

MANASQUAN HIGH SCHOOL



" Excellence in Education "

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Dear Parents of 9th Grade Students:

Manasquan High School is excited to welcome the Class of 2020 and introduce you to our Student Mobile Technology Initiative. This year, all students in the high school will be provided a Dell Venue Pro tablet device as part of our digital learning initiative aimed preparing students for college and careers in the 21st century. In this program, each student will be issued a device for the duration of the school year which they will be expected to bring to all classes but may also take home.

As with any other district-owned issued equipment issued to students, these devices should be handled with care regardless of where they are being used. With this in mind, the Board of Education has adopted a Technology Use Fee option for parents in which you may elect to pay a non-refundable \$50 annual use fee which will cover any first-time accidental damage to the device. The full terms of this option are explained in detail on the attached form. Before being issued a device, each student and parent must sign the district's Student Mobile Technology Device & Use Fee Acceptance/Waiver Form, which is attached to this letter along with the District's Acceptable Use Policy.

It is our intent to distribute as many devices as possible to students at Freshman Orientation Thursday, August 25th. ***If you would like your son/daughter to be issued their device at this time, please bring with you the signed forms (and \$50 payment by check or cash, if you elect to pay the use fee).*** Forms will also be available at the Orientation.

If you are unable to attend the orientation or are not prepared to sign the form at that time, another opportunity for students to be issued their tablet device will be on Tuesday, 8/30, Wednesday, 8/31, and Thursday 9/1 from 6-8 P.M. during the upperclassman tablet distribution times, at the high school. Following this date, tablets will only be able to be issued once school begins the following week.

We hope you share our excitement for this opportunity for our students. For specific questions regarding the technology program, please contact technology@manasquanboe.org.

Sincerely,

Rick Coppola
Principal



Manasquan School District

Student Mobile Technology Device & Use Fee Acceptance/Waiver Form

The Manasquan School District is excited to offer your child participating in our 1:1 Student Mobile Technology program for the 2016-2017 school year. This year, students in grades 6-12 will be issued a Windows tablet device for their use in school and at home. Please review the below provisions of this program as well as the attached applicable Board of Education Policies.

- When using the district-provided Mobile Technology Device, pupils must comply with the District’s Acceptable Use of Computer Network/Computers and Resources policy and regulation: Board of Education Policy/Regulation #2361 (attached).
- The district-provided Mobile Technology Device is, at all times, property of the District. The device and peripherals, loaned to a pupil, must be returned to the District in the condition they were initially provided to the pupil considering reasonable use and care by the pupil while they are a student in a District school. The District reserves the right to demand return of the device/peripherals at any time. Failure to return the device/peripherals may result in disciplinary action and/or criminal charges sought against the pupil and/or the person in possession of the device/peripherals.
- The parent or pupil shall be responsible to reimburse the District the cost repair or replacement of any technology device/peripherals that are lost, damaged beyond reasonable use or beyond their value, abandoned, missing, stolen, or cannot be returned to the District. (Also see Technology Use Fee Option below.) “Damaged” is defined as hardware or software breakage that hinders the operation of the device while being used within the parameters of the Acceptable Use policy.

New Jersey’s Anti-Big Brother Act Notice

The electronic device provided by the Manasquan School District may record or collect information on a pupil’s activity or a pupil’s use of the device. The Manasquan School District will not use any of these electronic capabilities in a manner that would violate the privacy rights of the student or any individual residing with the student. **The district may remotely activate a location tracking feature and/or the device’s on board camera should the device be reported stolen or missing.**

Technology Use Fee Option

As with any district-owned property, the district-provided technology device should be handled with care regardless of where it is being used. In accordance with Manasquan Board of Education Policy #7523 (School District Provided Technology Devices to Pupils), the District is offering pupils/parents the option to pay a technology use fee to protect pupil/parent from bearing the full cost of repair of accidental damage of the device and/or its peripherals.

- Payment of an annual, **non-refundable** \$50 use fee covers **first time accidental damage** to the device/peripherals as defined above. After initial damage, the parent/pupil may elect to pay an additional \$50 two additional times to cover a repair cost as long as it is received prior to the subsequent damage. The full cost of subsequent repairs for damage will be charged to the parent/pupil.
- All damage to a device/peripherals must be reported to the Assistant Principal’s Office immediately.
- Lost or stolen devices/peripherals are **not covered** by payment of the use fee. In these cases, pupils/parents are required to pay the full cost of the replacement of the device/peripherals.
- Damage caused intentionally or by inappropriate usage that violates the District’s Acceptable Use of Computer Network/Computers and Resources policy (#2361) or the School District Provided Technology Devices to Pupils policy (#7523) is NOT covered by payment of the use fee.
- Pupils/Parents choosing to waive fee payment shall incur the full cost of a repair/replacement of the device/peripherals.

Please initial the line that applies to your selection:

_____ I accept the \$50 technology use fee in accordance with the terms above. My payment is attached.
(*Make check payable to Manasquan School District.*)

_____ I waive my right to the technology use fee and understand that I will incur all costs to repair or replace my technology device/peripherals in accordance with the terms above.

By signing below, I understand and agree to the terms set forth in this agreement and Manasquan Board of Education Policy #2361 (Acceptable Use of Computer Network/Computers and Resources) and Policy #7523 (School District Provided Technology Devices).

