11-000-262-800-02-01-00	Es-Energycap
11-000-263-100-01-01-00	Hs-Salary Grounds
11-000-263-100-01-02-00	Hs-Salary Grounds Subs
11-000-263-100-01-03-00	Hs-Salary Grounds Ot
11-000-263-100-02-02-00	Es-Salary Grounds
11-000-263-100-02-03-00	Es-Salary Grounds Subs
11-000-263-100-02-05-00	Es-Salary Grounds Ot
11-000-263-420-01-00-00	Hs-Grounds Clean,Rep, Ma
11-000-263-420-02-00-00	Es-Grounds Clean,Rep, Ma
11-000-263-610-01-03-00	Hs-Grounds Supplies
11-000-263-610-02-03-00	Es-Grounds Supply
11-000-266-100-01-00	HS-Salary Security SRO
11-000-266-100-01-00-00	Hs-Salary Courtesy Aide
11-000-266-100-01-00-00-001	Hs-Salary Security Sro
11-000-266-100-01-01	Hs - Security Subs
11-000-266-100-01-01-00-001	Hs-Salary Security Sro Extra
11-000-266-100-01-02	Hs - Security Extra
11-000-266-100-02-00	Es-Salary Security Sro
11-000-266-100-02-00-00	Es-Salary Courtesy Aide
11-000-266-100-02-00-01	Es-Salary Security Sro Extra
11-000-266-100-02-01	Es - Security Subs
11-000-266-300-01-00-00	Hs-Police/Security
11-000-266-300-01-01-00	Hs-Security Technology
11-000-266-300-02-00-00	Es-Police/Security

11-000-266-300-02-02-00	Es-Technology Security
11-000-266-420-01-00-00-002	Hs-S, Cln, Rpr & Mnt Svc.
11-000-266-420-02-00-00-002	Es-UE S Cln, Rpr & Mnt Svc
11-000-266-580-01-01-01	Hs-Security Reg & Travel
11-000-266-580-02-02-02	Es-Security Travel/Reg
11-000-266-610-01-00-00	Hs-Security General Supp
11-000-266-610-01-01-00-001	HS Security Dog Supplies
11-000-266-610-02-00-00	Es-Security General Supp
11-000-266-610-02-02-00-002	ES-Security Dog Supplies
11-000-270-161-00-00-00-000	Sal. For Pupil Trans(Bet
11-000-270-162-01-00-00-001	School Bus Driver Salary
11-000-270-442-01-00-00-001	School Bus Rental
11-000-270-503-01-00-00	Cont Serv. Parent Paid
11-000-270-512-01-01-00	Hs-Athletic Trips
11-000-270-512-01-02-00	Hs-Field Trips
11-000-270-512-01-AB-00-001	HS-Field Trips- ABA
11-000-270-512-02-01-00	Es-Athletic Trips
11-000-270-512-02-02-00	Es-Field Trips
11-000-270-513-22-00-00	Joint Bt Hm/Sc
11-000-270-517-22-00-00	Con Srv Reg Esc
11-000-270-517-22-01-00	Cs Reg Np Esc's
11-000-270-518-22-00-00	Con Sv Se Esc's
11-000-290-100-22-00	Affirmative Action Offic
11-000-291-220-22-01-00	BOE Share FICA
11-000-291-220-22-02-00	Ss Tpaf
11-000-291-241-22-00-00	Oth Ret Cnt Reg
11-000-291-250-00-00-00	Unemployment Compensatio
11-000-291-260-23-00-00	Workman's Comp
11-000-291-260-23-00-01	Wkman's Cp Supp
11-000-291-270-22-01-00	Dental
11-000-291-270-22-02-00	Health Benefits
11-000-291-270-22-02-NB	Health Benefits-NB
11-000-291-270-22-03-00	Prescription
11-000-291-270-22-04-00	Brown & Brown Fee
11-000-291-280-22-00-00	Tuition Reimbursement
11-000-291-290-22-00-00	Oth Empl Benef
11-100-100-101-02-00-00-00	ES Salaries Extras
11-105-100-101-02-01-00-002	Es-Salary Preschool
11-105-100-101-02-02-00-002	Es-Salary Pre-School Sub
11-105-100-101-02-02-01-002	Es-Salary Pre-School Summer
11-105-100-101-02-03-00-002	Es-Salary Ps Paraprofess
11-105-100-101-02-20-01-002	Es-Salary Pre-School Summer
11-110-100-101-02-01-00-002	Es-Salary Kindergarten
11-110-100-101-02-02-00-002	Es-Salary Kindergarten Sub
11-110-100-101-02-03-00-002	Es-Salary Kindergarten Extra
11-110-100-101-02-04-00-002	Es-Salary Kinder Parapro
11-110-100-101-02-20-00-002	ES-Salary Kindergarten-Summer
11-120-100-101-02-01-00-002	Es-Salary 1-5 Teacher
11-120-100-101-02-01-NB-002	ES-Salary 1-5 Teach NB

11-120-100-101-02-02-00-002	Es-Salary 1-5 Teacher Sub 1-5
11-120-100-101-02-03-00-002	Es-Salary 1-5 Teacher Adj/Ext
11-120-100-101-02-20-00-002	ES-Salaries 1-5-Summer
11-130-100-101-02-01-00-002	Es-Salary Gr 6-8 Teacher
11-130-100-101-02-02-00-002	Es-Salary Gr 6-8 Teacher Subs
11-130-100-101-02-03-00-002	Es-Salary Gr 6-8 Teacher Adj/Ext
11-130-100-101-02-20-00-002	ES-Salaries 6-8 Summer
11-140-100-101-01-01-00-001	Hs-Salary Hs Teacher
11-140-100-101-01-02-00-001	Hs-Salary HS Teacher Subs
11-140-100-101-01-03-00-001	Hs-Salary Hs Teacher Adj/Extra
11-140-100-101-01-03-NB-001	NEW BUDGET HS SALARY
11-140-100-101-01-20-00-001	HS-Salary-Teacher Salaries-Summer
11-150-100-101-01-00-00-001	Hs-Salary Reg Ed Home In
11-150-100-101-02-00-00-002	Es-Salary Reg Ed Home In
11-150-100-320-01-00-00-001	Hs-Out Of Dist Home Inst
11-150-100-320-02-00-00-002	Es-Out Of Dist Home Inst
11-190-100-340-01-01-00-001	Hs-Comp Lab M/O
11-190-100-340-02-01-00-002	Es-Comp Lab M/O
11-190-100-440-01-00-00-001	HS Principal & Interest Lease Agreement-Field
11-190-100-440-01-01-00-001	HS Principal & Interest Lease - Gym
11-190-100-500-01-00-00-001	Hs-Oth Pur Svc
11-190-100-500-01-01-00-001	Hs-Rent Of Equip
11-190-100-500-02-00-00-002	Es-Oth Purch Sv
11-190-100-500-02-02-00-002	Es-Rent Of Equip-Upper
11-190-100-500-02-02-01-002	Es-Rent of Equip-Lower
11-190-100-610-01-01-00-001	Hs-Teaching Supplies
11-190-100-610-01-01-01-001	Hs Woodworking Supplies
11-190-100-610-01-02-00-001	Hs-Workbooks
11-190-100-610-01-03-00-001	Hs-Comp Sup/Mat
11-190-100-610-01-03-01-001	Hs-Tech Repair Expendit
11-190-100-610-01-03-NB-001	HS-New Tech Supplies-NB
11-190-100-610-01-04-00-001	Hs-Student Rec. Supplies
11-190-100-610-01-05-00-001	Hs-Student Meeting
11-190-100-610-01-06-00-001	Hs-Dog Upkeep
11-190-100-610-01-07-00-001	Hs-Id Supplies
11-190-100-610-01-08-01-001	HS-Phys Ed Supplies
11-190-100-610-02-00-NB-002	NB Elementary Supplies
11-190-100-610-02-01-00-002	Es-Teaching Supplies-Upper
11-190-100-610-02-01-01-002	Es-Teaching Supplies-Lower
11-190-100-610-02-02-00-002	Es-Workbooks
11-190-100-610-02-03-00-002	Es-Comp Sup/Mat
11-190-100-610-02-03-01-002	Es-Tech Repair Expendit
11-190-100-610-02-04-00-002	Es-Student Rec. Supplies
11-190-100-610-02-06-00-002	Es-Dog Upkeep
11-190-100-610-02-07-00-002	Es-Id Supplies
11-190-100-640-01-01-00-001	Hs-English Textbook
11-190-100-640-01-02-00-001	Hs-Lang Textbook
11-190-100-640-01-03-00-001	Hs-Math Textbook
11-190-100-640-01-04-00-001	Hs-Science Textbook

11-190-100-640-01-05-00-001	Hs-Soc Studies Textbook
11-190-100-640-01-06-00-001	Hs-Business Textbook
11-190-100-640-01-07-00-001	Hs-Art Textbooks
11-190-100-640-01-08-00-001	Hs-Music Textbook
11-190-100-640-01-09-00-001	Hs-Pe/Health Textbook
11-190-100-640-01-10-00-001	Hs-Tech Textbooks
11-190-100-640-01-11-00-001	Hs-Psa Textbooks
11-190-100-640-01-12-00-001	Hs-Music Textbook
11-190-100-640-01-13-00-001	Hs-Ia Textbooks
11-190-100-640-01-14-00-001	Hs-Family & Cons Science
11-190-100-640-02-00-00-002	Es-Textbook-Upper
11-190-100-640-02-00-01-002	Es-Textbooks-Lower
11-190-100-640-02-01-00-002	Es Textbooks-Loan
11-190-100-800-01-00-00-001	Hs-Other Objects
11-190-100-800-02-00-00-002	Es-Other Objects
11-190-100-890-01-00-00-001	Hs-Oth Exp/Obj
11-190-100-890-02-00-00-002	Es-Oth Exp/Obj
11-204-100-101-11-01-00-001	Hs-Salary L/LD Teachers
11-204-100-101-11-01-01-001	Hs-Salary L/LD Teacher Subs
11-204-100-101-11-01-02-001	Hs-Salary L/LD Teachers Summer
11-204-100-101-11-02-00-002	Es-Salary L/Ld Teachers
11-204-100-101-11-02-01-002	Es-Salary L/LD Teacher Sub
11-204-100-101-11-02-02-002	Es-Salary L/LD Teachers Summer
11-204-100-101-11-20-00-001	Hs-Salary L/LD Teachers Summer
11-204-100-106-11-01-01-001	Hs-Salary L/LD Aides
11-204-100-106-11-02-00-002	Es-Salary L/LD Aides
11-204-100-580-11-01-01-001	Other Purchased Services
11-204-100-610-11-01-01-001	Hs- L/LD Supp/Wkbks
11-204-100-610-11-02-02-002	Es- L/LD Supp/Wkbks
11-204-100-640-11-01-01-001	Hs-L/LD Textbook
11-204-100-640-11-02-02-002	Es- L/LD Textbook
11-204-100-800-11-01-01-001	Hs- L/LD Other Objects
11-204-100-800-11-02-02-002	Es- L/LD Other Objects
11-212-100-101-12-02-02-002	Es-Salary Multiple Disab Teacher
11-212-100-101-12-02-03-002	Es-Salary Multiple Dis Teacher Sub
11-212-100-101-12-02-04-002	Es-Salary Multiple Dis Teacher Summer
11-212-100-101-12-20-00-002	Es-Salary Multiple Dis Teacher Summer
11-212-100-106-12-02-00-002	Es-Salary Multiple Disab Para
11-212-100-106-12-02-01-002	Es-Salary Multiple Dis Para Sub
11-212-100-106-12-02-02-002	Es-Salary Multiple Dis Para Summer
11-212-100-106-12-20-00-002	Es-Salary Multiple Dis Para Summer
11-213-100-101-13-01-00-001	Hs-Salary RR Teacher
11-213-100-101-13-01-01-001	Hs-Salary RR Teacher Sub
11-213-100-101-13-01-02-001	Hs-Salary RR Teacher Summer
11-213-100-101-13-02-01-002	Es-Salary RR Teacher
11-213-100-101-13-02-02-002	Es-Salary RR Teacher Sub
11-213-100-101-13-02-03-002	Es-Salary RR Teacher Summer
11-213-100-106-13-01-00-001	HS RR Paraprofessional
11-213-100-106-13-01-01-001	HS-Salary RR Paraprofessional Sub

11-213-100-106-13-02-00-002	Es-Salary RR Paraprofess
11-213-100-106-13-02-01-002	Es-Salary RR Paraprofess Sub
11-213-100-106-13-02-02-002	Es-Salary RR Paraprofess Summer
11-214-100-101-01-00-00-001	HS-Salary - ABA Teacher
11-214-100-101-01-01-00-001	HS-Salary - ABA Teacher Sub
11-214-100-101-01-02-00-001	HS-Salary-ABA Structured Learning Coord
11-214-100-101-01-20-00-001	HS-Salary - ABA Teacher Summer
11-214-100-101-01-20-01-001	HS-Salary-ABA Structured Learning Coord - Summer
11-214-100-106-01-00-AA-001	HS-Salary-ABA-Para-Point
11-214-100-106-01-00-KH-001	HS-Salary-ABA Para-Manasquan
11-214-100-106-01-01-30-001	HS-Salary-ABA-Para-Teacher Coverage
11-214-100-106-01-01-AA-001	HS-Salary-ABA-Para-Point Sub
11-214-100-106-01-01-KH-001	HS-Salary-ABA Para - Sub - Manasquan
11-214-100-106-01-02-00-001	HS-Salary - ABA BCBA/Supervisor
11-214-100-106-01-20-00-001	HS-Salary-ABA Para - Summer
11-214-100-106-01-20-01-001	HS-Salary-ABA BCBA Summer
11-214-100-106-01-AA-02-001	HS-ABA-Salary-Extra Services-Point
11-214-100-106-01-AL-02-001	HS-ABA-Salary-Extra Services-SpLkHts
11-214-100-106-01-BS-02-001	HS-Salary-ABA-Extra Services-Brielle
11-214-100-106-01-JL-02-001	HS-ABA-Salary-Extra Services-Belmar
11-214-100-106-01-JM-02-001	HS-Salary-ABA-Extra Services-Brielle
11-214-100-106-01-KH-02-001	HS-ABA-Salary-Extra Services-Manasquan
11-214-100-106-01-MD-02-001	HS-ABA-Salary-Extra Services-Neptune
11-214-100-106-01-SC-02-001	HS-ABA-Salary-Extra Services-Brielle
11-214-100-320-01-00-00-001	ABA Purch Svc
11-214-100-610-01-00-00-001	HS-ABA Supplies
11-216-100-101-15-02-00-002	Es-Salary PSH Teachers
11-216-100-101-15-02-02-002	Es-Salary PSH Teache Summer
11-216-100-101-15-02-03-002	Es-Salary PSH Teacher Sub
11-216-100-101-15-20-00-002	Es-Salary PSH Teache Summer
11-216-100-106-15-02-00-002	Es-Salary PSH Paraprofes
11-216-100-106-15-02-03-002	Es-Salary PSH Paraprofes Sub
11-216-100-106-15-02-04-002	Es-Salary PSH Paraprofes Summert
11-216-100-106-15-20-00-002	Es-Salary PSH Paraprofes Summert
11-216-100-600-15-02-00-002	Es- PSH General Supplies
11-216-100-600-15-02-01-002	Es-PSH Textbooks
11-219-100-101-01-00-00-001	Hs-Sal Spec Ed Home Inst
11-219-100-101-02-00-00-002	Es-Sal Spec Ed Home Inst
11-219-100-320-01-00-00-001	Hs-Out Of Dist S/E H/I
11-219-100-320-02-00-00-002	Es-Out Of Dist S/E H/I
11-230-100-101-19-02-00-002	Es-Salary Basic Skills
11-230-100-101-19-02-01-002	Es-Salary Basic Skills Sub
11-230-100-101-19-02-02-002	Es-Salary Basic Skills Summer
11-230-100-610-19-02-02-002	Es-General Supplies
11-230-100-640-19-02-02-002	Es-Textbooks
11-240-100-101-20-01-00-001	Hs-Salary Bilingual Teacher
11-240-100-101-20-01-02-001	Hs-Salary Bilingual Subs
11-240-100-101-20-01-03-001	Hs-Salary Bilingual Summer
11-240-100-101-20-02-00-002	Es-Salary Bilingual Teac