Student’s Printed Name

Student’s Signature

Date

Parent/Guardian’s Printed Name

Parent/Guardian’s Signature

Date

ACCEPTABLE USE OF COMPUTER NETWORK/COMPUTERS AND RESOURCES (M)

2361 ACCEPTABLE USE OF COMPUTER NETWORK/COMPUTERS AND RESOURCES (M)

The Board of Education recognizes as new technologies shift the manner in which information is accessed, communicated, and transferred; these changes will alter the nature of teaching and learning. Access to technology will allow pupils to explore databases, libraries, Internet sites, and bulletin boards while exchanging information with individuals throughout the world. The Board supports access by pupils to these information sources but reserves the right to limit in-school use to materials appropriate for educational purposes. The Board directs the Superintendent to effect training of teaching staff members in skills appropriate to analyzing and evaluating such resources as to appropriateness for educational purposes.

The Board also recognizes technology allows pupils access to information sources that have not been pre-screened by educators using Board approved standards. The Board therefore adopts the following standards of conduct for the use of computer networks and declares unethical, unacceptable, or illegal behavior as just cause for taking disciplinary action, limiting or revoking network access privileges, and/or instituting legal action.

The Board provides access to computer networks/computers for educational purposes only. The Board retains the right to restrict or terminate pupil access to computer networks/computers at any time, for any reason. School district personnel will monitor networks and online activity to maintain the integrity of the networks, ensure their proper use, and ensure compliance with Federal and State laws that regulate Internet safety.

Standards for Use of Computer Networks

Any individual engaging in the following actions when using computer networks/computers shall be subject to discipline or legal action:

- A. Using the computer network(s)/computers for illegal, inappropriate or obscene purposes, or in support of such activities. Illegal activities are defined as activities that violate Federal, State, local laws and regulations. Inappropriate activities are defined as those that violate the intended use of the networks. Obscene activities shall be defined as a violation of generally accepted social standards for use of publicly owned and operated communication vehicles.



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- B. Using the computer network(s)/computers to violate copyrights, institutional or third party copyrights, license agreements or other contracts.
- C. Using the computer network(s) in a manner that:
1. Intentionally disrupts network traffic or crashes the network;
 2. Degrades or disrupts equipment or system performance;
 3. Uses the computing resources of the school district for commercial purposes, financial gain, or fraud;
 4. Steals data or other intellectual property;
 5. Gains or seeks unauthorized access to the files of others or vandalizes the data of another person;
 6. Gains or seeks unauthorized access to resources or entities;
 7. Forges electronic mail messages or uses an account owned by others;
 8. Invades privacy of others;
 9. Posts anonymous messages;
 10. Possesses any data which is a violation of this Policy; and/or
 11. Engages in other activities that do not advance the educational purposes for which computer networks/computers are provided.

As a condition for receipt of certain Federal funding, the school district shall be in compliance with the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and has installed technology protection measures for all computers in the school district, including computers in media centers/libraries. The technology protection must block and/or filter material and visual depictions that are obscene as defined in Section 1460 of Title 18, United States Code; child pornography, as defined in Section 2256 of Title 18, United States Code; are harmful to minors including any pictures, images, graphic image file or other material or visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or depicts,



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describes, or represents in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

This Policy also establishes Internet safety policy and procedures in the district as required in the Neighborhood Children's Internet Protection Act. Policy 2361 addresses access by minors to inappropriate matter on the Internet and World Wide Web; the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; unauthorized access, including "hacking" and other unlawful activities by minors online; unauthorized disclosures, use, and dissemination of personal identification information regarding minors; and measures designed to restrict minors' access to materials harmful to minors.

Notwithstanding blocking and/or filtering the material and visual depictions prohibited in the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act, the Board shall determine other Internet material that is inappropriate for minors.

In accordance with the provisions of the Children's Internet Protection Act, the Superintendent of Schools or designee will develop and ensure education is provided to every pupil regarding appropriate online behavior, including pupils interacting with other individuals on social networking sites and/or chat rooms, and cyberbullying awareness and response.

The Board will provide reasonable public notice and will hold one annual public hearing during a regular monthly Board meeting or during a designated special Board meeting to address and receive public community input on the Internet safety policy - Policy and Regulation 2361. Any changes in Policy and Regulation 2361 since the previous year's annual public hearing will also be discussed at a meeting following the annual public hearing.

The school district will certify on an annual basis, that the schools, including media centers/libraries in the district, are in compliance with the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act and the school district enforces the requirements of these Acts and this Policy.

Consent Requirement

No pupil shall be allowed to use the school districts' computer networks/computers and the Internet unless they have filed with the Director of



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Technology consent form signed by the pupil and his/her parent(s) or legal guardian(s).

Violations

Individuals violating this Policy shall be subject to the consequences as indicated in Regulation 2361 and other appropriate discipline, which includes but are not limited to:

1. Use of the network only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

N.J.S.A. 2A:38A-3

Federal Communications Commission: Children's Internet Protection Act-

Federal Communications Commission: Neighborhood Children's Internet Protection Act

Adopted: 14 June 2011

Revised: 20 November 2012