11-240-100-101-20-02-02-002	Es-Salary Bilingual Subs
11-240-100-101-20-02-03-002	Es-Salary Bilingual Summer
11-240-100-101-20-02-NB-002	ES-Salary Bilingual Teach-NB
11-240-100-610-20-02-02-002	Es-General Supplies
11-240-100-640-20-02-01-002	Es-Bilingual Textbook
11-401-100-100-01-00-00-001	Hs-Salary Band/Clubs
11-401-100-100-02-00-00-002	Es-Salary Band/Clubs
11-401-100-420-01-00-00-001	Purchased Services (300-
11-401-100-500-01-00-00-001	Hs-Other Purch Svc
11-401-100-500-02-00-00-002	Es-Other Purch Svc
11-401-100-600-01-00-00-001	Hs-Band/Clubs Sup/Mat
11-401-100-600-02-00-00-002	Es-Band/Clubs Sup/Mat
11-401-100-800-01-00-00-001	Hs-Band/Clubs Oth Obj
11-401-100-800-02-00-00-002	Es-Band/Clubs Oth Obj
11-401-100-890-01-00-00-001	Other Objects
11-402-100-100-01-02-00-001	Hs-Salary Athletics
11-402-100-100-01-02-01-001	Hs-Baseball Salaries
11-402-100-100-01-02-02-001	Hs-Basketball-Boys Salar
11-402-100-100-01-02-03-001	Hs-Basketball-Girls Sala
11-402-100-100-01-02-04-001	Hs-Bowling-Boys Salary
11-402-100-100-01-02-05-001	Hs-Bowling-Girls Salary
11-402-100-100-01-02-06-001	Hs-Cheerleading Salary
11-402-100-100-01-02-07-001	Hs-Cross Country-Boys Sa
11-402-100-100-01-02-08-001	Hs-Cross Country-Girls S
11-402-100-100-01-02-09-001	Hs-Field Hockey Salary
11-402-100-100-01-02-10-001	Hs-Football Salary
11-402-100-100-01-02-11-001	Hs-Golf Salary
11-402-100-100-01-02-12-001	Hs-Ice Hockey Salary
11-402-100-100-01-02-13-001	Hs-Lacrosse-Boys Salary
11-402-100-100-01-02-14-001	Hs-Lacrosse-Girls Salary
11-402-100-100-01-02-15-001	Hs-Soccer-Boys Salary
11-402-100-100-01-02-16-001	Hs-Soccer-Girls Salary
11-402-100-100-01-02-17-001	Hs-Softball Salary
11-402-100-100-01-02-18-001	Hs-Tennis-Boys Salary
11-402-100-100-01-02-19-001	Hs-Tennis-Girls Salary
11-402-100-100-01-02-20-001	Hs-Track-Boys Salary
11-402-100-100-01-02-21-001	Hs-Track-Girls Salary
11-402-100-100-01-02-22-001	Hs-Swimming-Boys/Girls Salary
11-402-100-100-01-02-24-001	Hs-Wrestling Salary
11-402-100-100-01-02-25-001	Hs-Weightlifting Salary
11-402-100-100-01-02-26-001	Hs-Gymnastic Salary
11-402-100-100-01-02-27-001	Hs-Equipment Manager Sal
11-402-100-100-01-02-28-001	Hs-Surf Team Salary
11-402-100-100-01-02-29-001	Hs-Videotaping Salary
11-402-100-100-01-02-30-001	Hs-Girls Volleyball
11-402-100-100-01-02-AT-001	Hs-Trainer Salary
11-402-100-100-01-02-WK-001	Hs-Worker Salary
11-402-100-100-01-03-00-001	Hs-Salary Physicals
11-402-100-100-02-00-00-002	Es-Salary Athletic

11-402-100-100-02-00-01-002	Es-Salary Baseball
11-402-100-100-02-00-02-002	Es-Basketball-Boys Salar
11-402-100-100-02-00-03-002	Es-Basketball-Girls Sala
11-402-100-100-02-00-04-002	Es-Cheerleading Salary
11-402-100-100-02-00-05-002	Es-Cross Ctry-Boys Salar
11-402-100-100-02-00-06-002	Es-Cross Ctry-Girl Salar
11-402-100-100-02-00-08-002	Es-Soccer-Boys Salary
11-402-100-100-02-00-09-002	Es-Soccer-Girls Salary
11-402-100-100-02-00-10-002	Es-Softball Salary
11-402-100-100-02-00-11-002	Es-Tennis/Field Hockey
11-402-100-100-02-00-12-002	Es-Spring Track
11-402-100-100-02-00-13-002	Es-Wrestling
11-402-100-300-01-00-00-001	HS HUDL
11-402-100-300-01-00-AT-001	HS Impact Testing
11-402-100-420-01-00-00-001	Hs-Purchased Services
11-402-100-420-01-04-00-001	Hs-Recondition
11-402-100-420-02-00-00-001	Es-Purchased Services
11-402-100-500-01-00-00-001	Hs-Other Purch Svc
11-402-100-500-01-00-04-001	Hs-Boys Bowling Ops
11-402-100-500-01-00-05-001	Hs-Girls Bowling Ops
11-402-100-500-01-00-11-001	Hs-Golf Ops
11-402-100-500-01-00-12-001	Hs-Ice Hockey Ops
11-402-100-500-01-00-13-001	Hs-Lacrosse-Boys Ops
11-402-100-500-01-00-14-001	Hs-Lacrosse-Girls Ops
11-402-100-500-01-00-15-001	Hs-Soccer-Boys Ops
11-402-100-500-01-00-16-001	Hs-Soccer-Girls Ops
11-402-100-500-01-00-18-001	Hs-Tennis-Boys Ops
11-402-100-500-01-00-19-001	Hs-Tennis-Girls Ops
11-402-100-500-01-00-22-001	Hs-Swimming-Boys Ops
11-402-100-500-01-00-23-001	Hs-Swimming-Girls Ops
11-402-100-500-01-00-26-001	Hs-Gymnastics Ops
11-402-100-500-01-04-00-001	Hs-Recondition
11-402-100-580-01-00-AT-001	HS Con/Travel Athletic Trainor
11-402-100-580-01-02-00-001	Hs-Coaches Travel/Registration
11-402-100-600-01-00-00-001	Hs-Ath Sup/Mat
11-402-100-600-01-00-01-001	Hs-Baseball Supplies
11-402-100-600-01-00-02-001	Hs-Basketball-B-Supplies
11-402-100-600-01-00-03-001	Hs-Basketball-G-Supplies
11-402-100-600-01-00-04-001	Hs-Bowling-B-Supplies
11-402-100-600-01-00-05-001	Hs-Bowling-G-Supplies
11-402-100-600-01-00-06-001	Hs-Cheerleading Supplies
11-402-100-600-01-00-07-001	Hs-Cc-B-Supplies
11-402-100-600-01-00-08-001	Hs-Cc-G-Supplies
11-402-100-600-01-00-09-001	Hs-Field Hockey Supplies
11-402-100-600-01-00-10-001	Hs-Football Supplies
11-402-100-600-01-00-11-001	Hs-Golf Supplies
11-402-100-600-01-00-12-001	Hs-Ice Hockey Supplies
11-402-100-600-01-00-13-001	Hs-Lacrosse-B-Supplies
11-402-100-600-01-00-14-001	Hs-Lacrosse-G-Supplies

11-402-100-600-01-00-15-001	Hs-Soccer-B-Supplies
11-402-100-600-01-00-16-001	Hs-Soccer-G-Supplies
11-402-100-600-01-00-17-001	Hs-Softball Supplies
11-402-100-600-01-00-18-001	Hs-Tennis-B-Supplies
11-402-100-600-01-00-19-001	Hs-Tennis-G-Supplies
11-402-100-600-01-00-20-001	Hs-Track-B-Supplies
11-402-100-600-01-00-21-001	Hs-Track-G-Supplies
11-402-100-600-01-00-22-001	Hs-Swimming-B-Supplies
11-402-100-600-01-00-23-001	Hs-Swimming-G-Supplies
11-402-100-600-01-00-24-001	Hs-Wrestling Supplies
11-402-100-600-01-00-25-001	Hs-Weightlifting Supplie
11-402-100-600-01-00-26-001	Hs-Gymnastic Supplies
11-402-100-600-01-00-28-001	Hs-Surf Team Supplies
11-402-100-600-01-00-29-001	Hs-Volleyball Supplies
11-402-100-600-01-00-AT-001	Hs-Athletic Trainer Supp
11-402-100-600-02-00-00-002	Es-Ath Sup/Mat
11-402-100-600-02-00-01-002	Es-Baseball Supplies
11-402-100-600-02-00-02-002	Es-Basketball-B-Supplies
11-402-100-600-02-00-03-002	ES-BASKETBALL-G-SUPPLIES
11-402-100-600-02-00-04-002	Es-Cheerleader Supplies
11-402-100-600-02-00-05-002	Es-Cc-B-Supplies
11-402-100-600-02-00-06-002	Es-Cc-G-Supplies
11-402-100-600-02-00-08-002	Es-Soccer-B-Supplies
11-402-100-600-02-00-09-002	Es-Soccer-G-Supplies
11-402-100-600-02-00-10-002	Es-Softball Supplies
11-402-100-600-02-00-11-002	Es-Tennis Supplies
11-402-100-600-02-00-12-002	Es-Field Hockey Supplies
11-402-100-600-02-00-13-002	Es-Spring Track Supplies
11-402-100-800-02-00-00-002	Es-Other Object
11-402-100-800-02-00-02-002	Es-Basketball-B-Oth Obj
11-402-100-800-02-00-05-002	Es-Cc-B-Oth Obj
11-402-100-890-01-00-00-001	Hs-Scl Spon Oth/Ob
11-402-100-930-01-00-00-001	Hs-Fund Trans for Officials
11-402-100-930-02-00-00-002	Es-Fund Trans for Officials
12-000-216-730-00-00-00-000	Undist.Expend.-Support S
12-000-230-730-00-00-00	Un Exp.-Gen Adm
12-000-240-730-01-00-00-001	Hs School Admin
12-000-240-730-01-00-01-001	Dir Of C&I/Supv Equipmen
12-000-240-730-02-00-00-002	Es School Admin
12-000-251-730-22-00-00	Cent. Svcs. Equ
12-000-252-730-01-00-00	Hs Computer & Tech.
12-000-252-730-02-00-00	Es Computer & Tech
12-000-261-730-00-00-00	Und Exp O&M PI
12-000-261-730-00-01-00	Hs Und Exp O & M
12-000-261-730-00-02-00	Es Und Exp O & M
12-000-261-730-00-02-00-00	Capital Reserve-Maint
12-000-262-730-01-00-00-001	Und Exp O&M PI
12-000-263-730-01-00-00-001	H Project
12-000-263-730-02-00-NB-002	ES-New Project

12-000-263-780-02-02-NB-002	ES-New Project
12-000-266-730-01-00-00	Hs Security Equipment
12-000-266-730-02-00-00	Es Security Equipment
12-000-400-334-01-00-00	Hs Fa & Cs Arch/Eng Svcs
12-000-400-390-00-00-00	Arch Svcs/Stage
12-000-400-390-01-00-00	Arch Serv/Land
12-000-400-390-02-00-00	Es Arch/Eng/Prof
12-000-400-450-00-00-00	Construc Serv
12-000-400-450-01-00-00	Hs Construction Svcs
12-000-400-450-02-00-00	Es Construction Services
12-000-400-710-00-00-00	Land/Improvemen
12-000-400-720-00-00-00-000	School Security Grant
12-000-400-720-01-01-00-001	School Security Grant - Additional
12-000-400-721-01-00-00-001	Hs Principal Lease Agree-Field
12-000-400-721-01-00-NB-001	Hs Principal Lease - Gym
12-000-400-721-02-00-00-002	Es Principal Lease Agree
12-000-400-780-02	Infrastructure
12-000-400-832-01-00-00-001	Hs-Interest Lease - Field
12-000-400-832-01-00-NB-001	Hs Interest Lease - Gym
12-000-400-832-02-00-00-002	Es Interest On Lease Agr
12-000-400-836-00-00-00-000	Short Term Interest
12-000-400-836-00-00-NB-000	New Budget-Short Term In
12-000-400-896-00-00-00	Debt Service Assessment
12-000-400-896-00-00-00-000	Debt Service Assessment
12-000-431-331-01-00-S-001	HS Shared Svc-Legal Expense
12-000-431-390-01-00-S-001	HS Shared Svc-Professional Services
12-000-431-450-01-00-S-001	HS Shared Svc-Construction Services
12-000-431-721-01-00-S-001	HS Shared Svc-Payment of Loan-Principal
12-000-431-832-01-00-S-001	HS Shared Svc-Payment of Loan-Interest
12-110-100-730-00-00-00-002	Pre Kin Equip
12-120-100-730-02-00-00-002	Grades 1-5
12-120-100-730-02-02-00-002	Grades 1-5 Tech Equipmen
12-130-100-730-02-00-00-002	Grades 6-8
12-130-100-730-02-02-00-002	Grades 6-8 - Tech Equipm
12-140-100-730-01-00-00-001	Gr 9-12 Equ Ins
12-140-100-730-01-02-00-001	Hs Tech Inst Equip
12-140-100-730-01-03-00-002	Hs Ath Equip
12-200-100-730-02-00-00-002	ES-Special Ed Equipment

**MANASQUAN BOARD OF EDUCATION
CODE OF ETHICS**

RESOLVED that the New Jersey School Board Association's "Code of Ethics" shall be considered the official Code of Ethics for the Manasquan Board of Education.

CODE OF ETHICS

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to all schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow board members to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan groups, or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Fee Schedule

The following schedule comprises rental charges and custodial fees for facilities use. These fees are set and will not be prorated. Hourly fees will be charged on a per hour basis only.

High School	
Auditorium (public performance including stage) (up to 6hrs/day)	\$500/day
Auditorium beyond 6hrs/day for a public performance including stage	\$85/hr
Auditorium (rehearsal only, no public attendance) (up to 6hrs/day)	\$250/day
Auditorium (rehearsal only, no public attendance) (beyond 6 hrs/day)	\$45/hr
Cafeteria (kitchen use is prohibited) (under 3hrs/day)	\$100/day or \$500/wk (5 days)
Cafeteria (kitchen use is prohibited) (under 3-6 hrs/day)	\$200/day or \$1,000/wk (5 days)
Cafeteria (beyond 6hrs/day)	\$35/hr
Gymnasium (3-6 hrs/day)	\$200/day or \$1,000/wk (5 days)
Gymnasium (beyond 6 hrs/day)	\$35/hr
Gymnasium (under 3 hrs/day)	\$100/day or \$500/wk (5 days)
Large Group Area (Music Suite, Media Ctr. Etc.) (up to 6 hrs/day)	\$100/day
Large Group Area (Music Suite, Media Ctr. Etc.) (beyond 6 hrs/day)	\$20/hr
Classroom (up to 6 hrs/day)	\$60/day
Classroom (beyond 6 hrs/day)	\$10/hr
Fields (Under 3 hrs/day)	\$100/day or \$500/wk (5 days)
Fields (3-6 hrs/day)	\$200/day or \$1,000/wk (5 days)
Fields (beyond 6 hrs)	\$35/hr

Any area that is scheduled for use under 3 hours will be charged in accordance with the above schedule. However, if the users exceeds 3 hours they will automatically be subject to the fee for the 3-6 hours period. The hourly rate will not apply until after you exceed the 6 hours. Users cannot change their approved times or add additional areas to be used without prior approval and receipt of payment for the event.

Elementary School	
Music Suite (public performance including stage) (up to 6hrs/day)	\$200/day
Music Suite (public performance including stage) (beyond 6hrs)	\$35/hr
Music Suite (rehearsal only, no public attendance) (up to 6hrs/day)	\$100/day
Music Suite (rehearsal only, no public attendance) (beyond 6hrs)	\$20/hr
Cafeteria (kitchen use is prohibited) (under 3 hrs/day)	\$100/day or \$500/wk (5 days)
Cafeteria (kitchen use is prohibited) 3-6 hrs/day	\$200/day or \$1,000/wk (5 days)
Cafeteria (kitchen use is prohibited) (beyond 6 hrs)	\$35/hr
Gymnasium (under 3 hrs/day)	\$100/day or \$500/wk (5 days)
Gymnasium (3-6 hrs/day)	\$200/day or \$1,000/wk (5 days)
Gymnasium (beyond 6 hrs)	\$35/hr
Large Group Area (Media Ctr. Etc.) (up to 6hrs/day)	\$100/day
Large Group Area (Media Ctr. Etc.) (beyond 6 hrs)	\$20/hr
Classroom (up to 6hrs/day)	\$60/day
Classroom (beyond 6 hrs)	\$10/hr
Fields (under 3 hrs/day)	\$100/day or \$500/wk (5 days)
Fields (3-6 hrs/day)	\$200/day or \$1,000/wk (5 days)
Fields (beyond 6 hrs)	\$35/hr





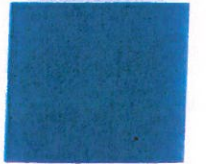





Any area that is scheduled for use under 3 hours will be charged in accordance with the above schedule. However, if the users exceeds 3 hours they will automatically be subject to the fee for the 3-6 hours period. The hourly rate will not apply until after you exceed the 6 hours. Users cannot change their approved times or add additional areas to be used without prior approval and receipt of payment for the event.

In addition to the fee schedule above, organizations will be assessed the cost of custodial services. There shall be a fee of time-and-one-half overtime rate of pay per hour for each custodian (minimum of four hours at overtime rate). On Sundays, fees shall be at double-time rate per hour (minimum of four hours). The custodial fees will reflect current contract rates. The organizations will be billed for custodial services by the Board of Education after the event, but building fees must be paid 5 days prior to the event or the event will not be permitted to take place. The custodial fees will include at least a 1/2 hour to 1 hour prior to the event and 1/2 hour to an hour after the event. The determination of the 1/2 hour or 1 hour will be at the discretion of the district.

Fee Schedule for Staff (Custodians) - Billed after the fact.

January 6, 2022

DOCUMENT K

Red	Green	Blue	HEX	Color Name	Lum	Hue	Sat	Lig	Color
42	82	190	#2A52BE	Cerulean Blue	41	224	64	45	
0	47	167	#002FA7	International Klein Blue	32	223	100	33	
0	51	153	#003399	Dark Powder Blue	30	220	100	30	
0	0	156	#00009C	Duke Blue	27	240	100	31	
18	10	143	#120A8F	Ultramarine	25	244	87	30	
0	0	139	#00008B	Dark Blue	24	240	100	27	
0	0	128	#000080	Navy Blue	22	240	100	25	
25	25	112	#191970	Midnight Blue	22	240	64	27	
8	37	103	#082567	Sapphire	21	222	86	22	
0	35	102	#002366	Royal Blue	20	219	100	20	

Memorandum of Understanding Between the Title III Consortium Fiscal Agent and Member Districts for 2021-2022 School Year

Introduction

Under the Title III program, if a district does not have a sufficient number of English language learners (ELLs) enrolled to qualify for a minimum subgrant of \$10,000 it may apply for a subgrant jointly in consortia with other districts. Districts with at least 10 ELLs are eligible to form a consortium with other districts.

Purpose

A consortium of districts receiving a Title III subgrant must meet the same requirements as districts receiving subgrants individually. This Memorandum of Understanding (MOU) outlines how the consortium will meet Title III requirements and details the roles and responsibilities of the member districts and fiscal agent of the consortium while providing students with a free and appropriate public education.

Parties to the MOU

Fiscal Agent: Eatontown Public Schools

Contact: Tara Micciulla

E-mail Address: tmicciulla@eatontown.org

Phone: 732-935-7838

Business Administrator: Lori Youngclaus

E-mail Address: lyoungclaus@eatontown.org

Phone: 732-935-3302

Manasquan School District (Name of School District)

Contact: Rick Coppola

E-mail: rcoppola@manasquan.k12.nj.us

Phone: 732.528.8800 Ext. 2016

Business Administrator: Pete Crawley, Ed.D.

E-mail: pcrawley@manasquan.k12.nj.us

Phone: 732.528.8803 Ext. 1921

Duties and Responsibilities of Districts in Consortia

- Home Language Survey and eligibility assessment on file for each ELL
- Notifying parents of their child's eligibility for ESL services
- Ensuring there is at least one ESL endorsed teacher in the district
- Having an exit plan for English language learners
- Having a monitoring process for exited English language learners
- All LEP students will be assessed with the ACCESS for ELLs test.
- Ensuring schools are meeting the needs of individual student

Duties and Responsibilities of Consortium Fiscal Agent

- All fiscal transactions of the consortium (requisitions, purchases, payments, etc);
- Maintenance of records of all financial transactions carried out on behalf of the consortium;
- Ensuring that funds are shared and spent to carry out goals in the application that benefit all consortium members equally;
- Submission of any necessary budget amendments; and
- Maintenance of the written agreement regarding consortium members' participation.

Amendment or Termination of MOU

This MOU will become effective from the beginning of the State fiscal year in which it is signed and will remain in effect until the end of the fiscal year in which it is signed. A new MOU will be signed each year for which districts choose to receive funding and participate in Title III activities and for which the designated fiscal agent chooses to accept its role and responsibilities for the consortium. Any district that does not rejoin the consortium in this subsequent year and has carryover in this current year will not have access to the funds that were remaining due to the State restriction.

Limitations

The terms of the MOU are not intended to alter, amend, or rescind any provisions of Federal or State law. Any part of this MOU that conflicts with Federal or State law shall be considered null and void. In the event that any provision of this MOU conflict with Federal or State law, the provision of the law shall govern.

Approvals

The undersigned acknowledge agreement among all parties of the roles and responsibilities outlined above.

Eatontown Public Schools

<u>Scott T. McCue</u>	_____	_____
Name of Superintendent	Signature of Superintendent	Date

Manasquan Public Schools

Dr. Frank Kasyan	_____	_____
Name of Superintendent	Signature of Superintendent	Date

LABORATORY SERVICES AGREEMENT

THIS LABORATORY SERVICES AGREEMENT ("Agreement"), dated as of January 4, 2022 ("Effective Date"), is made by and between Plescia Medical LLC, (Plescia) having a principal place of business at 1637 Glendola Road, Wall, NJ 07719 and Manasquan Board of Education with offices at 169 Broad Street, Manasquan NJ 08736 ("Client").

RECITALS

WHEREAS, Client requires the services of onsite testing, training of Client's staff and administrative work to furnish COVID-19 rapid antigen anterior-nasal swab testing and diagnostic services ("Lab Services"); and

WHEREAS, Plescia operates a Rapid Mobile COVID Testing firm lawfully licensed under the applicable laws and regulations of New Jersey to provide Lab Services to Client; and

WHEREAS, Client, desires to engage Plescia to provide Lab Services pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises herein contained, the receipt and sufficiency of which are hereby acknowledged, Client and Plescia agree as follows:

1. PLESCIA agrees to provide Lab Services as ordered and documented by Client through the agreed upon methodology. The Lab Services shall be reported out as agreed upon by the parties. Plescia agrees to provide specimen collection kits and, if warranted, transportation containers to Client. Plescia warrants to Client that the Lab Services and all related materials provided under this Agreement will be performed or provided (i) in a good, workmanlike and professional manner, and (ii) in accordance with current industry standards and practices.

2. CLIENT agrees to submit specimens to Plescia for Lab Services in accordance with the methodology/process as mutually agreed upon by the parties.

3. SPECIMEN COLLECTION AND ORDERING.

A. Plescia shall be solely responsible to arrange for obtaining an order for Lab Services acting within the scope of practice for the relevant jurisdiction.

B. Client or its designee and/or Plescia shall administer the specimen collection, ensure adequate specimen collection for testing, ensure that specimens are properly processed and, if applicable, ensure that they are properly packaged for transport.

C. Client or its designee as a part of the registration and ordering process, shall obtain each individual participant's informed consent to specimen collection for Lab Services and Authorization to Release Information to Client or other third party as necessary to comply with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") standards for privacy of Individually Identifiable Health Information as set forth in 45 C.F.R., Parts 160-164, as amended, or any other applicable law or regulation.

4. TERM.

The initial term of this Agreement shall be from January 10, 2022 through June 30, 2022.

5. FEES.

Plescica shall bill Client, and Plescica shall perform Lab Services during a 15-hour work week at a rate of \$110 per hour worked. Lab Services shall be provided on an agreed upon schedule between the hours of 6:30a.m. - 9:30 a.m., Monday through Friday, while Client's School District is in session and/or as agreed upon between Client and Plescica. The schedule may be adjusted by the District at any time during the term of the contract based on the District's need for testing during a given time period. The fee is inclusive of all Lab Services provided under this Agreement. Plescica shall invoice Client for Lab Services performed during the prior month. Client agrees to pay Plescica the invoiced amounts within thirty (30) days following receipt of such invoice. In the event Client is unable to obtain testing supplies, Plescica may provide the same, and Client shall reimburse Plescica for testing supplies upon submission of a vendor invoice within thirty (30) days of the receipt of the vendor invoice. Plescica shall be responsible for all other costs associated with Lab Services.

6. INDEMNIFICATION AND INSURANCE.

A. Indemnification: Each Party agrees to indemnify, defend and hold the other Party, including its employees, agents, servants and representatives, harmless from any claim, liability, loss, suit, damage, cost or expense, including reasonable attorney's fees and expenses (collectively "Claims"), including wrongful death, to the extent arising out of or attributable to the negligence or willful misconduct of the indemnifying party, its employees, directors and officers related to this Agreement.

B. Indemnification Procedure: The Party seeking indemnification shall notify the other Party of any Claim for which indemnification is sought. The indemnifying Party shall have the right to control the investigation, trial and defense of any lawsuit action (including all negotiations to effect settlement) and any appeal arising therefrom and to employ or engage attorneys of its own choice. The Party seeking indemnification may, at its own cost, participate in such investigation, trial and defense of such lawsuit or action and may take an appeal from any resulting adverse judgment. The Party seeking indemnification shall cooperate with the indemnifying Party, at its own expense, at all times during the pendency of the Claim or lawsuit, including, without limitation, providing it with all available information concerning the Claim. The indemnifying Party shall not enter into any settlement agreement, consent judgment or admission of liability on behalf of the Party seeking indemnification without its prior written consent, which consent shall not unreasonably withheld.

C. Insurance: Plescica Agrees to maintain professional liability and commercial general liability insurance to cover its services provided hereunder in the minimum amounts of \$1,000,000.00 per claim and \$3,000,000.00 annual aggregate.

7. COMPLIANCE WITH LAWS.

Each of the parties represents and warrants to the other party that it will comply with all applicable federal and similar state laws, rules or regulations ("Applicable Laws") as they may be amended from time to time. Applicable Laws include, but are not limited to, the Clinical Laboratory Improvement Amendments of 1988 as amended ("CLIA") and the data privacy and security requirements of Health

Insurance Portability and Accountability Act of 1996 and regulations promulgated thereunder ("HIPAA"). This paragraph will survive the termination or expiration of this Agreement to the extent that the Applicable Laws pertain to ongoing obligations of a party under this Agreement.

8. MISCELLANEOUS.

A. Governing Law: This Agreement shall be governed and construed pursuant to the laws of New Jersey. Except as otherwise provided, all disputes arising out of this Agreement shall be resolved by a court of competent jurisdiction in New Jersey, and both parties hereby consent to the jurisdiction of the State and Federal courts of New Jersey.

B. Binding Effect: The covenants, conditions, terms and provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and each of their respective personal representatives, successors, and assigns.

C. Status as Independent Contractor: None of the provisions of this Agreement are intended to create, nor shall be deemed or construed to create, any relationship between the parties other than that of independent entities contracting with each other hereunder solely for the purpose of affecting the provisions of this Agreement. Neither of the parties hereto, nor any of their respective employees, shall be construed to be the agent, employer and representative of the other.

D. Withholding: The parties hereto understand and agree that neither party will withhold on behalf of the other any sums for income taxes, unemployment insurance, social security or other withholding applicable to employees. All such payments, withholdings and benefits, if any, are the sole responsibility of the respective party.

E. Confidentiality: All terms of this Agreement information, pricing, or data relating to the business or operations of any party to this Agreement acquired by either party hereto in connection with this Agreement shall be treated as confidential by the receiving party, and shall not, unless otherwise required by law or the requirements of any accrediting agency, be disclosed by the receiving party without the prior written permission of the party hereto to whom the information in question relates. This provision shall survive termination of this Agreement.

F. Counterparts: This Agreement may be executed in counterparts and shall be fully executed when each party whose signature is required has signed at least one counterpart, even though no one counterpart contains the signatures of all parties.

G. Collateral Agreements; Amendment: This Agreement constitutes the entire agreement between the parties for the provision of Lab Services by Plescia, and there are no representations, warranties or commitments, except as set forth herein. This Agreement shall supersede all previous oral or written agreements between the parties covering this or similar subject matter. This Agreement may be amended only by an instrument in writing executed by the parties hereto.

H. Notices. Any notice required to be given under this Agreement will be deemed to have been served properly, if personally delivered, delivered by a nationally recognized delivery service, or mailed by certified or registered mail, return receipt requested, properly addressed and posted in a United States depository to the addresses set forth below:

If to Plescia: 1637 Glendola Road, Wall, NJ 07719 Attn: President and CEO/Legal;
If to Client: Manasquan Board of Education 169 Broad Street, Manasquan 08736, Attn: Peter Crawley
Business Administrator/Board Secretary

I. Waiver of Default. No failure by either party (i) to insist upon the strict performance of any term, covenant, agreement, or provision of this Agreement or (ii) to exercise any right or remedy consequent upon a breach thereof and no acceptance by either party during the continuance of any such breach shall constitute a waiver of any such breach or of any such term covenant, agreement or provision. No term, covenant, agreement or provision of this Agreement, and no breach thereof, shall be waived, altered, or modified except by a written instrument executed by the parties. No waiver of any breach shall affect this Agreement, but each term, covenant, agreement and provision of this Agreement shall continue in force and effect with respect to any other then existing or subsequent breach thereof.

IN WITNESS WHEREOF, the parties have set their hands the date and year first above written.

Plescia Medical LLC,

By: _____
Jennifer Plescia
Title: _____
Date: _____

Manasquan Board of Education

By: _____
Title: _____
Date: _____

POLICY

MANASQUAN BOARD OF EDUCATION

Administration
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THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

1648.11 THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

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The Board of Education plans to provide full-day, full-time, in-person instruction and operations for the 2021-2022 school year. In June 2021, the New Jersey Department of Health (NJDOH) and the New Jersey Department of Education (NJDOE) worked collaboratively to develop guidance, The Road Forward – Health and Safety Guidance for the 2021-2022 School Year (The Road Forward).

The Road Forward replaces the mandatory anticipated minimum standards outlined in the NJDOE's "The Road Back – Restart and Recovery Plan for Education" (June 2020) and provides a range of recommendations rather than mandatory standards. These recommendations are meant to assist school districts in implementing protocols to reduce risks to students and staff from COVID-19 while still allowing for full-time learning.

The Board considered many factors as they prepared for the 2021-2022 school year, including the level of COVID-19 transmission in the community at large and in the school community, as well as vaccination coverage rates in both the community at large and the school community.

For the purpose of this Policy, "Order" shall mean any Governor of New Jersey Executive Order, New Jersey State Agency mandate, Centers for Disease Control and Prevention (CDC) guidance, New Jersey statute, or administrative code requiring compliance by the school district.

The Board considered the recommendations outlined in The Road Forward to develop health and safety protocols. The Board will consider all recommended Orders and comply with all mandatory Orders when developing health and safety protocols and reviewing them periodically.



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

The Board considered the recommendations outlined in The Road Forward to develop the school district's COVID-19 protocols in the following areas and included in corresponding Appendices:

- A. General Health and Safety Concerns of Students, Staff Members, and Visitors
 - 1. Vaccination – See Appendix A.;
 - 2. Communication with the Local Health Department – See Appendix B.;
 - 3. Mask Wearing Protocol – See Appendix C.;
 - 4. Physical Distancing and Cohorting Protocols – See Appendix D.;
 - 5. Hand Hygiene and Respiratory Etiquette Protocols – See Appendix E.;
 - 6. Provision of Meals – See Appendix F.; and
 - 7. Transportation Protocols – See Appendix G.
- B. Cleaning, Disinfection, and Airflow – See Appendix H.
- C. Screening, Exclusion, and Response to Symptomatic Students and Staff Members – See Appendix I.
- D. Contact Tracing – See Appendix J.
- E. Testing – See Appendix K.
- F. Student and Staff Member Travel – See Appendix L.

The absence of one or more of the recommendations outlined in The Road Forward and/or in the school district's health and safety protocols will not prevent the reopening of the school(s) in the district for full-day in-person operation with all enrolled students and staff members present.



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive State Aid. The statute requires that school facilities be provided for at least 180 days during the school year. N.J.S.A. 18A:7F-9(b) indicates when a school district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction commensurate with in-person instruction will count toward the school district's 180-day requirement.

The school district may be confronted with the incidence of COVID-19 positive cases among staff and/or students. If the school district is required to exclude a student, group of students, a class, or multiple classes as a result of possible exposure to COVID-19, while the school itself remains open for in-person instruction, the school district may offer virtual or remote instruction to those students in a manner commensurate with in-person instruction to the extent possible. In circumstances when the school facilities remain open and in-person instruction continues in those classrooms that are not required to quarantine, those days in session will also count toward the school district's 180-day requirement in accordance with N.J.S.A. 18A:7F-9.

The school district anticipates updates to The Road Forward and as such this Policy is subject to review by the Superintendent to ensure compliance with Orders that may arise after Board adoption of this Policy. All revisions to Orders affecting this Policy and corresponding Appendices shall be reviewed by the Superintendent with the Board Attorney, School Physician, and Board of Education, if appropriate. The Superintendent may revise the health and safety protocols included in any Appendix as necessary and appropriate. All students, parents, and staff members will be notified of any changes to school district-developed protocols implemented as a result of this Policy, as appropriate.



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

Appendices

Appendix A – Vaccination

For purposes of contact tracing and potential quarantine, the District will maintain the records of student and employees who voluntarily disclose and document their vaccination status. For the purpose of contact tracing and quarantines, it will be assumed individuals are not vaccinated unless proof of vaccination is on file. Proof of vaccination can be provided at any time. Vaccination records of students shall be maintained by the school nurse in their assigned school building as part of the student's vaccination record. Vaccination records of employees shall be maintained by the district office as part of the employee's confidential medical file.

Appendix B – Communication with the Local Health Department

The district will maintain close communication with the Monmouth County Department of Health to provide information and share resources on COVID-19 transmission, prevention, and control measures and to establish procedures for Local Health Department (LHD) notification and response to COVID-19 illness in the district's schools.

Appendix C – Mask Wearing Protocol

Wearing masks is one prevention strategy to help slow the spread of COVID-19, especially when combined with everyday preventive actions and social distancing in public settings.

Masks and/or barriers do not preclude an individual from being identified as a close contact to a COVID-19 case.

Information will be provided to staff and students on proper use, removal, and washing of masks.

- The most effective fabrics for cloth masks are tightly woven such as cotton and cotton blends, breathable, and in two or three fabric layers. Masks with exhalation valves or vents, those that use loosely woven fabrics, and ones that do not fit properly are not recommended.



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

- Masks should be washed after every day of use and/or before being
- used again, or if visibly soiled or damp/wet.
- Disposable face masks should be changed daily or when visibly
- soiled, damp, or damaged.
- Students, teachers, and staff should have access to additional
- disposable or cloth masks in case a back-up mask is needed (e.g.
- mask is soiled or lost during the day).
- Clear masks that cover the nose and wrap securely around the face
- may be considered in certain circumstances including for the
- teaching of students with disabilities, young students learning to
- read, or English language learners.

Appendix D – Physical Distancing and Cohorting Protocols

Physical distancing, while desirable, will not prevent schools from offering full-day, full-time, in person learning to all students. The arrangement of classroom furniture will be such that students will be spaced as far apart as possible. Teachers will be encouraged to face desks in the same direction and to avoid grouped seating arrangements when possible and not educationally necessary. Students will not be required to be cohorted but will remain with any educationally appropriate cohorts as much as possible.

Appendix E - Hand Hygiene and Respiratory Etiquette Protocols

The district will encourage teachers to teach and reinforce hand washing with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer). The district will encourage students and staff to cover coughs and sneezes with a tissue if not wearing a mask.



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

The district will maintain adequate supplies including soap, hand sanitizer with at least 60% alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.

Teachers will assist/observe young children to ensure proper hand washing.

Appendix F – Provision of Meals

While meals are being offered in cafeterias or other group dining areas the district will implement other layered prevention strategies to the greatest extent possible to help mitigate the spread of COVID-19. These strategies could include:

- Maintaining physical distancing between students and staff, if possible.
- Considering alternatives to use of group dining areas such as eating in classrooms or outdoors.
- Staggering eating times to allow for greater physical distancing.
- Discouraging students from sharing meals.
- Encouraging routine cleaning between groups.

Appendix G – Transportation Protocols

Students attending Manasquan High School from a sending district (Avon-by-the-Sea, Belmar, Brielle, Sea Girt, Spring Lake, or Spring Lake Heights) should consult with their sending district regarding transportation guidelines. All transportation provided by the Manasquan School District is through contracts with private transportation providers. District-provided transportation for athletics, activities, vocational school, field trips, etc. may have specific COVID-19 prevention protocols at the discretion of these providers. Students will be required to follow all protocols established by the transportation provider at the time.



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

Appendix H – Cleaning, Disinfection, and Airflow

The district will adhere to existing facilities cleaning practices and procedures, and any new specific requirements of the local health department as they arise. The district will continue with enhanced cleaning and disinfecting measures including the following will be implemented:

- Bathrooms will be cleaned and disinfected regularly during the school day.
- Classrooms will be disinfected nightly.
- Common areas will be disinfected regularly.
- Regular sanitization and disinfecting of all hard, nonporous surfaces and common touch points (e.g. door handles, water fountains, cafeteria tables) will occur during the school day using EPA-approved broadband Q256 and RX75, hospital level disinfectants and virucides and electrostatic sprayers which kill human Coronavirus within two minutes. Building HVAC systems provide fresh air at an exchange rate pursuant with the American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE) to all indoor areas of the district. Staff will be encouraged to keep windows open at all times while the building is occupied unless outdoor weather or temperatures preclude this.

Appendix I - Screening, Exclusion, and Response to Symptomatic Students and Staff Members

One of the most effective ways of limiting the spread of COVID in our schools is to do our best to keep it from entering. The district will encourage all parents screen their students at home for COVID symptoms prior to sending them to school. When students arrive at school, they will be asked to verbally confirm that they are not experiencing symptoms. Students and staff with symptoms related to COVID-19 will be safely and respectfully isolated from others at a designated area for each building. If it is determined by a school nurse or other medical professional that a student or staff member is presenting with symptoms consistent with those of COVID-19* they will be removed from the school as soon as possible and **may be required to obtain** ~~not permitted to return until~~ medical clearance is obtained (doctor's note or negative COVID-19 test result) **before returning to school.**

**Individuals are considered symptomatic if they are experiencing at least two of the following symptoms: fever (measure or subjective), chills, rigors (shivers), myalgia*



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

(muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion, or runny nose; OR at least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, or new taste disorder.

Appendix J – Contact Tracing

The district will work cooperatively with the Monmouth County Health Department in reporting and identifying close contacts of an individual associated with the school who has tested positive for COVID-19. School nurses will participate in the contract tracing process in consultation with the Monmouth County Health Department and were involved with this process's development. Contract tracing of students will involve using:

- Records of groups/cohorts
- Assigned staff
- Daily attendance
- Teacher Seating Charts

Unless otherwise directed by the Health Department, a close contact is defined as being within six feet for a period of at least 15 minutes in a 24-hour period. The district shall use the current standards or definitions of the CDC or New Jersey Department of Health when determining close contacts, the length of quarantine periods, or other requirements for returning to school. Written notification from the school nurse or school administration will be provided to the individual or pupil's parent detailing quarantine length or other pertinent information.

~~Anyone who is identified as a close contact* (defined as being within 6 feet for a cumulative 15 minutes of someone who tests positive within 48 hours of that contact) must quarantine for 10 days, which can be shortened to 7 days if a test is taken between days 5-7 and is negative. If a quarantined individual is seeking a shortened quarantine period, proof of a negative test should be forwarded to the school nurse. No student or staff member should return to school prior to the original, 10-day quarantine date until they receive written confirmation from the school nurse that their negative test result has been reviewed and a new quarantine end date has been issued.~~

A student who is completing an isolation or quarantine period will receive assignments and materials as they would if they were sick from school for any other illness.



THE ROAD FORWARD COVID-19 - HEALTH AND SAFETY

~~**Exceptions: Any individual who has been fully vaccinated is not required to quarantine when identified as being a close contact. Any individual who has received a positive COVID-19 test within the past 3 months is not required to quarantine when identified as being a close contact. In both cases, proof of vaccination or positive test must be submitted to the school nurse who will confirm with the individual that the quarantine period can be waived.*~~

Appendix K – Testing

Students or staff experiencing symptoms of COVID-19 will be encouraged to get tested as quickly as possible and contact their personal healthcare provider for guidance and advice or assistance getting tested. School nurses will make every effort to assist any student or staff member who requires assistance locating a testing option.

Appendix L – Student and Staff Member Travel

The District will adhere to any domestic travel advisories and subsequent quarantine requirements in place at the time of travel in place by the State of New Jersey at the time of travel. Up-to-date domestic travel advisory information is available at <https://covid19.nj.gov/forms/njtravel>.

The District will adhere to any international travel advisories and subsequent quarantine requirements in place at the time of travel in place by the Center for Disease Control (CDC) at the time of travel. Up-to-date international travel advisory information is available at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/testing-international-air-travelers.html>.

Adopted: 21 September 2021





SUBURBAN CONSULTING ENGINEERS, INC.

January 4, 2022

Revised Contract Amendment**Via Electronic Mail (pcrawley@manasquan.k12.nj.us)**

Manasquan Public School District
169 Broad Street
Manasquan, New Jersey 08736

Attn.: Dr. Peter Crawley, School Business Administrator

Re: Borough of Manasquan, County of Monmouth, State of New Jersey
Professional Engineering Services
Manasquan High School Proposed Indoor Practice Facility
Additional Services – Construction Support
Our File No.: Proposal SCE-P09699.051 Contract Amendment #4 Revision A

Dear Dr. Crawley,

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide this revised contract amendment to the Manasquan Public School District (District) for additional construction support services for the indoor practice facility at Manasquan High School located in the Borough of Manasquan, County of Monmouth, State of New Jersey. As a result of additional unforeseen meetings and coordination with the Contractor and Architect, SCE has exhausted our current construction services budget. In order to continue to provide the District with construction services, SCE is requesting the following contract amendment.

Scope of Services

Additional Construction Support Services will be provided as follows:

Progress Meetings – SCE will attend bi-weekly construction progress meetings with the Contractor, Project Architect and School District. For the purposes of this contract amendment, we anticipate a maximum of eight (8) meetings. Should attendance at additional meetings by SCE be required, we can attend as additional services on a Time and Materials Basis.

Contractor Requests for Information – SCE will continue to address Contractor questions related to the site and structural foundation improvements that may arise in order to keep construction on schedule.



Monmouth County Approval – SCE will continue to coordinate with the Monmouth County Planning Board to obtain approval of the site plan application.

Shop Drawing Reviews – SCE will continue to review all shop drawings submitted by the Contractor for site and building foundation related items.

Site Observation – SCE will continue to provide limited periodic and part-time field visits during construction for site and foundation related elements. Should the project or lack of quality of work or experience of the Contractor require additional site observation visits, we will inform the District of the need for additional services.

Project Close-Out – SCE will review the completed project close out items related to site improvements and building foundations provided by the Contractor and coordinate the completion and observation of all site-related final punch list items.

Fee Proposal

SCE will perform the services outlined above for an **Estimated Fee of \$29,300***.

**It should be noted that our fee is based on several assumptions for the scope of services provided in this proposal relative to project unknowns. If it is determined that there is a significant change of conditions that was not anticipated during the course of the project, SCE will notify the District prior to exceeding the contract amount to address the changes associated with the project and to establish an acceptable course of action needed to complete the scope of services.*

Project Schedule

We are prepared to continue services immediately upon receipt of written authorization to proceed and receipt of signed proposal.

Services Not Included Unless Authorized

It should be noted that our fee is based on the specific tasks as explained in the above sections of this proposal. Services and items which have not been included or made part of this proposal include, but are not limited to, the following:

- Application and permit fees
- Zoning Board application preparation
- Owner or Contractor-initiated changes
- Review agency required revisions



- Off-tract improvements design
- Environmental services of any kind
- Threatened and endangered species habitat evaluation or target surveys
- Cultural resource investigations
- NJDEP Flood Hazard Area verification and permit applications
- Environmental impact statement
- Additional Meetings (other than indicated above)

General Conditions of Services

All additional services will be provided in accordance with our prevailing contract and terms and conditions set forth in the Original Agreement and Original General Conditions of Service between SCE and the Client for this project.

If this contract amendment meets with your approval, please sign below and return one (1) copy to my office. We shall consider an appropriately executed copy of this letter as our formal authorization to proceed. Please note that the fees stated in this contract amendment are valid for thirty (30) days from the date of this correspondence. Please note that all terms, conditions, billing schedule and fee structures will remain in accordance with our current contract to date. If you have any questions regarding this contract amendment, please do not hesitate to contact our office.

Very truly yours,

SUBURBAN CONSULTING ENGINEERS, INC.

By: 
Joseph D. Perello, LLA, RLA, ASLA, PP, Vice President

Accepted this _____ Day of _____ 20____

By: _____

_____ (Printed Name & Title)

CC: Dr. Frank Kasyan, Superintendent of Schools (fkasyan@manasquanboe.org)